



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

ROOM 223 – 1101 BEACH STREET
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DEREK BRADSHAW
FISCAL OFFICER

GLS REGION V PLANNING & DEVELOPMENT COMMISSION
GENESEE COUNTY ADMINISTRATION BUILDING
1101 BEACH STREET, ROOM 223

Tuesday, September 23, 2014
6:00 P.M.

AGENDA

- I. INTRODUCTION
 - A. Roll Call
 - B. Approval of the Minutes of GLS Region V PDC Additional Meeting July 22, 2014 (attached)
 - C. Approval of the Agenda of GLS Region V Meeting to be held September 24, 2014
 - D. Opportunity for the Public to Address the GLS Region V PDC
 - E. Communications

- II. ACTION ITEMS
 - A. Financial Report
 1. Report (attached)
 2. Checks (to be distributed)
 - B. FY 2014 Budget Adjustments (attached)
 - C. FY 2015 Region V Budget (attached)
 - D. Request for Approval – 2015 Regional Prosperity Initiative Resolution of Support and Submittal Letter (attached)
 - E. FY 2016 Safety Project Application (attached)
 - F. FY 2015 Michigan Association of Regions Dues (attached)

- III. DISCUSSION ITEMS
 - A. MAR Update (discussion)
 - B. Region 6 Regional Prosperity Initiative Update (discussion)
 - C. Status of Hazard Mitigation Plan Updates for Genesee & Lapeer Counties (attached)
 - D. 2014 GLS Region V PASER Survey Update (attached)

An Equal Opportunity Organization

IV. ANNOUNCEMENTS

- A. Statewide National Functional Classification Review
(attached)
- B. Genesee County Planning Forum (attached)

V. ADJOURNMENT

Next Meeting – November 18, 2014

GLS REGION V PDC
July 22, 2014

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, July 22, 2014, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. INTRODUCTION**

The Chairperson, Vice-Chairperson and Fiscal Officer were all absent. Jason Nordberg asked for nominations from the floor for a Chairperson to conduct the meeting.

Motion: Action: Moved by John Mandelaris, **Seconded by** Jeff Kelley, to nominate Alan Himelhoch to act as Chairperson for the GLS Region V PDC regular meeting on July 22, 2014.

Acting Chairperson Himelhoch called the meeting to order.

 **A. Roll Call**

Present: Alan Himelhoch, Cheryl Clark, Derek Bradshaw, Ed Benning, Jeffrey Kelley, John Mandelaris, Julie Hales-Smith, Richard Van Haaften and Robert McLaren.

Absent/Excused: Bill Henry, Charles Van Duren, Christina Johnson, David Hetfield, Gary Roy, Glynn Fackler, Mary Ann Ketels, Mike Hemmingsen, Robert Johnson, Ryan Doyle, Sidney Grinnell and Valerie Eastman.

Others Present: Christine Durgan, Jason Nordberg, Anna Pinter and Alberta Gunsell.


 **B. Approval of the Minutes of GLS Region V PDC Meeting Held May 20, 2014**

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Jeffrey Kelley, to approve the GLS Region V minutes for the meeting held on May 20, 2014 as submitted.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **C Approval of the Minutes of GLS Region V PDC Additional Meeting Held June 9, 2014**

 **Motion: Action:** Approve, **Moved by** Robert McLaren, **Seconded by** Richard Van Haaften, to approve the minutes of the additional meeting of June 9, 2014 as submitted.

Motion passed unanimously

(Approved minutes are on file in the GCMPC office)

Cheryl Clark arrived at 6:11 p.m.

 **D. Approval of the Agenda of GLS Region V Meeting to be Held July 22, 2014**

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Seconded by** Ed Benning, to approve the GLS Region V agenda for July 22, 2014 as presented.

Motion passed unanimously

(Document on file with minutes)


 **E. Opportunity for the Public to Address the GLS Region V PDC**

No one spoke at this time.

 **F. Communications**

There were no communications.

II. ACTION ITEMS

 **A. Financial Report**

1. Report

Christine Durgan reviewed the financial reports for April & May 2014.

 **Motion: Action:** Approve, **Moved by** Cheryl Clark, **Seconded by** Ed Benning, to approve the Budget Report as presented.

Motion passed unanimously.

(Documents on file with minutes)

 **2. Checks**

 **Motion: Action:** Approve, **Moved by** Jeffrey Kelley, **Seconded by** Richard Van Haaften, to approve the checks in the amount of \$53,999.86 and to authorize the signing by the proper authorities.


Motion passed unanimously.

(Documents on file with minutes)

 **B. Michigan Association of Regions (MAR) Annual Meeting**

Anna Pinter stated that MAR is holding their annual meeting in St. Joseph on July 28th & 29th. Staff requested that the GLS Region V Committee approve for Derek

Bradshaw to attend the meeting at a cost of \$349 which includes costs associated with travel, food and lodging for the two day meeting.

 **Motion:** **Action:** Approve, **Moved by** Cheryl Clark, **Seconded by** Jeffrey Kelley, to approve Derek Bradshaw to attend the Michigan Association of Regions annual meeting in St. Joseph, Michigan on July 28th and 29th at a cost of \$349 for travel, food and lodging.


Motion passed unanimously.


 **Motion:** to sign check, **Action:** Approve, **Moved by** Cheryl Clark, **Seconded by** Jeffrey Kelley, to authorize the proper authorities to sign the check.

Motion passed unanimously.

C. Region 6 Regional Prosperity CIB Planning Memorandum of Agreement

Anna Pinter stated that there is a significant amount of coordination required between the Region 6 Regional Prosperity Plan and the I-69 International Trade Corridor's Comprehensive Economic Development Strategy (CEDS) in order to ensure work is complimentary and not duplicative. Discussion with the consultants has led staff to recommend that a Memorandum of Agreement between GLS Region V and CIB Planning be approved providing a small amount of compensation to CIB Planning to act as the lead and to coordinate the two planning efforts between I-69 & Region 6. Staff is requesting approval from GLS Region V to enter into a Memorandum of Agreement with CIB Planning for \$5,000 to act as the lead consultant and coordinator of the I-69 International Trade Corridor CEDS and the Region 6 Regional Prosperity Plan, and to authorize Chairperson Grinnell to sign the MOA.

 **Motion:** **Action:** Approve, **Moved by** Jeffrey Kelley, **Seconded by** Robert McLaren, to approve GLS Region V to enter into a Memorandum of Agreement with CIB Planning for \$5,000 to act as the lead consultant and coordinator of the I-69 International Trade Corridor CEDS and the Region 5 Regional Prosperity Plan and to authorize Chairperson Grinnell to sign the MOA. Motion passed unanimously.

 **Motion:** **Action:** Amend, **Moved by** Jeffrey Kelley, **Seconded by** Robert McLaren, to amend the motion to add the wording that staff will have the final decisions on the plan.

Motion passed unanimously.

(Document on file with minutes)

III. DISCUSSION ITEMS

A. MAR Update

Jason Nordberg gave an update on the MAR meeting.

B. Region 6 Regional Prosperity Initiative Update

Ann Pinter stated that staff has been working with Upjohn Institute and the I-69 International Trade Corridor CEDS plan, to move forward with the work required to complete the Region 6 Plan. Two SWOT (Strengths, Weaknesses, Opportunities, Threats) sessions were held to gather stakeholders to discuss the Region. Upjohn is currently conducting listening tour where they are interviewing several key stakeholders, one-on-one or in small groups, around the Region. The next meeting is scheduled for Thursday, July 24th.

C. Status of Hazard Mitigation Plan Updates for Genesee & Lapeer Counties

Jason Nordberg stated that the Genesee County Hazard Mitigation Plan Update was approved on June 26th and forwarded to FEMA for final approval. The Lapeer County Hazard Mitigation Plan Update will be submitted to the Michigan State Police for final review and approval by the end of July. Once the plans are approved by the Michigan State Police each local unit of government in each county will have to adopt the plan and then final approval by FEMA.

IV. ANNOUNCEMENTS

FY 2016 MDOT Call for Safety Projects

Jason Nordberg stated MDOT released a Call for Safety Projects. The deadline is September 15th to be submitted to MDOT. Staff is asking local units to inform us of the projects and Region V will do a Resolution and submit it to MDOT endorsing the safety projects.

Christine Durgan stated the Region V audits are available to be picked up.

V. ADJOURNMENT

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Cheryl Clark, to adjourn the meeting.

Chairperson Grinnell adjourned the meeting at 6:30 p.m.

Respectfully submitted,
Alberta Gunsell, Secretary
Genesee County Metropolitan Planning Commission

GLS REGION V
BALANCE SHEET
For Period Ending August 31, 2014

ASSETS	
Cash	\$228,782.63
Accounts Receivable	34,483.77
Prepaid Expense	<u>0.00</u>
TOTAL ASSETS	<u>\$263,266.40</u>
LIABILITIES	
Accounts Payable	\$66,080.03
Deferred Revenue	\$182,502.76
FUND BALANCE	
Fund Balance Restricted-Audit	0.00
Fund Balance Restricted-Traffic Counter Supplies	1,641.85
Fund Balance Unrestricted	<u>13,041.76</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$263,266.40</u>

Fund Balance, October 1, 2013	14,055.89	
Excess Revenue Over Expenditures	<u>627.72</u>	
Fund Balance, August 31, 2014		<u>14,683.61</u>

EXHIBIT II

GLS REGION V
Due From Other Governmental Units
For Period Ending August 31, 2014

Due from M.D.O.T.	34,484
Total Due from Other Governmental Units	<u>\$34,484</u>

EXHIBIT III

GLS REGION V
Statement of Revenue and Expenditures
For the Period October 1, 2013 to August 31, 2014

REVENUE (Exhibit IV)		<u>\$155,493</u>
EXPENDITURES (Exhibit V):		
Supplies	327	
Other Operating Charges	154,539	
Travel	0	
Capital Outlay	0	<u>154,865</u>
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$628</u>

GLS REGION V
Revenue Budget Variance Report
For the Period October 1, 2013 to August 31, 2014

<u>Revenue</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>	<u>Total</u> <u>Budget</u>	<u>Revenue</u> <u>As % of</u> <u>Total Budget</u>
MDOT-Planning Grant	\$22,207	31,167	(\$8,960)	\$34,000	65%
MDOT-Asset Management	14,986	433,653	(418,667)	39,423	38%
MDOT-Rural Task Force	16,989	17,417	(428)	19,000	89%
Hazard Mitigation Grant	27,704	45,260	(17,556)	49,375	56%
Regional Prosperity Grant	72,915	229,167	(156,252)	250,000	29%
Traffic Counting	635	458	177	500	127%
Dues	0	0	0	0	0%
Bank Account Interest	58	160	(103)	175	33%
TOTAL REVENUE	<u>\$155,493</u>	<u>\$757,282</u>	<u>(\$601,789)</u>	<u>\$392,473</u>	<u>40%</u>

GLS REGION V
Statement of Expenditures: Actual vs. Budget
For the Period October 1, 2013 to August 31, 2014

	<u>Expenditures</u> <u>YTD</u>	<u>Budget</u> <u>YTD</u>	<u>Variance</u> <u>YTD</u>	<u>Total</u> <u>Budget</u>	<u>Expenditures</u> <u>As % of</u> <u>Total Budget</u>
35005 Supplies	327	6,577	6,251	7,175	5%
35020 Postage	-	275	275	300	0%
35035 Magazines	-	92	92	100	0%
35350 Supplies, traffic counting	-	92	92	100	0%
46005 Bank Service Charges	60	183	123	200	30%
46045 Consultants	97,569	153,540	55,970	167,498	58%
46047 RPI County Leads	50,564	53,533	2,969	58,400	87%
46135 Auditing	3,000	3,667	667	4,000	75%
46205 Service Contracts	-	183	183	200	0%
46380 Public Relations	-	13,750	13,750	15,000	0%
46385 Community Relations	-	4,583	4,583	5,000	0%
46395 Printing	-	92	92	100	0%
46430 Marketing	-	8,342	8,342	9,100	0%
46435 Advertising	1,542	2,292	750	2,500	62%
46500 Training	838	596	(243)	650	129%
46575 Memberships	960	1,192	232	1,300	74%
46595 Consultant, other	-	110,000	110,000	120,000	0%
60005 Travel	-	779	779	850	0%
65070 Equipment	-	-	-	-	0%
70245 Cash Short (unpaid billing)	5	-	(5)	-	
TOTAL EXPENSES	<u>154,865</u>	<u>359,767</u>	<u>204,902</u>	<u>392,473</u>	<u>39%</u>

GLS REGION V
BALANCE SHEET
 For Period Ending June 30, 2014

ASSETS	
Cash	\$246,935.21
Accounts Receivable	57,084.67
Prepaid Expense	0.00
TOTAL ASSETS	<u>\$304,019.88</u>
LIABILITIES	
Accounts Payable	\$76,889.40
Deferred Revenue	\$212,574.18
FUND BALANCE	
Fund Balance Restricted-Audit	0.00
Fund Balance Restricted-Traffic Counter Supplies	1,641.85
Fund Balance Unrestricted	<u>12,914.45</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$304,019.88</u>

Fund Balance, October 1, 2013	14,055.89	
Excess Revenue Over Expenditures	<u>500.41</u>	
Fund Balance, June 30, 2014		<u>14,556.30</u>

EXHIBIT II

GLS REGION V
Due From Other Governmental Units
For Period Ending June 30, 2014

Due from M.D.O.T.	<u>56,570</u>
Total Due from Other Governmental Units	<u><u>\$56,570</u></u>

EXHIBIT III

GLS REGION V
Statement of Revenue and Expenditures
For the Period October 1, 2013 to June 31, 2014

REVENUE (Exhibit IV)		<u><u>\$112,172</u></u>
EXPENDITURES (Exhibit V):		
Supplies	215	
Other Operating Charges	111,457	
Travel	0	
Capital Outlay	0	<u>111,672</u>
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$500</u>

GLS REGION V
Revenue Budget Variance Report
For the Period October 1, 2013 to June 31, 2014

<u>Revenue</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>	<u>Total</u> <u>Budget</u>	<u>Revenue</u> <u>As % of</u> <u>Total Budget</u>
MDOT-Planning Grant	\$20,379	25,500	(\$5,121)	\$34,000	60%
MDOT-Asset Management	3,695	354,807	(351,112)	39,423	9%
MDOT-Rural Task Force	16,989	14,250	2,739	19,000	89%
Hazard Mitigation Grant	27,704	37,031	(9,327)	49,375	56%
Regional Prosperity Grant	42,844	187,500	(144,656)	250,000	17%
Traffic Counting	515	375	140	500	103%
Dues	0	0	0	0	0%
Bank Account Interest	47	131	(84)	175	27%
TOTAL REVENUE	<u>\$112,172</u>	<u>\$619,594</u>	<u>(\$507,422)</u>	<u>\$392,473</u>	<u>29%</u>

GLS REGION V
Statement of Expenditures: Actual vs. Budget
For the Period October 1, 2013 to June 31, 2014

	<u>Expenditures</u> <u>YTD</u>	<u>Budget</u> <u>YTD</u>	<u>Variance</u> <u>YTD</u>	<u>Total</u> <u>Budget</u>	<u>Expenditures</u> <u>As % of</u> <u>Total Budget</u>
35005 Supplies	215	5,381	5,167	7,175	3%
35020 Postage	-	225	225	300	0%
35035 Magazines	-	75	75	100	0%
35350 Supplies, traffic counting	-	75	75	100	0%
46005 Bank Service Charges	57	150	93	200	29%
46045 Consultants	77,221	125,624	48,402	167,498	46%
46047 RPI County Leads	28,632	43,800	15,168	58,400	49%
46135 Auditing	3,000	3,000	-	4,000	75%
46205 Service Contracts	-	150	150	200	0%
46380 Public Relations	-	11,250	11,250	15,000	0%
46385 Community Relations	-	3,750	3,750	5,000	0%
46395 Printing	-	75	75	100	0%
46430 Marketing	-	6,825	6,825	9,100	0%
46435 Advertising	1,542	1,875	333	2,500	62%
46500 Training	40	488	448	650	6%
46575 Memberships	960	975	15	1,300	74%
46595 Consultant, other	-	90,000	90,000	120,000	0%
60005 Travel	-	638	638	850	0%
65070 Equipment	-	-	-	-	0%
70245 Cash Short (unpaid billing)	5	-	(5)	-	-
TOTAL EXPENSES	<u>111,672</u>	<u>294,355</u>	<u>182,683</u>	<u>392,473</u>	<u>28%</u>

GLS REGION V
BALANCE SHEET
 For Period Ending July 31, 2014

ASSETS	
Cash	\$223,426.78
Accounts Receivable	27,692.27
Prepaid Expense	<u>0.00</u>
TOTAL ASSETS	<u>\$251,119.05</u>
LIABILITIES	
Accounts Payable	\$50,087.15
Deferred Revenue	\$186,348.29
FUND BALANCE	
Fund Balance Restricted-Audit	0.00
Fund Balance Restricted-Traffic Counter Supplies	1,641.85
Fund Balance Unrestricted	<u>13,041.76</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$251,119.05</u>

Fund Balance, October 1, 2013	14,055.89	
Excess Revenue Over Expenditures	<u>627.72</u>	
Fund Balance, July 31, 2014		<u>14,683.61</u>

EXHIBIT II

**GLS REGION V
Due From Other Governmental Units
For Period Ending July 31, 2014**

Due from M.D.O.T.	<u>27,442</u>
Total Due from Other Governmental Units	<u><u>\$27,442</u></u>

EXHIBIT III

**GLS REGION V
Statement of Revenue and Expenditures
For the Period October 1, 2013 to July 31, 2014**

REVENUE (Exhibit IV)		<u><u>\$139,500</u></u>
EXPENDITURES (Exhibit V):		
Supplies	327	
Other Operating Charges	138,546	
Travel	0	
Capital Outlay	0	<u>138,872</u>
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$628</u>

GLS REGION V
Revenue Budget Variance Report
For the Period October 1, 2013 to July 31, 2014

<u>Revenue</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>	<u>Total</u> <u>Budget</u>	<u>Revenue</u> <u>As % of</u> <u>Total Budget</u>
MDOT-Planning Grant	\$21,177	28,333	(\$7,156)	\$34,000	62%
MDOT-Asset Management	3,868	394,230	(390,362)	39,423	10%
MDOT-Rural Task Force	16,989	15,833	1,155	19,000	89%
Hazard Mitigation Grant	27,704	41,146	(13,442)	49,375	56%
Regional Prosperity Grant	69,069	208,333	(139,264)	250,000	28%
Traffic Counting	635	417	218	500	127%
Dues	0	0	0	0	0%
Bank Account Interest	58	146	(88)	175	33%
TOTAL REVENUE	<u>\$139,500</u>	<u>\$688,438</u>	<u>(\$548,938)</u>	<u>\$392,473</u>	<u>36%</u>

GLS REGION V
Statement of Expenditures: Actual vs. Budget
For the Period October 1, 2013 to July 31, 2014

	<u>Expenditures</u> <u>YTD</u>	<u>Budget</u> <u>YTD</u>	<u>Variance</u> <u>YTD</u>	<u>Total</u> <u>Budget</u>	<u>Expenditures</u> <u>As % of</u> <u>Total Budget</u>
35005 Supplies	327	5,979	5,653	7,175	5%
35020 Postage	-	250	250	300	0%
35035 Magazines	-	83	83	100	0%
35350 Supplies, traffic counting	-	83	83	100	0%
46005 Bank Service Charges	60	167	107	200	30%
46045 Consultants	81,577	139,582	58,005	167,498	49%
46047 RPI County Leads	50,564	48,667	(1,897)	58,400	87%
46135 Auditing	3,000	3,333	333	4,000	75%
46205 Service Contracts	-	167	167	200	0%
46380 Public Relations	-	12,500	12,500	15,000	0%
46385 Community Relations	-	4,167	4,167	5,000	0%
46395 Printing	-	83	83	100	0%
46430 Marketing	-	7,583	7,583	9,100	0%
46435 Advertising	1,542	2,083	541	2,500	62%
46500 Training	838	542	(297)	650	129%
46575 Memberships	960	1,083	123	1,300	74%
46595 Consultant, other	-	100,000	100,000	120,000	0%
60005 Travel	-	708	708	850	0%
65070 Equipment	-	-	-	-	0%
70245 Cash Short (unpaid billing)	5	-	(5)	-	-
TOTAL EXPENSES	<u>138,872</u>	<u>327,061</u>	<u>188,189</u>	<u>392,473</u>	<u>35%</u>



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

ROOM 223 – 1101 BEACH STREET
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FAX (810) 257-3185

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Derek Bradshaw, Fiscal Officer

DATE: September 23, 2014

SUBJECT: FY 2014 Budget Adjustments

I am requesting the following budget adjustments:

Please transfer \$200 from the expense line item 253-4132-46045 Consultants to the expense line item 253-4132-46500 Training.

An Equal Opportunity Organization



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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Derek Bradshaw, Fiscal Officer

DATE: September 23, 2014

SUBJECT: FY 2015 Region V Budget

Attached is a copy of the proposed Fiscal Year 2015 budget for the period October 1, 2015 through September 30, 2016.

Please note that when program expenses for the FY 2014 Hazard Mitigation grant and Regional Prosperity Initiative are final, any balances in those programs will be brought forward to include as revenue in the 2015 budget.

At this time, I am requesting approval of the proposed FY 2015 Region V budget.

An Equal Opportunity Organization

GLS REGION V
Proposed Budget Statement of Revenues
For the Period October 1, 2014 to September 30, 2015

MDOT-Region V	34,000
MDOT-Region V SPR	19,000
MDOT-Asset Mgmt	39,423

\$92,423

K:\Region\Copy of Budget FY13-14

GLS REGION V
Proposed Budget Statement of Expenditures
For the Period October 1, 2014 - September 30, 2015

35005 Supplies	300
35350 Supplies-traffic counting	600
35020 Postage	200
46005 Bank Service Charges	200
46045 Consultants	85,413
46205 Service Contracts General	200
46395 Printing	100
46435 Advertising	3,400
46500 Training	300
46575 Memberships	960
60005 Travel, Regular	750
TOTAL EXPENSES	\$92,423



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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Derek Bradshaw, Fiscal Officer

DATE: September 23, 2014

SUBJECT: Request for Approval – 2015 Regional Prosperity Initiative Resolution of Support and Submittal Letter

Attached is a Resolution of Support and cover letter for 2015 funding under the Regional Prosperity Initiative Grant. Region 6 will be applying for an additional \$250,000 for funding to continue the efforts developed in the Regional Prosperity Plan.

I am requesting approval for the Region V Chairperson to sign the cover letter and Resolution of Support to submit with the application for 2015 Regional Prosperity Initiative funding.

An Equal Opportunity Organization



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DEREK BRADSHAW
FISCAL OFFICER

RESOLUTION OF SUPPORT FOR THE REGION VI - REGIONAL PROSPERITY PLAN INITIATIVE GRANT

WHEREAS, the Genesee Lapeer Shiawassee Region V Planning and Development Commission is the designated policy committee for the Region V Planning Area, and

WHEREAS, the Genesee Lapeer Shiawassee Region V Planning and Development Commission advised Derek Bradshaw, Fiscal Officer, to apply for \$250,000 for Region VI Grant funding under the Regional Prosperity Initiative. This funding will help to better align our strategies and priorities in the areas of economic development, adult and higher education, workforce development and transportation across our seven county region.

WHEREAS, the Genesee Lapeer Shiawassee Region V Planning and Development Commission sees this as an opportunity to drive economic prosperity through regional collaboration and will work together to respond to opportunities and address the needs that are unique to our region.

NOW THEREFORE BE IT RESOLVED, the Genesee Lapeer Shiawassee Region V Planning and Development Commission supports the submittal of an application for \$250,000 under the FY 2015 Regional Prosperity Plan Initiative for Region VI.

Sidney Grinnell, Chairperson
GLS Region V PDC

DATE: _____



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

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DEREK BRADSHAW
FISCAL OFFICER

September 23, 2014

Mr. Chris Harkins, Legislative Liaison and Policy Advisor
Department of Technology, Management and Budget

Subject: Region 6 Regional Prosperity Initiative Grant Application

Dear Mr. Harkins:

We appreciate this funding opportunity to support regional collaboration and continue efforts to foster prosperity in Region 6. We are submitting an application packet for a grant in the amount of \$250,000. This funding will be used to continue efforts of the regional prosperity plan that includes an economic development blueprint. We have had overwhelming support for this project from regional partners in a wide range of disciplines.

We look forward to continuing this project and want to thank you for this opportunity. Should you have any questions regarding this grant request please do not hesitate to contact Derek Bradshaw, Fiscal Officer at (810) 257-3010.

Sincerely,

Sidney Grinnell, Chairperson
GLS Region V PDC

Derek Bradshaw, Fiscal Officer
GLS Region V PDC

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Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

ROOM 223 – 1101 BEACH STREET
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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Damon Fortney, Planner I

DATE: September 23, 2014

SUBJECT: FY 2016 Safety Project Application

In June of 2014, the Michigan Department of Transportation (MDOT) released a Call for Safety Projects for the 2016 fiscal year. Project applications were due to MDOT by September 15, 2014. Region V staff requested that project descriptions be sent to our office to be reviewed for endorsement. Staff received one project application from the City of Owosso as described below. At this time, staff is recommending that the GLS Region V Committee endorse the following FY 2016 Safety Project:

1. The City of Owosso is proposing improvements to the North Street crossing over the Corlett Creek. The existing road and culvert are both structurally and functionally deficient. The project includes road widening, road realignment, guardrail update, slope improvements, and culvert replacement. Total applied for from the MDOT Safety Program: \$157,694. Total Project Cost: \$197,118.

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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Jason Nordberg, Principal Planner

DATE: September 23, 2014

SUBJECT: FY 2015 Michigan Association of Regions (MAR) Dues

GLS Region V has received an invoice of \$960.00 from the Michigan Association of Regions for FY 2015 membership dues. This is the same amount that was requested and approved for payment in the last fiscal year. MAR has provided staff with valuable information especially in regards to the Regional Prosperity Initiative and proposed transportation legislation.

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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commissioners

FROM: Christine A. Durgan, Assistant Director

DATE: September 23, 2014

SUBJECT: Status of Hazard Mitigation Plan Updates for Genesee and Lapeer Counties

The Hazard Mitigation Plan Updates for Genesee and Lapeer Counties are in the final stages of completion.

On August 5, FEMA gave conditional approval for the Genesee County Hazard Mitigation Plan Update. The Plan will be going before the Board of Commissioners for approval on September 24th and will then be submitted to each local unit of government in Genesee County for their approval. All communities are being asked to approve the plan which will then provide them the opportunity to apply for future Federal Hazard Mitigation funding for projects.

Lapeer County's Plan Update is currently being reviewed by the Michigan State Police before being submitted to FEMA for approval.

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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Jason Nordberg, Principal Planner

DATE: September 23, 2014

SUBJECT: 2014 GLS Region V PASER Survey Update (attached)

In July and August of 2014 the Genesee, Lapeer, Shiawassee (GLS) Region V Planning and Development Commission worked with the Michigan Department of Transportation (MDOT) and Local Road Agencies (LRA), to comply with the State of Michigan Transportation Asset Management Council's mandate, that all federal aid roads in the state be rated using the PASER Road Rating System. As of September 2014, all federal aid roads in Genesee, Lapeer and Shiawassee Counties have been surveyed.

The information that was collected during this survey will be distributed through the 2014 PASER Reports, which will be available at the November 18, 2014 meeting of the GLS Region V Committee. If you have any questions regarding this topic, please feel free to contact Damon Fortney of staff at (810) 766-6560 or by email at dfortney@co.genesee.mi.us.

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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Jason Nordberg, Principal Planner

DATE: September 23, 2014

SUBJECT: **Statewide National Functional Classification Review**

Every ten years after the United States Census urban area boundary adjustments are completed, the Federal Highway Administration (FHWA) guidelines request the state to lead and cooperate with local officials to review and update the National Functional Classification (NFC) of all public roads in Michigan. The NFC determines federal-aid eligibility of roadways. Act 51 road jurisdictional agencies (county Road Commissions, Cities, and Villages) must approve any revision to a NFC route under their jurisdiction, however, all NFC revisions are subject to approval by FHWA.

The Michigan Department of Transportation (MDOT) will coordinate with Act 51 road jurisdictional agencies in non-metropolitan areas for this review and will hold NFC meetings similar to the urban adjustment process group meetings. The NFC meetings will be coordinated through Regional Planning Agencies (RPA) and will be informational workshops to help agencies review the system and prepare NFC revision proposal(s). The anticipated timeframe for the statewide review is identified below. Staff will provide updates as more specific information becomes available.

- RPA coordinated MDOT group meetings **September 2014 – April 2015**
- Other Principal Arterial/National Highway System (NHS) proposals **Due April 30, 2015**
- Remaining NFC revision proposals **Due September 1, 2015**
- FHWA approvals (estimated) **May 2015 – November 2015**
- Local notification and Michigan Geographic Framework (MGF) mapping **June 2015 – January 2016**

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DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: GLS Region V Planning and Development Commission

FROM: Christine A. Durgan, Assistant Director
Genesee County Metropolitan Planning Commission

DATE: September 23, 2014

SUBJECT: **Genesee County Planning Forum**

The Genesee County Metropolitan Planning Commission will be hosting the 9th Annual Genesee County Planning Forum on Friday, October 24, 2014 from 8:00 a.m. until Noon. Local elected officials from Genesee, Lapeer, and Shiawassee Counties are invited and encouraged to attend.

This year's topic is Regional Prosperity, with keynote speaker George Erickcek from the Upjohn Institute. The Planning Forum is an exciting opportunity for local officials to find out more about planning topics that affect our communities.

The event is free of charge, but registration is required. Registration is open until 5:00 p.m. on Friday, October 10th. To register for the Planning Forum, or for additional information, please call our office at (810) 257-3010.

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