

GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION
Tuesday, March 26, 2024 6:00 p.m.

MINUTES

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, March 26, 2024, in Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Chairperson VanHaften called the meeting to order at 6:00 p.m.

I. INTRODUCTIONS

A. Roll Call

Present: Richard VanHaften, Derek Bradshaw, Shawnice Dorsey, Ed Benning, Alan Himelhoch, William Hamilton, and Gabiel Lossing.

Absent/Excused: Joe Massey, Jeffrey Kelley, and Destain Gingell

Others Present: Jacob Maurer, Kristofor Garris, Amy Fuoss, Mike Hemmingsen and Renate Soto.

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held January 30, 2024

Motion: Action: Approve, **Moved by** Alan Himelhoch, **Supported by** Ed Benning, to approve the minutes of the GLS Region V PDC regular meeting held January 30, 2024 as presented.

Motion carried unanimously.

(Documents on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held March 26, 2024

Motion: Action: Motion to approve the agenda. **Moved by** William Hamilton, **Supported by** Alan Himelhoch, to approve the agenda of the GLS Region V PDC meeting to be held March 26, 2024.

Motion carried unanimously.

(Documents on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.

E. Communications

Mr. Maurer gave a brief explanation of the communications.

1. Village of Byron 2024-2028 Parks and Recreation Plan

The Village of Byron has submitted their most current Parks and Recreation Plan to the GCMPC office, which was adopted by the Village Council in January 2024.

2. Genesee County Parks and Recreation: MNRTF Application(s)

Genesee County Parks has applied for 2 trust fund grants through the DNR, one for the restoration of 2 historic pavilion structures at Flushing and Linden County Parks, the other for the development of sports fields at Berston Fieldhouse.

3. City of Lapeer Parks and Recreation: MNRTF Application

The City of Lapeer Parks and Recreation has applied for a DNR trust fund grant for the development of an inclusive playground at Rowden Park.

4. Genesee County Drain Commissioner Division of Water and Waste Services – Clean Water State Revolving Fund Application

The Genesee County Drain Commissioner-Division of Water and Waste has applied for EGLE's Revolving Loan Fund for improvements and replacement of sanitary pump stations.

5. Village of Almont – Draft Master Plan

The Village of Almont has submitted a draft Master Plan and staff is in the process of reviewing the plan.

6. Swartz Creek: MNRTF Application

The City of Swartz Creek has applied for the DNR trust fund grant for Otterburn Park amenities.

7. Grand Blanc Bicentennial application

Grand Blanc Township has applied for the DNR Land and Water Conservation Fund for Bicentennial Park improvements.

8. Thetford Township Parks Plan

Thetford Township has submitted the Clio Area Parks and Recreation Plan, which is a combination Plan between the City of Clio, and the Townships of Vienna and Thetford.

II. ACTION ITEMS

A. Financial Report

1. FY 2022 and FY 2023 Genesee-Lapeer-Shiawassee (GLS) Region V Audit – Smith & Klaczewicz, P.C.

Mr. Maurer stated that our consultant could not attend tonight's meeting, so Ms. Amy Fuoss, from Genesee County's fiscal services department will discuss the recent Region V audit. Copies of the audit were made available to the Region V Commissioners and Ms. Fuoss gave a summary of the audit. There were no findings and no compliance issues.

Motion: Action: To approve the FY 2022 and FY 2023 GLS Region V Audit.

Moved by Ed Benning, **Supported by** William Hamilton, to approve the FY 2022 and FY 2023 GLS Region V Audit.

Motion carried unanimously.

Discussion ensued.

2. Checks

Chairperson VanHaaften reviewed the checks for the committee. The checks totaled \$32,427.44, with one check for \$7000.00 being added to the check disbursement voucher since the agenda packet was sent out, to the accounting firm, Smith & Klaczewicz, P.C.

Motion: Action: To approve the Draft FY 2024 Financials.

Motion: Action: Approve the payment of the checks. **Moved by** Gregory Brodeur, **Supported by** William Hamilton, to approve the checks in the amount of \$32,427.44 and authorize signing by the proper authorities.

Motion carried unanimously.

(Documents on file with minutes)

3. Year-To-Date Financials 2024

Mr. Bradshaw reviewed the YTD 2024 Financials for the Committee.

Motion: Action: Approve the YTD 2024 Financials. **Moved by** Gregroy Brodeur, **Supported by** Alan Himelhoch, to approve the YTD 2024 Financials.

Motion carried unanimously.

(Documents on file with minutes)

B. FY 2024 Budget Adjustments

Mr. Bradshaw reviewed the budget adjustments for the committee and stated that new traffic counters were purchased, requiring a transfer of \$3,073.00 from Supplies to Equipment.

Motion: Action: Motion to approve. **Moved by** Alan Himelhoch, **Supported by** Ed Benning, to approve the FY 2024 Budget Adjustments as presented.

Motion carried unanimously.

(Documents on file with minutes)

C. Election of Officers

Chairperson VanHaften stated that William Hamilton has expressed interest in serving as Chairperson and Gregory Brodeur and Derek Bradshaw would like to serve as Vice-Chair and Fiscal Officer, respectively, for another term. Chairperson VanHaften called for any other nominations from the floor. There were no nominations from the floor.

Motion: Action: Motion to approve the election of William Hamilton as Chairperson. **Moved by** Richard VanHaften, **Supported by** Alan Himelhoch, to approve the election of William Hamilton as Chairperson.

Motion: Action: Motion to approve the election of incumbent Gregory Brodeur as Vice-Chair. **Moved by** Richard VanHaften, **Supported by** Alan Himelhoch, to approve the election of Gregory Brodeur as Vice-Chair.

Motion: Action: Motion to approve the election of incumbent Derek Bradshaw as Fiscal Officer. **Moved by** Richard VanHaften, **Supported by** Ed Benning, to approve the election of Derek Bradshaw as Fiscal Officer.

Motion: Action: Motion to update the bank authorization for the elected Officers as presented. **Moved by** Alan Himelhoch, **Supported by** Ed Benning, to approve the bank authorization for the elected Officers.

All Motions carried unanimously.

(Documents on file with minutes)

III. DISCUSSION ITEMS

A. MAR Update

Mr. Bradshaw stated the Michigan Association of Regions (MAR) is requesting some funding as part of the new solid waste plan, now called the Material Management Plan (MMP). The State of Michigan is requiring that one entity per region participate in each of the plans, which is currently an unfunded mandate. MAR has submitted a request to the State on behalf of all Michigan Regions for funding to be attached to this mandate. A decision for MMP representation for Genesee, Shiawassee and Lapeer Counties will be brought back to this Commission in the future.

Discussion ensued.

B. GLS Region V Transportation Planning Program Funding

Mr. Kris Garris stated that MDOT has announced that FY 2025 revenues for GLS Region V will be the same as they were in FY 2024. The Asset Management budget may see an increase in revenue, but that is not guaranteed. Staff will be drafting the full FY 2025 Work Program and bring it to the May meeting for review and approval. The FY 2024 Region Transportation Planning Program funding information was included in the agenda packet. Please reach out to Jacob Maurer if you have any questions.

C. FY 2027-2029 Small Urban Call for Projects Update

Mr. Garris stated that MDOT provided notice that FY 2027-29 Small Urban Call for Projects will be delayed until fall of 2025. This typically would be completed in the fall of 2024, but MDOT has determined that the extra time will allow the road agencies to have better construction estimates. Please contact McKenna Dutkiewicz at the contact information provided in the memo for more information.

D. Spark Grant Technical Assistance Update

Mr. Garris stated that staff met with the DNR in February to discuss the Spark Grant and gain access to the grant portal. Staff will be providing technical assistance to the Spark Grant recipients in the Region V area on an as needed basis. The recipients are the Cities of Flint, Grand Blanc, Lapeer and Clio, Davison Township and Lapeer County. If you have any questions, please contact Dru Hajec at the contact information provided in the memo.

E. Region V Membership

Mr. Maurer stated that at a meeting a few months ago, Region V membership was brought up for discussion. The bylaws state that Region V can have up to 16 members, 8 from Genesee County and 4 from Lapeer and Shiawassee Counties each; the members being appointed from the respective Board of Commissioners. Currently, there are 3 vacancies for Genesee County and 3 vacancies for Shiawassee County. Mr. Maurer would like to review membership on an annual basis and opened the discussion to the Region V Commissioners. Discussion ensued regarding conducting the meetings at a different time to make it more attainable for others to join the Commission, having the meetings virtually (since the meetings are public, this would not be allowed) and perhaps reaching out to township supervisors or trustees, that would have knowledge and interest in Region V topics, projects and items and whom might be interested in a role on the Commission. Mr. Maurer stated that he would like to send out a communication to each of the County Board of Commissioners to describe what Region V represents, what projects are worked on, and give an update on membership and attendance of the current Commissioners.

IV. ANNOUNCEMENTS

Mr. Maurer mentioned that GCMPC will be hosting the annual Recycle Days again this spring and summer. Flyers are available for the Commissioners. Mr. Bradshaw added that the permanent recycling education center is moving forward, with demo of the current structures at the old McDonald Dairy site happening in the very near future. Once built, the center will be available for residents to drop off hard to recycle items and

Household Hazardous Waste (HHW) as well as regular recycling products for residents that don't have access to curbside recycling. Mr. Himelhoch stated that because past Recycle Day events have been so popular, the events were changed to an appointment only basis, limiting the quantity of residents served. This permanent facility will be a great addition to the community and be able to serve so many more residents.

Vice-Chair Brodeur thanked Chair VanHaften for his service over the last several years.

V. ADJOURNMENT

Chairperson VanHaften adjourned the meeting at 6:38 p.m.

Respectfully submitted,
Renate Soto, Secretary
Genesee County Metropolitan Planning Commission