

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
April 25, 2024 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, April 25, 2024, in conference room 301 of the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502.

I. Call to Order

Ms. Sheila Taylor called the meeting to order at 11:01 a.m.

II. Roll Call

Present:

Jeff Lutze, Dr. Beverly Brown, Martin Cousineau, Ellen Ellenburg, Brad Dick and Sheila Taylor

Absent:

Coetta Adams, Shelley Thompson, Terry Peck, Christine Durgan and Colleen Brown

Others Present: Damon Fortney and Anthony Kelly

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

*****III. Minutes of the March 28, 2024 Meeting**

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Ellen Ellenburg to approve the minutes of the March 28, 2024 meeting as presented.

Motion passed unanimously.

*****IV. Approval of the 2024 Genesee County Action Plan**

Mr. Damon Fortney stated that staff has completed the draft 2024 Genesee County Action Plan for the Community Development Program. The Action Plan provides a detailed view of the proposed projects for Program Year 2024, with a total of over \$2.8 million in projects. The Action Plan has been made available to all participating local units of government in Genesee County during the public comment period between March 18th and April 19th, 2024. Comments received have been included in the final plan.

Mr. Fortney stated that staff is recommending approval of the 2024 Action Plan and approval for Board of Commissioners Chairperson, James Avery, to sign the HUD grant submittal and acceptance forms (including SF 424 forms, Certifications, grant agreements, requests for release of funds (RROF) and budget setup).

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Ellen Ellenburg to approve the 2024 Action Plan pending receipt of actual allocation amounts and review by Corporation Counsel.

Motion passed unanimously.

Discussion ensued.

*****V. Recapture of CDBG Funds**

Mr. Fortney stated that City of Mt. Morris Crime Prevention project was completed with \$51.50 in CDBG funding remaining. Staff is recommending approval to recapture the funds and place them into the Available CDBG funds account.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Martin Cousineau to approve the Community Development Program fund transfers.

Motion passed unanimously.

Discussion ensued.

VI. CDBG Project Updates (Presentation)

Mr. Fortney reviewed a PowerPoint presentation with updates regarding current CDBG projects around Genesee County. Discussion ensued.

VII. HUD Updates

Ms. Sheila Taylor stated that in the beginning of March, HUD completed a virtual HOME program audit (monitoring). The results were zero findings. HUD did verbally recommend that all procedural documents be combined into one complete document.

Ms. Taylor stated that she sent out a Housing Needs survey to all Local Units of Government. The survey asks what types of housing are needed and what current developments are underway. Ms. Taylor reminded committee members to encourage their constituents to complete the survey by May 3rd. The survey will help staff structure future HOME funding applications based on community needs.

VIII. Other Business

Ms. Taylor stated that today is Take Your Child to Work Day, and many county employees are participating. Many county departments will have games and learning activities for children throughout the day.

Ms. Taylor reminded Committee members that we will be hosting our annual Recycle Days that will be held, May 21, June 18, July 16, and August 20. The events will be by appointment only and registration will begin 2 weeks prior to each event. Appointments can be made on our website or through the link on the flyers provided at the meeting.

IX. Adjournment

Ms. Taylor adjourned the meeting at 11:40 am.

Respectfully submitted,
Damon Fortney, Lead Planner
Genesee County Metropolitan Planning Commission