

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
September 22, 2022 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, September 22, 2022, in conference room 222 of the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502.

I. CALL TO ORDER

Sheila Taylor called the meeting to order at 11:02 a.m.

II. ROLL CALL

Present:

Shelley Thompson, Gary Peppin, Brad Dick, Terry Peck, Jeff Lutze, Meredith Davis, Sheila Taylor

Absent:

Mark Emmendorfer, Ellen Ellenburg, Colleen Brown and Chris Durgan

Others Present: Damon Fortney, Cody Roblyer and Renate Soto

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

*****III. MINUTES OF THE JULY 28, 2022 MEETING**

Motion: Action: Approve, **Moved by** Gary Peppin, **Seconded by** Meredith Davis, to approve the minutes of the July 28, 2022 meeting as presented.

Motion passed unanimously.

*****IV. COMMUNITY DEVELOPMENT PROGRAM TRANSFER OF FUNDS**

Damon Fortney reviewed the requested transfer of funds. These transfers are for projects that were completed and closed out with a small balance remaining. This project funding will be recaptured and will go back into available CDBG funds. The projects included in this transfer are Mt. Morris Township Youth Program, Mundy Township Vocational Independence Program, Gaines Township Senior Center Operations, Fenton Township Parks & Recreation Program, Flint Township Food Pantry, Flint Township Crime Prevention and Grand Blanc Township Safety Program. At this time, staff is recommending approval of the Community Development Program fund transfers by the Allocation Committee. Discussion ensued.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Meredith Davis, to approve the Community Development Program Transfer of Funds.

Motion passed unanimously.

*****V. NEIGHBORHOOD STABILIZATION PROGRAM (NSP), NEIGHBORHOOD PURCHASE REHAB AND RESALE PROGRAM (NPRR) AND HOME PROGRAM PARTICIPATING LENDER AGREEMENTS**

Cody Roblyer presented information about the NSP, NPRR and HOME programs. He stated that 3 lenders applied to participate in these programs: Ross Mortgage Corporation, 5th 3rd Bank and Mortgage One Corporation. Mr. Roblyer explained that under the NPRR and NSP programs, newly rehabilitated homes are sold to eligible home buyers by providing down payment and financing assistance. The HOME program assists income eligible homebuyers achieve homeownership by providing up to \$5000.00 in down payment and closing cost assistance. Mr. Roblyer explained that for GCMPC to partner with these lenders, GCMPC staff developed formal agreements to ensure compliance with the program rules. After reviewing these lender applications, staff is requesting approval to enter into agreements with Ross Mortgage Corporation, Fifth Third Bank and Mortgage 1 Corporation for the purpose of providing financial assistance to NSP, NPRR and HOME DPA Program homebuyers.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Brad Dick, to approve the Neighborhood Stabilization Program (NSP), Neighborhood Purchase Rehab and Resale Program (NPRR) and HOME Program Participating Lender Agreements.

Motion passed unanimously.

*****VI. VIENNA TOWNSHIP TRANSFER REQUEST**

Damon Fortney explained that Vienna Township, whom is currently under project contract, intended to install sidewalks. Once the Township began working with an engineer for this project, it was determined that the costs were much higher than expected, due to rising material costs, and the need to acquire easements and wetland mitigation. Mr. Fortney stated that Vienna Township is requesting the funds to be transferred to the purchase of a new van/bus for the Clio Area Senior Center. A van that was purchased with CDBG funds previously, was totaled in a collision earlier this year. Insurance will cover a portion of the replacement cost, but additional funds are needed as vehicle prices have increased. The environmental review process was completed today. Staff is requesting approval to transfer CDBG funds from the sidewalk project to the purchase of a new vehicle.

Discussion ensued. Sheila Taylor explained that staff considers this a special exception because the van purchase was a previous project.

Motion: Action: Approve, **Moved by** Gary Peppin, **Seconded by** Meredith Davis, to approve the Vienna Township Transfer Request.

Motion passed unanimously.

VII. HUD UPDATE

Sheila Taylor explained that staff would begin a county-wide housing study. Genesee County was allocated \$3,000,000.00 in HOME ARP funding and certain at-risk populations, such as homeless people, Veterans, domestic violence victims, etc., are to be focused

on for rental housing and homelessness prevention, etc. An Allocation Plan is required to assess what the needs of the community are and to inform HUD how the money will be spent. Staff will be looking at the housing needs for the County as a whole and will use the results from the housing study to complete the Allocation Plan. Staff has started putting together an outline and started gathering data for the housing study, to determine what type of housing is needed in Genesee County.

VIII. OTHER BUSINESS

Cody Roblyer spoke about the recent Recycle Day Events and the adjustments that were made such as switching to an appointment only format. These changes have alleviated long wait times and traffic congestion at events. However, our long-term goal is to establish a permanent facility to dispose of household hazardous waste, for County residents to utilize on a weekly basis, rather than waiting for the few events that we sponsor throughout the year, to dispose of accumulated Household Hazardous Waste (HHW). Mr. Roblyer explained that staff is in the process of determining a cost estimate and what would be involved in opening a County HHW facility, starting with personally visiting HHW sites in other counties, to start gathering information and data.

Sheila Taylor stated that we have received our 2022 funding and staff has begun signing contracts with local units of government and agencies so that those projects can get started. Ms. Taylor also stated that staff has been visiting local units of government to conduct monitoring of their CDBG projects to ensure compliance with the program rules and regulations.

IX. ADJOURNMENT

Ms. Taylor adjourned the meeting at 11:22 a.m.

Respectfully submitted,
Renate Soto, Secretary
Genesee County Metropolitan Planning Commission