

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, September 10, 2024, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 10, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Dr. Beverly Brown, Gloria Nealy, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Jeffrey Peake

Others Present: Chris Durgan, Sheila Taylor, Jacob Maurer, Nichole Odette and Renate Soto.

III. MINUTES

A. Minutes of the August 6, 2024, Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to approve the August 6, 2024 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Chris Durgan introduced two new staff members that recently started at the Planning Commission. Theresa LeFavour, Secretary and Jacob Hawkins, Housing Rehabilitation Specialist.

Chairperson Himelhoch stated that if anyone has an interest in running for a Planning Commission officer, let him or any staff member know. Any Commissioner is welcome to run, and the election will be held at the next meeting on October 1, 2024.

VI. COMMITTEE REPORTS

A. Budget Committee

1. Approval of FY 2024-2025 GCMPC Budget

Chairperson Himelhoch stated that the Budget Committee met prior to this meeting in which he filled in as temporary Chair. Chris Durgan provided an overview of the FY 24/25 budget and indicated that our core program funding, staff levels and health care costs have stayed consistent. This year's budget includes some additional revenue including a Department of Energy-Energy Efficiency Block Grant and an increase in state revenue for solid waste planning for the County's Material Management Plan (MMP).

Chairperson Himelhoch stated the Budget Committee made and approved a motion to recommend the FY 2024-2025 GCMPC Budget to the full Commission. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded** Martin Cousineau, to approve the FY 2024-2025 GCMPC Budget as presented.

Motion passed unanimously.

(Original on file with minutes)

VII. NEW BUSINESS

A. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)

Jacob Maurer stated that we received this year's Rideshare Contract, funded through MDOT's Congestion Mitigation Air Quality (CMAQ) grant program. The \$50,000 in funding will be used to administer the Rideshare program including staff time and marketing.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded** Reggie Smith, to recommend to the Genesee County Board of Commissioners to enter into the FY 2025 Rideshare contract contingent on approval of the finalized contract language by staff and Corporation Counsel.

Motion passed unanimously.

(Original on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Chris Durgan reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandton, to approve the August Contract, Vouchers and Bills for a total \$121,045.38 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Lauren Coney, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Chris Durgan reviewed the Financial Update ending July 31, 2024.

Motion: Action: Approve, **Moved by** Reggie Smtih, **Seconded by** Lauren Coney, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. FY 2024 Budget Transfer Requests

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the FY 2024 Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

E. Authorization for Year End Budget Adjustments

Chairperson Himelhoch stated this policy is in place if year-end transfers are needed to keep things in line. Transfers are allowed if under 25% of the total amount of the line item or any changes to line items less than \$6,000.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the Authorization for Year End Budget Adjustments as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – August 2024 Status Report

Jacob Maurer stated that the Transportation Improvement Program (TIP) call for projects opened on August 26th and will close on September 30th. Staff has started meeting with Road Agencies and communities in Genesee County to provide application assistance. Staff will be working in partnership with Kettering University and the Flint Mass Transportation Authority (MTA) regarding plans to increase availability of electric vehicle charging stations throughout Genesee County. The funds are to be secured through the Charging and Fueling Infrastructure (CFI) Discretionary Grant Program. Discussion ensued.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded** William Brandon, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – August 2024 Status Report

Jacob Maurer stated that the 4th Recycle Day event was held on August 13th. One hundred thirty-five residents participated and dropped off nearly 15,000 pounds of household hazardous waste. 180 residents participated in the 5th and final event on August 20th. In summary, 906 residents were served at the 2024 Recycle Day events. Staff is seeking applications to fill 11 positions on the Materials Management Planning Committee (MMPC) which will guide the development and implementation of the Genesee County MMP. Demolition continues at the McDonald Dairy site. Staff is working on preliminary costs for an architect to design the new Drop-off Recycling and Education Center.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Lauren Coney, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – August 2024 Status Report

Sheila Taylor stated that staff received the HUD grant agreement to implement the 2024 CDBG projects. Once the funding for the projects is received, staff can begin signing contracts with local units of government. Staff is working on a housing initiative and looking for ways to maximize the use of our HOME funding and make an impact on housing in our community. Staff is working to finalize the program details and is expected to present the initiative to the Board of Commissioners next month.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Dr. Beverly Brown, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Housing Program Update – August 2024 Status Report

Nichole Odette stated we have 25 project completions so far this year and 13 projects are underway. The Neighborhood Stabilization Program (NSP) property in Burton is currently under contract to be sold to a first-time homebuyer. Ms. Odette presented before-and-after pictures of the renovated home to the Commissioners.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the Housing Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. American Rescue Plan Act – August 2024 Status Report

Chris Durgan provided an update on senior center projects funded with ARPA funds, summarizing what phases the projects are in. The Genesee County Land Bank continues to make progress on demolitions, having spent \$5.4 million of the \$8 million allocation. All other ongoing ARPA projects are on track to meet completion deadlines.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.

(Original on file with minutes)

6. Report of the Director – July 2024 Status Report

Chris Durgan stated that Next Genesee broadband subcommittee members Dr. Beverly Brown, Derek Bradshaw, and Jacob Maurer attended a session in Livingston County to learn how Livingston County is implementing their Fiber Project. At the next GCMPC meeting, staff will be providing additional information on a housing initiative that will include new construction and housing rehabilitation components.

Dr. Brown summarized the broadband subcommittee's visit to Livingston County. Genesee County's broadband committee is hosting a community partner's meeting, Thursday, September 12, at the Genesee Intermediate School District to get assistance

on launching a survey in Genesee County to assess the need for Broadband in Genesee County.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Dr. Beverly Brown, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:56 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission