

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
ADDITIONAL MEETING  
Wednesday, September 25, 2019, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Wednesday, September 25, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

**Present:** Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Martin Cousineau, Mike LaPointe, Reggie Smith, and Ted Henry.

**Absent:** Cheryl Sclater and Jeffrey M. Peake

**Others Present:** Derek Bradshaw, Christine Durgan, Nicole Lewis, Holly Halverson, and Nichole Odette.

 **III. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **IV. COMMUNICATIONS**


There were none.

**V. COMMITTEE REPORTS**

**A. Budget Committee**

 **1. GCMPC FY 2019-2020 Budget**

Chairperson Himelhoch stated that the Budget Committee reviewed the FY 2019-2020 budget and recommends approval to the full Commission. The over-all budget has decreased from last year by \$1 million dollars due to a reduction in federal transportation funds, solid waste fees, the County appropriation, and transfers in and out. The budget reflects a \$303,815 shortfall due to Solid Waste carryover funds, which cannot be listed as revenue. Of that, \$174,534 is earmarked for the Solid Waste Study and \$129,281 will be used for Solid Waste Collections. Solid Waste revenues have decreased, which may require an increase to ordinance fees or fewer Recycle Day events. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, to approve the FY 2019-2020 GCMPC Budget as presented.  
Motion passed unanimously.  
(Documents on file with minutes)


 **2) Year-End Budget Transfer Request**

Derek Bradshaw explained that the budget transfers are needed in order to align budget.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to approve the Year-End Budget Transfer Request as presented, as well as the report of the Budget Committee.  
Motion passed unanimously.  
(Documents on file with minutes)

 **3) Authorization for Year-End Budget Adjustments**

Derek Bradshaw requested authorization to make year-end budget adjustments up to 25% of the total line item, or any changes to line items less than \$6,000, that may be needed in order to close-out the 2019 Fiscal Year. The Commission will be notified of any such changes and budget transfers exceeding 25% of the total amount of the line item will be presented to the GCMPC for approval.

 **Motion: Action:** Authorize, **Moved by** Mike LaPointe, **Seconded by** Alexander Isaac, to authorize Derek Bradshaw to make budget transfers up to 25% of the total line item, or any changes to line items less than \$6,000, for year-end adjustments.  
Motion passed unanimously.

 **VI. Commissioner Comments**

Chairperson Himelhoch stated that Janice Karcher has moved to Missouri and is no longer on the GCMPC. A new Commissioner will be appointed.

 **VII. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:15 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission