

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
August 27, 2020 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, August 27, 2020 via a Conference Call due to the closure of the Genesee County Administration Building in response to the COVID-19 pandemic.

I. CALL TO ORDER

Sheila Taylor called the meeting to order at 11:00 a.m.

II. ROLL CALL

Present: Brad Dick, Colleen Brown, David Martin, Kim Courts, Mark Emmendorfer, Sheila Taylor, and Terry Peck.

Absent: Christine Durgan, Ellen Ellenburg, Steven Fuhr, and Jeff Lutze.

Others Present: Damon Fortney and Nichole Odette.

There were no members of the public in attendance on the conference call, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES OF THE MAY 28, 2020 MEETING

Motion: Action: Approve, **Moved by** Brad Dick, **Seconded by** Kim Courts, to approve the minutes of the May 28, 2020 meeting as presented.

Motion passed unanimously.

IV. AMENDMENT TO THE 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan

Damon Fortney explained that amending the 2020-2024 Consolidated Plan and 2020 Action Plan is necessary to incorporate the \$2.5 million in CARES Act funding Genesee County will receive from HUD. Projects that utilize CARES Act funding must prevent, prepare for, and respond to the Coronavirus. The public comment period for Consolidated Plan amendment was held from August 17th to August 26th and included a public hearing yesterday during the Community and Economic Development Committee. No comments from the public were received; however, a few comments from local units of government were received and will be incorporated into the amended Plan. Following approval by the County Board, the Amended 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan will be submitted to HUD for approval. HUD is trying to review amendments quickly, so staff anticipates receiving the funding in late September.

Motion: Action: Approve, **Moved by** Mark Emmendorfer, **Seconded by** Brad Dick, to approve the Amended 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan.

Motion passed unanimously.

V. BUDGET TRANSFER REQUEST – CITY OF GRAND BLANC

Damon Fortney stated that the City of Grand Blanc has completed its 2019 Public Facilities Improvements project, which funded improvements to bathrooms located in Physician's Park. The City would like to transfer the remaining \$2,197.10 in funds to their 2020 Public Facility Improvements project for drainage improvements at the Grand Blanc Senior Center.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Mark Emmendorfer, to approve the transfer of \$2,179.10 from the City of Grand Blanc's 2019 Public Facility Improvements project to City of Grand Blanc's 2020 Public Facility Improvements project, for a new total of \$10,542.10.

Motion passed unanimously.

VI. HUD UPDATE

Sheila Taylor stated that HUD approved Genesee County's 2020 Action Plan and staff has sent all contracts to local units and agencies for their signatures. One contract is on hold until the local unit's SAM registration is complete. All agencies must be registered in www.SAM.gov to receive federal funding. In order to meet HUD's timeliness deadline, staff has been reaching out to local units that need to send in reimbursement requests for completed projects. HUD will check our account on March 1st and as of last week, approximately \$1 million in funding still needs to be spent. HUD has approved our 2019 Consolidated Annual Performance Evaluation Report (CAPER), which details how Genesee County spent its PY 2019 funding.

VII. OTHER BUSINESS

There was no Other Business.

VIII. ADJOURNMENT

Ms. Taylor adjourned the meeting at 11:10 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission