

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
August 26, 2021 11:00 a.m.**

**MINUTES**

The Allocation Committee met at 11:00 a.m. on Thursday, August 26, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 111, Flint, Michigan.

**I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:00 a.m.

**II. ROLL CALL**

**Present:**

Brad Dick, Christine Durgan, Colleen Brown, Meredith Davis, Sheila Taylor, Terry Peck, and Ellen Ellenburg.

**Absent:** Debra Newman, Jeff Lutze, Mark Emmendorfer, and Shelley Thompson.

**Others Present:** Damon Fortney and Jill Floeter.

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

**III. MINUTES**

- A. Minutes of the June 24, 2021 Meeting
- B. Minutes of the August 12, 2021 Meeting

**Motion: Action:** Approve, **Moved by** Ellen Ellenburg, **Seconded by** Colleen Brown, to approve the minutes of the June 24, 2021 and August 12, 2021 meeting as presented.

**Motion passed unanimously.**

**IV. AMENDMENT #3 TO THE 2020 ACTION PLAN & 2020-2024 CONSOLIDATED PLAN**

Damon Fortney explained that the CARES Act funding was incorporated into two amendments to the Genesee County 2020 Action Plan and 2020-2024 Consolidated Plan. Since then, other funding sources have been made available for some of the programs which were originally proposed. Therefore, staff is requesting to reallocate these funds based on the needs of the communities. The Amendment was available for public comment August 16 through August 20. A virtual public hearing was held on Wednesday, August 18<sup>th</sup>. No public comments were received during this time. Staff is asking to move Amendment #3 forward to the Board of Commissioners for final approval, the Amendment will be submitted to HUD for approval on or about September 24, 2021. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** Colleen Brown, to move Amendment #3 of the 2020 Action Plan & 2020-2024 Consolidated Plan to the Board of Commissioners for final approval.

**Motion passed unanimously.**

#### **V. APPROVAL OF CDBG-CV Public Service Contracts**

Damon Fortney explained in August, staff released an application for CDBG-CV (CARES Act) funding for Public Service projects that serve low to moderate-income households. Applications were due on August 17<sup>th</sup>. Twelve (12) applications were received for this program, three (3) of which were incomplete. The following is a list of agencies that submitted a complete application with a proposed award amount for these projects. The Shelter of Flint (\$82,451.00), Voices for Children Advocacy Center (\$25,000.00), Outreach East (\$30,000.00), St Luke N.E.W. Life Center (\$12,618.00), Holy Redeemer Parish (\$40,000.00), Vocational Independence Program (VIP) (\$25,000.00), Catholic Charities of Shiawassee and Genesee Counties (\$75,000.00), City of Montrose (still need to qualify the project to make sure it serves the low income residents), and Specialized Employment Services (STRIVE).

Discussion ensued.

**Motion: Action:** Approve, **Moved by** Colleen Brown, **Seconded by** Ellen Ellenburg, to approve the CDBG-CV Public Service Contracts to move forward to the Board of Commissioners for approval.

**Motion passed unanimously.**

#### **VI. BUDGET TRANSFER REQUEST – CITY OF MT. MORRIS**

Damon Fortney explained the City of Mt. Morris has requested a transfer of funds between two Program Year 2020 projects. The Removal of Architectural Barriers project was completed under budget with a balance of \$2,014.00 remaining. The City would like to utilize \$1,290.48 of those remaining funds towards their 2020 City of Mt. Morris Infrastructure Improvements (Sidewalks) IDIS# 2494, Acct# 2340-704.16-899.000.

Discussion ensued.

**Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** Ellen Ellenburg, to approve the Community Development Program fund transfer from the Removal of Architectural Barriers project to their 2020 City of Mt. Morris Infrastructure Improvements (Sidewalks).

**Motion passed unanimously.**

#### **VII. COMMUNITY DEVELOPMENT PROGRAM TRANSFER OF FUNDS**

Damon Fortney explained that the following projects have been completed and/or cancelled with the remaining balances being recaptured. The City of Montrose completed the 2020 City of Montrose Public Facility Improvements with a remaining balance of \$520.77, the 2020 Forest Township Infrastructure Improvements had a remaining balance of \$1,360.96, and the 2020 City of Mt. Morris Removal of Architectural Barriers (RAB) had a remaining balance of \$723.52. The 2019 and 2020 Fenton Township Parks and Recreation Programming and the 2020 City of Fenton Parks Programming for Seniors were cancelled.

**Motion: Action:** Approve, **Moved by** Meredith Davis, **Seconded by** Brad Dick, to approve

the Community Development Program fund transfers.  
**Motion passed unanimously.**

**VIII. HUD UPDATE**

Shelia Taylor stated in July we submitted CAPER to HUD which explains how 2020 funds have been spent and approval was received yesterday. Ms. Taylor also stated we received grant agreements and staff will be meeting with agencies and local units to get contracts signed for the 2021 funds.

**IX. OTHER BUSINESS**

Colleen Brown commented on behalf of The City of Montrose the funds that have been received from CDBG have made a huge impact on Blueberry Park and the Community Center.

**X. ADJOURNMENT**

Ms. Durgan adjourned the meeting at 11:15 a.m.

Respectfully submitted,  
Jill Floeter, Secretary  
Genesee County Metropolitan Planning Commission