

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, August 2, 2022, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, August 2, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3<sup>rd</sup> Floor, 1101 Beach Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:03 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Cheryl Sclater, Domonique Clemons, Gloria Nealy, Jeffrey M. Peake, Mike LaPointe, Tyler Rossmassler, and William Brandon.

**Absent:** Lauren Coney, Meredith Davis, and Reggie Smith.

**Others Present:** Derek Bradshaw, Christine Durgan, Jason Nordberg, Damon Fortney, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the July 12, 2022 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve the minutes of the July 12, 2022 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

Derek Bradshaw stated that the Commissioners are invited to take a tour of the new County building following today's meeting.

Mike LaPointe presented an informational packet from EDF Renewables and provided an update on Thetford Township's proposed Solar Ordinance.

**VI. COMMITTEE REPORTS**

**A. Budget Committee**

Jeffrey M. Peake stated that the Budget Committee met this morning and reviewed the proposed draft FY 2022-2023 GCMPC budget. Derek Bradshaw explained that the budget is stable and reflects increased revenue from the Federal Highway Administration and Solid Waste Ordinance Fees, as well as increased expenditures related to healthcare costs. Staff will make small adjustments to the budget, such as adding a line item for a recycling facility and will bring it to the full Commission for approval at the September meeting.

**Motion: Action:** Accept, **Moved by** William Brandon, **Seconded by** Cheryl Sclater, to accept the report of the Budget Committee.

Motion passed unanimously.

(Documents on file with minutes)

## **VII. NEW BUSINESS**

There was no New Business.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to approve the August Contract, Vouchers and Bills for a total \$17,304.58 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending June 30, 2022. Discussion ensued regarding the establishment of a separate restricted fund to be used for building a recycling center.

**Motion: Action:** Approve, **Moved by** William Brandon, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – June 2022 Status Report**

Jason Nordberg stated that staff is still waiting to hear the status of the FY 2023-2026 Transportation Improvement Program (TIP) and Unified Work Program (UWP) that have been submitted to the Michigan Department of Transportation (MDOT) and Federal

Highway Administration (FHWA) for review and approval. Last week staff hosted approximately 130 participants at the 2022 Michigan Transportation Planning Association (MTPA) Annual Conference in downtown Flint. It was the first in-person conference since the onset of COVID-19 and attendees gave the conference very positive reviews. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **2. Environmental Program Update – June 2022 Status Report**

Damon Fortney stated that the third Recycle Day was held on July 19<sup>th</sup> and thanked Mr. LaPointe for volunteering at the event. The appointment format alleviated congestion so that 583 cars were able to make it through the site with wait times of approximately five minutes. Appointments will be required to attend the August 23<sup>rd</sup> Recycle Day. Staff will consult with ERG about the feasibility of adding more appointments for that event. Staff is working with the City of Flint and Environmental Rubber Recycling (ERR) to hold a second tire collection on a Saturday in August from 9:00 a.m. to 1:00 p.m. at ERR's location on Dort Hwy in Flint. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **3. Community Development Program – June 2022 Status Report**

Damon Fortney stated that staff has submitted the 2021 Consolidated Annual Performance Evaluation Report (CAPER) to HUD for approval. The CAPER is an annual report of accomplishments made using Community Development funding. Staff anticipates that HUD will approve the 2022 Action Plan this month. Following approval of the Plan, HUD grant agreements must be signed before the County can receive its 2022 funding allocation and begin signing contracts with the local units. During July, staff has been monitoring all rental units previously funded with HOME Investment Partnerships program funds. The on-site inspections include file reviews and inspections of the rental units. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **4. Report of the Director – June 2022 Status Report**

Derek Bradshaw stated that the American Rescue Plan Act (ARPA) projects are underway, with some already completed and a couple of trail projects nearing completion. Staff is closely monitoring the projects to ensure that all federal regulations are being followed.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

**B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Chairperson Himelhoch stated that there will be an Election Committee meeting next month. Any Commissioners that would like to serve as an officer for the upcoming year need to contact Reggie Smith or Derek Bradshaw prior to the September meeting.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:56 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission