

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, August 1, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, August 1, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Dale K. Weighill and Martin L. Cousineau.

Others Present: Derek Bradshaw, Christine Durgan, Damon Fortney, Daniel Moulton, and Nichole Odette.

III. MINUTES

A. Minutes of the July 11, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Jeffrey M. Peake, to approve the July 11, 2023 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

Chairperson Himelhoch stated that elections will take place prior to the September 12th meeting. If anyone would like to serve as an officer next year, please contact Reggie Smith or Derek Bradshaw before the September meeting.

A. Personnel Committee

Tyler Rossmassler provided a summary of the Director evaluation results. Mr. Rossmassler and Chairperson Himelhoch have met with Derek Bradshaw to go over the evaluation. Mr. Bradshaw has one month to approve or disapprove the evaluation.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the evaluation of the Director as recommended by the Personnel Committee.
Motion passed unanimously.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the report of the Personnel Committee.
Motion passed unanimously.

B. Local Unit Committee

Gloria Nealy stated that the Local Unit Committee met to discuss options for moving forward with household hazardous waste (HHW) collection. Derek Bradshaw explained that staff put together several options that would reduce costs and allow for savings towards a permanent building. Holding a combination of events may be the best option. The HHW services contract will go out for bid soon, so staff will have a better idea of collection costs once bids are received. The Local Unit Committee members recommend setting the budget at \$125,000 for HHW collection and staff will put a plan together and come back to this board for approval. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Gloria Nealy, to approve the recommendation of the Local Unit Committee to set the budget at \$125,000 for 2024 household hazardous waste collection, and staff will come back to this board for approval of the events.

VII. NEW BUSINESS

A. FOS-07-23-03; Flushing Township - Arthur Birchmeier - Application For Farmland Agreement

Chairperson Himelhoch stated that the four Arthur Birchmeier Applications for Farmland Agreements can be consolidated for review and voting.

Daniel Moulton stated that the four parcels, totaling 215 acres, meet the criteria for enrollment in P.A. 116. The parcel in Mt. Morris Township is currently in conflict with the Township's Master Plan Future Land Use Map, which has the property classified as Low-Density Residential; however, when contacted, Township staff stated that they are not concerned due to slow residential growth in the area. Discussion ensued.

Motion: Action: Approve, **Moved** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to approve staff recommendations regarding FOS-07-23-03, -04, -05 - Flushing Township - Arthur Birchmeier - Applications For Farmland Agreements, and FOS-07-23-06 - Mt. Morris Township - Arthur Birchmeier - Application For Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

B. FOS-07-23-04; Flushing Township - Arthur Birchmeier - Application For Farmland Agreement

Discussion and action for this agenda item took place under VII.A.

C. FOS-07-23-05; Flushing Township - Arthur Birchmeier - Application For Farmland Agreement

Discussion and action for this agenda item took place under VII.A.

D. FOS-07-23-06; Mt. Morris Township - Arthur Birchmeier - Application For Farmland Agreement

Discussion and action for this agenda item took place under VII.A.

E. FOS-07-23-07; Mt. Morris Township - James Hawkshaw Trust - Application For Farmland Agreement

Daniel Moulton stated that this 9.6-acre parcel meets the criteria for enrollment in P.A. 116. The parcel is adjacent to farm property also owned by Mr. Hawkshaw and protected under P.A. 116.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Gloria Nealy, to approve staff recommendations regarding FOS-07-23-07; Mt. Morris Township - James Hawkshaw Trust - Application For Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

F. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA)

Christine Durgan stated that is our annual request for approval to enter into a pass-through agreement with the Mass Transportation Authority (MTA). The Agreement will allow GCMPC to transfer \$97,671 in federal funding to the MTA for their transit planning activities. The Agreement will be reviewed by Corporation Counsel as part of the Board of Commissioners' committee process.

Chairperson Himelhoch noted that he has not reviewed the Agreements, this item and item VII.G., as legal counsel for this body, but has reviewed both agenda items for the purpose of voting.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to recommend approval of the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA) to the Genesee County Board of Commissioners, and to recommend approval for the Genesee County Board of Commissioners Chairperson Ellen Ellenburg to sign the Agreement.

Motion passed unanimously.

(Documents on file with minutes)

G. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)

Christine Durgan stated that this Agreement will allow GLS Region V to reimburse GCMPC for staff services. The Agreement, in the amount of \$103,145, will be reviewed by Corporation Counsel as part of the Board of Commissioners' committee process.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to recommend approval of the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) to the Genesee County Board of Commissioners, and to recommend approval for the Genesee County Board of Commissioners Chairperson Ellen Ellenburg to sign the Agreement.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the August Contract, Vouchers and Bills for a total \$100,821.25 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending June 30, 2023. Small budget transfers may be requested at the September meeting.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – July 2023 Status Report

Christine Durgan stated that staff held a Genesee County Regional Trails Prioritization workshop on July 21st to gather input from trail advocates, local officials, and Genesee County Parks. The group looked at maps of current non-motorized trails, identified new opportunities, and determined local, county, and state trail priorities for the next five years. The Michigan Transportation Planning Association (MTPA) conference was held last week. Damon Fortney and Cody Roblyer presented a session regarding the linkage of housing with transportation. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded** Gloria Nealy, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – July 2023 Status Report

Damon Fortney stated the final Recycle Day event for the year will be held on August 8th. The Solid Waste Management Plan (SWMP) Amendment was approved by the Board of Commissioners and has been provided to the local units of government for their review and approval. Two-thirds of the local units must approve the plan amendment before it can be submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Staff is currently assisting local municipalities to apply for the Small Community Recycling Education Grant being offered through EGLE.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

3. Community Development Program – July 2023 Status Report

Damon Fortney stated that staff expects to sign the Program Year 2023 contracts with subrecipients during August. The Consolidated Annual Performance Evaluation Report (CAPER) has been submitted to HUD. The report details how funding was utilized, and populations served during the prior year. In total, \$3.8 million was spent across Community Development programs, serving 20,000 households. Habitat for Humanity continues to work on their two new construction homes located in Flint Township and Mt. Morris Township. Bids came in high for the NSP home located in Burton, so staff revised the bid specs and worked with the Purchasing Department to rebid the project. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

4. Report of the Director – July 2023 Status Report

Derek Bradshaw stated that staff is in the process of reviewing over \$3 million in ARPA project invoices submitted by the local units. The County has committed its entire \$79 million ARPA allocation to projects. Following year-end, it will be determined if any projects came in under budget so that unused funding can be re-allocated to other projects.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to approve the Report of the Director as presented.
Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Chairperson Himelhoch stated that Commissioners that would like to serve as an officer next year should contact Reggie Smith or Derek Bradshaw prior to the September meeting.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:56 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission