



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION MEETING  
1101 BEACH STREET, ROOM 223

**Tuesday, July 7, 2020**  
**8:00 A.M.**

**Zoom Meeting**  
**Dial-in Number: (312) 626-6799**  
**Participant Code: 915 6155 7464**

### AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the June 2, 2020 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
- VIII. Finances
  - \*\*\*A. Contract, Vouchers and Bills (attached)
  - \*\*\*B. Commission Expenses and Per Diems (to be distributed)
  - \*\*\*C. Financial Update (attached)

Alan Himmelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Martin Cousineau Commissioner	Ted Henry Commissioner	Mike LaPointe Commissioner	Jeffrey M. Peake Commissioner	David Martin Commissioner	Cheryl Sclater Commissioner	Reggie Smith Commissioner
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\*\*\*D. Budget Transfer Request (attached)

IX. Old Business

A. Project Status

\*\*\*1. 3-C Transportation Planning – June 2020 Status Report  
(attached)

\*\*\*2. Environmental Program – June 2020 Status Report (attached)

\*\*\*3. Community Development Program – June 2020 Status Report  
(attached)

\*\*\*4. Director-Coordinator Report – June 2020 Status Report (attached)

B. Commissioner Comments

X. Adjournment

**\*\*\* Indicates Action Item**

**NEXT MEETING: Tuesday, August 4, 2020**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, June 2, 2020, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 2, 2020, in a Zoom meeting conference call format due to Coronavirus concerns.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Jeffrey M. Peake, Gloria Nealy, Martin Cousineau, Mike LaPointe, Reggie Smith, and Ted Henry.

**Absent:** None.

**Others Present:** Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Katie Mehl, Andy Trudeau, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the May 5, 2020 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Cheryl Sclater, to approve the minutes of the May 5, 2020 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

There were no Communications.

**VI. COMMITTEE REPORTS**

**A. Consultant Selection Committee**

Mike LaPointe stated the Consultant Selection Committee met to review proposals received for the Roundabout Implementation Study and is recommending the selection of Rowe Professional Services Company. Jason Nordberg explained that when selecting engineering firms, the Brooks Act must be followed which requires a selection process based on qualifications, not cost. The Roundabout Study RFP was released a second time because staff had requested work hours for tasks in the original Request for Proposals and

MDOT decided they could be used to determine project costs. The consultant will score the County's 3,000-plus federal aid intersections for roundabout suitability and then perform a more detailed secondary analysis on the top 10 to 12 intersections, including preliminary engineering and digital drone video. Three consultants submitted proposals and Rowe Professional Services received the highest score.

**Motion: Action:** Approve, **Moved by** David Martin, **Seconded by** Jeffrey M. Peake, to approve the report and recommendation of the Consultant Selection Committee to select Rowe Professional Services to perform the Roundabout Implementation Study.

Isaac – abstain

Motion passed.

(Documents on file with minutes)

## **VII. NEW BUSINESS**

### **A. Neighborhood Stabilization Program Changes**

Christine Durgan explained that 10 years ago, Genesee County received a large award from HUD to rehabilitate and/or demolish vacant and foreclosed properties under the Neighborhood Stabilization Program (NSP). Staff has determined changes to expedite spending the remaining funds to allow the Program to be closed-out. Katie Mehl reviewed the changes that will be submitted to HUD for approval, which include the addition of Opportunity Zones as target areas, the transfer of all current and future NSP Program Income to the CDBG Program, and the creation of a new project called the Neighborhood Purchase/Rehab/Resale Program (NPRR) under the CDBG Program. The NPRR will provide for a more flexible housing program that will serve a wider population, while at the same time stabilizing property values to keep the tax base strong. Staff is proposing to move \$200,000 from the CDBG HIP Program into this new project to create a base fund to get the program started. Discussion ensued.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

**Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to approve the June Contract, Vouchers and Bills for a total \$33,212.29 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Ted Henry, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Statements.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Alexander Isaac, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – May 2020 Status Report**

Jason Nordberg reviewed the 3-C Transportation Planning Report.

**Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **2. Environmental Program Update – May 2020 Status Report**

Sheila Taylor stated that the June 20<sup>th</sup> Recycle Day event has been cancelled and notices have been placed on our website and Facebook. Although preparations have begun for the July 21<sup>st</sup> event at Mott Community College, a final decision to hold the event has not been made due to COVID-19 concerns. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has extended the timeline to use the Scrap Tire Recycling Grant, so staff is considering dates in the fall to hold the tire collection. Staff is in the process of reviewing and providing feedback to Resource Recycling Systems (RRS) regarding the final report for the Solid Waste Evaluation Study, as well as the agenda for the stakeholder meeting and the public survey questions. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **3. Community Development Program – May 2020 Status Report**

Sheila Taylor reviewed the Community Development Program Report.

**Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **4. Director-Coordinator Report – May 2020 Status Report**

Derek Bradshaw stated that staff is currently reaching out to GLS Region V local units and road agencies to offer assistance in applying for the EDA grants made available through the CARES Act. Debby Compton, the Secretarial staff member that was laid off has been called back to work. Brett Blankenship, our Housing Rehab Inspector I, will be called back once the Home Improvement Program resumes operations. During 2018, staff applied for a State grant that would fund updates to the Genesee County and Lapeer County Hazard Mitigation Plans. Staff has received notification that the grant was awarded and can now begin the update process.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

**B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy stated that the Genesee County Parks and Recreation Commission meetings should resume in the next couple of weeks.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:02 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission

Draft

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
CHECK DISBURSEMENT VOUCHER  
July 7, 2020**

AT&T	Telephone (May)	73.04	10287329
Culligan	Water (June)	12.00	10287330
Datasphere Corporation	Annual CarpoolWorld Standard Group Service	588.00	10287672
Midwestern Software Solutions	Traffic Count Database System	4,880.00	ACH 31437
Resource Recycling Systems	Solid Waste Evaluation (May)	9,839.00	ACH 31400
Riegle Press	Latex Paint Recycling Program Postcards	1,195.00	10287333
Shue & Voeks, Inc.	Storage Fees (May)	9.75	10287334
		<u>\$16,596.79</u>	

## EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
BALANCE SHEET  
For Period Ending May 31, 2020**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	\$183,081	\$382,091
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$0
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$177,688	\$0
Prepaid Expenses	\$0	\$0
<b>TOTAL ASSETS</b>	<u><u>\$360,969</u></u>	<u><u>\$382,091</u></u>
<u>LIABILITIES</u>		
Vouchers Payable	\$306	\$21
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$0
<b>TOTAL LIABILITIES</b>	<u><u>\$306</u></u>	<u><u>\$21</u></u>
<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$20,000	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$63,931	\$0
Fund Balance, October 1, 2019	\$109,530	\$501,982
Excess Revenue Over Expenditures	(\$12,798)	(\$119,912)
Fund Balance, May 31, 2020	<u><u>\$360,663</u></u>	<u><u>\$382,070</u></u>
<b>TOTAL LIABILITIES, RESERVES, AND FUND BALANCE</b>	<u><u>\$360,969</u></u>	<u><u>\$382,091</u></u>

## EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Due From Other Governmental Units  
For Period Ending May 31, 2020**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from Community Development	\$0	\$0
Due from the Federal Gov't FTA	\$0	\$0
Due from the Federal Gov't FHWA	\$127,523	\$0
Due from the Federal Gov't Rideshare	\$15,387	\$0
Due from GLS Region V	\$34,778	\$0
<b>Total Due from Other Governmental Units</b>	<u><u>\$177,688</u></u>	<u><u>\$0</u></u>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Statement of Revenue and Expenditures  
For the Period October 1, 2019 to May 31, 2020**

REVENUE (Exhibit IV)		\$1,456,927
EXPENDITURES (Exhibit V):		
Personnel Services	\$731,667	
Fringe Benefits	\$409,195	
Consulting Services	\$0	
Contracted Services	\$160,955	
Other Services	\$41,501	
Travel	\$0	
Supplies and Office Costs	\$7,205	
Rent and other County department co:	\$182,866	
Transfers Out	\$56,249	
TOTAL EXPENDITURES		\$1,589,637
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>(\$132,710)</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Revenue Budget Variance Report  
For the Period October 1, 2019 to May 31, 2020**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
24570	Solid Waste Ordinance Fees	375,000	156,250	147,797	(8,453)
22070	Solid Waste Permit Fees	6,500	2,708	5,340	2,632
	State Revenue	10,000	4,167	-	(4,167)
23405	Community Development	651,670	271,529	259,842	(11,687)
23432	Rideshare	112,271	46,780	15,956	(30,824)
23430	Federal Revenue-FHWA	1,016,817	423,674	405,044	(18,630)
23505	Transfer In	1,266,953	527,897	56,249	(471,648)
23520	County Appropriation	449,343	187,226	224,672	37,445
24649	Inspection Fees	10,000	4,167	-	(4,167)
23790	Local Contribution	4,250	1,771	700	(1,071)
26541	Indirect Revenue	186,412	77,672	282,245	204,573
28710	Region V	105,262	43,859	59,084	15,224
	Total Revenue Budget	<u>\$4,194,478</u>	<u>\$1,747,699</u>	<u>\$1,456,927</u>	<u>(\$290,772)</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Expenditures: Actual vs. Budget**  
**For the Period October 1, 2019 to May 31, 2020**

EXHIBIT V

Account Number	Account Name	Budget YTD FY 2018	Expenditures YTD 2018	Budget YTD FY 2019	Expenditures YTD 2019	Budget YTD FY 2020	Expenditures YTD 2020	Variance YTD 2020	Expenditures As % of Total Budget
	Salary & Longevity	1,205,543	715,062	1,292,502	678,928	1,727,939	731,667	996,272	42
	Total Fringe Benefit	714,565	452,389	827,225	438,791	960,931	409,195	551,736	43
33135	Other Fringes		0	175,435	0	0	0	-	0
30075	Salary, Per Diem	4,500	0	4,000	0	0	0	-	0
35005	Supplies, Office	29,180	16,409	21,200	8,817	23,250	3,781	19,469	16
35020	Postage	5,000	2,852	8,650	3,719	5,550	618	4,932	11
35051	Equipment	57,000	35,310	7,500	6,806	7,500	2,806	4,694	37
35070	Supplies, Printer	500	0	2,600	820	0	0	-	0
41010	Repairs	100	29	205	49	500	0	500	0
46005	Bank Service Charges	884,866	0	794,121	28,119	0	0	-	0
46045	Consultants	200	0	200	246	461,751	0	461,751	0
46075	Health Serv. Employees	11,400	6,150	11,400	6,150	200	388	(188)	194
46135	Auditing	13,290	7,769	29,871	6,438	11,150	5,400	5,750	48
46205	Service Contracts Gen.	5,200	2,405	5,300	3,544	200,834	152,783	48,051	76
46355	Telephone	25,500	2,632	27,800	3,526	5,400	2,385	3,015	44
46435	Advertising	175,000	56,002	250,000	28,748	10,200	2,699	7,501	26
46450	Waste Collections	4,950	2,210	15,300	11,101	250,000	37,193	212,807	15
46500	Training	3,700	1,160	3,650	1,885	8,050	674	7,376	8
46575	Memberships	0	0	629,923	849	3,650	935	2,715	26
50525	Validated Parking		0		0	1,500	497	1,003	33
52075	Indirect Cost Expense		0	4,700	0		0	-	0
60005	Travel	4,200	2,147	10,200	761	5,200	0	5,200	0
	Subtotal: Controllable Cost	3,144,694	1,302,526	4,121,782	1,229,296	3,683,605	1,351,019	2,332,585	37
70302	Transfers Out Other Fringe	40,000	13,060	7,824	10,775	57,510	12,518	44,992	22
70305	Transfers Out, Indirect	743,885	50,258	1,689,321	35,841	909,443	43,731	865,712	5
75020	Convenience Copier	3,500	1,402	3,500	1,092	3,500	143	3,357	4
75025	Motor Pool Charges	15,000	8,625	15,000	7,598	15,000	6,317	8,683	42
80040	Insurance, General	26,000	14,905	29,889	29,889	18,568	18,568	-	100
80070	CSA	339,766	226,511	359,078	239,385	236,011	157,341	78,670	67
	Subtotal: Uncontrollable Costs	1,168,151	314,761	2,104,612	324,581	1,240,032	238,618	1,001,414	19
	<b>GRAND TOTALS</b>	<b>\$4,312,845</b>	<b>\$1,617,287</b>	<b>\$6,226,394</b>	<b>\$1,553,877</b>	<b>\$4,923,637</b>	<b>\$1,589,637</b>	<b>3,334,000</b>	<b>32</b>



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmopc.org



### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director-Coordinator

**DATE:** July 7, 2020

**SUBJECT: Budget Transfer Request**

As part of the budgetary process, certain revenues and expenditures are adjusted after the budget has been adopted. At this time, staff is requesting approval for the following budget adjustments:

- Increase Health Serv. Employees by \$500
- Decrease Supplies by \$500



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GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

**DEREK BRADSHAW**  
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**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jason Nordberg, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** July 7, 2020

**SUBJECT:** **3-C Transportation Planning – June 2020 Status Report**

#### Transportation Update

Staff continued to follow up with local road agencies regarding any remaining transportation projects for the current fiscal year as federal funding in the state is quickly running out. The Technical Advisory Committee and Genesee County Metropolitan Alliance meetings are typically canceled in July and August as transportation projects are underway and do not need committee action. Staff worked with local road agencies to review projects for the next fiscal year and made project changes prior to preparing for this break. Meetings will be held if action is needed.



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Environmental Program

**DATE:** July 7, 2020

**SUBJECT: Environmental Program Update – June 2020 Status Report**

#### Solid Waste Program

Staff will hold a Recycle Day event at Mott Community College (MCC) on Tuesday, July 21<sup>st</sup> from 2:00 p.m. to 6:00 p.m. For this event, the parking lots in front of the Regional Technology Center on MCC's campus will be utilized, since the parking lot normally reserved for these weekday events may be used for COVID-19 testing. Staff is also planning to hold a Recycle Day event on MCC's campus on Tuesday, August 18<sup>th</sup>.

Staff is continuing to work with Resource Recycling Systems (RRS), the consultant for the Solid Waste Evaluation study. Recently, staff has been reviewing and providing feedback on a final report that incorporates all components of the Solid Waste Evaluation. Additionally, staff is conducting a public recycling survey that finishes on July 7<sup>th</sup>, as well as planning a virtual stakeholder meeting for local officials to provide input and learn more about improving solid waste programs throughout the County.

Staff collected FY 2020 2<sup>nd</sup> Quarter Waste Hauler, Transfer Station, and Landfill Reports from companies operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance. All quarterly reports have been received, with \$66,825.70 in fees collected for the 2<sup>nd</sup> Quarter.



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
COMMUNITY DEVELOPMENT PROGRAM**

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**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Community Development Program

**DATE:** July 7, 2020

**SUBJECT:** **Community Development Program – June 2020 Status Report**

**Community Development Block Grant Program (CDBG)**

During the month of July, staff will begin distributing applications to local agencies for CARES Act funding (CDBG-CV and ESG-CV funds). Genesee County's expected allocation is \$1,084,219 in CDBG funds, and \$1,467,105 in ESG funds. Proposed projects include small businesses grants, rent/utility assistance, services related to the COVID-19 response effort, and assistance to emergency shelters. Staff must amend the current Action Plan and receive HUD approval prior to receiving funding for projects.

In June, staff completed the 2019 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER highlights expenditures and major accomplishments of the Community Development program during the period of May 1, 2019 through April 30, 2020. A public hearing will be held to solicit comments on July 8<sup>th</sup>. The CAPER is also available for review on the GCMPC website. Following the public comment period (June 29 – July 15), the CAPER will be submitted to HUD for review.

In April, staff notified all Genesee County local units of government of their opportunity to remain in, opt out, or join the Genesee County CDBG program. This is a requirement of the Urban County Requalification process for FY 2021-2023. Staff received responses from all communities and in June, submitted this information to HUD. The population, poverty, and over-crowded housing in the participating communities determines the federal funding that HUD allocates to Genesee County.

**HOME Investment Partnerships Program (HOME)**

Habitat for Humanity has resumed construction on two new affordable homes on Rene Drive and Denise Drive in Vienna Township, after work was put on hold during Michigan's Stay at Home Order. Due to construction being on hold, the loss of volunteer groups, and the potential for a second wave of COVID-19, staff is requesting approval to extend



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Habitat's 2018 contract by one year. As of now, these two homes are scheduled to be complete in the fall of 2020.

**Home Improvement Program**

Contractors have resumed both exterior and interior work on the projects that were underway prior to the Stay at Home Order. COVID-19 safety guidelines have been provided to contractors to be posted at all job sites. Contractors and homeowners will also be required to acknowledge they are aware of the COVID-19 safety guidelines by signing a release prior to the start of all new projects.

**Neighborhood Stabilization Program**

As reported at the June meeting, staff is proposing changes to the program to assist in closing out the grant funds. Staff has completed a HUD waiver request and will be submitting the information to HUD in July.



GENESEE COUNTY METROPOLITAN  
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**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director-Coordinator

**DATE:** July 7, 2020

**SUBJECT: Report of the Director-Coordinator – June 2020 Status Report**

After working remotely for several weeks, all staff returned to in-office work on June 22<sup>nd</sup>. Staff who had been laid off have also returned to work. We are serving the public by appointment and staff are following County and office safety protocols.

**GLS Region V**

Staff is continuing to provide technical assistance for communities and county road agencies within GLS Region V in response to the recent U.S. Economic Development Administration's (EDA) announcement of CARES Act Recovery Assistance. Staff, along with many of our communities, have been in contact with Michigan's EDA representative for guidance on viable projects and how to proceed with applications. Applications are expected to be completed over the next couple of months.

**Regional Prosperity**

Staff is in the process of preparing a new, one-time grant opportunity for water infrastructure owners that will assist in understanding the current state of public water infrastructure including drinking water, wastewater, and stormwater. Ultimately this work will assist in the development and implementation of a statewide Integrated Asset Management Program.

The next GLS Region V Planning and Development Commission meeting is scheduled for July 28, 2020.