

**GLS REGION V PDC  
July 28, 2020**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, July 28, 2020, via a Zoom Conference Call due to COVID-19 concerns.

Chairperson Van Haaften called the meeting to order at 6:02 p.m.

I. INTRODUCTION

**A. Roll Call.**

**Present:** Alan Himelhoch, Daniel McMaster, Derek Bradshaw, Ed Benning, Jeffrey Kelley, Richard Van Haaften, and Shirley Kautman-Jones.

**Absent/Excused:** David Hetfield, Mike Hemmingsen, Robert Johnson, and Shawnice Dorsey.

**Others Present:** Jason Nordberg, Jacob Maurer, and Debby Compton.

**B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held May 26, 2020**

**Motion: Action:** Approve, **Moved by** Alan Himelhoch, **Supported by** Ed Benning, to approve the minutes of the GLS Region V PDC regular meeting held on May 26, 2020 as presented.

Motion carried unanimously.

(Approved minutes on file in the GLS Region V office)

**C. Approval of the Agenda of GLS Region V PDC Meeting to be held July 28, 2020**

**Motion: Action:** Approve, **Moved by** Alan Himelhoch, **Supported by** Ed Benning, to approve the agenda of the GLS Region V PDC Meeting to be held on July 28, 2020 as presented.

Motion carried unanimously.

(Document on file with minutes)

**D. Opportunity for the Public to Address the GLS Region V PDC**

No one spoke at this time.

**E. Communications**

**1. Lapeer County Building and Grounds/Parks: Development/Improvement of existing regional trail**

Jason Nordberg advised that provided in the agenda packet was the Notice of Intent from Lapeer County Building and Grounds/Parks for the development/improvement of existing

regional trail. This is for communication purposes only and no action is required.

(Documents on file with minutes)

**2. City of Durand notice of Master Plan Update**

Jason Nordberg stated that also included with the agenda packet was a notice of Master Plan Update from the City of Durand. This is for communication purposes only and no action is required.

(Documents on file with minutes)

II. **ACTION ITEMS**

**A. Financial Report**

**1. Report**

Derek Bradshaw reviewed the Financial Report.

**Motion: Action:** Approve, **Moved by** Jeffrey Kelley, **supported by** Ed Benning, to approve the financial report as presented.

Motion carried unanimously.

(Documents on file with minutes)

**2. Checks**

Derek Bradshaw reviewed the checks totaling \$7,740.05.

**Motion: Action:** Approve, **Moved by** Ed Benning, **Supported by** Jeffrey Kelley, to approve the checks in the amount of \$7,740.05 and to authorize the signing by the proper authorities.

Motion carried unanimously.

(Documents on file with minutes)

**B. Contract with Michigan State Police for Hazard Mitigation Planning**

Jason Nordberg stated that staff received notice that funding was received. The contract is currently being drawn up. There is a local match of \$24,900 from Genesee County and \$5,100 from Lapeer County based upon population. The total funding will be \$120,000 and this project will take about a year and a half to two years. With a Hazard Mitigation Plan, all local units have to sign on to the plan in order to be covered. They have to pass a resolution and say they participated in the plan and they support the findings of the plan. At this time, staff is asking this commission to accept the FEMA funding and the authority for Fiscal Officer to sign the contract. Discussion ensued.

Alan Himelhoch inquired about similar contracts that were reviewed by Legal Counsel and approved by this commission in the past where the language could be compared.

Derek Bradshaw advised that this has been done several times before. Staff will research the language in the other contracts and compare them with this contract.

**Motion: Action:** Approve, **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the FEMA funding and the authority for Fiscal Officer to sign the contract after reviewing the contract and comparing it with former contracts that have been approved by legal counsel and signed by this commission.

Motion carried unanimously.  
(Document on file with minutes)

**C. FY2020 Budget Adjustments**

Jason Nordberg stated that this budget adjustment is to accept the revenue of the Hazard Mitigation funding and to place it into the budget. Also, since staff is rating the local roads you will see an increase in Asset Management for consultants by \$5,000 and a decrease for service contracts by \$5,000 taking from the local road agencies due to staff rating the local roads.

**Motion: Action:** Approve, **Moved by** Jeffrey Kelley, **Supported by** Alan Himelhoch, to approve the FY2020 Budget Adjustments as presented.

Motion carried unanimously.  
(Document on file with minutes)

**III. DISCUSSION ITEMS**

**A. MAR Update**

Derek Bradshaw stated that Michigan Association of Regions (MAR) is talking about two (2) things right now. The first item is Asset Management and rating local roads and how the data is collected and how the data should be collected in the future. The second thing MAR is talking about is the Economic Development Administration (EDA) and looking at what grants the local units are applying for and seeing if there is anyway MAR could go after more of a statewide approach to try to support other grants.

**B. Infrastructure Asset Management Update**

Jacob Maurer stated that the Michigan Infrastructure Council (MIC) is encouraging Public Asset Owners to complete the Asset Management Readiness Assessment Scale. It is an excel workbook and can be completed in one (1) to two (2) hours. They submit the data to staff and staff forwards the data to MIC. The goal is to help the locals so they have a better understanding of where their assets are and the condition of the assets they manage on a day to day basis and to provide the state a better insight of where the condition is statewide so possible funding can be increased for the local units for such things as stormwater, wastewater, and a few other things.

Staff has reached out to all twenty-nine (29) Public Asset members in the three-county region. Staff is offering a \$1,000 grant opportunity to finish the Readiness Assessment Scale. Staff is setting virtual appointments to help asset members complete the Assessment Scale. Staff plans to have as many of these assessments completed by the end of September 30<sup>th</sup>.

Shirley Kautman-Jones arrived.

**IV. ANNOUNCEMENTS**

Shirley Kautman-Jones announced that the Genesee County Road Commission is in the process of working on the budget year beginning October 1, 2020. Managing Director, Mr. Fred Peivandi, is anticipating a decrease due to a decrease in sharing financial monies that the Road Commission receives and also projecting a decrease into the 2021 fiscal year as well. However, Mr. Peivandi is moving forward with the allocation program for all of the townships in Genesee County for funding. Summer season is moving right along at the Genesee County Road Commission.

**V. ADJOURNMENT**

Chairperson Van Haften stated that the next meeting will be held on September 22, 2020, to be determined if it will be in-person or via Zoom Conference Call.

Chairperson Van Haften adjourned the meeting at 6:22 p.m.

Respectfully submitted,  
Debby Compton, Secretary  
Genesee County Metropolitan Planning Commission