

GLS REGION V PDC
July 23, 2019

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, July 23, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 Chairperson Van Haften called the meeting to order at 6:00 p.m.

I. **INTRODUCTION** 

A. **Roll Call**

Present: Alan Himelhoch, Cheryl Clark, Derek Bradshaw, Jeffrey Kelley, and Richard Van Haften.

Absent/Excused: Bill Henry, Charles Van Duren, David Eckstein, David Hetfield, Ed Benning, Gary Roy, Mike Hemmingsen, and Robert Johnson.

Others Present: Jason Nordberg, Jacob Maurer, and Debby Compton.

B. **Approval of the Minutes of the GLS Region V PDC Regular Meeting held May 28, 2019** 

Motion: Action: Approve, **moved by** Alan Himelhoch, **supported by** Jeffrey Kelley, to approve the minutes of the May 28, 2019 regular meeting as presented.

Motion carried unanimously.
(Approved minutes are on file in the GLS Region V office)

C. **Approval of the Agenda of GLS Region V PDC Meeting to be held July 23, 2019** 

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** Alan Himelhoch, to approve the agenda of the GLS Region V PDC meeting to be held on July 23, 2019 as presented.

Motion carried unanimously.
(Document on file with minutes)

D. **Opportunity for the Public to Address the GLS Region V PDC** 

No one spoke at this time.

E. **Communications** 
A. Village of Byron Notice of a Public Hearing on July 18, 2019 at 6:00 pm for the Master Plan

Jason Nordberg advised that this communication was included in your packet. The Village of Byron is having a public hearing for their Master Plan. No action is required on this.

(Documents on file with minutes)

II. **ACTION ITEMS**

A. **Financial Report** 

1. **Report**

Derek Bradshaw reviewed the Financial Report for the period ending May 31, 2019. These reports were included in your packet. There are still some Regional Prosperity Initiative (RPI) contracts outstanding as well as PASER data collection.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the Financial Report as presented.

Motion carried unanimously.

(Documents on file with minutes)

2. **Checks** 

Chairperson Van Haften advised that there was a Check Disbursement Voucher included in your packet as well as one in front of you now.

Jason Nordberg stated that the one in front of you is an updated one from your packet. The checks were reviewed.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the checks in the amount of \$71,658.10.

Motion carried unanimously.

(Documents on file with minutes)

B. **Fiscal Year 2019 Budget Adjustments** 

Chairperson Van Haften advised that this document was included in your packet.

Derek Bradshaw stated that when the budget was started staff based the numbers off estimates and these are actual numbers. You will see revenues go up and down, primarily on the RPI grants. In addition, staff is requesting approval to move \$300 from supplies office and \$130 from consultant to advertising.

Motion: Action: Approve, **moved by** Jeffrey Kelley, **supported by** Cheryl Clark, to approve the Fiscal Year 2019 Budget Adjustments as presented.

Motion carried unanimously.

(Documents on file with minutes)

C. **Consultant Selection for Biennial Audit of GLS Region V** 

Chairperson Van Haften stated that this document was included in your packet. Three firms submitted bids and staff reviewed and scored them. Staff recommended entering into an agreement with Smith & Klackiewicz to perform the biennial GLS Region V audit. Discussion ensued.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the entering into an agreement with Smith & Klackiewicz, PC to perform the biennial GLS Region V audit.

Motion carried unanimously.

(Documents on file with minutes)

III. **DISCUSSION ITEMS** 

A. **MAR Update** 

Derek Bradshaw stated that there are a couple of changes at MAR. The annual MAR conference was held recently in Sault St. Marie. MAR Currently had a contract with the Fredrick Group to be like the Executive Director and also do some potential lobbying on behalf of MAR. The Director had been there about a year and the association was not sure about the direction the association was headed so they decided not to renew his contract. The Regional Prosperity Initiatives are winding down from the previous governor. Where should regions fit into on a statewide basis? Where should they be targeting their efforts? The plan is to work this all out in September on where the association thinks would be the best avenue to head. The governor is trying to get all of the regions to be more consistent. Discussion ensued.

B. **I-69 Thumb Region Update** 

Jacob Maurer presented an update on activities for the I-69 Thumb Region.

Talent Tour funding was announced in June. Priority has been given to those who will be attending the MI Career Quest East at the Dort Federal Event Center this October. Slightly over 50% of the \$10,000 budget was awarded.

Education Grant funding is also available for classrooms within the seven-county region. Applicants will be required to supply a \$1,000 match. A total of nine (9) applications were received, currently under review. Five (5) grants of \$2,000 will be awarded.

Staff partnered with the Michigan Infrastructure Council to host an Infrastructure Asset Management Spring Summit in Lapeer on June 20th. A Fall Summit will be scheduled as well.

Staff is currently working with Plante Moran on the development of the Opportunity Zones Toolkit. A first draft is expected by the end of the month.

Terrain360 is currently mapping the water trails throughout the region. Shiawassee and Cass Rivers are done. Parts of the Flint River in Lapeer County will be mapped this Fall, water levels are too low right now. The Tip of the Thumb Coastline will be mapped between July 28th and 30th. The next I-69 Thumb Region Steering Committee meeting is scheduled for August 15, 2019. Discussion ensued.

C. **Freedom of Information Act (FOIA) Policies** 

Chairperson Van Haften stated that staff put together a draft FOIA policy and included that in your packet for review.

Jason Nordberg advised that staff looked at four (4) or five (5) policies. The draft policy presented is based off the Genesee County FOIA policy. This is just a draft policy, not an action item at this time. The GLS Region V policy will identify the Director-Coordinator as the FOIA officer. The commission was asked to email staff with any questions or issues before the next meeting so staff can follow up on those items. Discussion ensued.

D. **2019 PASER Update** 

Jason Nordberg stated that this year PASER is being done in Lapeer and Shiawassee Counties. Staff has completed Lapeer County and will begin Shiawassee County in Mid-August.

IV. **ANNOUNCEMENTS** 

Derek Bradshaw presented the Water Trail Guide. These were done in partnership with the Flint River Watershed Coalition and Genesee County Parks. Staff did the mapping, the Flint River Watershed Coalition collected the data, and Genesee County Parks got the funding for the printing of the guides. The non-waterproof guides are free, so take all you want. To get a waterproof one you have to promise to go on the river and take a selfie and send it to staff.

V. **ADJOURNMENT**

Chairperson Van Haften adjourned the meeting at 6:51 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission