



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmopc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION MEETING
1101 BEACH STREET, ROOM 223

Tuesday, July 2, 2019
8:00 A.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the June 4, 2019 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
 - A. Consultant Selection Committee
- VII. New Business
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (to be distributed)
 - ***B. Commission Expenses and Per Diems (to be distributed)
 - ***C. Financial Update (attached)

Alan Himmelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Martin Cousineau Commissioner	Ted Henry Commissioner	Janice Karcher Commissioner	Mike LaPointe Commissioner	Jeffrey M. Peake Commissioner	David Martin Commissioner	Cheryl Sclater Commissioner	Reggie Smith Commissioner
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***D. Budget Transfer Request (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – June 2019 Status Report (attached)

***2. Environmental Program – June 2019 Status Report (attached)

***3. Community Development Program – June 2019 Status Report (attached)

***4. Genesee County Plan Update – June 2019 Status Report (attached)

***5. Director-Coordinator Report – June 2019 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***** Indicates Action Item**

NEXT MEETING: August 6, 2019

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, June 4, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 4, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Jeffrey M. Peake, Martin Cousineau, Mike LaPointe, and Reggie Smith.

Absent: Cheryl Sclater, Janice Karcher, and Ted Henry.

Others Present: Lauren Chom, Danielle Templeton, Larry Green, John Mandelaris, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Katelyn Mehl, and Nichole Odette.

Chairperson Himelhoch explained that Cheryl Sclater has been ill and requested that the Commissioners keep her in their thoughts.

Chairperson Himelhoch welcomed our new Planning Commissioner, Mike LaPointe. Mr. LaPointe formerly worked as an Area Resource Conservationist for the USDA.

Chairperson Himelhoch presented John Mandelaris with an award recognizing his years of dedicated service to the Genesee County Metropolitan Planning Commission. Mr. Mandelaris stated that he appreciated the recognition and has enjoyed working with the Planning Commission.

III. MINUTES

 **A. Minutes of the May 7, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the May 7, 2019 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

V. COMMUNICATIONS

A notice of intent to update Vienna Charter Township's Master Plan was received.

VI. COMMITTEE REPORTS

There were no Committee Reports. The committee roster was updated to include Mr. LaPointe and was distributed with the agenda packet.

VII. NEW BUSINESS

A. FPR-04-19-03; GISD, Head Start/Early Head Start Continuation Application

Katelyn Mehl gave an overview of FPR-04-19-03; GISD, Head Start/Early Head Start Continuation Application. Lauren Chom, GISD Early Childhood Director, and Danielle Templeton, GISD Director of Business Services for CCP, were present to answer questions and offer additional information. Gloria Nealy stated that she will abstain from voting because she is a member of the Carman-Ainsworth Board of Education. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Jeffrey M. Peake, **Seconded by** Martin Cousineau, to endorse FPR-04-19-03; GISD, Head Start/Early Head Start Continuation Application.

Nealy - abstain


Motion passed.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw explained that the County has been consolidating bank accounts over the last two years and has requested that GCMPC close its checking account. GCMPC Commissioners will still approve the expenses but will no longer sign the checks. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the June Contract, Vouchers and Bills for a total of \$10,322.40 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems


 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements. Staff is in the process of preparing a draft FY 2019-2020 budget, which will be submitted to the County in the next couple of weeks.


 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Financial Update as presented.
Motion passed unanimously.
(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – May 2019 Status Report

Jason Nordberg stated that Genesee County's transportation planning process has been certified for the next four years. A formal report regarding the federal review will follow in the coming months. The 2020-2023 TIP is currently out for a 30-day public comment period through July 2nd. The projects have undergone air quality and environmental justice analysis and meet all federal transportation legislation requirements. A public hearing will take place on July 2nd and local approval will be requested at the Genesee County Metropolitan Alliance meeting on July 17th. The TIP will then be submitted to MDOT to begin the state and federal approval process. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.
Motion passed unanimously.
(Original on file with minutes)


2. Environmental Program Update – May 2019 Status Report

Sheila Taylor stated that the first Recycle Day is this Saturday at Fenton High School from 10:00 a.m. to 2:00 p.m. Green for Life (GFL) has noted an increase in appliances being dropped off but hasn't been tracking them separately. Appliances with freon will go to Local 370 for freon removal. Staff is reviewing the four Genesee County Solid Waste Evaluation proposals received and will make a recommendation soon. Staff has begun a recycling study to determine participation rates for each municipality. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

3. Community Development Program – May 2019 Status Report

Sheila Taylor reviewed the Community Development Program Report.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

4. Genesee County Plan Update – May 2019 Status Report

Christine Durgan explained that staff has reached the next phase in the plan process and is now developing the goals and objectives. Staff has put together a draft outline using information collected in the data reports, through public input and listening sessions, and

from the stakeholder interviews. The Combined Plan is on track to be completed by the end of this year.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Genesee County Plan Update as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Director-Coordinator Report – May 2019 Status Report

Derek Bradshaw reviewed the Director-Coordinator Report.

Chairperson Himelhoch gave a brief update regarding the federal lawsuit filed by Charles Young of Operation Unification (OU) against several parties including Circuit Judge Yuille, Genesee County, and the City of Flint. Within the lawsuit, OU claimed it had not been treated fairly by GCMPC. The federal court has dismissed the case.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:06 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For Period Ending May 31, 2019**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	(\$28,252)	\$531,101
Imprest Cash	\$500	\$0
Cash on Hand	\$200	\$0
Accounts Receivable	\$1,522	\$0
Due from Employees	\$344	\$0
Due from Other Governmental Units (Exhibit II, below)	\$414,328	\$0
Prepaid Expenses	\$0	\$25
TOTAL ASSETS	<u>\$388,642</u>	<u>\$531,101</u>
<u>LIABILITIES</u>		
Vouchers Payable	\$0	\$0
Due to General Fund	\$0	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$344	\$0
TOTAL LIABILITIES	<u>\$345</u>	<u>\$0</u>
<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$0	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$78,463	\$0
Fund Balance, October 1, 2018	(\$155,654)	\$438,972
Excess Revenue Over Expenditures	\$285,489	\$92,153
Fund Balance, May 31, 2019	<u>\$388,298</u>	<u>\$531,126</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$388,642</u>	<u>\$531,126</u>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For Period Ending May 31, 2019**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from Community Development	\$161,418	\$0
Due from the Federal Gov't FTA	\$0	\$0
Due from the Federal Gov't FHWA	\$199,253	\$0
Due from the Federal Gov't Rideshare	\$1,274	\$0
Due from GLS Region V	\$52,382	\$0
Total Due from Other Governmental Units	<u>\$414,328</u>	<u>\$0</u>

EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For the Period May 1, 2019 to May 31, 2019

REVENUE (Exhibit IV)		\$1,931,520
EXPENDITURES (Exhibit V):		
Personnel Services	\$678,928	
Fringe Benefits	\$438,791	
Consulting Services	\$28,119	
Contracted Services	\$16,378	
Other Services	\$45,260	
Travel	\$761	
Supplies and Office Costs	\$20,211	
Rent and other County department costs	\$278,813	
Transfers Out	\$46,617	
		\$1,553,877
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$377,643</u>

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For the Period May 1, 2019 to May 31, 2019

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
24570	Solid Waste Ordinance Fees	\$500,000	\$250,000	\$185,472	(\$64,528)
22070	Solid Waste Permit Fees	\$6,500	\$3,250	\$6,400	\$3,150
28055	Investment Interest Revenue	\$0	\$0	\$6,278	\$6,278
23405	Community Development	\$628,321	\$314,161	\$258,775	(\$55,385)
23410	Federal Revenue-FTA (MTA)		\$0	\$0	\$0
23430	Rideshare	\$112,271	\$56,136	\$51,010	(\$5,126)
23430	Federal Revenue-FHWA	\$1,875,559	\$937,780	\$762,982	(\$174,797)
23505	Transfer In	\$1,702,587	\$851,294	\$0	(\$851,294)
23520	County Appropriation	\$584,234	\$292,117	\$292,117	\$0
23000	State Revenue		\$0	\$0	\$0
24649	Inspection Fees	\$10,000	\$5,000	\$10,700	\$5,700
23790	Local Contribution	\$64,565	\$32,283	\$100	(\$32,183)
26541	Indirect Revenue	\$240,256	\$120,128	\$281,814	\$161,686
28680	Miscellaneous	\$200	\$100	\$0	(\$100)
28710 / 23185	Region V	\$200,601	\$100,301	\$75,872	(\$24,429)
28830	Match		\$0	\$0	\$0
		<u>\$5,925,094</u>	<u>\$2,962,547</u>	<u>\$1,931,520</u>	<u>(\$1,031,027)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For the Period May 1, 2019 to May 31, 2019

EXHIBIT V

Account Number	Account Name	Total Expenditures		Total Budget		Total Expenditures		Variance YTD 2019	As % of Total Budget
		Budget FY2017	YTD 2017	Budget FY2018	YTD 2018	Budget FY2019	YTD 2019		
	Salary	\$1,062,153	\$674,578	\$1,205,543	\$715,062	\$1,292,502	\$678,928	613,574	53
	Total Fringe Benefit-regular	\$687,996	\$419,673	\$714,565	\$452,389	\$827,225	\$438,791	388,434	53
33135	Other Fringes	\$160,600	\$0		\$0	\$175,435	\$0	175,435	0
30075	Salary, Per Diem	\$4,500	\$0	\$4,500	\$0	\$4,000	\$0	4,000	0
35005	Supplies, Office	\$21,136	\$8,650	\$29,180	\$16,409	\$19,700	\$8,817	10,883	45
35020	Postage	\$5,500	\$1,656	\$5,000	\$2,852	\$8,650	\$3,719	4,931	43
35051	Equipment	\$50,000	\$144	\$57,000	\$35,310	\$7,500	\$6,806	694	91
35070	Supplies, Printer	\$500	\$0	\$500	\$0	\$2,600	\$820	1,780	0
46005	Bank Service Charges	\$350	\$41	\$100	\$29	\$205	\$49	156	24
46045	Consultants	\$932,543	\$65,018	\$884,866	\$0	\$794,121	\$28,119	766,002	4
46075	Health Serv. Employees	\$200	\$0	\$200	\$0	\$200	\$246	(46)	0
46135	Auditing	\$12,000	\$6,150	\$11,400	\$6,150	\$11,400	\$6,150	5,250	54
46205	Service Contracts Gen.	\$34,470	\$5,835	\$13,290	\$7,769	\$29,871	\$6,438	23,433	22
46355	Telephone	\$5,200	\$2,942	\$5,200	\$2,405	\$5,300	\$3,544	1,756	67
46435	Advertising	\$17,237	\$403	\$25,500	\$2,632	\$27,800	\$3,526	24,274	13
46450	Waste Collections	\$148,000	\$41,375	\$175,000	\$56,002	\$250,000	\$28,748	221,252	11
46500	Training	\$4,150	\$3,160	\$4,950	\$2,210	\$15,300	\$11,101	4,199	73
46575	Memberships	\$3,500	\$3,277	\$3,700	\$1,160	\$3,650	\$1,885	1,765	52
50525	Validated Parking	\$0	\$0	\$0	\$0	\$1,500	\$849	651	57
52075	Indirect Cost Expense		\$0		\$0	\$629,923	\$0	629,923	0
56500	Demo Project		\$0		\$0		\$0	0	0
60005	Travel	\$5,200	\$1,504	\$4,200	\$2,147	\$4,700	\$761	3,939	16
55480	Projects					\$10,200		10,200	0
	Subtotal: Controllable Cost	\$3,155,235	\$1,234,406	\$3,144,694	\$1,302,526	\$4,121,782	\$1,229,296	2,892,486	
70302	Transfers Out Other Fringe	\$40,000	\$14,938	\$40,000	\$13,060	\$7,824	\$10,775	(2,951)	0
70305	Transfers Out, Indirect	\$382,091	\$50,349	\$743,885	\$50,258	\$1,689,321	\$35,841	1,653,480	2
75020	Convenience Copier	\$3,524	\$1,952	\$3,500	\$1,402	\$3,500	\$1,092	2,408	31
75025	Motor Pool Charges	\$28,237	\$5,673	\$15,000	\$8,625	\$15,000	\$7,598	7,402	51
80040	Insurance, General	\$71,129	\$0	\$26,000	\$14,905	\$29,889	\$29,889	0	100
80070	CSA	\$281,359	\$0	\$339,766	\$226,511	\$359,078	\$239,385	119,693	67
	Subtotal: Uncontrollable Costs	\$806,340	\$72,911	\$1,168,151	\$314,761	\$2,104,612	\$324,581	1,780,031	
	GRAND TOTALS	\$3,961,575	\$1,307,317	\$4,312,845	\$1,617,287	\$6,226,394	\$1,553,877	4,672,517	



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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Nicole Lewis, Accounting Supervisor

DATE: July 2, 2019

SUBJECT: Budget Transfer Requests

At this time, staff is requesting approval for the following budget adjustments. Below are descriptions of the transfers being requested.

- To transfer \$6,002.47 from Salary Permanent expenditure account number 242.00.00.4019.30015.000; and \$6,080.00 from Salary Permanent expenditure account number 242.00.00.4015.30015.000 to Salary Permanent expenditure account no. 242.00.00.4032.30015.000 for \$12,082.47.
- To transfer \$221.21 from Longevity expenditure account number 242.00.00.4019.30080.000; and \$229.00 from Longevity expenditure account number 242.00.00.4015.30080.000 to Longevity expenditure account no. 242.00.00.4032.30080.000 for \$450.21.
- To transfer \$476.68 from Social Security expenditure account number 242.00.00.4019.33010.000; and \$483.00 from Social Security expenditure account number 242.00.00.4015.33010.000 to Social Security expenditure account no. 242.00.00.4032.30080.000 for \$959.68.
- To transfer \$1,534.12 from Medical Insurance expenditure account number 242.00.00.4019.33045.000; and \$1,548.00 from Medical Insurance expenditure account number 242.00.00.4015.33045.000 to Medical Insurance expenditure account number 242.00.00.4032.33045.000 for \$3,082.12.

- To transfer \$11.00 from Optical Insurance expenditure account number 242.00.00.4019.33060.000; and \$11.00 from Optical Insurance expenditure account number 242.00.00.4015.33060.000 to Optical Insurance expenditure account number 242.00.00.4032.33060.000 for \$22.00.
- To transfer \$86.00 from Dental Insurance expenditure account number 242.00.00.4019.33080.000; and \$86.00 from Dental Insurance expenditure account number 242.00.00.4015.33080.000 to Dental Insurance expenditure account number 242.00.00.4032.33080.000 for \$172.00.
- To transfer \$60.00 from Life Health Insurance expenditure account number 242.00.00.4019.33085.000; and \$60.00 from Life Health Insurance expenditure account number 242.00.00.4015.33085.000 to Life Health Insurance expenditure account number 242.00.00.4032.33085.000 for \$120.00.
- To transfer \$498.18 from Retirement expenditure account number 242.00.00.4019.33095.000; and \$505.00 from Retirement expenditure account number 242.00.00.4015.33085.000 to Retirement expenditure account number 242.00.00.4032.33085.000 for \$1003.18.
- To transfer \$12.91 from Workers Compensation expenditure account number 242.00.00.4019.33110.000; and \$13.00 from Workers Compensation expenditure account number 242.00.00.4015.33110.000 to Workers Compensation expenditure account number 242.00.00.4032.33110.000 for \$25.91.
- To transfer \$12.83 from Unemployment expenditure account number 242.00.00.4019.33125.000; and \$13.00 from Unemployment expenditure account number 242.00.00.4015.33125.000 to Unemployment expenditure account number 242.00.00.4032.33110.000 for \$25.83.
- To transfer \$1,242.94 from Post Retirement Benefit expenditure account number 242.00.00.4019.33126.000; and \$1,260.00 from Post Retirement Benefit expenditure account number 242.00.00.4015.33126.000 to Post Retirement Benefit expenditure account number 242.00.00.4032.33126.000 for \$2,502.94.
- To transfer \$10,158.34 from NSP3 revenue account number 242.00.00.4019.23405.000; and \$10,288.00 from NSP1 revenue account number 242.00.00.4015.23405.000 to HOME Admin revenue account number 242.00.00.4032.23405.000 for \$20,446.34.
- To increase the following expenditure and revenue accounts to establish the Housing Rehab Inspector III position approved by Reso#18-685 for Community Development funds in the Planning funds:

Account Number	Increase Expenditure Debit	Increase Revenue (Credit)	Amount
242.00.00.4025.30015.000	Increase		10,230.00
242.00.00.4025.33010.000	Increase		782.55
242.00.00.4025.33045.000	Increase		2,820.83
242.00.00.4025.33060.000	Increase		20.00
242.00.00.4025.33080.000	Increase		151.28
242.00.00.4025.33085.000	Increase		104.40
242.00.00.4025.33095.000	Increase		818.40
242.00.00.4025.33110.000	Increase		11.25
242.00.00.4025.33125.000	Increase		20.40
242.00.00.4025.33126.000	Increase		195.00
242.00.00.4025.23405.000		Increase	(15,154.11)
242.00.00.4020.30015.000	Increase		54,560.00
242.00.00.4020.33010.000	Increase		4,173.60
242.00.00.4020.33045.000	Increase		15,044.45
242.00.00.4020.33060.000	Increase		106.66
242.00.00.4020.33080.000	Increase		806.80
242.00.00.4020.33085.000	Increase		556.80
242.00.00.4020.33095.000	Increase		4,364.80
242.00.00.4020.33110.000	Increase		60.00
242.00.00.4020.33125.000	Increase		108.80
242.00.00.4020.33126.000	Increase		1,040.00
242.00.00.4020.23405.000		Increase	(80,821.91)
242.00.00.4032.30015.000	Increase		3,410.00
242.00.00.4032.33010.000	Increase		260.85

242.00.00.4032.33045.000	Increase		940.28
242.00.00.4032.33060.000	Increase		6.67
242.00.00.4032.33080.000	Increase		50.43
242.00.00.4032.33085.000	Increase		34.80
242.00.00.4032.33095.000	Increase		272.80
242.00.00.4032.33110.000	Increase		3.75
242.00.00.4032.33125.000	Increase		6.80
242.00.00.4032.33126.000	Increase		65.00
242.00.00.4032.23405.000		Increase	(5,051.38)

- To transfer \$32,609.09 from Solid Waste Salary Permanent expenditure account number 243.00.00.4082.30015.000 to Indirect Salary Permanent expenditure account number 242.00.00.4163.30015.000 for \$32,609.09.
- To transfer \$2,000 from Solid Waste Salary Overtime expenditure account number 243.00.00.4082.30055.000 to Indirect Salary Overtime expenditure account number 242.00.00.4163.30055.000.
- To transfer \$2,364.52 from Solid Waste Salary Longevity expenditure account number 243.00.00.4082.30080.000 to Indirect Salary Longevity expenditure account number 242.00.00.4163.30080.000.
- To transfer \$650.39 from Solid Waste Social Security expenditure account number 243.00.00.4082.30010.000 to Indirect Social Security expenditure account number 242.00.00.4163.30010.000.
- To transfer \$9,577.04 from Solid Waste Medical Insurance expenditure account number 243.00.00.4082.33045.000 to Indirect Medical Insurance expenditure account number 242.00.00.4163.33045.000.
- To transfer \$41.07 from Solid Waste Optical Insurance expenditure account number 243.00.00.4082.33060.000 to Indirect Optical Insurance expenditure account number 242.00.00.4163.33060.000.
- To transfer \$207.13 from Solid Waste Dental Insurance expenditure account number 243.00.00.4082.33080.000 to Indirect Dental Insurance expenditure account number 242.00.00.4163.33080.000.

- To transfer \$148.06 from Solid Waste Life Health Insurance expenditure account number 243.00.00.4082.33085.000 to Indirect Life Health Insurance expenditure account number 242.00.00.4163.33085.000.
- To transfer \$56.24 from Solid Waste Workers Compensation expenditure account number 243.00.00.4082.33110.000 to Indirect Workers Compensation expenditure account number 242.00.00.4163.33110.000.
- To transfer \$20.63 from Solid Waste Unemployment expenditure account number 243.00.00.4082.33125.000 to Indirect Unemployment expenditure account number 242.00.00.4163.33125.000.
- To transfer \$5,721.22 from Solid Waste Post Retirement Benefit expenditure account number 243.00.00.4082.33126.000 to Indirect Workers Post Retirement Benefit expenditure account number 242.00.00.4163.33126.000.
- To increase Indirect revenue account number 242.00.00.4163.26541.000 by \$53,395.39. Using Solid Waste fund balance therefore no revenue adjustment is needed for fund 243.
- To transfer \$4,410.00 from Salary Supervisor expenditure account number 245.00.00.4137.30005.000 to Salary Permanent expenditure account number 245.00.00.4137.30015.000.
- To transfer \$10,636.00 from Salary Supervisor expenditure account number 245.00.00.4133.30005.000 to Salary Permanent expenditure account number 245.00.00.4133.30015.000.
- To increase Salary permanent expenditure account number by \$3,680 to balance revenue and expenditure budget.
- To transfer \$6,070.00 from Salary Supervisor expenditure account number 245.00.00.4130.30005.000 to Salary Permanent expenditure account number 245.00.00.4130.30015.000.
- To transfer \$175.00 from Salary Overtime expenditure account number 245.00.00.4095.30055.000 to Salary Overtime expenditure account number 245.00.00.4100.30055.000.
- To transfer \$16,000 from Transfer Out Indirect expenditure account number 243.00.00.4082.70305.000 to Transfer Out Other Fringes account 243.00.00.4082.70302.000.

- To transfer \$50.00 from Indirect Supplies expenditure account number 242.00.00.4163.35005.000 to Health Services account number 242.00.00.4163.46075.000
- To reduce Indirect revenue budget by \$857.90 to balance revenue and expenditure accounts.
- To correct adopted budget load error to balance transportation fund budget, please post the following adjustments:

Increase expenditure account number 245.00.00.4091.30015.000 by \$2,055.00.

Decrease expenditure account number 245.00.00.4091.30015.000 by \$2,055.00.

Increase revenue account number 245.00.00.4092.23430.000 by \$25,290.00

Increase revenue account number 245.00.00.4093.23430.000 by \$203,128.83.

Increase revenue account number 245.00.00.4094.23430.000 by \$4,731.00.

Increase revenue account number 245.00.00.4095.23430.000 by \$3,999.00.

Increase revenue account number 245.00.00.4097.23430.000 by \$222,620.00.

Increase revenue account number 245.00.00.4098.23430.000 by \$2,252.00.

Increase revenue account number 245.00.00.4100.23430.000 by \$4,9541.00.

Increase expenditure account number 245.00.00.4132.30015.000 by \$3,680.00.

Increase revenue account number 245.00.00.4139.23185.000 by \$1,971.17.

- To transfer 50% of TSM Coordination remaining expenditure budget to Indirect Salary accounts, please post the following adjustments:

Account Number	Increase Expenditure Debit	Increase Revenue (Credit)	Amount
242.00.00.4163.30015.000	Increase		\$44,490.77
242.00.00.4163.30080.000	Increase		\$1,596.65
242.00.00.4163.33010.000	Increase		\$3,559.30
242.00.00.4163.33045.000	Increase		\$7,694.32
242.00.00.4163.33060.000	Increase		\$57.69
242.00.00.4163.33080.000	Increase		\$750.68
242.00.00.4163.33085.000	Increase		\$498.69
242.00.00.4163.33095.000	Increase		\$3,898.83
242.00.00.4163.33110.000	Increase		\$65.19
242.00.00.4163.33125.000	Increase		\$92.85
242.00.00.4163.33126.000	Increase		\$4,362.92
242.00.00.4163.26541.000		Increase	\$67,067.89
Account Number	Decrease Expenditure (Credit)	Decrease Revenue Debit	Amount
245.00.00.4093.30015.000	Decrease		\$44,490.77
245.00.00.4093.30080.000	Decrease		\$1,596.65
245.00.00.4093.33010.000	Decrease		\$3,559.30
245.00.00.4093.33045.000	Decrease		\$7,694.32
245.00.00.4093.33060.000	Decrease		\$57.69
245.00.00.4093.33080.000	Decrease		\$750.68
245.00.00.4093.33085.000	Decrease		\$498.69
245.00.00.4093.33095.000	Decrease		\$3,898.83
245.00.00.4093.33110.000	Decrease		\$65.19
245.00.00.4093.33125.000	Decrease		\$92.85
245.00.00.4093.33126.000	Decrease		\$4,362.92
245.00.00.4093.23430.000		Decrease	\$67,067.89



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmnpc.org



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: July 2, 2019

SUBJECT: 3-C Transportation Planning – June 2019 Status Report

Transportation Update

The 30-day public comment period for the draft 2020-2023 Transportation Improvement Program (TIP) document will end on July 2nd with a public hearing on at 5:30 p.m. in the Harris Auditorium. The document will be brought to the July 17th Genesee County Metropolitan Alliance committee meeting for final local approval. The TIP will be submitted to the Michigan Department of Transportation (MDOT) to begin state and federal approval after local approval by the Metropolitan Alliance. It is estimated that the TIP will receive final federal approval in September and be in place prior to the start of FY 2020 (October 1, 2019).

Staff received notice from the Federal Highway Administration (FHWA) that the federal transportation planning process in Genesee County meets all of the federal requirements and has been certified. Staff expects to receive an official certification report on June 28th, which will then be forwarded to the Commission.



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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: July 2, 2019

SUBJECT: **Environmental Program Update – June 2019 Status Report**

Solid Waste Program

The first Recycle Day event of the year was held on Saturday, June 8th from 10:00 a.m. – 2:00 p.m. at Fenton High School and the Flint Water Service Center. Between both locations, there were 2,135 attendees and over 2,000 tires collected. At the Fenton location, wait times were minimal with many positive comments received. Staff is waiting to receive total quantities of waste collected from the event contractor. The next Recycle Day event will be held July 9th from 2:00 p.m. – 6:00 p.m. at Mott Community College.

Staff conducted a recycling participation survey for each local unit of government within Genesee County. Staff began at a randomly selected address in each municipality then drove down the road and recorded whether each house had a recycle bin placed on the curb on their designated pick-up day. A certain number of houses were surveyed depending on the population of the municipality to have an adequate sample size. The general trend is that locations with recycling carts typically had higher participation than those with recycle bins. The average recycling participation rate for Genesee County is approximately 51% based on this survey. Staff is working on a detailed report of the study.

Staff presented at a sustainability workshop for local area teachers hosted by the University of Michigan – Flint on June 27th. Staff discussed Genesee County's solid waste management program with a focus on GCMPC's recycling education efforts. This opportunity allowed staff to make new connections with local educators who may want to schedule classroom recycling presentations in the future.

A Request for Proposals (RFP) regarding the Genesee County Solid Waste Evaluation ended May 23rd. This evaluation aims to enhance solid waste collection and diversion methods in Genesee County. A total of four proposals were received from potential consultants. Staff scored each proposal and is recommending a selected consultant.



GENESEE COUNTY METROPOLITAN
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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: July 2, 2019

SUBJECT: **Community Development Program – June 2019 Status Report**

Community Development Block Grant Program (CDBG)

Staff has completed the 2018 Consolidated Annual Performance and Evaluation Report (CAPER) which includes accomplishments from the 2018 Program Year for CDBG, ESG and HOME programs. Community Development funds, either directly or indirectly, benefited more than 10,000 people in Genesee County during the 2018 Program Year. A draft CAPER has been provided to local units of government and a public hearing will be held at the Community & Economic Development committee meeting on July 10, 2019. The public comment period is open June 24th, 2019 through July 12th, 2019.

Staff is currently scheduling Property Management visits with all CDBG participants. Any property that is purchased using HUD funding must be tagged and logged, and inspected regularly. Staff plans to visit all local units of government between the months of July and September to update any changes to property inventories.

Staff continues to work with local units of government to implement 2018 CDBG projects.

HOME Investment Partnerships Program (HOME)

Habitat for Humanity continued to make progress on the construction of two new single-family homes, one in Flint Township, and another in the Village of Gaines. In Gaines, floor deck, walls and roof trusses were completed in June. In Flint Township, most exterior work is complete and interior drywall is nearly finished.

During June, staff worked with Metro Community Development with one new client under the Tenant-Based Rental Assistance (TBRA) program.



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Home Improvement Program

The CDBG Home Improvement Program completed two units in June. These units were assisted through a Deferred Payment Loan. Expenditures for the month totaled \$51,908 in CDBG funds.

Neighborhood Stabilization Program

Staff continues to administer the NSP funds and to work with partners to acquire, rehab, or sell homes in target areas of the County. One property is currently for sale in Mt. Morris Township and staff is working with Metro Community Development and the realtor to get the property sold. Several buyers are interested.



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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Christine A. Durgan, Assistant Director

DATE: July 2, 2019

SUBJECT: Genesee County Plan Update – June 2019 Status Report

The Combined Plan goals and objectives have been drafted. Using information collected for the data reports, public input, survey responses, interviews, and focus group feedback staff created a series of Visions and Targets. Feedback will be requested from the Steering Committee and will be posted on our plan website. The next scheduled Steering Committee meeting is on August 19th.



GENESEE COUNTY METROPOLITAN
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DEREK BRADSHAW
DIRECTOR-COORDINATOR

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ASSISTANT DIRECTOR

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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

DATE: July 2, 2019

SUBJECT: **Report of the Director-Coordinator – June 2019 Status Report**

GLS Region V

Regional Prosperity

The I-69 Thumb Region Steering Committee met on June 13th. Discussion included an update on various partnership projects for 2019. A presentation was also given from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) on unique programs to address brownfield sites in communities.

Talent Tour funding was announced in June to help alleviate transportation costs for students to visit the Region's larger employers in various fields such as manufacturing and medical. Priority this year will be given to those who will be attending the MI Career Quest East at the Dort Federal Event Center this October.

Education grant funding is also available for classrooms within the seven-county region that can provide new opportunities to high school students that focusses on career readiness and a talented workforce retention. Applicants will be required to supply a \$1,000 match.

Staff partnered with the Michigan Infrastructure Council (MIC) to host an Infrastructure Asset Management Spring Summit in Lapeer on June 20th. Agency representatives from road, water, electric, gas, and fiber optics were in attendance for this first regional conversation. MIC will be compiling insights received from this event and throughout the State to develop State guidance later this year. A Fall Summit will be scheduled as well.

Staff continued to work with Plante Moran for development of the Opportunity Zones Toolkit. A first draft of their preliminary research is expected by the end of the month.

The next I-69 Thumb Region Steering Committee is scheduled for August 8, 2019.

The next GLS Region V Planning and Development Commission meeting is scheduled for July 23, 2019.