

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, July 13, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, July 13, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 222, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Alexander Isaac, Gloria Nealy, Mike LaPointe, Reggie Smith, Debra Newman, Domonique Clemons, and Meredith Davis.

Absent: Cheryl Sclater, Jeffrey M. Peake, and Tyler Rossmassler.

Others Present: Christine Durgan, Jason Nordberg, Sheila Taylor, Anthony Kelly, Jill Floeter, and Nichole Odette.

III. MINUTES

A. Minutes of the June 1, 2021 Regular Meeting

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to approve the minutes of the June 1, 2021 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one addressed the Commission at this time.

V. COMMUNICATIONS

New marketing materials for the Home Improvement Program/Urgent Repair Program and a Contractor post card were provided to Commissioners. Electronic copies are available.

Christine Durgan introduced Jill Floeter, our new Planning Commission Secretary.

VI. COMMITTEE REPORTS

Personnel Committee members in attendance agreed to meet via Zoom on Thursday, July 18th at 8:00 a.m. to finalize the Director-Coordinator evaluation, which must be

completed before the end of July. Personnel Committee Chairperson, Gloria Nealy, and Alan Himelhoch will provide Derek Bradshaw with his evaluation in a comfortable setting, either a lunch or dinner meeting, per the evaluation procedures.

VII. NEW BUSINESS

A. MPR-05-21-02; City of Mt. Morris Master Plan Update

Anthony Kelly provided an overview of MPR-05-21-02; City of Mt. Morris Master Plan Update. When reviewing the plans, staff follows a checklist to ensure that all requirements set forth in the Michigan Planning Enabling Act are met. Staff will provide the checklist to the Commissioners.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve staff recommendations regarding MPR-05-21-02; City of Mt. Morris Master Plan Update.

Motion carried unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the July Contract, Vouchers and Bills for a total \$33,741.02 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Christine Durgan reviewed the Financial Update ending May 31, 2021.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Domonique Clemons, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – June 2021 Status Report

Jason Nordberg stated that all FY 2021 transportation projects administered by local road agencies have been fully obligated, totaling over \$15 million in federal, state, and local funding for Genesee County. The Roundabout Study is about 90% complete. The draft report was presented to local road agencies for review, input, and to ensure that the

level of detail and concepts included would be sufficient to move forward and pursue funding. Rowe has begun to finalize and package the study document, website, and all digital materials. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – June 2021 Status Report

Damon Fortney explained that staff's proposal to increase the Solid Waste Ordinance fee is moving through the Board of Commissioners approval process starting tomorrow. Increasing the fee was a recommendation provided through the Solid Waste Study, which will allow for the establishment a permanent recycling location.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – June 2021 Status Report

Damon Fortney reviewed information provided in the Community Development Program Report. Chairperson Himelhoch asked about the results of the Neighborhood Stabilization Program (NSP) monitoring. Chris Durgan explained HUD noted a concern due to a lack of spending program funds. The housing market has made it difficult to purchase homes that meet all NSP requirements. Following the monitoring, staff did sell a property and that program income will go under the CDBG program following changes approved by HUD last year. Approximately \$700,000 in NSP funding remains.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Director-Coordinator Report – June 2021 Status Report

Christine Durgan stated that Jacob Maurer, who was a Lead Planner in the Transportation Division, now works for Genesee County Parks. Staff filled that Lead Planner position by promoting Cody Roblyer, who works in the Environmental Division. A new Planner starts on Monday and she will be assigned to the Community Development Division. One Planner position is still posted. The GLS Region V meeting scheduled for July 27th will be an in-person meeting.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Commissioners made comments at this time.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:47 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission