

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, July 11, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, July 11, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Dale K. Weighill.

Others Present: John Ebenhoeh, Derek Bradshaw, Christine Durgan, Cody Roblyer, Jacob Maurer, McKenna Dutkiewicz, and Nichole Odette.

III. MINUTES

A. Minutes of the June 6, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Jeffrey M. Peake, to approve the June 6, 2023 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

The Personnel Committee has collected evaluations and is slated to meet this Friday to finalize the Director's evaluation; however, one step in the evaluation procedures was missed. Last October, an outline of goals for the coming year should have been provided to the Commissioners, with those goals reviewed again in March. Discussion ensued.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to approve a one-time exception to the Director Evaluation Procedure and to move forward with the Director evaluation.

Motion passed unanimously.

VII. NEW BUSINESS

A. FOS-06-23-01; Flushing Township, Birchmeier Bros. Farms, LLC. – Application For Farmland Agreement

McKenna Dutkiewicz provided an overview of FOS-06-23-01; Flushing Township, Birchmeier Bros. Farms, LLC. - Application For Farmland Agreement. The parcel meets the criteria for enrollment in P.A. 116. Representatives from Birchmeier Bros. Farms were unable to attend.

Motion: Action: Approve, **Moved** Martin L. Cousineau, **Seconded by** Mike LaPointe, to approve staff recommendations regarding FOS-06-23-01; Flushing Township, Birchmeier Bros. Farms, LLC. - Application For Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

B. FOS-06-23-02; Montrose Township, John Ebenhoeh – Application For Farmland Agreement

McKenna Dutkiewicz provided an overview of FOS-06-23-02; Montrose Township, John Ebenhoeh – Application For Farmland Agreement. The parcel meets the criteria for enrollment in P.A. 116. John Ebenhoeh stated that a rotation of corn, soybeans and wheat are grown on the parcel, with wheat being the current crop.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** Jeffrey M. Peake, to approve staff recommendations regarding FOS-06-23-02; Montrose Township, John Ebenhoeh – Application For Farmland Agreement.

C. Michigan Association of Planning 2023 Conference Travel Request

Derek Bradshaw stated that it is the annual Michigan Association of Planning conference, and we would like to send three staff members at an estimated cost of \$3,600. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve three staff to attend the Michigan Association of Planning 2023 Conference at an estimated cost of \$3,600.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to approve the July Contract, Vouchers and Bills for a total \$73,733.77 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending May 31, 2023.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. FY 2023 Budget Transfer Requests

Derek Bradshaw stated that an additional revenue source has come in, for the Regional Housing Study, so adjustments are needed to add the associated expenses and revenues to various line items.

Motion: Moved by Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve the budget transfer requests that add expenses and revenues due to a new revenue source, as well as better classifying them for the remainder of the year.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – June 2023 Status Report

Jacob Maurer stated that staff received the official report from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) regarding their review of the transportation planning process in Genesee County that took place in May. GCMPC received four commendations, six recommendations, and no corrective actions. The commendations are considered noteworthy best practices nationally.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded** Martin L. Cousineau, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – June 2023 Status Report

Cody Roblyer stated that nearly 400 people attended the two Recycle Day Events held in June. The cost per event is about \$10,000 higher than anticipated, with waste quantities up from 150 pounds per vehicle in 2022 to 210 pounds per vehicle in 2023. Considering the increased cost, staff are recommending canceling the second Recycle Day in August. Discussion ensued. A Local Unit Committee meeting will be scheduled to discuss future HHW collection.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Gloria Nealy, to approve the cancellation of the August 22, 2023 Recycle Day Event.

Motion passed unanimously.

Cody Roblyer stated the Solid Waste Management Plan (SWMP) Amendment was approved by the Solid Waste Management Planning Committee (SWMPC). Considering the comments received regarding a special landfill proposed by Genesee County Water and Waste Services, the committee members decided to remove the special landfill from the plan. The plan amendment will go before the Board of Commissioners for approval, followed by the local units of government, prior to being sent to the Department of Environment, Great Lakes, and Energy (EGLE). Derek Bradshaw added that the State of

Michigan plans to release the new regulations for Solid Waste Plans, now Materials Management Plans, in September so staff will most likely have to do another plan.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Martin L. Cousineau, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – May 2023 Status Report

Cody Roblyer stated that HUD has approved the 2023 Action Plan and staff are currently preparing the CDBG, HOME, and ESG contracts to sign with the subrecipients. Every three years, staff must reach out to all local units of government to notify them of their ability to opt in or out of these programs. The City of Davison has decided to opt back in, bringing the number of participating municipalities to 29. The City of Flint receives it owns federal funding, while the City of Clio and the Villages of Lennon and Otter Lake have chosen to opt out of the County's program.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – June 2023 Status Report

Derek Bradshaw stated that the first meeting for the Regional Housing Partnership is taking place this morning in Lapeer. Stakeholders will be discussing goals and strategies for implementing the Housing Plan. GCMPC is partnering with Communities First to lead this housing initiative.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:08 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission