



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

GCMPC MEETING

Tuesday, July 11, 2023
8:00 A.M.

Commissioners

Alan Himelhoch
Chairperson

Mike LaPointe
Vice-Chairperson

Gloria J. Nealy
Secretary

Cheryl Sclater

Dale K. Weighill

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building
1101 Beach Street
3rd Floor - Harris Auditorium
Flint, MI 48502

AGENDA

I. Call to Order

II. Roll Call

III. Minutes

***A. Minutes of the June 6, 2023 Regular Meeting (attached)

IV. Opportunity for Individuals to Address the Commission

V. Communications

VI. Committee Reports

VII. New Business

***A. FOS-06-23-01; Flushing Township - Birchmeier Bros. Farms, LLC. -
Application For Farmland Agreement (attached)

***B. FOS-06-23-02; Montrose Township - John Ebenhoeh -
Application For Farmland Agreement (attached)

***C. Michigan Association of Planning 2023 Conference Travel Request (attached)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

***C. Financial Update (attached)

***D. FY 2023 Budget Transfer Requests (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – June 2023 Status Report (attached)

***2. Environmental Program – June 2023 Status Report (attached)

***3. Community Development Program – June 2023 Status Report (attached)

***4. Report of the Director – June 2023 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*****Indicates Action Item**

NEXT MEETING: Tuesday, August 1, 2023

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, June 6, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 6, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Dale K. Weighill.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer, Andy Trudeau, Daniel Moulton, and Nichole Odette.

III. MINUTES

A. Minutes of the May 2, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Mike LaPointe, to approve the May 2, 2023 regular meeting minutes as presented.

Peake abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

A. American Rescue Plan Act – Project Update Presentation

Daniel Moulton presented an overview of the County's ARPA projects. Genesee County received \$79 million in American Rescue Plan Act (ARPA) funding. GCMPC manages projects totaling \$33 million and the remaining funds are managed by the Fiscal Services Department. The sum of all projects receiving ARPA funding totals a \$500,000,000 investment in Genesee County.

VI. COMMITTEE REPORTS

There were no Committee Reports.

Derek Bradshaw stated that it is time for his evaluation. Completed evaluations should be submitted to the Personnel Committee no later than July 1st. The Personnel Committee will compile responses and administer the Director's evaluation.

VII. NEW BUSINESS

A. MPR-05-23-02; Village of Lennon Master Plan Update

Jacob Mauer provided an overview of MPR-05-23-02; Village of Lennon Master Plan Update. The Plan meets all requirements of the Michigan Planning Enabling Act and is consistent with the existing and future land use plans of surrounding communities. A goal of the plan is to focus on retaining and growing the Village's population. Discussion ensued.

Motion: Action: Endorse, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to endorse staff recommendations regarding MPR-05-23-02; Village of Lennon Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

B. Approval of the Michigan Department of Transportation (MDOT) Agreement

Jacob Maurer explained that the MDOT Agreement is required to be in place for GCMPC to receive federal funding. The new agreement proposes only minor changes from the current agreement and will be in place through September 30, 2026. Chairperson Himelhoch stated that he has not reviewed this document as counsel for the Planning Commission.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Reggie Smith, to approve the Michigan Department of Transportation (MDOT) Agreement for recommendation to the Genesee County Board of Commissioners, as well as permission for Derek Bradshaw, GCMPC Director, to sign the agreement.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the June Contract, Vouchers and Bills for a total \$7,162.13 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending April 30, 2023.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – May 2023 Status Report

Jacob Maurer stated that during May staff developed the FY 2024 Unified Work Program (UWP), which outlines transportation planning activities for the upcoming fiscal year. Primary activities for FY 2024 will include the 2050 Long Range Transportation Plan, the 2023-2026 Transportation Improvement Program (TIP), a Safety Action Plan, and continuation of the US-23 Corridor Study. The UWP has been submitted to MDOT, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) for review and approval.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded** Lauren Coney, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – May 2023 Status Report

Sheila Taylor stated that two Recycle Day events were held in May and served 355 residents. Twenty additional appointments were added to each of the June Recycle Day events to adjust for the no-shows and all 440 timeslots have been filled. The invoice for the May 9th event came in at just under \$40,000. Staff will continue to monitor event expenditures in case adjustments are needed to stay on budget. Staff applied to the Department of Environment, Great Lakes, and Energy (EGLE) for a grant to assist with construction of the permanent recycling facility but has since learned that the grant funding cannot be used for hazardous waste recycling. If awarded, the grant funds could be used to purchase large drive-up containers for household recyclable materials, which are slated to be part of the permanent recycling facility. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Gloria Nealy, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – May 2023 Status Report

Sheila Taylor stated that our annual Action Plan has been submitted to HUD for Program Year 2023 funding. HUD has until the end of this week to review and approve the Plan and request the funding from Washington. Once the funds have been deposited, staff can begin signing contracts with the local units. All local units of government have been notified of their eligibility to participate in the County's CDBG Program for Fiscal Years 2024-2026. HUD uses a formula of population, poverty, and over-crowded housing to determine how much funding each municipality will receive. Over the last few years, the County has received about \$1.8 million in CDBG funding.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Housing Program Update – May 2023 Status Report

Andy Trudeau stated that 37 projects have been completed since the start of the year, expending nearly \$210,000 in CDBG and HOME funding. A bid was released for the rehabilitation of the Neighborhood Stabilization Program (NSP) home on Dixel Drive in Burton. A mandatory pre-bid walk-through will take place on June 14th, with bids due on June 22nd. A bid for the renovation of the Neighborhood Purchase/Rehab/Resale Program (NPRR) home located on Phyllis Drive in Clio will be released later this summer.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Housing Program Update as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – May 2023 Status Report

Derek Bradshaw stated that the Board of Commissioners has signed a contract with E & L Construction for the tower building project. GCMPC, which serves as staff for GLS Region V, has been chosen by MSHDA to serve as co-leaders with Communities First, Inc. to develop a regional housing action plan. Genesee County currently has a shortfall of 7,000 affordable housing units. Staff will be meeting with stakeholders from each county over the next few weeks to determine regional priorities. The action plan must be submitted to MSHDA by the end of August.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Martin L. Cousineau, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:57 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: McKenna Dutkiewicz, Planner

DATE: July 11, 2023

SUBJECT: FOS-06-23-01; Flushing Township, Birchmeier Bros. Farms, LLC. – Application For Farmland Agreement

I. LEGISLATIVE BASIS FOR GCMPC REVIEW

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as P.A. 116, enacted in 1974, establishes the right of a landowner, if all qualifications are met, to enter into a temporary restrictive agreement where the owner and the state agree to jointly hold the right to develop a parcel of farmland. This covenant is an agreement to not develop the property except as specifically stated within the agreement. The covenant runs with the land and is for a jointly agreed upon length of time (at least 10 years). Upon receipt of an application, the local governing body has 45 days to approve or reject the application. Within this 45-day period, the local governing body must seek comment from a number of bodies including "the county or regional planning commission". Any comment received is strictly advisory as "these reviewing agencies do not have an approval or rejection power over the application".

II. STAFF ANALYSIS

The request for comment from the Genesee County Metropolitan Planning Commission was received within the required 45-day period starting at the onset of application.

This parcel is in Flushing Township, T-8N, R-5E, Section 6, 25-08-06-400-014. This parcel is located between Frances Road to the north and Mt. Morris Road to the south, Duffield Road to the east and Sheridan Road to the west. This parcel measures 52 acres in size, 48 of which are used for growing cash crops. The four acres that are not being used for farming are woodlands. The P.A. 116 agreement is designed to ensure that this parcel remains as an agricultural livestock enterprise for the next 10 years and ensure that this land is not developed for a non-agricultural use.

The Flushing Township Existing Land Use Map designates the parcel as agricultural, and the surrounding parcels are also designated as such. In accordance with the

Derek Bradshaw, Director Christine Durgan, Assistant Director

Master Plan, Flushing Township aims to “maintain its primary agricultural practice heritage and encourage preservation of prime farmland”, which is consistent with the goals of P.A. 116.

Preserving the parcel is also consistent with the goals of county-wide planning guidance, such as GCMPC's *A Changing Landscape: 2006 Land Use Analysis and Trends* and the *Our County Our Future* long range plan. Both of these plans identify agricultural land as a resource that should be carefully preserved in current and future land use planning.

There are several surrounding parcels that are currently protected under Public Act 116.

III. STAFF RECOMMENDATION

Pursuant to the provisions of Public Act 116, staff recommends that the Genesee County Metropolitan Planning Commission submit the following comments to Flushing Township in regards to FOS-06-23-01:

1. This parcel is eligible for Farmland and Open Space preservation. This parcel meets the criteria of being 40 acres or larger in size and a minimum of 51% of the land is used for agricultural purposes.
2. The enrollment of the parcel in P.A. 116 is consistent with the current local and future land use planning for Flushing Township.

IV. MAP OF PARCEL

Please see the following page for a map of parcel #08-06-400-014.



FOS REVIEW FOR CASE NO. FOS-06-23-01



0 125 250 500
Feet

PARCELS TO BE PROTECTED UNDER P.A. 116
FARMLAND AND OPEN SPACE PRESERVATION

08-06-400-014

52.3 Acres



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

Flushing TWP.

Unit of Government

Section 6

Section Number

June 16th, 2023

Date

1 of 1

Map Number



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: McKenna Dutkiewicz, Planner

DATE: July 11, 2023

SUBJECT: FOS-06-23-02; Montrose Township, John Ebenhoeh – Application For Farmland Agreement

I. LEGISLATIVE BASIS FOR GCMPC REVIEW

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as P.A. 116, enacted in 1974, establishes the right of a landowner, if all qualifications are met, to enter into a temporary restrictive agreement where the owner and the state agree to jointly hold the right to develop a parcel of farmland. This covenant is an agreement to not develop the property except as specifically stated within the agreement. The covenant runs with the land and is for a jointly agreed upon length of time (at least 10 years). Upon receipt of an application, the local governing body has 45 days to approve or reject the application. Within this 45-day period, the local governing body must seek comment from a number of bodies including "the county or regional planning commission". Any comment received is strictly advisory as "these reviewing agencies do not have an approval or rejection power over the application".

II. STAFF ANALYSIS

The request for comment from the Genesee County Metropolitan Planning Commission was received within the required 45-day period starting at the onset of application.

This parcel is in Montrose Township, T-9N, R-5E, Section 26, 25-13-26-100-009. This parcel is located between Wilson Road to the north and Dodge Road to the south, Morrish Road to the east and McKinley Road to the west. This parcel measures 56½ acres in size, 53 of which are used for growing cash crops. The 3½ acres that are not being used for farming are woodlands. The P.A. 116 agreement is designed to ensure that this parcel remains as an agricultural enterprise for the next 10 years and ensure that this land is not developed for a non-agricultural use.

The Montrose Township Existing Land Use Map designates the parcel as agricultural, and the surrounding parcels are designated as single family, rural

Derek Bradshaw, Director Christine Durgan, Assistant Director

residential, and agricultural. In accordance with the Master Plan, Montrose Township aims to “Retain, wherever possible, agricultural lands in the Township by protecting them from urban development through the concentration of urban growth” and “Promote the preservation and protection of farmsteads and Centennial Farms in Montrose Charter Township”, which is consistent with the goals of P.A. 116.

Preserving the parcel is also consistent with the goals of county-wide planning guidance, such as GCMPC’s *A Changing Landscape: 2006 Land Use Analysis and Trends* and the *Our County Our Future* long-range plan. Both plans identify agricultural land as a resource that should be carefully preserved in current and future land use planning.

There are no surrounding parcels that are currently protected under Public Act 116.

III. STAFF RECOMMENDATION

Pursuant to the provisions of Public Act 116, staff recommends that the Genesee County Metropolitan Planning Commission submit the following comments to Montrose Township in regards to FOS-06-23-02:

1. This parcel is eligible for Farmland and Open Space preservation. This parcel meets the criteria of being 40 acres or larger in size and a minimum of 51% of the land is used for agricultural purposes.
2. The enrollment of the parcel in P.A.116 is consistent with the current local and future land use planning for Montrose Township.

IV. MAP OF PARCEL

Please see the following page for a map of parcel # 13-26-100-009.




FOS REVIEW FOR CASE NO. FOS-06-23-02



0 135 270 540
Feet

PARCELS TO BE PROTECTED UNDER P.A. 116
FARMLAND AND OPEN SPACE PRESERVATION

 13-26-100-009

Area: 56.5 Acres



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

Montrose Twp.

Unit of Government

Section 26

Section Number

June 21st, 2023

Date

1 of 1

Map Number



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: Derek Bradshaw, Director
DATE: July 11, 2023
SUBJECT: **Michigan Association of Planning 2023 Conference Travel Request**

The Michigan Association of Planning will be hosting their annual conference in Acme, MI from October 4th – 6th. The conference will be hosted at the Grand Traverse Resort and will highlight current topics in planning and provide innovative solutions to local challenges. I am requesting approval to send three staff persons to the conference in October.

The following is an estimate of expenses that will be needed to attend this event:

Conference Registration:	\$1,400.00
Lodging:	\$1,900.00
Food:	<u>\$ 300.00</u>
Total:	\$3,600.00

Derek Bradshaw, Director Christine Durgan, Assistant Director

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
July 11, 2023**

AT&T	Director's County Phone - May	48.75	10342239
AT&T	Director's County Phone - June	48.75	10343203
Happy Can Disposal, Inc.	Dumpster for May 23rd Recycle Day Event	485.00	10342268
Happy Can Disposal, Inc.	Dumpster for June 13th Recycle Day Event	485.00	10343035
JP Morgan Chase Bank	MTPA Conference Registration / Facebook Boosts for Solid Waste & Air Quality Programs / Recycling Education Supplies / Air Quality Banner / Lead Planner Ad in Planetizen	1,784.90	10343123
Michigan Association of Planning	Lead Planner Posting	75.00	ACH# 43750
Midwestern Software Solutions	Traffic Count Program Software	5,645.00	ACH# 43858
R.B. Satkowiak's City Sewer Cleaners	Portable Toilet & Sink for May 23rd Recycle Day Event	225.00	ACH # 43758
R.B. Satkowiak's City Sewer Cleaners	Portable Toilet & Sink for June 13th Recycle Day Event	225.00	ACH# 44112
ERG Environmental Service	May 9th Recycle Day Event	34,905.99	ACH# 43718
ERG Environmental Service	May 23rd Recycle Day Event	29,697.15	ACH# 44076
Staples, Inc.	Office Supplies	108.23	ACH # 43890
		<u>\$73,733.77</u>	

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2022 to May 31, 2023**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	632,188	\$1,035,034
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$83,059
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$104,719	\$0
Prepaid Expenses	\$1,383	\$0
TOTAL ASSETS	<u><u>738,490</u></u>	<u><u>\$1,118,093</u></u>
<u>LIABILITIES</u>		
Vouchers Payable	\$311	\$511
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$0
TOTAL LIABILITIES	<u><u>\$311</u></u>	<u><u>\$511</u></u>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$65,438	\$0
Restricted for construction of solid waste recycling facility	\$0	\$750,000
Fund Balance, October 1, 2022	\$285,150	98,684
Excess Revenue Over Expenditures	187,592	268,897
Unrestricted fund balance	\$472,741	\$0
Total Reserves and Fund Balance, May 31, 2023	<u><u>\$738,180</u></u>	<u><u>\$1,117,581</u></u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u><u>\$738,490</u></u>	<u><u>\$1,118,092</u></u>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2022 to May 31, 2023**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$81,377	\$0
Due from the Federal Gov't Rideshare	\$6,492	\$0
Due from GLS Region V	\$16,849	\$0
Total Due from Other Governmental Units	<u><u>\$104,719</u></u>	<u><u>\$0</u></u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2022 to May 31, 2023

EXHIBIT III

REVENUE (Exhibit IV)	\$2,015,804
EXPENDITURES (Exhibit V):	
Personnel Services	\$744,365
Fringe Benefits	\$437,967
Consulting Services	\$0
Contracted Services	\$8,681
Other Services	\$94,836
Travel	\$940
Supplies and Office Costs	\$10,531
Rent and other County department costs	\$261,993
Transfers Out	\$0
TOTAL EXPENDITURES	\$1,559,315
EXCESS REVENUE OVER-/UNDER EXPENDITURES	<u>\$456,489</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2022 to May 31, 2023

EXHIBIT IV

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,500	4,333	6,360	2,027
539.000	State Revenue	8,000	5,333	-	(5,333)
504.000	Community Development	876,315	584,210	403,530	(180,679)
523.000	Federal Revenue-FHWA	1,209,786	806,524	335,141	(471,383)
525.000	Rideshare	100,000	66,667	50,170	(16,496)
699.000	Transfer In	184,328	122,886	-	(122,886)
674.003	County Appropriation	379,668	253,112	189,834	(63,278)
674.029	Local Contribution	73,922	49,281	100	(49,181)
679.005	ForFeited Employee Contributions	-	-	2,686	2,686
618.000	Solid Waste Ordinance Fees	1,129,000	752,667	416,895	(335,772)
622.001	Inspection Fees	10,000	6,667	7,700	1,033
645.012	Indirect Revenue	479,702	319,802	431,484	111,682
645.019	Indirect Revenue-planning	629,839	419,893	92,404	(327,489)
669.007	Interest Earned Revenue	16,300	10,867	21,314	10,448
679.001	Region V	85,155	56,770	58,186	1,416
	Total Revenue Budget	<u>5,188,515</u>	<u>3,459,010</u>	<u>2,015,804</u>	<u>(1,443,206)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2022 to May 31, 2023

EXHIBIT V

Account Number	Account Name	Budget FY 2021	Expenditures 2021	Budget FY 2022	Expenditures 2022	Budget FY 2023	Expenditures 2023	Variance 2023	Expenditures As % of Total Budget
	Salary & Longevity	1,383,212	627,711	1,273,416	401,916	1,181,280	744,365	436,915	63
	Total Fringe Benefit	682,217	389,484	773,875	269,221	752,556	437,967	314,589	58
724.000	Other Fringes	0	0	181,823	1,172	331,106	11,729	319,377	4
754.000	Supplies, Office	15,025	6,105	15,725	6,669	26,225	5,822	20,403	22
851.000	Postage	2,000	2,028	6,250	2,208	5,900	699	5,201	12
980.000	Equipment	4,000	0	7,500	0	15,000	4,010	10,990	27
931.000	Repairs	500	0	500	0	500	0	500	0
804.000	Consultants	778,366	142	675,126	0	953,574	0	953,574	0
835.001	Health Serv. Employees	500	6,300	500	216	1,000	628	372	63
801.044	Auditing	12,400	2,585	11,400	6,300	11,400	0	11,400	0
801.004	Service Contracts Gen.	17,750	1,834	37,130	2,585	13,178	5,581	7,597	42
850.000	Telephone	8,900	2,252	5,000	2,146	5,700	2,472	3,228	43
900.014	Advertising	8,900	950	27,200	2,699	41,300	14,131	27,169	34
872.006	Waste Collections	250,000	600	673,394	99,814	432,437	4,844	427,594	1
910.005	Training	3,900	136	8,940	600	9,840	2,667	7,173	27
915.000	Memberships	1,900	292	3,700	136	3,900	756	3,145	19
907.005	Validated Parking	850	550	1,500	383	1,500	300	1,200	20
930.000	Building maintenance & construction	0	0	0	0	273,095	0	273,095	0
872.022	Indirect cost -nonproductive	0	0	0	0	0	0	0	0
872.027	Indirect cost expense	0	1,040,968	0	0	586,766	72,439	514,328	12
913.001	Travel	3,000	1,040,968	3,700	550	6,300	940	5,360	15
872.013	Specialty Waste expense	10,000	0	0	0	8,000	0	8,000	0
	Subtotal: Controllable Cost	3,183,420	3,122,905	3,706,679	796,614	4,660,557	1,309,351	3,351,206	28
955.074	Transfers Out Other Fringe	18,873	6,058	16,865	25,150	-	0	-	0
955.075	Transfers Out, Indirect	804,110	134,002	835,868	84,285	184,329	0	184,329	0
957.004	Convenience Copier	1,500	301,396	2,500	154	2,500	71	2,430	3
957.005	Motor Pool Charges	10,000	0	15,000	7,610	15,000	11,320	3,680	75
958.009	Insurance, General	48,777	1,342,365	66,071	66,071	98,648	98,648	-	100
958.014	CSA	161,973	1,849,893	229,718	153,145	227,482	151,655	75,827	67
	Subtotal: Uncontrollable Costs	1,045,233	3,633,714	1,166,022	336,416	527,959	261,693	266,265	50
	GRAND TOTALS	\$4,228,653	\$6,756,619	\$4,872,701	\$1,133,029	\$5,188,515	\$1,571,044	3,617,472	30



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: July 11, 2023

SUBJECT: **FY 2023 Budget Transfer Requests**

Expenses and revenues need to be added due to a new revenue source, as well as better classified for the remainder of the year. At this time, staff is requesting approval for the budget adjustments on the attached page.

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Proposed Budget Statement of Revenues and Expenditures
For the Period October 1, 2022 to September 30, 2023

	22/23 Planning Board Approved <u>Budget</u>	22/23 Planning Board Requested <u>Changes</u>	22/23 Planning Board Requested New <u>Budget</u>
494.000 SOLID WASTE PERMIT FEES	6,500		6,500
504.000 FEDERAL PARTICIPATION-CD	876,314		876,314
523.000 FEDERAL REVENUE - FHWA	1,209,786		1,209,786
525.000 FED REVENUE-RIDESHARE	100,000		100,000
558.000 STATE REVENUE	8,000	(8,000)	-
618.000 SOLID WASTE ORDINANCE FEES	1,129,000	(1,500)	1,127,500
622.001 INSPECTION FEES	10,000		10,000
645.012 INDIRECT CHARGES REVENUE-CD	479,702		479,702
645.019 INDIRECT REVENUE- PLANNING	629,839	(16,943)	612,896
669.007 INTEREST EARNED REVENUE	16,300	23,743	40,043
674.029 LOCAL CONTRIBUTION	73,922		73,922
679.001 REGION V	85,155		85,155
679.005 FORFEITED EMPLOYEE CONTRIBUTIONS		2,700	2,700
699.000 TRANSFERS IN	184,329		184,329
699.003 GENESEE COUNTY APPROPRIATION	379,668		379,668
TOTAL REVENUE	5,188,515	0	5,188,515
702.000 SALARIES & WAGES	1,117,606		1,117,606
709.000 SOCIAL SECURITY	103,888		103,888
713.000 OVERTIME	16,000		16,000
714.000 LONGEVITY	47,675		47,675
718.000 MEDICAL INSURANCE	251,027		251,027
723.000 POST-RETIREMENT BENEFIT	156,528		156,528
724.000 OTHER FRINGES	331,106	(176,741)	154,365
725.000 OPTICAL INSURANCE	1,794		1,794
726.000 DENTAL INSURANCE	16,096		16,096
727.000 LIFE HEALTH INSURANCE	13,184		13,184
728.000 RETIREMENT	205,176		205,176
729.000 WORKERS COMPENSATION	1,803		1,803
730.000 UNEMPLOYMENT	3,061		3,061
754.000 SUPPLIES OFFICE	26,225		26,225
801.004 SERV CONT GENERAL	13,178	900	14,078
801.044 AUDITING	11,400		11,400
804.000 CONSULTANTS	953,574	(4,000)	949,574
835.001 HEALTH SERVICES EMPLOYEES	1,000		1,000
850.000 TELEPHONE	5,700	(900)	4,800
851.000 POSTAGE	5,900		5,900
872.006 HAZARDOUS WASTE DAY	432,437		432,437
872.013 SPECIALTY WASTE EXPENSE	8,000		8,000
872.022 INDIRECT COST -NONPRODUCTIVE	-	176,741	176,741
872.027 INDIRECT COST EXPENSE	586,766		586,766
900.014 ADVERTISING	41,300		41,300
907.005 VALIDATED PARKING	1,500		1,500
910.005 TRAINING EMPLOYEES	9,840		9,840
913.001 TRAVEL	6,300		6,300
915.000 MEMBERSHIPS	3,900		3,900
930.000 BUILDING MAINTENANCE & CONSTRUCTION	273,095		273,095
931.000 REPAIRS EQUIPMENT	500		500
955.074 TRANSFERS OUT OTHER FRINGE	-		-
955.075 TRANSFERS-OUT LOCAL (INDIRECT)	184,329		184,329
957.004 CONVENIENCE COPIER CHARGES	2,500		2,500
957.005 MOTOR POOL CHARGES	15,000	4,000	19,000
958.009 INSURANCE CHARGES	98,648		98,648
958.014 CSA	227,482		227,482
980.000 OFFICE EQUIPMENT	15,000		15,000
TOTAL EXPENSES	5,188,515	-	5,188,515
Revenue over Expenditure	(0)	0	(0)



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Division Manager
Genesee County Metropolitan Planning Commission

DATE: July 11, 2023

SUBJECT: **3-C Transportation Planning – June 2023 Status Report**

Results of the Federal Certification Review

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) completed their review of the transportation planning process in Genesee County. It was determined GCMPC meets the federal planning regulations, and as a result, received four (4) commendations, six (6) recommendations, and no corrective actions. A summary of these findings is attached.

At the September Metropolitan Alliance meeting, both FHWA and FTA will be co-presenting the findings of the Certification Review.



U.S. Department
of Transportation

Federal Highway
Administration

Federal Transit
Administration

Transportation Management Area Planning Certification Review

Flint, Michigan Transportation Management Area

May 26, 2023

Summary Report



1.2 Summary of Current Findings

The current review found that the conduct of the metropolitan transportation planning process in the Flint urbanized area meets federal planning requirements.

FHWA and FTA are certifying the transportation planning process conducted by the Michigan Department of Transportation (MDOT), Genesee County Metropolitan Planning Commission (GCMPC) Metropolitan Planning Organization (MPO) and The Mass Transportation Authority (MTA). The review determined 0 corrective actions, 4 commendations that are noteworthy practices, and 6 recommendations that warrant close attention and follow-up:

Commendation: The Genesee County Metropolitan Transportation Plan goes beyond the requirements for metropolitan transportation plans outlined in 23 CFR 450.324 by incorporating a strong housing component, as well as comprehensive planning into their overall transportation planning process. The Federal Team concludes that the connection between transportation planning, including micro-transit and affordable housing exhibited by GCMPC, serves as a model and best practice for other MPOs across the state and country.

Commendation: GCMCP staff consistently meets with individual project sponsors throughout the TIP development process which results in increased coordination and communication with the overall project planning and programming process. This intentional collaboration results in increased engagement between GCMPC and partner agencies. The Federal Team recognizes this as a best practice for educating and engaging with the public and stakeholders.

Commendation: The Federal Team commends GCMPC and MTA on their work to expand equity through the Rides to Wellness and other programs. MTA's creative approach to developing transportation solutions that incorporate technology innovations to enable people to reach health care and other critical services is looked to as a model across the county.

Commendation: In 2019 the Federal Team recommended GCMPC add a new technical section to the 2045 MTP to address the system performance report requirement. GCMPC not only addressed this past recommendation but exceeded expectations. Their System Performance Report is a highly effective tool which illustrates the current status of PBPP within the region and helps to illustrate how performance measures are incorporated throughout all other planning products, such as the LRTP and TIP.

Recommendation: While the current MOU between MDOT, GCMPC, and MTA meets federal requirements, the MOU was last updated in 2018. The Federal Team recommends that MDOT



periodically revisit these agreements to ensure that the information doesn't become outdated, and that it is currently signed by active members of all parties.

Recommendation: The GCMA, SEMCOG, and MDOT MOAs should be reviewed and updated, if needed, to reflect the findings from the 2020 Decennial Census such as population and boundary changes that may impact the interagency agreements.

Recommendation: The *Transportation, Community Development, and Solid Waste Financial Report* is the technical report for the Long-Range Transportation Plan (LRTP) that provides historical information and a narrative for how revenue is forecasted. The Federal Team recommends adding this information as an appendix to the LRTP and renaming to accurately reflect the content will assist in providing clarity to the public that the report is the financial appendix for the MTP.

Recommendation: The *Transportation, Community Development, and Solid Waste Financial Report* and TIP reference MTPA's Financial Working Group (FWG). The Federal Team recommends adding narrative language to the MTP to highlight the cooperation that occurs between agencies at the FWG. The narrative should highlight the scope for the working group, the assumptions for transportation revenue and how the working groups activities relates to the MPO. The table in Section 7 of the TIP would also benefit from the inclusion of a narrative to explain to the public how the table was formulated and the information it conveys.

Recommendation: The Federal Team recommends that GCMPC develops a virtual public involvement (VPI) strategy and implementation plan as part a future PPP update to capture and expand on the outreach activities the MPO already uses. This VPI strategy can help to increase access to the community and should be incorporated into the MTP and TIP development processes.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: July 11, 2023

SUBJECT: **Environmental Program Update – June 2023 Status Report**

Solid Waste Program

Two Recycle Day events were held on Tuesday, June 13th and Tuesday, June 27th. A total of 396 vehicles dropped-off household hazardous waste and electronics between the two events. Appointments were required which continues to support an efficient drop-off process for attendees. However, event costs have been higher than anticipated since waste quantities per vehicle have increased dramatically from about 150 pounds per vehicle in 2022 to 210 pounds per vehicle in 2023. This increase in waste per vehicle is likely due to the limited number of appointments available. Although events are being finalized for July, staff is evaluating the feasibility of holding Recycle Day events planned for August based on the budget for this activity. The cost for 2023 Recycle Day events was estimated to be about \$187,500, but at the current rate, the total cost could be about \$267,000 (\$80,000 more). See the chart below for further financial details.

Estimated 2023 Recycle Day Event Cost		
Estimated Total Cost	\$187,500	
Estimated Per Event Cost	\$23,438	8 Events
Estimated Per Vehicle Cost	\$117	1,600 Vehicles

Actual 2023 Recycle Event Cost			
Date	Event Cost	Per Vehicle Cost	# of Vehicles
May 9, 2023	\$35,616	\$190	187
May 23, 2023	\$30,407	\$192	158
June 13, 2023	\$34,129	\$165	207
Average Actual Cost	\$33,384	\$183	
Estimated Cost	\$23,438	\$117	
Difference Per Event/Per Vehicle	\$9,947	\$65	

Derek Bradshaw, Director Christine Durgan, Assistant Director

The final Solid Waste Management Planning Committee (SWMPC) meeting was held on June 6th to approve the Solid Waste Management Plan (SWMP) Amendment. During the plan's 90-day public comment period, held from March 1st to May 30th, 152 comments were received. All but one comment received related to the opposition of a special waste landfill proposed by the Genesee County Division of Water and Waste Services being included in the plan. Due to the comments received, the SWMPC chose to remove the proposed landfill from the plan prior to approving the SWMP Amendment. The plan amendment will be considered for approval by the Board of Commissioners at their July 19th meeting. Following Board approval, the amendment will be sent to all Genesee County local units of government for 67%, or 23 out of the 33 municipalities, approval before being sent to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for a six-month review process.

Staff is in the process of collecting FY 2023 3rd quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. These reports are due by July 15, 2023. The average amount of ordinance fees collected over the last four quarters is \$219,666. Staff is also sending FY 2024 waste hauler permit applications to haulers who operate in Genesee County. Per the county Solid Waste Ordinance, a \$20 permit is required for each vehicle that hauls waste in the County. In FY 2023, 303 vehicles were permitted from 21 companies and \$6,060 in permit fees were collected. FY 2024 permit applications are due by August 1, 2023.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: July 11, 2023

SUBJECT: **Community Development Program – June 2023 Status Report**

Community Development Block Grant Program (CDBG)

The 2023 Action Plan has now been approved by HUD. In June, staff received and executed the 2023 Grant Agreements for CDBG, HOME and ESG. This occurred earlier in the year compared with previous program years. Next, staff will prepare the 2023 contracts to be signed with subrecipients.

During June, staff requested responses from all Local Units of Government regarding the Urban County Qualification process for Fiscal Years 2024-2026. Every three years, GCMPC notifies local units of government of their ability to either opt into or opt out of Genesee County's Community Development Program. The City of Davison has requested to opt into the county's program for 2024-2026. This makes a total of 29 communities that participate in our program, and 3 that have opted out. Staff submitted this information to HUD in late June.

HOME Investment Partnerships Program (HOME)

In June, Habitat for Humanity completed the framing of the exterior walls and roof of the new construction project located in Mt. Morris. Habitat for Humanity also submitted the building permits application for an additional new construction project in Flint Township.

Home Improvement Program

During June, the Urgent Repair Program completed a roof replacement project that utilized \$11,082 in CDBG funding. The Home Improvement Program completed one whole-home rehabilitation project that expended \$18,650 in HOME Program funding. Five homeowner referrals were submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Bids came in high, and missing some of the required documents, for the whole-home rehabilitation project located on Dixel Drive in Burton. Staff worked with the Purchasing Department to clarify the requirements and rebid the project. A mandatory pre-bid walk-

through will be held on July 14th from 9:00 a.m. to 10:00 a.m. and the bids are due on July 27th by 2:00 p.m.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: July 11, 2023

SUBJECT: Report of the Director – June 2023 Status Report

American Rescue Plan Act Local Unit Projects

The Butler Street Water/Sewer Reconstruction Project in Clio had its pre-construction meeting in June, and the project will commence in mid-July. When complete, this project will improve water and sewer service delivery for residents along Butler Street. As one of the small but aging water systems in the city, this project is only possible because of the County's ARPA contribution.

Work on the addition of a second well located at Well Three in Otisville began in June. This project will improve the delivery of water for Otisville residents. In Flint Township, work has begun on their backup generator installations for the Township office and Fire Department. The City of Fenton kicked off their water system improvement project, which will advance water delivery for residents across the city.

GLS Region V

The First meeting for the Statewide Housing Plan Regional Housing Partnership will be held on July 11th from 10:00 a.m. to 2:00 p.m. at the Lapeer Township Hall (1500 Morris Road Lapeer, MI 48446). In this meeting, community leaders, housing developers, and local stakeholders will hold focused conversations to determine how best our region can implement the goals presented in the new Statewide Housing Plan.

The next GLS Region V meeting will be held on July 25, 2023.

Derek Bradshaw, Director Christine Durgan, Assistant Director