

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, June 6, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 6, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Dale K. Weighill.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer, Andy Trudeau, Daniel Moulton, and Nichole Odette.

III. MINUTES

A. Minutes of the May 2, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Mike LaPointe, to approve the May 2, 2023 regular meeting minutes as presented.

Peake abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

A. American Rescue Plan Act – Project Update Presentation

Daniel Moulton presented an overview of the County's ARPA projects. Genesee County received \$79 million in American Rescue Plan Act (ARPA) funding. GCMPC manages projects totaling \$33 million and the remaining funds are managed by the Fiscal Services Department. The sum of all projects receiving ARPA funding totals a \$500,000,000 investment in Genesee County.

VI. COMMITTEE REPORTS

There were no Committee Reports.

Derek Bradshaw stated that it is time for his evaluation. Completed evaluations should be submitted to the Personnel Committee no later than July 1st. The Personnel Committee will compile responses and administer the Director's evaluation.

VII. NEW BUSINESS

A. MPR-05-23-02; Village of Lennon Master Plan Update

Jacob Mauer provided an overview of MPR-05-23-02; Village of Lennon Master Plan Update. The Plan meets all requirements of the Michigan Planning Enabling Act and is consistent with the existing and future land use plans of surrounding communities. A goal of the plan is to focus on retaining and growing the Village's population. Discussion ensued.

Motion: Action: Endorse, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to endorse staff recommendations regarding MPR-05-23-02; Village of Lennon Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

B. Approval of the Michigan Department of Transportation (MDOT) Agreement

Jacob Maurer explained that the MDOT Agreement is required to be in place for GCMPC to receive federal funding. The new agreement proposes only minor changes from the current agreement and will be in place through September 30, 2026. Chairperson Himelhoch stated that he has not reviewed this document as counsel for the Planning Commission.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Reggie Smith, to approve the Michigan Department of Transportation (MDOT) Agreement for recommendation to the Genesee County Board of Commissioners, as well as permission for Derek Bradshaw, GCMPC Director, to sign the agreement.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the June Contract, Vouchers and Bills for a total \$7,162.13 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending April 30, 2023.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – May 2023 Status Report

Jacob Maurer stated that during May staff developed the FY 2024 Unified Work Program (UWP), which outlines transportation planning activities for the upcoming fiscal year. Primary activities for FY 2024 will include the 2050 Long Range Transportation Plan, the 2023-2026 Transportation Improvement Program (TIP), a Safety Action Plan, and continuation of the US-23 Corridor Study. The UWP has been submitted to MDOT, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) for review and approval.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded** Lauren Coney, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – May 2023 Status Report

Sheila Taylor stated that two Recycle Day events were held in May and served 355 residents. Twenty additional appointments were added to each of the June Recycle Day events to adjust for the no-shows and all 440 timeslots have been filled. The invoice for the May 9th event came in at just under \$40,000. Staff will continue to monitor event expenditures in case adjustments are needed to stay on budget. Staff applied to the Department of Environment, Great Lakes, and Energy (EGLE) for a grant to assist with construction of the permanent recycling facility but has since learned that the grant funding cannot be used for hazardous waste recycling. If awarded, the grant funds could be used to purchase large drive-up containers for household recyclable materials, which are slated to be part of the permanent recycling facility. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Gloria Nealy, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – May 2023 Status Report

Sheila Taylor stated that our annual Action Plan has been submitted to HUD for Program Year 2023 funding. HUD has until the end of this week to review and approve the Plan and request the funding from Washington. Once the funds have been deposited, staff can begin signing contracts with the local units. All local units of government have been notified of their eligibility to participate in the County's CDBG Program for Fiscal Years 2024-2026. HUD uses a formula of population, poverty, and over-crowded housing to determine how much funding each municipality will receive. Over the last few years, the County has received about \$1.8 million in CDBG funding.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Housing Program Update – May 2023 Status Report

Andy Trudeau stated that 37 projects have been completed since the start of the year, expending nearly \$210,000 in CDBG and HOME funding. A bid was released for the rehabilitation of the Neighborhood Stabilization Program (NSP) home on Dixel Drive in Burton. A mandatory pre-bid walk-through will take place on June 14th, with bids due on June 22nd. A bid for the renovation of the Neighborhood Purchase/Rehab/Resale Program (NPRR) home located on Phyllis Drive in Clio will be released later this summer.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Housing Program Update as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – May 2023 Status Report

Derek Bradshaw stated that the Board of Commissioners has signed a contract with E & L Construction for the tower building project. GCMPC, which serves as staff for GLS Region V, has been chosen by MSHDA to serve as co-leaders with Communities First, Inc. to develop a regional housing action plan. Genesee County currently has a shortfall of 7,000 affordable housing units. Staff will be meeting with stakeholders from each county over the next few weeks to determine regional priorities. The action plan must be submitted to MSHDA by the end of August.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Martin L. Cousineau, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:57 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission