



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

# GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmopc.org



**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION MEETING  
1101 BEACH STREET, ROOM 223

**Tuesday, June 4, 2019**  
**8:00 A.M.**

## AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the May 7, 2019 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
  - \*\*\*A. FPR-04-19-03; GISD, Head Start/Early Head Start Continuation Application (attached)
- VIII. Finances
  - \*\*\*A. Contract, Vouchers and Bills (to be distributed)
  - \*\*\*B. Commission Expenses and Per Diems (to be distributed)
  - \*\*\*C. Financial Update (attached)

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Alan Himmelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Martin Cousineau Commissioner	Ted Henry Commissioner	Janice Karcher Commissioner	Mike LaPointe Commissioner	Jeffrey M. Peake Commissioner	David Martin Commissioner	Cheryl Sclater Commissioner	Reggie Smith Commissioner
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IX. Old Business

A. Project Status

\*\*\*1. 3-C Transportation Planning – May 2019 Status Report (attached)

\*\*\*2. Environmental Program – May 2019 Status Report (attached)

\*\*\*3. Community Development Program – May 2019 Status Report (attached)

\*\*\*4. Genesee County Plan Update – May 2019 Status Report (attached)

\*\*\*5. Director-Coordinator Report – May 2019 Status Report (attached)

B. Commissioner Comments

X. Adjournment

\*\*\* Indicates Action Item

**NEXT MEETING: July 2, 2019**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, May 7, 2019, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, May 7, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

 **II. ROLL CALL**

**Present:** Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Martin Cousineau, and Ted Henry.

**Absent:** Cheryl Sclater, Janice Karcher, Jeffrey M. Peake, and Reggie Smith.

**Others Present:** Larry Green, Kelli Webb, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Zachary Sompels, and Nichole Odette.

**III. MINUTES**

 **A. Minutes of the April 2, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** David Martin, to approve the minutes of the April 2, 2019 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

There were no Communications.


 **VI. COMMITTEE REPORTS**

There were no Committee Reports.

**VII. NEW BUSINESS**

 **A. FPR-04-19-02; GCCARD, 2019-2020 Continuation Early Head Start Expansion Grant**

Zachary Sompels gave an overview of FPR-04-19-02; GCCARD, 2019-2020 Continuation Early Head Start Expansion Grant. Kelli Webb, GCCARD Head Start Director, was present to answer questions and offer additional information. Discussion ensued.


 **Motion: Action:** Endorse, **Moved by** Alexander Isaac, **Seconded by** Martin Cousineau, to endorse FPR-04-19-02; GCCARD, 2019-2020 Continuation Early Head Start Expansion Grant.

Motion passed unanimously.

(Documents on file with minutes)

#### **B. Michigan Transportation Planning Association (MTPA) Conference Travel Request**

Jason Nordberg reviewed the request to send four staff members to the Michigan Transportation Planning Association (MTPA) Conference.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** David Martin, to approve the Michigan Transportation Planning Association (MTPA) Conference Travel Request for four staff members to attend the conference at a cost of \$1,640, which includes registration and parking.

Motion passed unanimously.

### **VIII. FINANCES**

#### **A. Contract, Vouchers and Bills**

Chairperson Himelhoch clarified the expenses regarding the bulk mail account. The first reimbursed Mr. Bradshaw for a large mailing and the second deposited funds into the account.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the May Contract, Vouchers and Bills for a total of \$6,910.20 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

#### **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Alexander Isaac, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

#### **C. Financial Update**

Derek Bradshaw reviewed the Financial Statements.


 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Martin Cousineau, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

#### **D. Budget Transfer Request**

Derek Bradshaw reviewed the Budget Transfer Request and explained that staff would like to set aside \$20,000 of unassigned fund balance to our Tech Upgrades reserve. Computer and software upgrades typically cost between \$40,000-\$50,000 every five years. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Martin Cousineau, to approve the following budget adjustments to increase Personnel accounts by \$45,000 for Transportation fund for staff time spent on Region VI 2019 grant transferring from Personnel accounts in Transportation fund for TSM Coordination; decrease Personnel accounts by \$45,000 for Transportation fund for staff time spent on TSM Coordination transferring to Personnel accounts in Transportation fund for Region VI 2019 staff; increase Transfers Out Other Fringe account by \$6,300 for provisional fringe rate charged to Solid Waste accounts transferring from Transfers Out, Indirect account; decrease Transfers Out Indirect account by \$6,300 for provisional fringe rate charged to Solid Waste accounts transferring to Transfers Out Other Fringe account; decrease Supplies account by \$1,500 transferring to Validated Parking account; increase Validated Parking account by \$1,500 transferring from Supplies account; and to commit \$20,000 of unassigned fund balance to our Tech Upgrades reserve.  
Motion passed unanimously.  
(Document on file with minutes)


## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – April 2019 Status Report**


Jason Nordberg stated that the Transportation and Community Development Divisions held three combined public input sessions last week regarding the draft FY 2020-2023 TIP and proposed Community Development Program projects. In total, approximately 60 people attended the sessions. Representatives from local units of government, MDOT, and the Road Commission were also in attendance to answer questions. Staff is currently meeting with state and federal agencies to review which projects may need air quality modeling. A 30-day public comment period will take place in June. Any comments received will be incorporated into the TIP before final approval is requested from the Technical Advisory Committee (TAC) and the Genesee County Metropolitan Alliance during July.

Derek Bradshaw presented the interactive Community Remarks map on the GCMPC website. Using the map, residents can view information regarding all proposed projects, as well as record their comments. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** David Martin, to receive and file the 3-C Transportation Planning report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

#### **2. Environmental Program Update – April 2019 Status Report**


Sheila Taylor reviewed the Environmental Program Update.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Martin Cousineau, to receive and file the Environmental Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

#### **3. Community Development Program – April 2019 Status Report**


Sheila Taylor stated that HUD has provided staff with 2019 funding amounts for the CDBG, HOME and ESG programs. Overall, the County will receive approximately \$64,000 less than last year. The Action Plan is currently out for public comment through May 15<sup>th</sup> and a public hearing will be held tomorrow during the Community and Economic Development Committee meeting. Staff anticipates submitting the Action Plan to HUD for approval in mid-June.

Derek Bradshaw gave a brief overview of the previous legal action and settlement agreement between GCMPC and Operation Unification (OU). A judgment lien was placed against all OU properties to collect the settlement agreement's unpaid balance of \$6,000. An OU property was recently purchased, however, the owner was unable to transfer the property due to the lien. The property owner agreed to pay GCMPC \$5,400 and staff has released the lien. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to receive and file the Community Development Program report as presented. Motion passed unanimously. (Original on file with minutes)

#### **4. Genesee County Plan Update – April 2019 Status Report**

Christine Durgan reviewed the Genesee County Plan Update.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to receive and file the Genesee County Plan Update as presented. Motion passed unanimously. (Original on file with minutes)

#### **5. Director-Coordinator Report – April 2019 Status Report**

Derek Bradshaw stated that the team leading the Forward Together County-wide economic development plan is holding a visioning summit on May 14<sup>th</sup> from 6:00 p.m. to 8:00 p.m. at Baker College.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented. Motion passed unanimously. (Original on file with minutes)

#### **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

#### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:07 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission



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**DEREK BRADSHAW**  
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ASSISTANT DIRECTOR

### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Katelyn Mehl, Planner

**DATE:** June 4, 2019

**SUBJECT:** **FPR-04-19-03; GISD, Head Start/Early Head Start Continuation Application**

I. TYPE AND PURPOSE

The Genesee Intermediate School District (GISD) is applying for federal assistance to continue providing Head Start and Early Head Start Programs in the Flint, Carman-Ainsworth, and Beecher school districts. GISD has operated Head Start programs in those three school districts over the past 6 years, and this federal grant would allow them to continue operating programs into the 2019-2020 school year. GISD is requesting \$11,292,746 in federal funding from the Health and Human Services Administration for Children and Families (HHS/ACF), with a local match of \$2,823,187, for a total project cost of \$14,115,933.

II. POPULATION TO BE SERVED

The project service area is bounded by the GISD school district boundaries and includes the ZIP codes of 48503, 48504, 48505, 48507, and 48532. The program will serve a total of 1,336 children from birth to age 5 in high need communities. The poverty rate for children under five years in the service area ranges from 51% to 69%. This program will be particularly impactful for children living in the City of Flint that have been impacted by the recent water crisis.

III. RELATIONSHIP TO EXISTING PLANS AND POLICIES

GCMPC has previously endorsed the Genesee County Community Action Resource Department's (GCCARD) Head Start Program, which operates in other areas of Genesee County not served by GISD's program. GCCARD and GISD have collaborated to discuss grant opportunities and to ensure that services are not being duplicated in Genesee County.

GISD provides leadership that links learners to public schools, the community, and the private sector and public agencies in order to improve education and enhance lifelong learning for all citizens. GISD offers Head Start within a comprehensive Early Childhood Education infrastructure.



Connect with us:

**VII A**

GISD currently operates several general education programs including distance learning, English as a Second Language, Genesee Area Math/Science Center, Health, Safety and Nutrition services, K-2 Early Literacy and Mathematics, Reading/Language Arts and Reading Recovery.

IV. PROGRAM DESCRIPTION

Head Start is a federal program that promotes the school readiness of children from birth to age 5 from low-income families by enhancing their cognitive, social and emotional development. The programs provide comprehensive services to enrolled children and their families, which include health, nutrition, social services and other services determined necessary by family needs assessments. The GISD Head Start model includes comprehensive services in the areas of education, family engagement, physical and mental health, prevention, parent education, disabilities and community partnerships.

Services are offered as both center-based and home-based options, depending on the needs of the child. 1,252 children are eligible for Head Start and 48 children are eligible for Early Head Start. An additional 36 children aged 3-5 years will be served using the Head Start home-based model which will enable GISD to serve some of the most at-risk children in the County. In Head Start, 43 classrooms will operate 7.5 hours per day, four days per week, for 140 days for a total of 1,050 hours per year. Additionally, 6 Early Head Start and 29 Head Start classrooms will operate 10 hours per day, five days per week, for 215 days for a total of 2,150 hours per year. Classroom spaces are located in a variety of locations to provide easy access and so that children can become familiar with the schools they may transition to after Head Start.

V. RELATIONSHIP OF PROJECT TO PRIOR OR CURRENT GCMPC ACTIONS

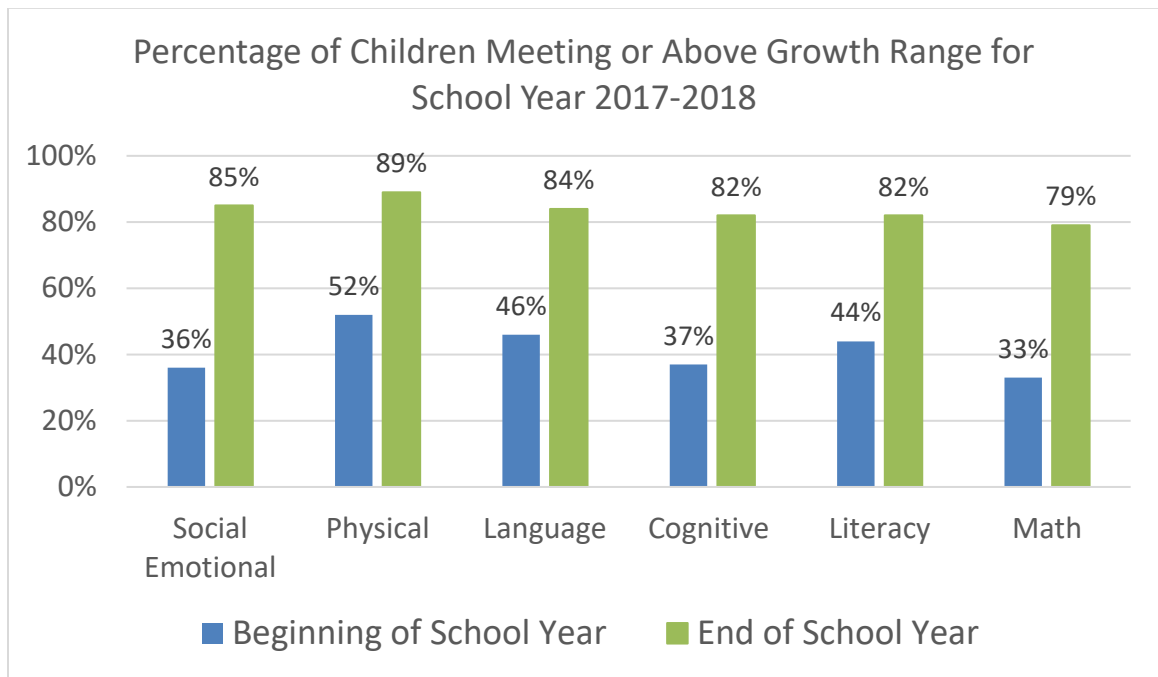
GCMPC has previously reviewed and endorsed both the GISD and the GCCARD Head Start Programs (FPR-02-19-01; GCCARD, 2019-2020 Head Start and Early Head Start Grant; FPR-11-18-10; GCCARD, 2019-2020 Early Head Start Competitive Grant; FPR-04-18-04; GISD, Head Start and Early Head Start Grant; FPR-12-17-13; GISD, Early Head Start Program; FPR-02-17-05; GCCARD, Head Start and Early Head Start Program; FPR-03-16-03; GISD, Head Start Program; FPR-08-16-13; Head Start and Early Head Start Grant; FPR-04-15-06; GISD, Head Start Program; FPR-04-14-04; GISD, Head Start Grant; FPR-02-15-02; GCCARD, Head Start and Early Head Start Program; FPR-10-14-08; GISD, Early Head Start Expansion and Early Head Start-Child Care Partnership Grants).

VI. ASSESSMENT ON PREVIOUSLY AWARDED GRANTS

In 2013, GISD received funding for the first year of this five-year grant. Since inception, GISD has made significant strides to improve the program each year, identifying activities to meet long-term goals. The 2017-2018 school year was the fifth year of the five-year Head Start Grant.

An assessment of child outcomes for the 2017-2018 school year show the percentage of children meeting or exceeding expectations increased greatly by

the end of the school year in each of the following areas: social/emotional, physical, language, cognitive, literacy, and mathematics. Child outcomes are shown in the chart below:



- 1,816 children served during school year
- 98 classrooms
- 1,597 children who are up-to-date on a schedule of preventative and primary health care for well child care
- 1,775 children with continuous, accessible dental care provided by a dentist
- 2,290 volunteers
- 213 children served that have a disability
- 1,655 families served
- 1,210 single-parent families
- 174 families without a high school education
- 83 homeless families
- 16 active duty/veteran families
- 30 children in foster care

VII. STAFF ANALYSIS

The GISD Head Start Program provides an important service to a low-income population, with a recruitment and outreach process in place to identify families most in need. GISD continuously tracks the progress of its long-range goals and short-term objectives, ensuring the success of the program. These programs have strong community resources to assist families to reach their goals, sustain self-sufficiency, and help children begin school with a strong numeracy and literacy background.

VIII. STAFF RECOMMENDATION

Staff recommends that the Genesee County Metropolitan Planning Commission, under authority of the State of Michigan Federal Project Review System, enacted under Executive Order No. 12372, consider at its meeting of June 4, 2019, and endorse the project described as FPR-04-19-03; GISD, Head Start/Early Head Start Continuation Application for the following reasons:

1. The proposed project will continue a vital social, education, health and parental involvement program of services for targeted children and their families.
2. The proposed project will continue, but not duplicate services already provided in Genesee County.
3. The GISD Head Start Program supports efforts to remediate educational, social, and nutritional problems associated with the Flint Water Crisis.

Link to entire FPR application:

[http://gcmnpc.org/wp-content/uploads/2019/05/FPR-04-19-03-GISD-docs\\_for\\_web.pdf](http://gcmnpc.org/wp-content/uploads/2019/05/FPR-04-19-03-GISD-docs_for_web.pdf)

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**BALANCE SHEET**  
**For Period Ending April 30, 2019**

EXHIBIT I

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	\$67,401	\$486,765
Imprest Cash	\$500	\$0
Cash on Hand	\$200	\$0
Accounts Receivable	\$1,522	\$0
Due from Employees	\$344	\$0
Due from Other Governmental Units (Exhibit II, below)	\$287,411	\$0
Prepaid Expenses	\$0	\$515
<b>TOTAL ASSETS</b>	<b><u>\$357,379</u></b>	<b><u>\$486,765</u></b>
<u>LIABILITIES</u>		
Vouchers Payable	\$3,494	\$2,547
Due to General Fund	\$0	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$344	\$0
<b>TOTAL LIABILITIES</b>	<b><u>\$3,838</u></b>	<b><u>\$2,547</u></b>
<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$20,000	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$78,463	\$0
Fund Balance, October 1, 2018	(\$155,654)	\$438,972
Excess Revenue Over Expenditures	\$250,732	\$45,761
Fund Balance, April 30, 2019	<u>\$373,541</u>	<u>\$484,733</u>
<b>TOTAL LIABILITIES, RESERVES, AND FUND BALANCE</b>	<b><u>\$377,379</u></b>	<b><u>\$489,827</u></b>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Due From Other Governmental Units**  
**For Period Ending April 30, 2019**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from Community Development	\$150,990	\$0
Due from the Federal Gov't FTA	\$0	\$0
Due from the Federal Gov't FHWA	\$90,013	\$0
Due from the Federal Gov't Rideshare	\$1,274	\$0
Due from GLS Region V	\$45,133	\$0
<b>Total Due from Other Governmental Units</b>	<b><u>\$287,411</u></b>	<b><u>\$0</u></b>

## EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Revenue and Expenditures**  
**For the Period April 1, 2019 to April 30, 2019**

REVENUE (Exhibit IV)		\$1,589,336
EXPENDITURES (Exhibit V):		
Personnel Services	\$541,638	
Fringe Benefits	\$365,309	
Consulting Services	\$28,119	
Contracted Services	\$10,970	
Other Services	\$42,384	
Travel	\$787	
Supplies and Office Costs	\$15,744	
Rent and other County department costs	\$252,859	
Transfers Out	\$34,963	
		\$1,292,772
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$296,564</u>

## EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Revenue Budget Variance Report**  
**For the Period April 1, 2019 to April 30, 2019**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
24570	Solid Waste Ordinance Fees	\$500,000	\$250,000	\$121,694	(\$128,306)
22070	Solid Waste Permit Fees	\$6,500	\$3,250	\$6,400	\$3,150
28055	Investment Interest Revenue	\$0	\$0	\$3,500	\$3,500
23405	Community Development	\$628,321	\$314,161	\$204,095	(\$110,065)
23410	Federal Revenue-FTA (MTA)		\$0	\$0	\$0
23430	Rideshare	\$112,271	\$56,136	\$51,010	(\$5,126)
23430	Federal Revenue-FHWA	\$1,875,559	\$937,780	\$617,144	(\$320,636)
23505	Transfer In	\$1,702,587	\$851,294	\$0	(\$851,294)
23520	County Appropriation	\$584,234	\$292,117	\$292,117	\$0
23000	State Revenue		\$0	\$0	\$0
24649	Inspection Fees	\$10,000	\$5,000	\$10,700	\$5,700
23790	Local Contribution	\$64,565	\$32,283	\$100	(\$32,183)
26541	Indirect Revenue	\$240,256	\$120,128	\$213,953	\$93,825
28680	Miscellaneous	\$200	\$100	\$0	(\$100)
28710 / 23185	Region V	\$200,601	\$100,301	\$68,623	(\$31,677)
28830	Match		\$0	\$0	\$0
		<u>\$5,925,094</u>	<u>\$2,962,547</u>	<u>\$1,589,336</u>	<u>(\$1,373,211)</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Expenditures: Actual vs. Budget**  
**For the Period April 1, 2019 to April 30, 2019**

EXHIBIT V

Account Number	Account Name	Total Expenditures		Total Budget		Total Expenditures		Variance YTD 2019	Expenditures As % of Total Budget
		Budget FY2017	YTD 2017	FY2018	YTD 2018	Budget FY2019	YTD 2019		
	Salary	\$1,062,153	\$317,570	\$1,205,543	\$345,091	\$1,290,193	\$541,638	748,555	42
	Total Fringe Benefit-regular	\$687,996	\$211,915	\$714,565	\$235,262	\$832,134	\$365,309	466,825	44
	Other Fringes	\$160,600	\$0		\$0	\$175,435	\$0	175,435	0
	Salary, Per Diem	\$4,500	\$0	\$4,500	\$0	\$4,000	\$0	4,000	0
35005	Supplies, Office	\$21,136	\$2,798	\$29,180	\$4,950	\$21,200	\$7,375	13,825	35
35020	Postage	\$5,500	\$949	\$5,000	\$1,735	\$8,650	\$2,750	5,900	32
35051	Equipment	\$50,000	\$0	\$57,000	\$1,100	\$7,500	\$4,767	2,733	64
35070	Repairs, Equip.	\$500	\$0	\$500	\$0	\$2,600	\$820	1,780	0
46005	Bank Service Charges	\$350	\$26	\$100	\$26	\$205	\$32	173	16
46045	Consultants	\$932,543	\$4,355	\$884,866	\$0	\$794,121	\$28,119	766,002	4
46075	Health Serv. Employees	\$200	\$0	\$200	\$0	\$200	\$164	36	82
46135	Auditing	\$12,000	\$6,150	\$11,400	\$0	\$11,400	\$7,350	4,050	64
46205	Service Contracts Gen.	\$34,470	\$17,364	\$13,290	\$2,250	\$29,871	\$588	29,283	2
46355	Telephone	\$5,200	\$1,785	\$5,200	\$1,095	\$5,300	\$2,868	2,432	54
46435	Advertising	\$17,237	\$403	\$25,500	\$353	\$27,800	\$3,020	24,780	11
46450	Waste Collections	\$148,000	\$31,939	\$175,000	\$53,016	\$250,000	\$27,241	222,759	11
46500	Training	\$4,150	\$1,060	\$4,950	\$1,085	\$15,300	\$10,387	4,913	68
46575	Memberships	\$3,500	\$2,527	\$3,700	\$275	\$3,650	\$1,735	1,915	48
50525	Validated Parking	\$0	\$0	\$0	\$0	\$0	\$667	(667)	0
52075	Indirect Cost Expense		\$0		\$0	\$629,923	\$0	629,923	0
56500	Demo Project		\$0		\$0		\$0	0	0
60005	Travel	\$5,200	\$302	\$4,200	\$2,147	\$4,700	\$787	3,913	17
55480	Projects					\$10,200		10,200	0
	Subtotal: Controllable Cost	\$3,155,235	\$599,144	\$3,144,694	\$648,387	\$4,124,382	\$1,005,617	3,118,765	
70302	Transfers Out Other Fringe	\$40,000	\$1,986	\$40,000	\$6,577	\$1,524	\$7,562	(6,038)	0
70305	Transfers Out, Indirect	\$382,091	\$14,569	\$743,885	\$26,120	\$1,693,021	\$27,401	1,665,620	2
75020	Convenience Copier	\$3,524	\$0	\$3,500	\$378	\$3,500	\$101	3,399	3
75025	Motor Pool Charges	\$28,237	\$3,268	\$15,000	\$3,868	\$15,000	\$6,716	8,284	45
80040	Insurance, General	\$71,129	\$0	\$26,000	\$14,905	\$29,889	\$35,913	(6,024)	0
80070	CSA	\$281,359	\$0	\$339,766	\$113,255	\$359,078	\$209,462	149,616	58
	Subtotal: Uncontrollable Costs	\$806,340	\$19,823	\$1,168,151	\$165,104	\$2,102,012	\$287,155	1,814,857	
	<b>GRAND TOTALS</b>	<b>\$3,961,575</b>	<b>\$618,967</b>	<b>\$4,312,845</b>	<b>\$813,490</b>	<b>\$6,226,394</b>	<b>\$1,292,772</b>	<b>4,933,622</b>	



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**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jason Nordberg, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** June 4, 2019

**SUBJECT:** **3-C Transportation Planning – May 2019 Status Report**

#### Transportation Update

In May, staff performed air quality, environmental consultation, fiscal constraint, and environmental justice analysis for the draft FY 2020-2023 Transportation Improvement Program (TIP) listing of projects to make sure that the projects conform with federal transportation legislation requirements. A draft 2020-2023 TIP Document was completed. The TIP document will begin a 30-day public comment period starting June 2<sup>nd</sup> and ending with a public hearing on July 2<sup>nd</sup> at 5:30 p.m. Staff will have two weeks to incorporate comments between the public hearing and final local approval at the July 17<sup>th</sup> Genesee County Metropolitan Alliance committee meeting. The TIP will be submitted to the Michigan Department of Transportation (MDOT) to begin state and federal approval of the TIP after local approval by the Metropolitan Alliance. It is estimated that the TIP will receive final federal approval in September and be in place prior to the start of FY 2020 (October 1, 2019).



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**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

## MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Environmental Program

**DATE:** June 4, 2019

**SUBJECT:** **Environmental Program Update – May 2019 Status Report**

### **Solid Waste Program**

Staff is finalizing details for this year's first Recycle Day event occurring on Saturday, June 8<sup>th</sup> at Fenton High School and the Flint Water Service Center from 10:00 a.m. – 2:00 p.m. This includes creating staff assignments, developing signage, and finalizing the site layout. The second Recycle Day event will be held July 9<sup>th</sup> from 2:00 p.m. – 6:00 p.m. at Mott Community College. The new appliance collection program, where residents can drop-off appliances at Green for Life Environmental on Bristol Road, will end on June 8<sup>th</sup>. The next opportunity for residents to drop-off appliances will start September 1<sup>st</sup> and end October 12<sup>th</sup>.

Staff attended the Michigan Recycling Coalition Conference in Ann Arbor from May 14<sup>th</sup> through May 16<sup>th</sup>. Attending this conference allowed staff to get hands on experience with two recycling education workshops, as well as listen to many informational presentations about solid waste/recycling programs that other agencies are working on. Hearing about successes and hardships of other agencies will allow staff to better identify the types of programs that should be implemented in Genesee County.

Staff shared a table with the Senior Services Department at Senior Power Day on May 22<sup>nd</sup> at Crossroads Village. During the event, staff passed out informational materials relating to GCMPC's recycling program. Staff also attended the Kettering Student Summit organized by the Flint Watershed Coalition. During the Summit, staff presented and organized a hand-on activity for students to learn about reducing, reusing, and recycling.

Staff is collecting FY 2019 2<sup>nd</sup> Quarter Solid Waste Ordinance Reports from waste haulers, landfills, and transfer stations operating in Genesee County. All but one company have sent in their completed quarterly reports. Staff will continue reaching out to Republic Services to get their completed report. Currently, the total fees collected for the 2<sup>nd</sup> Quarter are \$71,688.88.

A Request for Proposals (RFP) regarding the Genesee County Solid Waste Evaluation ended May 23<sup>rd</sup>. This evaluation aims to enhance solid waste collection and diversion methods in Genesee County. Staff is in the process of evaluating and scoring the received proposals.



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

# GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

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**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

## MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Community Development Program

**DATE:** June 4, 2019

**SUBJECT:** **Community Development Program – May 2019 Status Report**

### **Community Development Block Grant Program (CDBG)**

The final 2019 Annual Action Plan was provided to the Allocation Committee for approval on May 23<sup>rd</sup> and will be provided to the Community & Economic Development committee for approval on June 5<sup>th</sup>. The Action Plan contains a description of the needs within Genesee County and goals to address those needs. The Plan includes proposed 2019 projects for CDBG, HOME, and the Emergency Solutions Grant (ESG). A public hearing for the Action Plan will be held on May 8, 2019 at 9:45 a.m. in the Harris Auditorium and was available for public comment until May 15, 2019. No public comments were received.

Staff has begun drafting the 2018 Consolidated Annual Performance and Evaluation Report (CAPER) which includes accomplishments from the 2018 Program Year for CDBG, ESG and HOME programs. A draft CAPER will be provided to the Allocation Committee on June 27<sup>th</sup>.

Staff continues to work with local units of government to implement 2018 CDBG projects.

### **HOME Investment Partnerships Program (HOME)**

Staff worked on several Home Improvement Program projects for seniors to spend the balance of 2014 HOME funds in order to meet the May 31<sup>st</sup> HUD spending deadline. Staff was able to meet the spending deadline.

Habitat for Humanity continued to make progress on the construction of two new single-family homes, one in Flint Township, and another in the Village of Gaines.



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**IX A 3**

### **Home Improvement Program**

The CDBG Home Improvement Program completed one unit in May. This unit was assisted through a Deferred Payment Loan. Expenditures for the month totaled \$16,028 in CDBG funds.

The HOME Home Improvement Program for seniors completed three residential units in May. These units were assisted through a Deferred Payment Loan. Expenditures for the month totaled \$71,463 in HOME funds.

### **Neighborhood Stabilization Program**

Staff continues to administer the NSP funds and to work with partners to acquire, rehab, or sell homes in target areas of the County. One property is currently for sale in Mt. Morris Township and staff is working with Metro Community Development to verify income of a potential buyer.



GENESEE COUNTY METROPOLITAN  
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ASSISTANT DIRECTOR

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Christine A. Durgan, Assistant Director

**DATE:** June 4, 2019

**SUBJECT:** **Genesee County Plan Update – May 2019 Status Report**

The next step in the plan process will be to develop the Goals and Objectives Report. Using the data reports, along with the public input collected, the goals and objectives will be developed over the next few weeks and presented for comment.

A Housing Listening Session was held on May 23<sup>rd</sup> with members of the Community Development Allocation Committee, comprised of local unit elected officials and County Commissioners. There was good input provided regarding middle-income neighborhoods. Transportation and environmental listening sessions were held earlier in the month, as reported at the May meeting. Information provided at the three listening sessions will be utilized in finalizing our goals and objectives for the plan.



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

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ASSISTANT DIRECTOR

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director-Coordinator

**DATE:** June 4, 2019

**SUBJECT: Report of the Director-Coordinator – May 2019 Status Report**

#### GLS Region V

##### **Regional Prosperity**

During the month of May staff worked with Plante Moran to finalize contract language for development of the Opportunity Zones Toolkit. Representatives from Plante Moran will begin providing monthly status reports to the Region’s economic development partnership.

Outside Ventures, LLC. began data collection along the Shiawassee and Flint Rivers during the last week of May. Data and images of the Cass River, Black River, and Tip of the Thumb Coast will be collected during the months of June and July, with a final product expected in early August.

The next I-69 Thumb Region Steering Committee is scheduled for June 13, 2019.

The next GLS Region V Planning and Development Commission meeting is scheduled for July 23, 2019.