

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
June 24, 2021 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, June 24, 2021 in a Zoom conference call format.

I. CALL TO ORDER

Sheila Taylor called the meeting to order at 11:04 a.m.

II. ROLL CALL

Present: Brad Dick (Linden, Genesee County), Christine Durgan (Owosso, Shiawassee County), Colleen Brown (Montrose, Genesee County), Ellen Ellenburg (Burton, Genesee County), Meredith Davis (Grand Blanc, Genesee County), and Sheila Taylor (Flint, Genesee County).

Absent: Debra Newman, Jeff Lutze, Mark Emmendorfer, Shelley Thompson, and Terry Peck.

Others Present: Damon Fortney (Flint, Genesee County) and Nichole Odette (Flint, Genesee County).

Sheila Taylor stated that this will be the last Zoom meeting for this Committee. The meeting notice was sent out last week, however, Genesee County lifted the Emergency Orders yesterday that had permitted virtual meetings in lieu of in-person meetings. The Open Meetings Act requires at least 18 hours' notice prior to meetings, which was not possible for today's meeting.

There were no members of the public in attendance on the conference call, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES OF THE APRIL 29, 2021 MEETING

This item was addressed after item V.

Motion: Action: Approve, **Moved by** Colleen Brown, **Seconded by** Ellen Ellenburg, to approve the minutes of the April 29, 2021 meeting as presented.

Motion passed unanimously.

IV. REQUEST FOR TRANSFER OF COMMUNITY DEVELOPMENT PROGRAM FUNDS

Damon Fortney explained that the City of Flushing has two projects currently underway at the Senior Center, a Removal of Architectural Barriers project to install barrier-free entry doors and a Public Facilities Improvements project that will fund parking lot re-paving.

Bids came in under budget for the door project and over budget for the paving project, so the City is requesting to transfer \$4,758 in unused funds from their Removal of Architectural Barriers project to their Public Facilities Improvements project.

Motion: Action: Approve, **Moved by** Meredith Davis, **Seconded by** Brad Dick, to approve the transfer of \$4,758 from the City of Flushing's 2020 Removal of Barriers project to the City of Flushing's 2020 Public Facilities Improvements project.

Motion passed unanimously.

VI. APPROVAL OF 2022-2024 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

Damon Fortney explained that the 2022-2024 Call for CDBG Projects took place during December and January. Staff has been working with the local units of government over the last few months to finalize project details for the environmental review process. The PY 2021 project list was previously approved by this Committee and included in the 2021 Action Plan that is currently waiting for approval from HUD. At this time, staff is requesting approval of the CDBG projects for Program Years 2022-2024 pending final environmental review and receipt of funding from HUD.

Motion: Action: Approve, **Moved by** Ellen Ellenburg, **Seconded by** Meredith Davis, to approve the Program Years 2022-2024 Community Development Block Grant projects pending final environmental review and receipt of funding from HUD.

Motion passed unanimously.

V. PY 2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

This item was addressed prior to item III. due to a lack of a quorum.

Damon Fortney and Anthony Kelly provided an overview of the PY 2020 Consolidated Annual Performance and Evaluation Report (CAPER). The report details accomplishments and funds expended for each of the Community Development Programs during the 2020 Program Year. In total, \$1,522,450 in CDBG funds, \$142,971 in ESG funds, and \$227,271 in HOME funds were utilized for various public service, construction, and homelessness prevention projects. \$547,928 in CARES Act funding was provided to small businesses, senior housing facilities, shelters, and to residents in the way of rental/mortgage/utility assistance. Over 65,000 Genesee County residents received assistance through these programs. A public comment period for the CAPER will take place from June 28th to July 16th, with a public hearing to be held on July 14th during the Community and Economic Development Committee. Any comments received will be incorporated into the report prior to submission to HUD on July 23rd.

Christine Durgan joined the meeting by telephone at 11:14 a.m., which established a quorum for the meeting.

VII. HUD UPDATE

Sheila Taylor stated a couple of months ago HUD performed a virtual monitoring of the 2019 Neighborhood Stabilization Program (NSP). The 2020 NSP was not monitored due to lack of activity resulting from the Coronavirus. Staff has received notification from HUD that no findings will be issued, which means the Program is being administered properly. HUD did cite one concern due to slow spending. Ms. Taylor explained that the slow

spending can be attributed to GCMPC being without a Rehab Inspector for a year and unable to purchase homes. The housing market has also made it difficult to find homes that fulfill the NSP purchasing requirements set by HUD in 2009.

HUD is currently reviewing our 2021 Action Plan. The Program Year began on May 1st; however, contracts cannot be signed with local units and agencies until the Action Plan is approved and funds are released. Staff anticipates the release of funds later this summer.

VIII. OTHER BUSINESS

Sheila Taylor stated that our first Recycle Day event for the year took place on Tuesday at Mott Community College (MCC). Another event will be held at MCC towards the end of July.

IX. ADJOURNMENT

Ms. Taylor adjourned the meeting at 11:23 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission