

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, June 1, 2021, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 1, 2021, in a Zoom meeting conference call format.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch (Grand Blanc Township, Genesee County), Cheryl Sclater (Oakridge, Tennessee), Gloria Nealy (Swartz Creek, Genesee County), Jeffrey M. Peake (Fenton, Genesee County), Mike LaPointe (Elm River, Michigan), Reggie Smith (Flint Township, Genesee County), Tyler Rossmassler (Fenton, Genesee County), Domonique Clemons (Flint, Genesee County), and Meredith Davis (Flushing Township, Genesee County).

**Absent:** Alexander Isaac and Debra Newman.

**Others Present:** Derek Bradshaw, Christine Durgan, Jason Nordberg, Damon Fortney, Alicia Williams, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the May 4, 2021 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the minutes of the May 4, 2021 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one addressed the Commission at this time.

**V. COMMUNICATIONS**

Derek Bradshaw stated that staff will work with the Personnel Committee to schedule a meeting to discuss the Director-Coordinator evaluation.

**VI. COMMITTEE REPORTS**

**A. Local Unit Committee**

Christine Durgan explained that the Local Unit Committee met to discuss a proposed change to services provided under the Home Improvement Program (HIP). Currently the program provides whole-house rehabilitations for eligible clients. Staff would like to add a component focused only on urgent repairs, such as a roof, lack of water supply, septic failure, or heating system failure. This new Urgent Repair Program will fill a need in the community for a spot repair program and allow staff to assist more homeowners annually. Another goal of the program is to expand our pool of licensed trades and residential builders. The Local Unit Committee is recommending approval of the Urgent Repair Program by the full Planning Commission. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve institution of the Urgent Repair Program.

Motion passed unanimously.

(Documents on file with minutes)

## **VII. NEW BUSINESS**

### **A. FOS-05-21-03; Argentine Township, Dallas Malone – Application for Farmland Agreement**

Alicia Williams gave an overview of FOS-05-21-03; Argentine Township, Dallas Malone – Application for Farmland Agreement. Ms. Williams clarified that the parcel is located entirely within Argentine Township. Mr. Malone was unable to attend the meeting.

**Motion: Action:** Endorse, **Moved by** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to endorse FOS-05-21-03; Argentine Township, Dallas Malone – Application for Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the June Contract, Vouchers and Bills for a total \$21,258.76 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending April 30, 2021.

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Cheryl Sclater, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

#### **D. Budget Transfer Requests**

Derek Bradshaw reviewed the Budget Transfer Requests.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **IX. OLD BUSINESS**

#### **A. Project Status**

##### **1. 3-C Transportation Planning – May 2021 Status Report**

Jason Nordberg stated that over \$13 million dollars has been obligated to Genesee County for FY 2021 Transportation Improvement Program (TIP) projects. One City of Flint project was not obligated prior to obligational authority running out; however, staff is working with the City to submit the project for funding through the August redistribution process.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

##### **2. Environmental Program Update – May 2021 Status Report**

Damon Fortney stated that 4,300 tires were collected during the tire recycling event held on Saturday, May 8<sup>th</sup>. The first Recycle Day event for household hazardous waste collection will take place on Tuesday, June 22<sup>nd</sup> at Mott Community College from 2:00 p.m. to 6:00 p.m. Appliances can be recycled for free starting today through July 30<sup>th</sup> at GFL on Bristol Road weekdays from 8:00 a.m. to 4:00 p.m. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

##### **3. Community Development Program – May 2021 Status Report**

Damon Fortney reviewed the Community Development Program report.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

##### **4. Director-Coordinator Report – May Status Report**

Derek Bradshaw stated that staff will be assisting Lapeer County to update their Parks and Recreation Plan. Staff last updated the plan for Lapeer County in 2016. Jacob Maurer has taken a promotional opportunity and will begin working for Genesee County Parks today.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.  
(Original on file with minutes)

**B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Chairperson Himelhoch wished Alexander Isaac a happy birthday and expressed condolences to Derek Bradshaw and his family on the passing of his Mother.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:39 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission