

GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION
Tuesday, May 24, 2022 6:00 p.m.

MINUTES

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, May 24, 2022, in the Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Chairperson VanHaften called the meeting to order at 6:00 p.m.

I. INTRODUCTIONS

A. Roll Call

Present: Richard VanHaften, Gregory Brodeur, Derek Bradshaw, Jeffrey Kelley, Alan Himelhoch, Destain Gingell, Ed Benning

Absent/Excused: Cathy Lane, Shawnice Dorsey, Chris Cannon, Robert Johnson, Mike Hemmingsen, Gary Roy

Others Present: Sharon Gregory

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held March 15, 2022

Mr. Himelhoch indicated that the minutes needed clarification regarding how the motions were recorded during the election of officers. He indicated he would work with Ms. Gregory to amend the minutes.

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Gregory Brodeur to approve the minutes of the GLS Region V PDC regular meeting held March 15, 2022, with an amendment to clarify how the motions were recorded during the election of officers.

Motion carried unanimously.
(Documents on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held May 24, 2022

Motion: Action: Motion to approve the agenda. **Moved by** Jeffrey Kelley **Supported by** Gregory Brodeur, to approve the agenda of the GLS Region V PDC meeting to be held May 24, 2022.

Motion carried unanimously.
(Documents on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.

E. Communications

1. City of Laingsburg DNR Grant Application

Ms. Gregory stated that the City of Laingsburg is applying to the Michigan Natural Resources Trust Fund (MNRTF) for a grant to establish Laingsburg Looking Glass Park. It will have barrier-free access to the Looking Glass River and will connect Laingsburg to Portland along a water trail extending from Shiawassee County to Ionia County. They are requesting \$200,000 in state funding with a local match of \$100,000 for a total of \$300,000.

2. Village of Almont DNR Grant Application

Ms. Gregory stated that the Village of Almont is applying to the Michigan Natural Resources Trust Fund (MNRTF) for a grant to purchase a 2.28 acre vacant parcel adjacent to the existing 14-acre community park. This parcel will help provide access off of M-53 with additional parking, OTR biking paths, and a future trail. They are requesting \$75,000 in state funding with a local match of \$25,000 for a total of \$100,000.

3. Elba Township Draft Master Plan

Ms. Gregory stated that the Elba Township draft Master Plan was approved by the Elba Township Planning Commission on May 16th. It had been through its 63-day review period and its public hearing. Ms. Gregory had one hard-copy of the plan available at the meeting if anyone wanted to look through it.

II. ACTION ITEMS

A. Financial Report

1. Checks

Mr. Bradshaw reviewed the checks for the committee. The checks totaled \$12,625.51.

Motion: Action: Approve the payment of the checks. **Moved by** Gregory Brodeur, **Supported by** Ed Benning, to approve the checks in the amount of \$12,625.51 and authorize signing by the proper authorities.

Motion carried unanimously.

(Documents on file with minutes)

2. Year-to-Date 2022 Financials

Mr. Bradshaw reviewed the 2022 Financials for the committee, including the Revenue Budget Variance Report, the Statement of Expenditures, and the Balance Sheet.

Motion: Action: Motion to approve. **Moved by** Jeffrey Kelley, **Supported by** Gregory Brodeur, to approve the 2022 financials.

Motion carried unanimously.

(Documents on file with minutes)

B. FY 2023 GLS Region V Work Program

Ms. Gregory explained that the FY 2023 GLS Region V Work Program identifies work items and the amount of funding budgeted for each item in the upcoming 2023 fiscal year. The main work items for the 2023 fiscal year include staff time for grant administration, traffic counting, the Highway Performance Management System (HPMS), Asset Management (PASER survey), and management of the Rural Task Force (RTF) and Small Urban programs. Funding for Region V work items primarily comes from State of Michigan grants. Staff is proposing a budget of \$102,000. This funding request is based upon the amount received in the 2022 fiscal year.

Motion: Action: Motion to approve. **Moved by** Gregory Brodeur, **Supported by** Alan Himelhoch, to approve the FY 2023 GLS Region V Work Program with an allocation of \$102,00, as well as the authority for Derek Bradshaw to sign all contracts and agreements related to the Work Program, and also to make minor changes to the Work Program upon request from the Michigan Department of Transportation (MDOT).

Motion carried unanimously.

(Documents on file with minutes)

C. Approval for Derek Bradshaw to Attend the Michigan Transportation Planning Association (MTPA) Conference

Mr. Bradshaw explained that the MTPA has an annual state-wide conference to share best practices and provide insight on new planning initiatives. Metropolitan Planning Organizations from around the state take turns hosting the conference each year. This year staff will be hosting the MTPA conference in downtown Flint. Mr. Bradshaw indicated that the conference will take place at the University of Michigan-Flint Riverfront Banquet Center, Durant-Dort Factory One, and the Hilton Garden Inn of Flint. The conference runs from July 26th through July 29th and Mr. Bradshaw would be attending as a Region V representative, with a conference cost of \$460.00. Discussion ensued. It was then decided to also have two more Region V representatives attend the conference. There would be three conference representatives at \$460 each, for a total cost of \$1,380.

Motion: Action: Approve, **Moved by** Jeffrey Kelly, **Supported by** Gregory Brodeur, to approve Derek Bradshaw and two other Region V representatives to attend the 2022 conference of the MTPA, with a total conference cost of \$1,380 for July 26th -29th.

Motion carried unanimously.

(Documents on file with minutes)

III. DISCUSSION ITEMS

A. MAR Update

Mr. Bradshaw stated that the Michigan Association of Regions (MAR) will be focusing on discussing the Rural Task Force (RTF) issues that occurred during this past year. Due to MDOT's extra funding (with new funding guidelines), RTFs needed to have additional meetings to approve using the funds, but the RTFs were given funding numbers that changed. This process led to confusion among the RTFs. MAR will work on smoothing out the process to prevent confusion in the future.

B. History Trail Network Update

Ms. Gregory stated that the Huron County Economic Development Corporation (HEDC) is continuing work on the History Trail Network. Most of the museums have been listed and work is still being done on the historical markers database. The HEDC has identified software that will work for the mapping application which would allow a person to select locations of interest and then print out a .pdf map with just those locations on it. Efforts continue to find reasonably-priced augmented reality software.

C. Hazard Mitigation Plan Update for Genesee and Lapeer Counties

Staff has received final approval from the Michigan State Police (MSP) and Federal Emergency Management Agency (FEMA) for both the Genesee County and Lapeer County Hazard Mitigation Plans. Both plans were adopted locally by every municipality within each county, making them eligible for future grant funding through FEMA.

IV. ANNOUNCEMENTS

Mr. Bradshaw announced that the office is now fully staffed. A new planner started yesterday and another is scheduled to start in June. A home inspector has also been hired, as well as a summer intern. Discussion ensued.

Mr. Benning announced that the Mass Transportation Authority (MTA) is looking to move away from using compressed natural gas in the future, and he indicated that electric busses are having issues across the country. MTA is focusing on converting their fleet to hydrogen vehicles. They are working with Washington D.C. to help increase their hydrogen fleet. Discussion ensued.

V. ADJOURNMENT

Chairperson VanHaften requested a motion to adjourn the meeting.

Motion: Action: Adjourn the meeting, **Moved by** Jeffrey Kelly, **Supported by** Ed Benning, to adjourn the meeting.

Motion carried unanimously.

Chairperson VanHaften adjourned the meeting at 6:35 p.m.

Respectfully submitted,
Sharon Gregory, Lead Planner
Genesee County Metropolitan Planning Commission