GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

GCMPC MEETING

Tuesday, May 7, 2024
8:00 A.M.

Genesee County Administration Building
1101 Beach Street
3rd Floor - Harris Auditorium
Flint, MI 48502

Commissioners

Alan Himelhoch
Chairperson

Mike LaPointe
Vice-Chairperson

Gloria J. Nealy
Secretary

Dr. Beverly Brown

Cheryl Sclater

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmaessler

William Brandon

AGENDA

I. Call to Order

II. Roll Call

III. Minutes

***A. Minutes of the April 2, 2024 Regular Meeting (attached)

IV. Opportunity for Individuals to Address the Commission

V. Communications

A. Crossover Outreach

VI. Committee Reports

VII. New Business

***A. FPR-04-24-02; GCCARD 2024-2025 Continuation Early Head Start Expansion Grant (attached)

***B. FOS-03-24-03; Mundy Township – Mitchell Walker – Application for Farmland Agreement (attached)

***C. Michigan Transportation Planning Association (MTPA) Conference Travel Request (attached)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

***C. Financial Update (attached)

***D. FY 2024 Budget Transfer Request (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – April 2024 Status Report (attached)

***2. Environmental Program – April 2024 Status Report (attached)

***3. Community Development Program – April 2024 Status Report (attached)

***4. American Rescue Plan Act – April 2024 Status Report (attached)

***5. Report of the Director – April 2024 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*****Indicates Action Item**

NEXT MEETING: Tuesday, June 4, 2024

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 2, 2024, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 2, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER
Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL
Present: Alan Himelhoch, Dr. Beverly Brown, Gloria Nealy, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmaessler, Jeffrey M. Peake, and William Brandon.

Absent: Cheryl Sclater.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer, Daniel Moulton, and Renate Soto.

III. MINUTES
A. Minutes of the March 5, 2024 Regular Meeting
Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the March 5, 2024 regular meeting minutes as presented. Jeffrey Peake abstained.
Motion passed unanimously.
(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION
No one spoke at this time.

V. COMMUNICATIONS
Derek Bradshaw announced that Nichole Odette was promoted to Division Manager of Housing.

VI. COMMITTEE REPORTS
There were no Committee Reports.

VII. NEW BUSINESS

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There was no new business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills. Discussion ensued.
Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Jeffrey Peake, to approve the April Contract, Vouchers and Bills for a total $2638.33 and to authorize the proper authorities to sign the checks.
Motion passed unanimously.
(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Martin Cousineau, to approve the Commission Expenses and Per Diems.
Motion passed unanimously.
(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending February 29, 2024. Currently, we have expended about 33% of staff costs budgeted for the year, which is in line with where we should be at this time of the year. Discussion ensued.
Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Lauren Coney, to approve the Financial Update as presented.
Motion passed unanimously.
(Documents on file with minutes)

D. Budget Transfer Requests

Derek Bradshaw reviewed the Budget Transfer Requests.
Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Martin Cousineau, to approve the Budget Transfer Requests as presented.
Motion passed unanimously.
(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2024 Status Report

Jacob Maurer stated that Rowe, our US-23 Corridor Traffic Study consultant, has made some good progress on collecting preliminary data analysis, including severity and types of crashes, on the main intersections along US-23. Next, they will be looking at the US-23 corridor itself, analyzing freeway exit queue lengths, and stacking of vehicles that have backed up onto the freeway and possible solutions to keep traffic flowing at an efficient manner. A website for public engagement on the study will be available soon. Staff has released the Request for Proposals (RFP) for the Safe Streets for All (SS4A) grant, which are due in about 2 weeks. Staff is making good progress with the Transportation Improvement Program (TIP), with two local road projects to be obligated. The goal is that all federal funds received in Genesee County get expended. Staff is also working on an improved

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way to present the TIP projects to make it easier to view at Committee meetings. Discussion ensued.
Motion: Action: Approve**, Moved by** Dr. Beverly Brown, **Seconded** Reggie Smith, to approve the 3-C Transportation Planning report as presented.
Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – March 2024 Status Report
Sheila Taylor stated staff 12 bids were received for the McDonald Dairy site demolition, the future site of a permanent recycling drop-off center. Burnash Wrecking, the low bidder, was selected by staff and approved by the Board of Commissioners last week. Once the contract is signed, demolition work is expected to begin in the next 30 days. Staff is holding a Genesee County Earth Day Photo contest for area K-12 classes and groups to submit a photo to reflect their Earth Day spirit. Announcements have been sent to all Genesee County schools. Staff has received 3 entries, and the deadline is April 12th, by 5:00 pm. Commissioner Himelhoch inquired about the next stages in the development of the permanent recycling center. Derek Bradshaw provided a summary of future actions regarding the site. Discussion ensued.
Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Martin Cousineau, to approve the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

Chairperson Himelhoch left the meeting at 8:30 am. Vice Chairperson LaPointe took over as Chair of the meeting.

3. Community Development Program – March 2024 Status Report
Sheila Taylor stated the draft 2024 Action Plan has been published for public comment. A public hearing will be held April 4, in Room 222, in the Genesee County Administration Building. The Action Plan cannot be submitted to HUD until the actual allocation amounts have been released, which are expected in the next 60 days. Recently, staff completed a press release regarding our Down Payment Assistance Program. The assistance for this program has been increased from $5,000 to $10,000. This has generated interest, and staff has been working with our approved vendors to get potential homeowners approved for the program.
Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Martin Cousineau, to approve the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

4. American Rescue Plan Act – March 2024 Status Report
Daniel Moulton gave a presentation on the status of the American Rescue Plan Act. GCMPC staff manages ARPA projects totaling $47,500,000. Mr. Moulton gave a highlight summary of some of the projects that have been completed or are in progress with ARPA funding, including the Genesee County Land Bank Authority Demolitions, the Buick City redevelopment, the Village of Otisville improvements, the Southern Lakes Water Extension and the allocation of funds to each of the 16 Genesee County Senior Centers. Discussion ensued.

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Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Lauren Coney, to approve the American Rescue Plan Act Report as presented.
Motion passed unanimously.
(Original on file with minutes)

5. Report of the Director – March 2024 Status Report
Derek Bradshaw stated that an intern should be selected soon. Mr. Bradshaw gave an update on the Tower project, indicating significant progress has been made in the construction. The former bank vault has also been relocated in the building. Commissioner Brandon asked that the Planning Commissioners be included on the next available tour of the new building. Discussion ensued.
Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Jeffrey Peake, to approve the Report of the Director as presented.
Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments
Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Reggie Smith stated that Crossover Outreach, a non-profit organization that provides clothing, food, and services to those in need, has completed their Capital Campaign, which resulted in the completion of a $2.6 million dollar facility to house the organization. There will be a grand re-opening celebration for the new facility at 414 Court St., on April 8, from 10am-2pm, which will include a ribbon-cutting ceremony, self-guided tours through the building and refreshments.

Mike LaPointe stated he is very impressed with the Annual Report, recently completed by GCMPC staff. The report captures everything that staff does in a very concise and readable format.

X. ADJOURNMENT
Vice-Chairperson LaPointe adjourned the meeting at 9:10 a.m.

Respectfully submitted,
Renate Soto, Secretary
Genesee County Metropolitan Planning Commission

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GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Gwynneth Coselman, Planner

DATE: May 7, 2024

SUBJECT: **FPR-04-24-02; GCCARD 2024-2025 Continuation Early Head Start Expansion Grant**

I. TYPE AND PURPOSE

The Genesee County Community Action Resource Department (GCCARD) is applying for federal assistance to expand funding for the Early Head Start program. This is a continuation of the annual grant that GCCARD was awarded this year that runs from September 1, 2024 to August 31, 2025. GCCARD is requesting an expansion of federal funding in the amount of $2,396,304 from the Health and Human Services/Administration for Children and Families (HHS/ACF), with a local match of $167,744, for a total project cost of $2,564,048.

II. POPULATION TO BE SERVED

The Early Head Start program is proposing to serve an additional 104 children from birth through the age of three years old. This program aims to provide these services to income eligible families in Genesee County, giving priority to the families who were impacted by the lead crisis.

III. RELATIONSHIP TO EXISTING PLANS AND POLICIES

GCCARD has provided services through the Early Head Start program for over 50 years. The program utilizes strong community resources and support systems to assist parents to reach self-sufficiency and to prepare children for success in school. The program provides local services such as social services, family engagement activities, nutrition, and mental health counseling.

Genesee Intermediate School District (GISD) operates their Early Head Start program in the Beecher, Carman-Ainsworth, and Flint school districts, which are not served by the GCCARD program. GCCARD and GISD work together to discuss grant opportunities and ensure that services are not duplicated in Genesee County. GCMPC has previously endorsed GCCARD and the GISD Early Head Start programs.

IV. PROGRAM DESCRIPTION

Services provided through the Early Head Start program include a center-based model and a home-based model for early education assistance. The center-based

model operates 7.5 hours per day, four days per week to help meet the needs of working families and those attending college. The classroom size is limited to eight infants or toddlers, with a childcare teacher for every four children. The curricula used in the center-based model is Creative Curriculum.

In the home-based model, the family is visited by Early Head Start program staff once per week to emphasize the importance of the early development of literacy and numeracy skills. Additionally, the staff demonstrate developmentally appropriate interactions between young children and adults. Twice per month, parents and children are involved in play groups, socialization experiences, and parent education opportunities. The curricula used in the home-based models is Partners for a Healthy Baby for Pregnant Mothers and Parents as Teachers curriculums.

V. RELATIONSHIP OF PROJECT TO PRIOR OR CURRENT GCMPC ACTIONS

GCMPC has endorsed the GCCARD application for federal assistance regarding the Head Start program every year since 1973, as well as the Early Head Start program since 1977. Most recently, GCMPC endorsed the annual grant application for GCCARD Head Start and Early Head Start programs in March of 2024. The Head Start program proposed to serve 318 children from ages three to five. Additionally, the Early Head Start program proposed to serve 322 income eligible families in Genesee County. GCCARD requested federal funding for the Early Head Start and Head Start programs in the amount of $11,565,736 from the Health and Human Services/Administration for Children and Families (HHS/ACF), providing a local match of $2,891,434, for a total project cost of $14,457,170.

GCCARD has provided services through the Early Head Start program for over 50 years. The Early Head Start program utilizes strong community resources and support systems to assist parents to reach self-sufficiency and to prepare children for success in school. The Early Head Start program provides local services related to social services, family engagement activities, nutrition, and mental health counseling.

VI. ASSESSMENT ON PREVIOUSLY AWARDED GRANTS

An assessment of the funds previously applied for in March 2024 and this extension will be reflected in the 2024-2025 GCCARD Head Start and Early Head Start annual report. GCCARD includes funding assessments in all annual reports. The 2022-2023 program year served 825 families with various health, housing, and educational needs.

VII. STAFF ANALYSIS

The Early Head Start program assists parents in providing a holistic approach to family development through an individualized family partnership that involves goal setting, implementation, and evaluation. The GCCARD Early Head Start program assists parents in fulfilling their parental roles through strong community resources that aid families. These supported services, along with literacy skills and job training leading to employment, allow parents to sustain self-sufficiency and children to begin school with a strong educational background.

The Early Head Start program is designed to provide critical services to targeted populations without duplicating pre-school programs currently provided by other

federally funded agencies in the County. GCCARD works with a coordinating council in this effort, ensuring an orderly enrollment process to guarantee that specific funding requirements are met.

VIII. STAFF RECOMMENDATION

Staff recommends that the Genesee County Metropolitan Planning Commission, under authority of the State of Michigan Federal Project Review System, enacted under Executive Order No. 12372, consider at its meeting of May 7, 2024, and endorse the project described as FPR-04-24-02; GCCARD 2024-2025 Continuation Early Head Start Expansion Grant for the following reasons:

1. The proposed grant extension will provide critical educational, health, and social services to a wider extent of targeted youth and their families.

2. The proposed grant extension will continue to aid families in Genesee County and not duplicate services already provided within the County.

Link to FPR application:
http://gcmpc.org/wp-content/uploads/2024/04/FPR-04-24-02-GCCARD-2024-2025-Continuation-EHS-Expansion-Grant-Application.pdf

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Dru Hajec, Planner

DATE: May 7, 2024

SUBJECT: **FOS-03-24-03; Mundy Township – Mitchell Walker – Application For Farmland Agreement**

I. LEGISLATIVE BASIS FOR GCMPC REVIEW

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as P.A. 116, enacted in 1974, establishes the right of a landowner, if all qualifications are met, to enter into a temporary restrictive agreement where the owner and the state agree to jointly hold the right to develop a parcel of farmland. This covenant is an agreement to not develop the property except as specifically stated within the agreement. The covenant runs with the land and is for a jointly agreed upon length of time (at least 10 years). Upon receipt of an application, the local governing body has 45 days to approve or reject the application. Within this 45-day period, the local governing body must seek comment from a number of bodies including "the county or regional planning commission". Any comment received is strictly advisory as "these reviewing agencies do not have an approval or rejection power over the application".

II. STAFF ANALYSIS

The request for comment from the Genesee County Metropolitan Planning Commission was received within the required 45-day period starting at the onset of application.

The parcel is located in Mundy Charter Township, T-6N, R-6E, Section 11, 15-11-400-003. The parcel is 67.19 acres, of which 50 are used for agriculture. The remaining 17.19 acres are considered swamp or wooded area. The parcel is located between W Hill Road to the north, W Reid Road to the south, Fenton Road to the east and Brewer Road to the west. The parcel does meet the criteria of being 40 acres or larger in size and a minimum of 51% of the land is agriculturally active.

The Mundy Township Existing Zoning Map, updated in 2023, designates the parcel as Residential Agricultural. The surrounding parcels to the south, east and west are designated as such. The parcels to the north are designated as manufacturing.

Within Mundy Township's Master Plan, it is stated that one of their goals is "to maintain and preserve sufficient natural areas to satisfy the needs of the Township residents and to conserve existing agricultural lands". This is consistent with the mission of P.A. 116 to "preserve farmland and open space from being developed for non-agricultural uses".

The Future Land Use Map for Mundy Township, last updated in 2011, intends for the parcel to be Industrial, same as the surrounding parcels to the north. The parcels to the east, west and south are intended to be One Family Residential. According to the Master Plan, "the industrial classification is designed to incorporate existing industrial operations and provide for industrial expansion near existing industrial uses".

Preserving the parcel is consistent with goals set forth by GCMPC. Within GCMPC's A Changing Landscape: 2006 Land Use Analysis and Trends, one of the future development recommendations is to "preserve open space, farmland, natural beauty, and critical environmental areas".

There are other parcels in Mundy Township that are protected under PA 116. A parcel that is located southwest of the parcel in question is already protected under PA 116.

The requested length of preservation is 15 years.

III. STAFF RECOMMENDATION

Pursuant to the provisions of Public Act 116, staff recommends that the Genesee County Metropolitan Planning Commission submit the following comments to Mundy Township in regards to FOS-03-24-03:

1. This parcel is eligible for Farmland and Open Space preservation. This parcel meets the criteria of being 40 acres or larger in size and a minimum of 51% of the land is used for agricultural purposes.

2. The enrollment of the parcel in P.A. 116 is consistent with the current local land use planning. The Master Plan states that "residential/agricultural classification encompasses those areas of the Township where the principal land use is and should continue to be agricultural and related low density residential uses".

IV. MAP OF PARCEL

Please see the following page for a map of parcel #15-11-400-003.

FOS REVIEW FOR CASE NO. FOS-03-24-03

N
W E
S

0 185 370 740
Feet

PARCELS TO BE PROTECTED UNDER P.A. 116
FARMLAND AND OPEN SPACE PRESERVATION

Parcel 15-11-400-03
67.19 Acres

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

Mundy TWP.
Unit of Government

Section #11
Section Number

May 7, 2024
Date

1 of 1
Map Number

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Division Manager
Genesee County Metropolitan Planning Commission

DATE: May 7, 2024

SUBJECT: **Michigan Transportation Planning Association (MTPA) Conference Travel Request**

The Michigan Transportation Planning Association (MTPA) is holding their 2024 Annual Planning Conference in Muskegon, Michigan from Tuesday, July 30th through Friday, August 2nd. This is the main transportation planning conference for metropolitan planning organizations (MPOs) in Michigan and is well attended by Michigan MPOs and our state and federal planning partners.

The conference registration fee is $475 per person. A block of rooms is available at the Delta Hotels Muskegon Convention Center for conference attendees for a nightly rate of $228.85. I would like to request that 5 staff attend the conference at a cost not to exceed $4,585.00, which includes registration, hotel, and food costs.

SAVE THE DATE

July 30 – August 2
MTPA Annual Conference 2024

WEST MI SHORELINE
Regional Development Commission

MTPA
Michigan Transportation Planning Commision

Location: Delta Hotels
Downtown Muskegon
Room booking information:
Start date: July 29, 2024
End date: August 2, 2024
Last day to book: June 29, 2024

TUESDAY, JULY 30 - TECHNICAL TRAINING	
9:00-12:00	Session - ADA Training
12:00-1:00	LUNCH
1:00-2:30	Session - Title VI Compliance & Enviroinmental Justice
2:30-4:00	Session - Title VI Complaints

WEDNESDAY, JULY 31			
9:30 -10:30	Hilary Doe - MEDC (Invited)		
10:30-10:45	BREAK		
11:00-11:45	Session	Non-Traditional Road funding options	
12:00-1:15 P.M.	Lunch (No Speaker)		
	MOBILE TRACK	NON-MOBILE TRACK	
1:30-4:00	Mobile Tour - US -31 Drawbridge in Grand Haven, then travel to M-231 Bridge	1:30-2:15	Muskegon Port Redevelopment/Cruise ships
		2:15- 2:30	BREAK
		2:30-3:15	Traffic Safety Culture
		3:15-3:30	BREAK
		3:30 - 4:00	Micro Transit

THURSDAY, AUGUST 1		
9:00-9:45	Session: A	Hazard Mitigation and Infrastructure Planning - Michigan State Police
	Session B:	Building Integrated Trails and Complete Streets networks
9:30-10:30	Session A	Safe Streets for All - Pam Blazo
	Session B	Process Changes to TAP Funding
10:30-10:45	BREAK	
10:45-11:45	Session A	Urban 101 Training - Valerie Shultz
	Session B	MIRE FDE/NFC Statewide review
12:00-1:15 P.M.	Keynote Lunch Speaker	Integrated Asset Management - Ian
1:30-2:15	Session A	MiTravel Counts
	Session B	Air Quality - GVMC
2:15-2:30	BREAK	
2:30-3:30	Session A	Electric vehicle planning
	Session B	Tips and Tricks for Accessing TEDF funding
3:15-3:30	BREAK	
3:30-4:15	Session A	Walking Tour of Downtown Muskegon
	Session B	WMTG Wayfinding Project/Barry County Trail Projects

FRIDAY, AUGUST 2	
9:00 - 9:15	Welcome & Opening Remarks
9:00-10:00	Session - Asset Management update
10:00 -10:15	BREAK
10:15-11:00	Session - TBD
11:00-11:30	Session - Legislation, Etc.

MTPA GCMPC Costs Breakdown

Registration

$	475.00	
$	475.00	
$	475.00	
$	475.00	
$	475.00	
$	2,375.00	5 staff

Hotel Rooms and Parking

$	686.55	
$	686.55	
$	686.55	
$	2,059.65	3 rooms

Food and Tips

$	30.00	
$	30.00	
$	30.00	
$	30.00	
$	30.00	
$	150.00	5 staff

Total

$	**4,584.65**

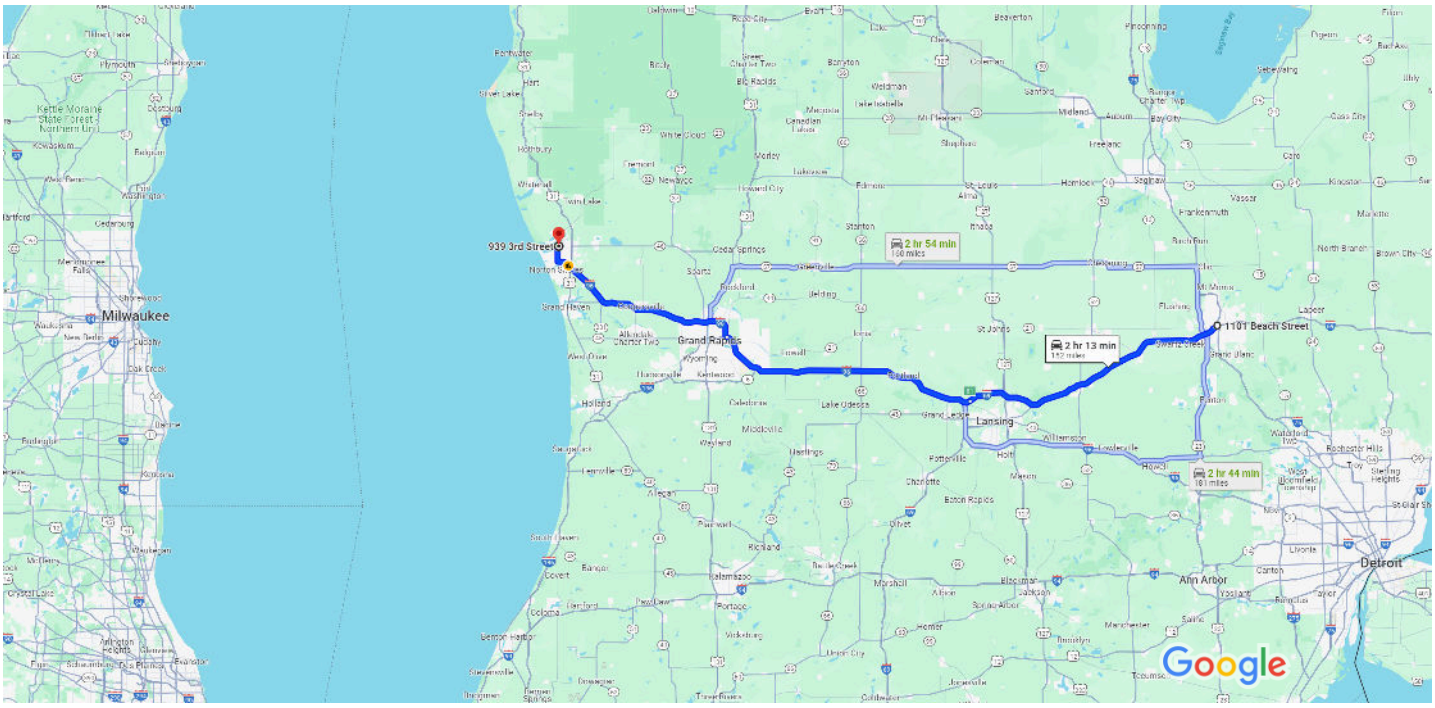
Less If Tax Exempt

$	107.46

Google Maps

1101 Beach St, Flint, MI 48502 to 939 3rd St, Muskegon, MI 49440

Drive 152 miles, 2 hr 13 min



Map data ©2024 Google 10 mi

1101 Beach St
Flint, MI 48502

Get on I-69 W

1 min (0.5 mi)

1. Head southeast on Beach St toward W 7th St

0.1 mi

2. Turn right at the 2nd cross street onto W 8th St

0.2 mi

3. Use the right 2 lanes to take the ramp onto I-69 W

0.2 mi

Follow I-69 W and I-96 W to Seaway Dr in Norton Shores

2 hr 1 min (145 mi)

4. Merge onto I-69 W

54.8 mi

5. Take exit 81 to merge onto I-96 W toward Grand Rapids

53.7 mi

6. Keep right at the fork to continue on I-96 W/M-37 N, follow signs for Interstate 96/Muskegon

Continue to follow I-96 W

37.0 mi

Continue on Seaway Dr. Drive to 3rd St in Muskegon

10 min (6.6 mi)

7. Continue onto Seaway Dr
   Pass by AutoZone Auto Parts (on the left in 4.2 mi)

5.5 mi

8. Continue straight to stay on Seaway Dr

0.1 mi

9. Keep left to continue on Shoreline Dr

0.9 mi

10. Turn right onto 3rd St
    Destination will be on the right

0.1 mi

939 3rd St
Muskegon, MI 49440

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
May 7, 2024

Caliper Corporation	Annual Software Support	1,800.00	ACH #48642
Creative Printing & Graphics	Recycling Postcards	79.00	ACH #49092
JP Morgan Chase Bank	Staff Logo Apparel / Senior Shred Event Bags / Face Book Boost / Recycling Promo Items / 2024 Michigan Traffic Safety Summit	2,392.42	10355268
Picasso Restaurant Group	Community Mentors Symposium	916.95	10355155
Rowe Professional Services	US-23 Corridor Traffic Study	39,079.10	ACH #48794
Rowe Professional Services	US-23 Corridor Traffic Study	13,866.90	ACH #48913
Sparkle Buggy Car Wash, Inc.	GCMPC Vehicle Wash	7.00	10355165
Staples	Office Supplies	108.57	ACH #48928
US Postal Service	Annual Business Reply & Bulk Mail Fees	640.00	10355527
		$58,889.94	

EXHIBIT I

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2023 to March 31, 2024

ASSETS	PLANNING	(RESTRICTED) SOLID WASTE
Cash	568,664	$1,721,842
Imprest Cash	$200	$0
Cash on Hand	-	$0
Accounts Receivable	$100	$105,799
Due from Employees	$0	$0
Due from Other Governmental Units (Exhibit II, below)	$189,580	$0
Prepaid Expenses	$1,321	$37
TOTAL ASSETS	759,866	$1,827,677
LIABILITIES		
Vouchers Payable	$39,363	$21
Net Pay	$0	$0
Deferred Revenue	$0	$0
TOTAL LIABILITIES	$39,363	$21
RESERVES, AND FUND BALANCE		
Assigned -Tech Upgrades	$20,000	$0
Assigned -Contractual Disallowances	$165,000	$0
Assigned -Contribution to Title IV	$15,000	$0
Assigned-Compensated Absences	$58,349	$0
Restricted for construction of solid waste recycling facility	$0	$750,000
Fund Balance, October 1, 2023	$359,909	753,874
Excess Revenue Over Expenditures	102,245	323,781
Unrestricted fund balance	$462,154	$0
Total Reserves and Fund Balance, February 29, 2024	$720,503	$1,827,655
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	$759,866	$1,827,677

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2023 to February 29, 2024

Due from Other Governmental Units	PLANNING	(RESTRICTED) SOLID WASTE
Due from the Federal Gov't FHWA	$131,594	$0
Due from the Federal Gov't Rideshare	$8,847	$0
Due from GLS Region V	$49,139	$0
Total Due from Other Governmental Units	$189,580	$0

EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2023 to March 31, 2024

REVENUE (Exhibit IV)		$1,672,406
EXPENDITURES (Exhibit V):		
Personnel Services	$558,570	
Fringe Benefits	$308,167	
Consulting Services	$2,365	
Contracted Services	$44,017	
Other Services	$6,334	
Travel	$134	
Supplies and Office Costs	$68,408	
Rent and other County department costs	$247,427	
Transfers Out	$10,957	
TOTAL EXPENDITURES		$1,246,379
EXCESS REVENUE OVER/-UNDER EXPENDITURES		$426,027

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2023 to March 31, 2024

Account Number	Revenue	Total Budget	Y-T-D Budget	Y-T-D Actual	Variance
494.000	Solid Waste Permit Fees	6,320	3,160	5,780	2,620
539.000	State Revenue	127,702	63,851	-	(63,851)
504.000	Community Development	710,957	355,478	265,188	(90,290)
523.000	Federal Revenue-FHWA	1,121,589	560,795	292,692	(268,103)
509.000	Federal Revenue -safe streets grant	412,000	206,000	6,600	(199,400)
525.000	Rideshare	100,000	50,000	67,619	17,619
699.000	Transfer In	214,104	107,052	-	(107,052)
674.003	County Appropriation	431,255	215,628	215,628	-
674.029	Local Contribution	26,658	13,329	100	(13,229)
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	869,247	434,624	364,382	(70,241)
622.001	Inspection Fees	10,000	5,000	2,195	(2,805)
645.012	Indirect Revenue	607,690	303,845	257,418	(46,428)
645.019	Indirect Revenue-planning	552,086	276,043	47,439	(228,605)
669.007	Interest Earned Revenue	40,000	20,000	56,819	36,819
679.001	Region V	76,220	38,110	90,547	52,437
	Total Revenue Budget	5,305,829	2,652,914	1,672,406	(980,509)

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2023 to March 31, 2024

EXHIBIT V

Account Number	Account Name	Budget FY 2022	Expenditures 2022	Budget FY 2023	Expenditures 2023	Budget FY 2024	Expenditures 2024	Variance 2024	Expenditures As % of Total Budget
	Salary & Longevity	1,064,382	50,508	1,124,212	48,165	1,214,453	558,570	655,883	46
	Total Fringe Benefit	723,453	60,081	715,208	50,332	723,508	308,167	415,341	43
724.000	Other Fringes	161,040	0	201,076	76	128,753	71	128,682	0
754.000	Supplies, Office	14,425	775	26,225	26	32,049	7,228	24,821	23
801.004	Service Contracts Gen.	37,130	0	13,178	1,072	14,340	9,658	4,682	67
804.000	Consultants	425,126	0	953,574	0	1,280,384	51,522	1,228,862	4
835.001	Health Serv. Employees	500	0	500	0	1,200	331	869	0
850.000	Telephone	5,000	280	5,700	259	4,500	2,034	2,466	45
872.027	Indirect cost expense	0	0	86,957	1,279	423,333	36,482	386,852	9
900.014	Advertising	27,200	75	22,300	75	32,625	716	31,908	2
910.005	Training	8,240	0	9,840	0	15,300	3,197	12,103	21
913.001	Travel	3,700	550	6,300	0	11,305	3,622	7,683	32
915.000	Memberships	3,500	0	3,900	0	3,650	1,017	2,633	28
931.000	Repairs	500	0	500	0	500	0	500	0
980.000	Equipment	7,500	0	15,000	0	15,000	0	15,000	0
801.044	Auditing	11,400	0	11,400	0	11,400	0	11,400	0
851.000	Postage	6,250	130	6,400	82	7,000	437	6,563	6
872.006	Waste Collections	250,000	0	451,437	0	303,597	5,317	298,280	2
872.013	Specialty Waste expense	0	0	8,000	0	0	0	-	0
872.022	Indirect cost -nonproductive	0	0	0	0	182,709	0	182709	0
907.005	Validated Parking	1,500	0	1,500	0	1,500	134	1,366	9
930.000	Building maintenance & construction	0	0	273,095	0	303,400	0	303,400	0
	Subtotal: Controllable Cost	2,750,846	112,399	3,936,302	101,365	4,710,507	988,504	3,722,003	21
955.074	Transfers Out Other Fringe	21,721	1,405	21,721	745	-	0	-	0
955.075	Transfers Out, Indirect	835,868	5,787	835,868	4,202	214,104	0	214,104	0
957.004	Convenience Copier	2,500	0	2,500	0	3,000	1,104	1,896	37
957.005	Motor Pool Charges	15,000	851	15,000	2,515	17,500	8,998	8,502	51
958.009	Insurance, General	66,071	66,071	66,071	98,648	113,057	113,057	-	100
958.014	CSA	229,718	19,143	229,718	18,957	247,661	123,831	123,830	50
	Subtotal: Uncontrollable Costs	1,170,877	93,257	1,170,877	125,066	595,322	246,989	348,333	41
	GRAND TOTALS	$3,921,724	$205,657	$5,107,179	$226,431	$5,305,829	$1,235,493	4,070,336	23

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: May 7, 2024

SUBJECT: **FY 2024 Budget Transfer Request**

In an effort to continue to set aside Solid Waste Ordinance funds to be used for the construction of a new recycling facility, staff is requesting the following budget adjustment:

- Move $753,874 currently in fund balance into Restricted for Construction of Solid Waste Facility

At this time, staff is requesting approval for this FY 2024 budget adjustment.

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Division Manager
Transportation Program

DATE: May 7, 2024

SUBJECT: **3-C Transportation Planning – April 2024 Status Report**

FY 2025 Unified Work Program

The Unified Work Program (UWP) outlines all transportation planning activities for the Flint/Genesee County Metropolitan Area. The primary activities for the 2025 fiscal year (FY) will focus on the continued development of the 2050 Long Range Transportation Plan (LRTP), development of the 2026-2029 Transportation Improvement Program (TIP), and completion of the Transportation Safety Action Plan. Other activities include performance measure monitoring and updates, transportation related data collection, building permit collection, transit planning, non-motorized planning, safety data analysis, and pavement data analysis to name a few.

Staff will be working through the Genesee County Metropolitan Alliance to approve the FY 2025 UWP at our May 15th meeting. The UWP will then be submitted to the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) for review and approval.

Asset & Data Management

Transportation staff has completed the Asset Management Champion Program through the Michigan Infrastructure Council (MIC). This program provides staff with a framework for building awareness and developing knowledge of asset management best practices. It is anticipated that over the next few years, GCMPC's role will be expanding in providing regional support for asset management activities on behalf of MIC to achieve legislative objectives.

Transportation Safety Planning

MDOT released the annual Safety Call for Projects for FY 2026 Safety Projects. Staff received 7 applications totaling over $3.4 million in financial need from local road agencies. At the April 17, 2024 Metropolitan Alliance Meeting, the prioritized list was endorsed and supported for submission to MDOT. These projects aim to improve the road safety of all those in Genesee County, promoting safer communities and public health.

Program Management

The next Genesee County Metropolitan Alliance meeting is scheduled for May 15, 2024.

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: May 7, 2024

SUBJECT: **Environmental Program Update – April 2024 Status Report**

Solid Waste Program

The McDonald Dairy demolition project was approved by the Genesee County Board of Commissioners on March 27th. This included approval of a $650,000 project budget which consists of $79,800 for demolition oversight services provided by The Mannik & Smith Group, $488,000 for demolition activities performed by Burnash Wrecking Inc., and $82,200 for potential contingency costs. According to Burnash Wrecking's timeline, they anticipate starting demolition in early May and finishing by late August.

Staff is initiating the new Materials Management Plan (MMP) process required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) which will replace the previous Solid Waste Management Plan. On April 24th, the Genesee County Board of Commissioners accepted the responsibility of County Approval Agency (CAA) and appointed GCMPC as the Designated Planning Agency (DPA) for the MMP process. As the CAA, the Board is responsible for preparing, approving, and implementing the MMP. As DPA, GCMPC is responsible for the day-to-day tasks to develop and implement the MMP. These are the same roles that were in place for the previous Solid Waste Management Plan. Next steps include establishing a Materials Management Planning Committee and developing a MMP Work Program by the end of 2024.

In collaboration with the City of Flint and Environmental Rubber Recycling (ERR), staff is planning to hold a Tire Recycling Event in May pending finalizing a Memorandum of Understanding (MOU) with event partners. The event will be held on a Saturday from 9AM – 1PM at ERR, 6515 Dort Hwy, Flint, MI 48505 and is available for residents to drop-off up to 10 passenger vehicle tires for free. Exact date to be advertised once the MOU is signed by all parties.

Staff is in the process of collecting FY 2024 2nd quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance and were due April 15th. Staff anticipates receiving $231,267.84 in funding for this quarter. The average amount

collected over the previous four quarters is $279,736. Staff will continue to reach out to companies who have yet to submit their report and/or payment.

Staff participated in multiple outreach activities over the last month. Relevant to Earth Day being held in April, several 5th grade classes were visited by staff to discuss with students the importance of reducing, reusing, and recycling. Schools visited include Oaktree Elementary in Goodrich, Madison Academy in Mundy Township, Atherton Elementary in Burton, Durant Turri Mott Elementary in Flint, as well as North Road and State Road Elementaries in Fenton. Staff also talked about recycling and awarded the 2024 Earth Day Photo Contest prize to Ms. Swayne's 1st grade class at Reid Elementary in Goodrich. In total, nearly 450 students were engaged with across 17 classes through these efforts. On April 24th, staff also attended the YMCA Senior Expo in Flushing to share information on environmental programs with approximately 50 seniors.

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: May 7, 2024

SUBJECT: **Community Development Program – April 2024 Status Report**

Community Development Block Grant Program (CDBG)

During April, a public hearing was held to receive input on the 2024 Action Plan. The 30-day public comment period closed with one comment received. Staff received approval of the 2024 Action Plan from the Allocation Committee. At this time, the funding amounts in the action plan are estimated based on funds received for 2023. Once the actual allocation amounts for 2024 have been released, staff will request approval from the Board of Commissioners and submit the plan to HUD.

In April, staff received Board of Commissioners' approval for the list of proposed 2025-2027 CDBG projects. Projects received tentative approval, contingent on the completion of environmental reviews and final approval by HUD. The approved list of projects can be found here: http://gcmpc.org/wp-content/uploads/2024/03/2025-2027-Proposed-Projects-3.12.24.pdf

Staff also continues to work with local units of government on their Program Year 2023 projects. Several public facility improvements and infrastructure projects are starting to get underway with engineering work and bidding processes, with work expected to occur this Spring and Summer.

HOME Investment Partnerships Program (HOME)

In April, Habitat for Humanity continued working to complete the new construction home at 2256 Nerredia St. in Flint Township. Finishing touches are being completed as the home is prepared for dedication in the upcoming weeks.

Home Improvement Program

During April, two Home Improvement Program projects for whole-home repairs were completed totaling $44,287 in CDBG funds. Two roof replacements were completed through the Urgent Repair Program that expended $33,800 in CDBG funding. One homeowner referral was submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters. Staff presented information regarding

both repair programs at the Krapohl Senior Center, Forest Township Senior Center, and a meeting of the Grand Blanc Township Board.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Construction at the NSP home located at 4315 Dexel Drive is entering the final stages. The interior painting and electrical repairs have been completed. Staff have determined that the driveway should be replaced instead of being resealed as stated in the contract with Fitch Builders. Yard clean-up, including mowing, tree branch and stump removals, will be performed by Genesee County Parks staff towards the end of May. Following completion, the home will be sold to a low-to-moderate income buyer. Proceeds from the sale will go into the Neighborhood Purchase/Rehab/Resale Program (NPRR) account to be used for the purchase and rehabilitation of another property. The work specifications for the NPRR home located at 11209 Phyllis Drive in Clio are complete and staff will work with the Purchasing Department to develop and release a bid package.

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Christine A. Durgan, Assistant Director

DATE: May 7, 2024

SUBJECT: **American Rescue Plan Act – April 2024 Status Report**

American Rescue Plan Act Local Unit Projects

In April, the City of Burton began work on their Atherton Rd. waterline project. This will be the first phase of a larger loop of water improvements in the City and will replace aging infrastructure and improve service. The City of Grand Blanc Water Main Blast project also neared completion and their County ARPA allocation was fully spent. The project is now in the landscape restoration phase.

A pre-construction meeting was held in the City of Davison for their Water Main Improvements project, and that project is expected to get underway soon. Work has continued in both the Village of Otisville and Genesee Township on their Water/Sewer related upgrades.

The ARPA Senior Center projects continue to be reviewed by the environmental consulting firm. We expect to receive reports next month. Projects with Berston Fieldhouse, the Food Bank of Eastern Michigan, and YMCA are all in preliminary stages, as we complete federally required Risk Assessments and review audit information.

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: **May 7, 2024**

SUBJECT: **Report of the Director – April 2024 Status Report**

Staffing

During the month of April, we made a job offer to an Intern candidate and they will begin work on May 13. The intern is a current student at the University of Michigan-Flint and will be assisting with several tasks including data collection, recycling events, and outreach activities.

The Program Services Specialist position in the Housing Division was filled during the month. We promoted Renate Soto to fill the position. Renate had previously held the Secretary position within the office. We expect to be conducting Secretary interviews during early May.

GLS Region V

The Regional Housing Partnership currently has three surveys in circulation, each requesting information for a housing and homeownership resource directory for the region. Additionally, staff is preparing to submit the next quarterly report to MSHDA, summarizing the progress made toward goal completion during the last quarter. Working groups continue to meet quarterly to discuss progress toward goal completion.

The next GLS Region V meeting will be held on May 28, 2024.