

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
May 26, 2022 11:00 a.m.**

**MINUTES**

The Allocation Committee met at 11:00 a.m. on Thursday, May 26, 2022, in conference room 301 of the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502.

**I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:00 a.m.

**II. ROLL CALL**

**Present:**

Brad Dick, Jeff Lutze, Gary Peppin, Ellen Ellenburg, Chris Durgan and Damon Fortney. Shelley Thompson arrived at 11:05 a.m.

**Absent:** Terry Peck, Mark Emmendorfer, Colleen Brown and Meredith Davis.

**Others Present:** Renate Soto

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

**III. MINUTES OF THE APRIL 28, 2022 MEETING**

**Motion: Action:** Approve, **Moved by** Gary Peppin, **Seconded by** Brad Dick, to approve the minutes of the April 28, 2022 meeting as presented.

**Motion passed unanimously.**

**IV. COMMUNITY DEVELOPMENT PROGRAM TRANSFER OF FUNDS**

Damon Fortney explained the Community Development Program Transfer of Funds request for the City of Burton. The City of Burton has requested a transfer of funds between 2 infrastructure improvement project funds. The funds would be transferred from a sidewalk project to a paving project (Scottwood Avenue). Due to higher than expected costs, the city is proposing to cancel the sidewalk project and use those funds towards the paving of Scottwood Avenue. At this time, staff is requesting approval of the CDP fund transfers.

**Motion: Action:** Approve, **Moved by** Ellen Ellenburg, **Seconded by** Jeff Lutze, to approve the Community Development Program Transfer of Funds.

**Motion passed unanimously.**

**V. APPROVAL OF THE 2022 ACTION PLAN**

Mr. Fortney presented the details of the draft 2022 Genesee County Action Plan for the Community Development Program through a powerpoint presentation. Mr. Fortney explained that contained within the Plan is a description of the needs within Genesee County and goals to address those needs, utilizing Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds. The Action Plan provides a detailed view of the proposed projects for the Program Year 2022.

The expected grant awards provided in the Action Plan are actual amounts for 2022 received from HUD. A comparison of awards for 2021 and 2022 is shown below:

	2021 Award	2022 Award
CDBG	\$1,859,824	\$1,809,866
ESG	\$157,182	\$156,338
HOME	\$839,891	\$936,833
Total:	\$2,856,897	\$2,903,037

The Action Plan has been made available to all participating local units of government in Genesee County during the public comment period between January 31 and March 3, 2022. Comments received have been included in the final plan. The plan was also made available at the GCMPC offices and at [www.gcmnpc.org](http://www.gcmnpc.org).

At this time, staff is recommending approval of the 2022 Action Plan and approval for Board of Commissioners Chairperson, Domonique Clemons, to sign the HUD grant submittal and acceptance forms (including SF 424 forms, Certifications, grant agreements, requests for release of funds (RROF) and budget setup).

**Motion: Action:** Approve, **Moved by** Ellen Ellenburg, **Seconded by** Gary Peppin, to approve the 2022 Genesee County Action Plan.

**Motion passed unanimously.**

## **VI. HUD UPDATE**

Chris Durgan explained that HUD had recently completed monitoring of our 2020 CDBG and HOME programs and the environmental review process. Ms. Durgan explained that we recently received the letter of review and are responding to HUD's findings. The findings were related to the Michigan State Historic Preservation Office (SHPO) and the process we use to consult with them. We are taking several steps to correct and tweaking our general processes to address the findings and to get everything current with HUD's requirements.

Damon Fortney provided a CARES Act update and explained that we have spent about \$1.1 million out of the \$2.3 million in CDBG-CV funding we have received. He went on to explain that we have several public facility improvement projects underway including a few senior center improvements. Mr. Fortney also spoke about ESG-CV funding and that we are currently looking at various emergency shelter projects to utilize those funds. He stated that we have a September 2023 deadline to spend all ESG-CV funding. Discussion ensued.

**VII. OTHER BUSINESS**

Chris Durgan provided details on our upcoming recycle events, including the Free Tire Recycling Event at Environmental Rubber Recycling on June 11, 2022 and our next Genesee County Recycle Day at Carman-Ainsworth Middle School on June 21, 2022. Discussion ensued.

**VIII. ADJOURNMENT**

Ms. Durgan adjourned the meeting at 11:19 a.m.

Respectfully submitted,  
Renate Soto, Secretary  
Genesee County Metropolitan Planning Commission