



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION MEETING
1101 BEACH STREET, ROOM 223

Tuesday, May 7, 2019
8:00 A.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the April 2, 2019 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
 - ***A. FPR-04-19-02; GCCARD, 2019-2020 Continuation Early Head Start Expansion Grant (attached)
 - ***B. Michigan Transportation Planning Association (MTPA) Conference Travel Request (attached)
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (to be distributed)
 - ***B. Commission Expenses and Per Diems (to be distributed)

Alan Himelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Reggie Smith Commissioner	Martin Cousineau Commissioner	Jeffrey M. Peake Commissioner	Janice Karcher Commissioner	David Martin Commissioner	Cheryl Sclater Commissioner	Ted Henry Commissioner
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***C. Financial Update (attached)

***D. Budget Transfer Request (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning –April 2019 Status Report (attached)

***2. Environmental Program – April 2019 Status Report (attached)

***3. Community Development Program – April 2019 Status Report (attached)

***4. Genesee County Plan Update – April 2019 Status Report (attached)

***5. Director-Coordinator Report – April 2019 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***** Indicates Action Item**

NEXT MEETING: June 4, 2019

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 2, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 2, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Janice Karcher, Jeffrey M. Peake, Reggie Smith, and Ted Henry.

Absent: Martin Cousineau.

Others Present: Ken Koleda, Derek Bradshaw, Christine Durgan, Sheila Taylor, Sharon Gregory, Katlyn Mehl, Zachary Sompels, and Nichole Odette.

III. MINUTES

 **A. Minutes of the March 5, 2019 Regular Meeting**

Motion: Action: Approve, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to approve the minutes of the March 5, 2019 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

Derek Bradshaw introduced our new Planner, Katelyn Mehl, who is working in the Community Development Program.

VI. COMMITTEE REPORTS

 **A. Personnel Committee**

Gloria Nealy stated that the Personnel Committee has decided that the Director-Coordinator evaluation will take place once every two years and the evaluation form

will be reviewed for possible updates. Commissioners will periodically be asked to provide comments regarding the Director-Coordinator's performance via Survey Monkey.

Derek Bradshaw introduced Ken Koleda, the Genesee County GIS Department Director. Mr. Bradshaw explained a proposal to move our GIS Specialist to the GIS Department. Benefits of the move are that all GIS activities will be integrated into one Department. The move will be lateral, and the position will continue to be funded by GCMPC. The GIS Department will move into the space across the hall currently occupied by our two Home Improvement Program staff members, which will reduce the cost GCMPC pays the County for square footage. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Janice Karcher, **Seconded by** Ted Henry, to approve the transfer of GCMPC's GIS Specialist to the GIS Department, to be funded by GCMPC, and to locate the GIS Department in the GCMPC office space formally occupied by the Home Improvement Program staff.

Motion passed unanimously.

(Document on file with minutes)

 **Motion: Action:** Accept, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to accept the report of the Personnel Committee.

B. Rules and Procedures Committee

Jeffrey M. Peake stated that the Committee reviewed changes made by staff. The distinction between the Planning Commission and Genesee County Board of Commissioners has been made clear throughout the Rules and Procedures/By-Laws. Christine Durgan stated that other changes to the document included the removal of outdated information.

 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the revised Rules and Procedures/By-Laws.

Motion passed unanimously.

(Document on file with minutes)

 **Motion: Action:** Accept, **Moved by** Janice Karcher, **Seconded by** Ted Henry, to accept the report of the Rules and Procedures Committee.

Motion passed unanimously.

VII. NEW BUSINESS

A. FOS-03-19-01; Montrose Township, Polzin Brothers Farm, LLC. – Application for Farmland Agreement


Zachary Sompels gave an overview of FOS-03-19-01; Montrose Township, Polzin Brothers Farm, LLC. – Application for Farmland Agreement. Representatives for the Township or landowners were not present. Staff's memorandum will be forwarded to Montrose Township.

 **Motion: Action:** Endorse, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to endorse FOS-03-19-01; Montrose Township, Polzin Brothers Farm, LLC. – Application for Farmland Agreement.

Motion passed unanimously
(Documents on file with minutes)

 **B. FOS-03-19-02; Montrose Township, Polzin Brothers Farm, LLC. – Application for Farmland Agreement**

Zachary Sompels gave an overview of FOS-03-19-02; Montrose Township, Polzin Brothers Farm, LLC. – Application for Farmland Agreement. Representatives for the Township or landowners were not present. Staff's memorandum will be forwarded to Montrose Township.

 **Motion: Action:** Endorse, **Moved by** Janice Karcher, **Seconded by** David Martin, to endorse FOS-03-19-02; Montrose Township, Polzin Brothers Farm, LLC. – Application for Farmland Agreement.

Motion passed unanimously
(Documents on file with minutes)

VIII. FINANCES

 **A. Contract, Vouchers and Bills**

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the April Contract, Vouchers and Bills for a total of \$16,387.19 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.
(Documents on file with minutes)


 **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Janice Karcher, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.
(Documents on file with minutes)

 **C. Financial Update**

Derek Bradshaw reviewed the Financial Statements.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to approve the Financial Update as presented.

Motion passed unanimously.
(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

 **1. 3-C Transportation Planning – March 2019 Status Report**


Sharon Gregory explained that representatives from the Federal Highway Administration and Federal Transit Administration conducted a review of Genesee County's transportation planning process. The three-day review process began on March 20th with a public meeting from 5:00 to 6:30 p.m., where residents were invited to comment on the County's transportation programs. Over the next two days, the representatives audited

plans, reviewed the GCMPC website and interviewed staff. A finalized report will be available in a few months.

 **Motion: Action:** Receive & File, **Moved by** Janice Karcher, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented. Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – March 2019 Status Report

Sheila Taylor stated that staff will begin advertising the Recycle Day events on April 13th at the Earth Day event being held at Mott Community College's Regional Technology Center. Appliances will not be accepted at the Recycle Day events. Residents may take appliances to Green for Life Environmental during each month prior to the two Saturday events. Appliances will then be transferred to Local 370 for freon removal. Cheryl Sclater requested pictures from the recycle events to be used in the upcoming TV ads that will be sponsored by Elga Credit Union. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented. Motion passed unanimously.
(Original on file with minutes)

3. Community Development Program – March 2019 Status Report

Sheila Taylor reviewed the Community Development Program Report.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Ted Henry, to receive and file the Community Development Program report as presented. Motion passed unanimously.
(Original on file with minutes)

4. Genesee County Plan Update – March 2019 Status Report

Christine Durgan explained that staff partnered with the team developing the Forward Together Economic Development Plan for Flint and Genesee County on focus groups that gathered information pertinent to the Combined Plan. Additional listening sessions regarding core areas of the Plan may be scheduled this spring. Staff is finishing up the data reports for presentation at the April 15th Steering Committee meeting.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Genesee County Plan Update as presented. Motion passed unanimously.
(Original on file with minutes)

5. Director-Coordinator Report – March 2019 Status Report

Derek Bradshaw reviewed the Director-Coordinator Report. In the next couple of weeks, Genesee County will begin the three to four-month process of developing a Capital Improvement Plan.

 **Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented. Motion passed unanimously.
(Original on file with minutes)



B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.



X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:07 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

Draft



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DEREK BRADSHAW
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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Zachary Sompels, Planner

DATE: May 7, 2019

SUBJECT: FPR-04-19-02; GCCARD, 2019-2020 Continuation Early Head Start Expansion Grant

I. TYPE AND PURPOSE

The Genesee County Community Action Resource Department (GCCARD) is applying for federal assistance to expand the operation of the Head Start and Early Head Start Programs for the 2019-2020 school year. GCCARD is requesting federal funding in the amount of \$2,051,188 from the Health and Human Services Administration for Children and Families (HHS/ACF), with a local match of \$179,479, for a total project cost of \$2,230,667

II. POPULATION TO BE SERVED

The Head Start program proposes to serve 104 preschool children and their families in the following zip codes: 48503, 48504, 48505, and 48529, which includes parts of Flint Township, the City of Flint, Mt. Morris Township, Genesee Township, and the City of Burton. Additionally, the Early Head Start (EHS) program proposes to employ 26 child care teachers (one for every four children). The EHS program provides services and community resources to pregnant mothers, as well as parents of infants and toddlers.

III. RELATIONSHIP TO EXISTING PLANS AND POLICIES

GCCARD has continually operated the Head Start program for over 50 years. Both the Head Start and Early Head Start programs have strong community resources to assist families in attaining their goals and helping children begin school ready to succeed. The programs provide services related to nutrition, mental health, social services, and family engagement activities.

GCMPC has previously endorsed the Genesee Intermediate School District (GISD) Head Start and Early Head Start programs. GISD operates the Head Start program in the Carman-Ainsworth and Flint school districts, which are not served by the



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GCCARD program. GCCARD and GISD work together to discuss grant opportunities and ensure that services are not being duplicated in Genesee County

IV. PROGRAM DESCRIPTION

Services provided through the Head Start program include full day, school year classes and a home-based option. The classroom option provides ample opportunities for young children to progress in areas established by the program's school readiness goals. Implementation of full school day programming is proposed program-wide to better meet the needs of working families and those furthering their education. Through the home-based option, a visitor goes to the home and works with the parent and child together, giving the parent ideas on activities to support their child's growth and development. Through the home-based option, twice monthly, the child and parent go to a center for socializing, group activities, and parent education opportunities.

The Early Head Start child development center-based model operates full day, full year, a minimum of 6 hours per day. Each classroom has 8 infants and toddlers with a child care teacher for every four children. The curricula used are the Creative Curriculum for the center-based option. Partners for a Healthy Baby for Pregnant Mothers and Parents as Teachers are used for the home-based program, while the Creative Curriculum Gold Assessment is used for both models. In the home-based model, there are home visits to each family once per week emphasizing the importance of early development of literacy and numeracy skills. Home visits also focus on developmentally appropriate interactions between young children and adults. Twice per month, mother and child are involved in play groups, socializing experiences, and parent education opportunities.

V. RELATIONSHIP OF PROJECT TO PRIOR OR CURRENT GCMPC ACTIONS

GCMPC has endorsed the GCCARD application for federal assistance regarding the Head Start program every year since 1973, as well as the Early Head Start program since 1997.

VI. ASSESSMENT ON PREVIOUSLY AWARDED GRANTS

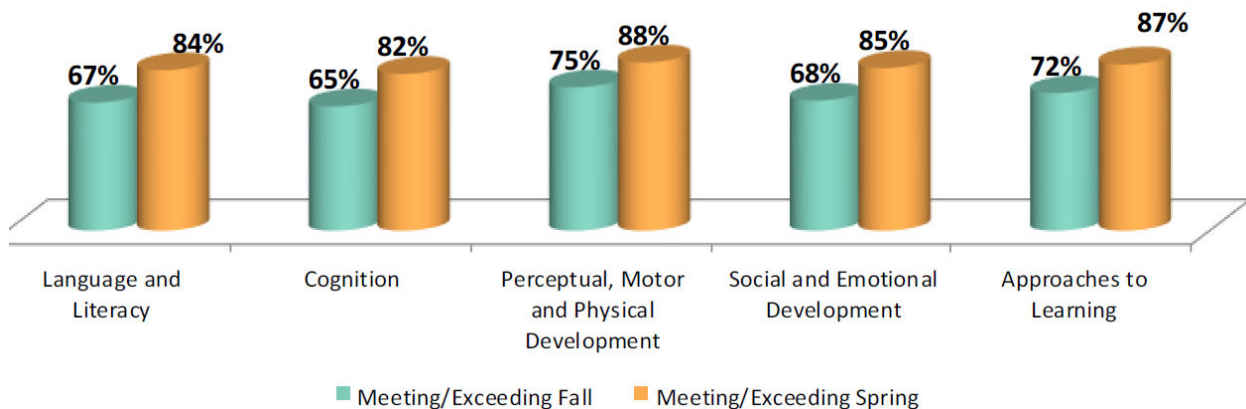
At the March 5th, 2019 meeting, the GCMPC unanimously voted for \$11,882,141 in project support, of which \$2,376,428 is a local match, to continue operating the Head Start and Early Head Start Programs for the 2019-2020 school year.

Data analysis of the 2017-2018 program year shows families were supported in making progress in obtaining family and personal goals, health needs of children, and progress towards school readiness goals. The following information displays specific statistics regarding services provided to children and families during the previous program year:

	Head Start	Early Head Start	Early Head Start Expansion
Funded Enrollment	424	379	104
Actual Enrollment	487	618	68
Families Served	460	478	52

- 88% of children obtained complete physicals
- 92% of children obtained dental screenings and continuous dental care
- 214 children transitioned to kindergarten
- 98% of children had insurance at the end of the year
- 97% of children had up to date immunizations
- 185 families received emergency intervention
- 40 families received mental health services
- 990 families volunteered in the program for a total of 19,508 hours
- 62 families received housing assistance
- 158 families received asset building services
- 990 families received parenting and health education

Percentage of Students Meeting and/or Exceeding School Readiness Goals



VII. STAFF ANALYSIS

The Head Start and Early Head Start programs assist parents and expectant mothers in fulfilling their roles and provide a holistic approach to family development. These coordinated support services allow parents to reach and sustain self-sufficiency, as well as assist children in beginning school with a strong numeracy and literacy background. Those enrolled will be provided comprehensive health, educational, social and parental involvement opportunities through a planned program of experience and active participation.

Both programs are designed to provide critical services to the targeted population without duplicating pre-school programs currently provided by other federally funded agencies in the County. GCCARD works with a coordinating council in this effort, ensuring an orderly recruitment and enrollment process so that specific

funding requirements are met. Additionally, GCCARD optimizes program services by utilizing area medical and educational facilities, community resources, and by coordinating with other agencies

VIII. STAFF RECOMMENDATION

Staff recommends that the Genesee County Metropolitan Planning Commission, under authority of the State of Michigan Federal Project Review System, enacted under Executive Order No. 12372, consider at its meeting of May 7, 2019, and endorse the project described as FPR-04-19-02; GCCARD, 2019-2020 Continuation Early Head Start Expansion Grant for the following reasons:

1. The proposed program provides critical educational, health, and social services for targeted pre-school children and their families.
2. The proposed program will continue, but not duplicate services already provided in Genesee County.

Link to entire FPR application:

http://gcmopc.org/wp-content/uploads/2019/04/FPR-04-19-02-GCCARD-docs_for_web.pdf



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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manger
Genesee County Metropolitan Planning Commission

DATE: May 7, 2019

**SUBJECT: Michigan Transportation Planning Association (MTPA) Conference
Travel Request**

The Michigan Transportation Planning Association (MTPA) is holding their 2019 Annual Planning Conference in Lansing, Michigan from Tuesday, July 23rd through Friday, July 26th. This is the main transportation planning conference for metropolitan planning organizations (MPOs) in Michigan and is well attended by Michigan MPOs and our state and federal planning partners.

The conference registration fee is \$410 per person. I would like to request that 4 staff attend the conference at a cost of \$1,640, which includes registration and parking.



AN EQUAL OPPORTUNITY ORGANIZATION

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VII B



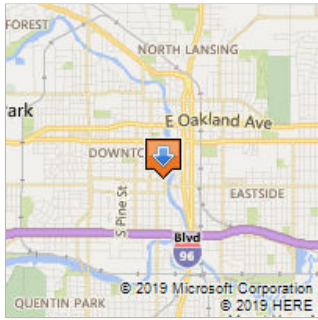
Michigan Transportation Planning Association

When

Wednesday, July 24, 2019 at 8:00 AM EDT
 -to-
 Friday, July 26, 2019 at 11:45 AM EDT
[Add to Calendar](#)

Where

Radisson Hotel Lansing at the Capitol
 111 N Grand Ave
 Lansing, MI 48933



Driving Directions

Contact

Andrea Strach
 Tri-County Regional Planning Commission
 517-393-0342
astrach@mitcrpc.org

2019 MTPA Conference

Join us for the 2019 Michigan Transportation Planning Association Conference from July 24-26, 2019 in Lansing! Please select your registration preferences. Special rates are available to conference presenters. Contact Andrea Strach at the Tri-County Regional Planning Commission with any questions or for additional information.

* Required information

REGISTRATION INFORMATION

* **First Name:**

* **Last Name:**

* **Agency**

* **Email Address:**

* **Confirm Email Address:**

* **Phone:**

ACCOMMODATIONS

For questions about accessibility or to request accommodations, please contact the Tri-County Regional Planning Commission a minimum of two weeks in advance. If you have a food allergy or require special attention paid to your meal please let us know.

A block of rooms has been reserved at the Radisson Hotel Lansing at the Capitol for July 23, 2019 - July 26, 2019. The special room rate will be available until July 1st or until the group block is sold-out, whichever comes first. More information is available at www.mtcrpc.org/events-1/2019-mtpa-conference.

* **Do you plan on attending the Thursday Awards Banquet?**

- Yes
- No

* **Please indicate if you would like to be invoiced for the conference.**

- Yes
- No

CONFERENCE REGISTRATION

Item	Qty.	Max Limit	Price

Item	Qty.	Max Limit	Price
Tuesday Technical Session This session will be conducted by FHWA from 10 a.m. to 4 p.m. on Tuesday, 7/23, at MDOT's Lake Shore Learning Center, Van Wagoner Building (425 W Ottawa St, Lansing, MI 48933) and will focus on transportation performance measures.	<input type="text"/>	1	\$20.00 each
Full Conference (Early Bird Rate) Registration includes conference sessions on Wednesday, 7/24; Thursday, 7/25; Friday, 7/26; and the awards banquet on Thursday evening. Early bird rate ends on May 17th. Regular rate is \$450.	<input type="text"/>	1	\$375.00 each
Wednesday Only Registration includes conference sessions on Wednesday, 7/24 only.	<input type="text"/>	1	\$175.00 each
Thursday Only Registration includes conference sessions on Thursday, 7/25 only.	<input type="text"/>	1	\$175.00 each
Awards Banquet DO NOT select this if you have registered for the full conference. The Banquet will take place during the evening on Thursday, 7/25 at The View within Cooley Law School Stadium.	<input type="text"/>	1	\$75.00 each
Friday Only Registration includes conference sessions on Friday, 7/26 only. Runs until noon.	<input type="text"/>	1	\$100.00 each
Student Registration (19 available) Conference registration for Thursday sessions, including the banquet, is free for the first 20 students to submit a poster presentation. More information is available at mitrcpc.org/events-1/2019-mtpa-conference .	<input type="text"/>	1	Free
Wednesday Afternoon Mobile Session (32 available) Please indicate whether you plan to participate in the mobile workshop for Wednesday afternoon. This session will explore the benefits of using art and placemaking as a catalyst for community development and feature a walking tour of ARTpath, a public art project on the Lansing River Trail. If you plan to attend the non-mobile tract, do not select this option.	<input type="text"/>	1	Free
Thursday Afternoon Mobile Session (31 available) Please indicate whether you plan to participate in the mobile workshop for Thursday afternoon. This session will showcase projects at Michigan State University and Realize Cedar, illustrating how development projects can be designed to incorporate multi-modal transportation as an economic development strategy. If you plan to attend the non-mobile tract, do not select this option.	<input type="text"/>	1	Free

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Tuesday, July 23

TECHNICAL SESSION

Location: Lake Shore Learning Center, MDOT Van Wagoner Building | 425 W Ottawa St. | Lansing | MI | 48933

FEE: \$20.00 per Person

9:30 AM – 10:00 AM: Registration

10:00 AM – 12:00 PM: Effective Implementation of Transportation Performance Management Part 1 | 2.75 AICP CM | 2.75 PE CEU

Christina Leach | Transportation Specialist | FHWA

Jocelyn Jones | Transportation Specialist | FHWA

Transportation Performance Management (TPM) is a strategic approach that uses system information to make investment and policy decisions to achieve performance goals. State DOTs/MPOs/transit providers have developed federal and local performance measures and set targets to monitor and report their progress toward achieving these targets.

This session will focus primarily on the implementation, monitoring and evaluation phases in the TPM process. Through group discussions and sharing effective practices, participants will develop ideas to advance TPM efforts in their agency. Topic areas include:

- Sustainable Coordination
- Integrating Performance Based Planning and Programming
- System Performance Reporting

12:00 PM – 1:00 PM: Lunch & Networking

1:00 PM – 4:00 PM: Effective Implementation of Transportation Performance Management Part 2 | 2.75 AICP CM | 2.75 PE CEU

See description above

EVENING NETWORKING ON YOUR OWN

Wednesday, July 24

Michigan Transportation Planning Association Conference- DAY 1

Location: Radisson Hotel Lansing at the Capitol | 111 N. Grand Ave | Lansing | 48933

8:00 AM – 8:30 AM: Registration and Breakfast

8:45 AM – 9:05 AM: Welcome and Opening Remarks

Paul C. Ajegba, PE | State Transportation Director | MDOT

9:05 AM – 10:05 AM: Keynote – Planning to Move Communities Forward, Not Cars Faster

1.0 AICP CM

David Fields, AICP | Principal | Nelson Nygaard

Visioning has long been a common component of land use planning, but not so much for transportation planning. Join us to discuss how setting goals based on community values rarely results in Level of Service metrics and instead sets planners and planning on a course to create a place where people truly are proud to live, work, and play.

10:05 AM – 10:15 AM: Break & Networking

10:15 AM – 11:00 AM: Breakout A – “Michigan Mobility 2045”: Michigan State Long Range Transportation Plan (SLRTP) Development | .75 AICP CM

Brad Sharlow | Urban Travel Analysis Unit Supervisor | MDOT

Kyle Haller | Transportation Planner | MDOT

Anita Richardson | Public Information and Hearings Officer | MDOT

The future of transportation is at a crossroads, with new innovative technologies and infrastructure changing our system. Michigan Mobility 2045 (MM45) will lay out a new vision for all modes of transportation in Michigan, and the development of goals and strategies to achieve that vision. In Phase 1 of this plan development, the MM45 team performed research to determine best practices for developing this plan, taking into consideration the changing times, and the opportunities coming Michigan’s way. The MM45 team has implemented a first round of public involvement utilizing a variety of new and previously used methods of public engagement with the goal of involving a large number of citizens and stakeholders. These include the use of online surveys, telephone town halls, and in-person public meetings that are linked with other existing meetings. Also, the MM45 team is incorporating innovative techniques for developing the plan, including the development of performance measures, new methods for performing environmental justice analysis, the use of scenario planning, incorporation of new technologies, and the planning for connected and autonomous vehicles. Finally, this plan will be the first in the nation to fully integrate the requirements for a state freight plan and a state rail plan into the SLRTP. This presentation will discuss: • Key findings from Phase 1, • Key results of the first round of public and stakeholder engagement, • Action plan of next steps for development of final plan.

10:15 AM – 11:00 AM: Breakout B –Transportation Asset Management Plan | .75 AICP CM

Christina Leach | Transportation Specialist | FHWA

Jocelyn Jones | Transportation Specialist | FHWA

Join us to learn about Michigan’s recently submitted Transportation Asset Management Plan (TAMP). The session will include discussion of Federal requirements and how the TAMP impacts other planning products.

10:15 AM – 11:00 AM: Breakout C – Pedestrian and Bike Counting- How This is Happening Around the State | .75 AICP CM

Suzann Flowers | Transportation Planner | Washtenaw Area Transportation Study

Jason Mauer | Lead Planner | Genesee County Metropolitan Planning Commission

Brian Pawlik | SEMCOG

Using a panel discussion, I would like to assemble people to discuss this topic and allow for Q-A at the end. Purpose would be to emphasize the lack of non-SOV data collection and if we want to propel multiple modes of transportation, we need good data to support the construction, maintenance, and collection of this type of data.

10:15 AM – 11:00 AM: Breakout D – Form Based Code | Andy Kilpatrick | City of Lansing | .75 AICP CM

Andy Kilpatrick | Director of City Services | City of Lansing

The City of Lansing is adopting a form-based code and will be using this code to guide future development projects as well as redevelopments. The City also adopted a street design guide to shape the public right of way as streets are reconstructed or significant development occurs. This session will provide information on how form-based code interacts with the public right of way and transportation considerations that need to be taken into account when moving from more traditional zoning to form-based code. Michigan Avenue, the prime commercial corridor between Lansing and East Lansing, will be used to highlight the change in development patterns along this corridor. Street design changes the City is proposing for this corridor, which will provide a more balanced transportation system and support the higher density mixed use development envisioned for the corridor, will also be discussed.

11:00 AM – 11:15 AM: Transition

11:15 AM – 12:00 PM: Breakout A -- TBD |.75 AICP CM

David Fields, AICP | Principal | Nelson Nygaard

TBD

11:15 AM – 12:00 PM: Breakout B – Napier Pedestrian & Bicycle Plan (or “Ways to Retrofit Your Arterials”) | .75 AICP CM

Kim Gallagher | Senior Planner | Southwest Michigan Planning Commission

Lynne Wells, AICP | President | Aligned Planning

Jeromie Winsor | Transportation Planning Group Manager | AECOM

Napier Avenue is a significant corridor within the Benton Harbor-St. Joseph region, connecting residents, jobs and destinations such as a hospital, shopping mall, and middle school. It is also an aging four-and five-lane county roadway that is not safe for walking and biking due to disconnected or missing sidewalks, crosswalks or bicycle facilities. The goal for the Napier Avenue Pedestrian & Bicycle Plan (completed in 2018) was to review and conceptually design options for safe multi-modal improvements and set the preferred solution(s) up for implementation. Since the conclusion of the plan, the project partners have advanced to identify funding and approvals to make the recommended changes. The session will discuss the background, experience and results of the planning project, as presented by some of the principals involved in the process.

11:15 AM – 12:00 PM: Breakout C – Evaluation of Interstate Work Zone Mobility Using Probe Vehicle Data and Machine Learning Techniques | .75 AICP CM

Mohsen Kamyab | Wayne State University

Steve Remias | Wayne State University

FHWA calls for work zone performance measurements and requires transportation agencies to improve their work zone traffic management. The first part of this study uses probe vehicle data to characterize the impact of lane closures on highway traffic mobility. It also highlights the importance of performance measurements in work zone traffic

management area using both spatial and temporal traffic metrics. Furthermore, It proposes a systematic procedure to review work zone traffic mobility summarized in a two-page summary. The second part of this study uses historical work zone mobility data to train machine learning algorithms following three objectives: 1) Provide a proof of concept on application of predictive modeling in work zone mobility impact forecasting area, 2) Illustrate current performance of machine learning algorithms on a limited data set including 264 historical work zone projects, and 3) Identify important variables that impact work zone traffic mobility.

11:45 AM – 12:00 PM: Transition

12:15 PM – 1:30 PM: Lunch and Keynote .75 AICP CM

TBD

NEED DESCRIPTION

MOBILE TRACT

1:30 PM – 1:45 PM: Transition & Load Bus

2:00 PM – 3:15 PM: ART Path | 1.25 AICP CM

Barb Whitney | Executive Director | Lansing Art Gallery & Education Center

Meghan Martin | Program Manager | Arts Council of Greater Lansing

Barb Whitney of Lansing Art Gallery & Education Center and Meghan Martin of the Arts Council of Greater Lansing will guide participants through the arts as a catalyst for community engagement, placemaking, and funding. After a brief overview of the above, participants will enjoy a case study of Lansing Art Gallery & Education Center's ARTpath public art project in partnership with the City of Lansing and a walking tour of a portion of the public art project with curatorial notes from Exhibitions and Gallery Sales Director Katrina M. Daniels. Special highlights could potentially also include a brief message from Mayor Andy Schor and/or Chair of the newly formed Arts & Culture Commission, Erin Schor.

3:15 PM – 3:30 PM: Transition & Break

3:30 PM – 5:00 PM: Old Town | 1.25 AICP CM

ENJOY DINNER ON YOUR OWN IN OLD TOWN!!!

NON-MOBILE TRACT

1:15 PM – 1:30 PM: Transition

1:30 PM – 2:00 PM: FHWA Every Day Counts Program | .5 AICP CM

Andy Pickard | Senior Transportation Planner | FHWA

Since 2009, the FHWA Every Day Counts (EDC) program has identified innovations which are underutilized but ready to be accelerated towards deployment. This session will review the EDC program, identify those EDC innovations adopted in Michigan, and explain ways of sharing local innovations with others.

2:00 PM – 2:05 PM: Transition

2:05 PM – 2:50 PM: Funding Non-motorized Projects | .75 AICP CM

Moderated by Mike Smith | Michigan TAP Manager | MDOT

This session provides an overview of non-motorized project funding options that communities can explore, including the federal Transportation Alternatives Program (TAP), Michigan Natural Resources Trust Fund, Safe Routes to School grants and private resources. Panelists will highlight how and when to engage in their funding processes, and what types of projects are most competitive for funding.

2:50 PM – 3:10 PM: Break & Networking

3:10 PM – 3:55 PM: Planning and Environmental Linkages | .75 AICP CM

Michele Fedorowicz | Transportation Planning Manager | MDOT |

Kyle Rudlaff | Pavement Management Engineer | MDOT |

This session should provide transportation planners with background how to utilize Planning and Environmental Studies to study operations or safety issues while involving the public. This session will provide transportation engineers with tools to take back to their communities to build trust for a project, dive into traffic safety and operations for alternative design concepts. Utilize PEL studies as a win-win to find solutions that work for stakeholders and the public.

3:55 PM – 4:05 PM: Transition

4:05 PM – 4:50 PM: Renovate Your Road- Complete Streets in Action | .75 AICP CM

Ariana Jeske, PE, PTO | Prein&Newhof

Scott Post, PE | Prein&Newhof

Matt Levandoski, PLA | Prein&Newhof

Want some serious bicycle infrastructure but don't have the funds for a rebuild? Renovate your road instead. Come learn how the City of Douglas retrofitted a cycle track on a main thoroughfare within the existing curb line. We'll discuss the evolution of the Blue Star Highway from a four lane roadway, through a road diet, to the multi-modal facility it is today. Learn from our process on how to best navigate the public, how to deal with transitions from bike lanes and multi-use paths, and get ideas for landscaping plant unfriendly spaces within the roadway. Are you looking for a way to renovate a critical link into your bicycle network? Then come join us as we share our lessons learned.

EVENING DINNER WITH GROUP OR ON YOUR OWN

Thursday, July 25

Michigan Transportation Planning Association Conference- DAY 2

Location: Radisson Hotel Lansing at the Capitol | 111 N. Grand Ave | Lansing | 48933

7:30 AM – 8:30 AM: Breakfast

8:30 AM – 9:30 AM: Keynote – NACTO/Non-motorized | 1.0 AICP CM

Tim Gustafson, AICP | Senior Planner | Epstein

“Planners don’t need to know how to do everything, but they need to know how to find someone who does.” While I am sure I am paraphrasing years after hearing this statement, I was struck by this quote from a planning professor in school. Much of the work planners do revolves around asking and answering questions about project feasibility, funding, or implementation. I will share how my experiences have been shaped by seeking answers to these questions, and inform how I work to build capacity and understanding through projects and partnerships.

9:30 AM – 9:40 AM: Transition

9:40 AM – 10:25 AM: Breakout A – Southeast Michigan's 2045 Regional Forecast and Transportation Plan | .75 AICP CM

Christina Ignasiak | SEMCOG | ignasiak@semcog.org

Trevor Brydon | SEMCOG | brydon@semcog.org

Jeff Nutting | SEMCOG | nutting@semcog.org

SEMCOG produces a forecast of the region's future once every four to five years. The regional population and employment totals for the 2045 SEMCOG forecast serve as control totals for SEMCOG’s community forecast, which provides detail on population, households, and jobs for every county, community, transportation analysis zone, and school district in Southeast Michigan. This baseline 2045 Forecast is a key component in development of the 2045 Long Range Transportation Plan (LRTP). The LRTP for Southeast Michigan utilizes this forecast data to identify population and economic trends, at the regional and local level that have implications for who is traveling, why people travel, where services develop, and what infrastructure is needed to meet future travel demand. This session will explore the connection between the 2045 Regional Development Forecast for Southeast Michigan and the newly adopted 2045 Regional Transportation Plan for Southeast Michigan.

9:40 AM – 10:25 AM: Breakout B – Economic Benefit Analysis within the Michigan Department of Transportation: Existing Processes and Future Implementations | .75 AICP CM

Tim Ryan | Statewide Model Unit Supervisor | MDOT | ryant7@michigan.gov

Linn Smith | Project Support Unit Supervisor | MDOT | Smithl50@michigan.gov

First, The highway and bridges programs. The Bureau of Transportation Planning uses the Michigan Benefits Estimation System for Transportation (BEST) Tool. The MI BEST Tool was initially created between 2006-2007 during a long-range planning process and for use in evaluating the economic impact of the 5-year Transportation Program. Since then it has been used annually for investment program evaluation. The results of this economic process focuses on employment, gross state product (GSP) and personal income.

Second, the Michigan Aviation Community Benefits Assessment (CBA) Tool. It was originally developed between 2001 and 2003, with updates in 2008, 2015 and during the Michigan Airport System Plan (MASP) project concluded in 2017. The Tool is a single Microsoft Access application which stores economic data and airport inputs, provides a simple interface for data management, performs calculations, and generates reports. The economic model data for the CBA

Tool is derived from the IMPLAN model, which has county economic data and multipliers like those in Regional Economic Models, Inc. (REMI).

Aviation staff have given presentations at airports to community members and stakeholders using data generated by the CBA Tool. This information is considered a key resource for communicating the value of airport facilities and building support in communities. In addition, stakeholders have given presentations using CBA products without the direct involvement of MDOT staff.

A small panel, (2 people) will discuss their current processes and what may be possible with standardized EBA platforms.

9:40 AM – 10:25 AM: Breakout C – Collaborative Efforts in Regional Transportation Planning | .75 AICP CM

Kim Gallagher | Senior Planner | Southwest Michigan Planning Commission

Jon Roberts | Transportation Planner MDOT | robertsj10@michigan.gov

While transportation planning issues do not halt at State/MPO boundaries, the planning for these issues often does. Multi-jurisdictional planning addresses this problem and allows the combination of many perspectives to improve coordination and implement effective planning across wide geographic areas. The collaborative approach provides advantages by improving decision-making, saving time and money through shared resources, and helping agencies achieve more by working together.

The South Bend/Niles regional model is a great example of this concept. Through coordination and cooperation, both the Niles Area Transportation Study (NATS) and Michiana Area Council of Governments (MACOG) were able to enhance and expand their models by creating one travel demand model for the entire urbanized area. By joining these models, the organizations of NATS, MACOG, and MDOT were able to work together to more accurately capture the travel patterns across the Michigan/Indiana border and increase the overall sensitivity of the model.

The models were merged by adding the Niles network and traffic analysis zones to the MACOG model, incorporating the MI Travel Counts household survey data for the NATS area calibration, and incorporating AirSage data into the model. In doing so, the NATS model was upgraded to a more advanced, tour-based type predictive model.

By approaching the model as a partnership, NATS, MACOG, and MDOT were able to strengthen coordination among agencies, promote the use of regional approaches to planning and decision-making and emphasize the importance of regional perspective. The NATS/MACOG regional model allows for better analysis of the region and supports a collaborative effort to address issues facing the region, across jurisdictional boundaries.

10:25 AM – 10:45 AM: Transition

10:45 AM – 11:30 AM: Breakout A – MDOT’s Improved Web-based Traffic Count Database System | .75 AICP CM

*Ed Potter | Transportation Planner, Data Inventory and Integration Division | MDOT
Tom Bruff | Transportation Planning and Programming Manager | SEMCOG
Jason Breault | Director of Project Management | MS2*

The Michigan Department of Transportation (MDOT) announced recently that it has completed the development of a new web-based Transportation Data Management System (TDMS) that will replace the old Traffic Monitoring Information System (TMIS) application. MDOT has opened the application to the public so that local planners and engineers can use state collected data. This is important for all transportation planners in the state of Michigan since traffic count data is used in travel demand models, congestion studies and the development of transportation plans and projects.

MDOT collects, analyzes, summarizes, reports, and retains detailed traffic data and travel information for 36,000 miles of federal-aid roads in Michigan with additional reporting requirements for 83,000 miles of local roads. Traffic data collection consists of short-term counts and studies, year-round data from continuous count sites and special studies. The data collected is provided to the Federal Highway Administration (FHWA) on a monthly and annual basis. The new TDMS will give local planners access to all state data collected in their regions. Planners will be able to export data from the TDMS for use in local studies and create summary reports. The data will be available to local planners the day after MDOT technicians upload the counts into the system.

10:25 AM – 10:40 AM: Break & Networking

10:45 AM – 11:30 AM: Breakout B – One Way to Two Way Street Conversion | .75 AICP CM

Andy Kilpatrick | City of Lansing

Is the conversion from one-way to two-way streets the answer to your downtown’s woes, or just the latest transportation fad? Hear about the City of Lansing’s past experience in converting two-way streets and its plans to convert its remaining one-way streets in downtown to two-way operation in 2020. Information presented will include the reasons the City is looking to convert downtown streets to two-way operation, potential impacts (both positive and negative) as well as geometric, safety, parking, load zone and other operational considerations.

10:45 AM – 11:30 AM: Breakout C – The New Michigan Statewide Travel Demand Model | .75 AICP CM

Jesse Frankovich | Statewide Model Specialist | MDOT

The purpose of this session is to inform attendees about the development and capabilities of the new Michigan statewide travel demand model. This model was developed between November 2016 and March 2019 by a consultant team from RSG and Caliper. The new model is an advanced trip-based model that utilizes big data sources to help calibrate the trip distributions. Key enhancements to the model include the addition of mode choice, long-distance, visitor, summer, and time-of day components; improved commodity-flow and commercial-vehicle models; and options for performing exploratory analysis of the impacts of connected and automated vehicles. Among the initial uses of the model will be to perform scenario analysis for the 2045 state long-range transportation plan. This session will present maps and tables with the results of such analysis as well as discuss potential future model applications.

10:45 AM – 11:30 AM: Session TBD | .75 AICP CM

Tim Gustafson, AICP | Senior Planner | Epstein

The Federal Highway Administration (FHWA) serves as a leader in the study and innovation of our nation’s transportation infrastructure. In December 2016, FHWA released the Small Town and Rural Multimodal Networks Guide as part of its Bicycle and Pedestrian Program. The guide provides illustrative examples and best practices for walking and bicycling facilities. Tailored to reflect how rural and small town communities face unique challenges, as well as

opportunities, the guide offers a federally-published resource to encourage and support design flexibility in our transportation networks.

11: 30 AM TO 12:00 PM POSTER PRESENTATIONS

12:00 PM – 1:15 PM: Lunch and Keynote-- Creative Community Engagement for Transportation Projects | 0.0 AICP CM

Lynne Wells, AICP | President | Aligned Planning

Max Dillivan, AICP | Senior Transportation Planner | The Rapid

Move away from the old town hall format and learn how the public can be a valued and useful asset of a public transportation project. Learn how to creatively approach the public with your transportation planning project. Engagement is more than checking a box and holding a town hall meeting. Learn about creative ways to gather public input about new transportation projects or transportation improvement projects. In this session, you will experience a few new techniques for gathering input, and for testing ideas in the field before they are included in your capital improvements plan.

MOBILE TRACT

1:15 PM – 1:30 PM: Transition and meet at ???

1:30 PM – 3:00 PM: Mobile Tour: Michigan State University | 1.5 AICP CM

TBD

3:00 PM – 3:30 PM: Transition/Travel/Break

3:30 PM – 4:30 PM: Mobile Tour: Realize Cedar | 1.0 AICP CM

Paul Lippens, AICP | Director of Urban Design and Mobility Director, Detroit Studio | Mckenna

Lia Michaels, P.E., PTOE | Project Engineer | Hubbell, Roth & Clark, Inc.

Tracy LC Miller, Director | Dept. of Community Development | Delhi Charter Township

It's great to see a plan realized! This mobile workshop will explore the phases of project development onsite. Workshop participants will see places where the project design was optimized to achieve objectives and improve operations. Cedar Street exemplifies how projects can effectively use multimodal transportation as an economic development strategy.

NON-MOBILE TRACT

1:15 PM – 1:30 PM: Transition

1:30 PM – 2:15 PM: TAMC- TBD | .75 AICP CM

Roger Belknap

TBD

2:15 PM – 2:20PM: Transition

2:20 PM – 3:05 PM: Pavement damage management to reduce traffic accidents | .5AICP CM

Jongeun Baek |Seoul Metropolitan Government

A public transportation driver reporting system was introduced to detect and to repair pavement damages in real time. The application of the system resulted in the decrease of potholes and sinkholes in Seoul, Korea.

A variety of transportation facilities have been used to secure the safety of vehicles and drivers from traffic accidents. The accidents can be caused by human and facility factors. Thus, road authorities need rapid detection and restoration of pavement damages such as potholes, and sinkholes related to traffic accidents. In this presentation session, government policies are introduced to manage pavements safer in corporation with public transportation drivers.

3:05 PM – 3:25 PM: Transition and Break

3:25 PM – 4:10 PM: TAMC- Pedestrian and Bicycle Safety Education in Southeast Michigan | .75 AICP CM

Jenya Abramovich |SEMCOG

Trevor Layton | SEMCOG

Judy Davids |City of Royal Oak

This session will provide an overview of the development, implementation, and evaluation of SEMCOG's regional Walk.Bike.Drive. Safe campaign and local education projects.

People who walk and bike are much more likely to suffer an injury or fatality in a traffic crash than drivers. In fact, while pedestrian and bicycle crashes make up approximately one percent of all traffic crashes, they account for almost 30 percent of all traffic fatalities in Southeast Michigan. In 2018, SEMCOG launched the Walk.Bike.Drive. Safe education campaign to target key behaviors and increase safe habits for all road users in the region. SEMCOG also established the Planning Assistance Program, which provides funding to local governments for pedestrian and bicycle safety education and planning projects in Southeast Michigan. This session will provide an overview of the development, implementation, and evaluation of Walk.Bike.Drive. Safe and local education campaigns. [Local examples are TBD – potentially Royal Oak or Detroit]

4:10 PM – 4:15 PM: Transition

4:15 PM – 5:00 PM: Michigan State Initiatives | .75 AICP CM

TBD

**AWARDS BANQUET AT THE VIEW AT COOLEY LAW SCHOOL STADIUM
505 E MICHIGAN | LANSING | MI | 48912
DOORS OPEN AT 6:00PM**

Friday, July 26 Michigan Transportation Planning Association Conference- DAY 3

Location: Radisson Hotel Lansing at the Capitol | 111 N. Grand Ave | Lansing | 48933

8:00 AM – 9:00 AM: Breakfast

9:00 AM – 9:45 AM: Understanding the needs of hearing and visually impaired persons in the public participation and transportation planning process. | .75 AICP CM

Moderated by: Jim Sturdevant, AICP | Transportation Planner | MDOT

Anita Richardson | Public Information and Hearings Officer | MDOT

Fred Wurtzel | Board member National Federation of the Blind of Michigan

Anne Urasky | Director of the Division on Deaf, DeafBlind and Hard of Hearing | Michigan Department of Civil Rights

This session will focus on the needs of deaf and blind people in the public participation process, especially regarding planning for public transit. Items discussed may include descriptions of MDOT's public participation efforts, what state and federal regulations guide MDOT's efforts, the needs and challenges experienced by deaf and blind people in becoming involved in transportation planning, particularly public transit, and a brief discussion of accessing information about projects being implemented by MDOT to address these issues.

9:45 AM – 9:50 AM: MTPA Meeting

MTPA will meet briefly to vote on the 2020 conference location

9:50 AM – 10:35 AM: Driving Change- A Bicycle Safety Education Playbook | .75 AICP CM

Julia Knuckman | Gud Marketing

The City of Grand Rapids has implemented a robust bicycling infrastructure, including adding more than 80 miles of new bike lanes since 2010. These improvements resulted in increased ridership, but also correlated to a rise in bicycle-involved crashes and a fatal crash ratio more than 50 percent higher than the statewide average. "Driving Change" was created to educate motorists and bicyclists on the new infrastructure and "rules of the road," ultimately leading to significant increases in knowledge of new rules and reduction in the number of bicycle crashes and fatalities in Grand Rapids over the three-year duration of the campaign.

10:35 AM – 10:50 AM: Transition & Break

10:50 AM – 11:35 AM: Designing Interoperable Systems for Smarter Mobility | .75 AICP CM

Chad Mack | Product Manager | Global Traffic Technologies

Claudia Rudolph | Product Manager | Global Traffic Technologies

Cities today face a growing number of transportation challenges, and a growing number of technology companies claim to have the solution. However, public agencies are no longer interested in gambling their limited budget dollars on unintegrated solutions with future-limiting functionality. In the noise of technology, the real solution is to create interoperable and agnostic systems. Cities need discrete technological systems to communicate seamlessly with one another in order to maximize efficiency – and minimize cost. In this session, GTT will share how it has partnered with cities such as New York and San Francisco to develop innovative centralized signal priority solutions that are interoperable with much of the existing technologies on vehicles and in traffic cabinets, for effective communication across city infrastructure. The leading strategy for multimodal vehicle management allows these solutions to be deployed across a wide variety of transportation modes, including buses, streetcars, lightrail, fire trucks, police vehicles, ambulances, snowplows and freight. It also ensures that cities can allocate signal priority to essential functions, such as

public transit and public safety, while minimizing disruption to other modes. As technology continues to advance and transportation continues to transform, embracing solutions that integrate smoothly will be crucial to safer and smarter urban mobility.

11:35 AM – 11:45 AM: Closing Remarks

TBD

BIOGRAPHIES OF CONFERENCE PRESENTERS

Paul C. Ajegba, PE | Director | MDOT

Director Ajegba has 28 years of experience with the Michigan Department of Transportation and was appointed as director on Jan. 1, 2019. He previously served for three months as Metro Region engineer and before that as University Region engineer. During his seven years in the University Region, Ajegba oversaw his team's involvement in the planning, design and construction of several major projects, including the US-23 Flex Route - a project nominated for the America's Transportation Award, landing among the top 12 national finalists. Other notable projects include the I-94 rehabilitation project in Ann Arbor/Jackson, the I-96/US-23 interchange, and the I-75 freeway project.

Ajegba holds a Bachelor of Science in civil engineering from Prairie View A&M University and a master's degree in construction engineering from the University of Michigan. He is a licensed professional engineer in Michigan.

Jenya Abramovich | Plan Implementation Transportation Planner | SEMCOG | abramovich@semcog.org

Jenya is a Transportation Planner at the Southeast Michigan Council of Governments (SEMCOG) where she focuses on traffic safety in the Transportation Modeling and Mobility group. She earned her Bachelor's in Public Policy and Master's in Urban Planning from the University of Michigan.

Jonguen Baek | Seoul Metropolitan Government, | jbaek@seoul.go.kr

Jonguen has a Ph.D. in Transportation Facility at the Univ. of Illinois at Urbana-Champaign, research interests in pavement management, non-destructive test, road management system.

Roger Belknap | Coordinator, Transportation Asset Management Council | MDOT | beklnapr@michigan.gov

The Michigan Department of Transportation hired Roger Belknap as the new Transportation Asset Management Council (TAMC) Coordinator in January of 2016. Roger brings a strong planning and infrastructure management background to this role that he gained while working as the Public Works Director for both the City of Cedar Springs and more recently the Village of Spring Lake. Roger also worked for the Kent County Road Commission for 11 years as a Transportation Planner, and was heavily involved with the Pavement Surface Evaluation and Rating (PASER) data collection for the TAMC and other local transportation planning initiatives. Roger earned both a Bachelor's and Master's in Public Administration from Grand Valley State University.

Jason Breault | Director of Project Management | MS2

Jason is an Associate with MS2 and is Director of Project Management. Jason has 20 years of traffic engineering experience and is a registered professional engineer. He has worked for various public sector entities and private sector consulting engineering firms.

Tom Bruff | Planning/Policy Development Manager | SEMCOG

Tom manages the Plan and Policy Development Group at SEMCOG (the Southeast Michigan Council of Governments) where he has worked since 1997. He oversees the development, maintenance and monitoring of SEMCOG's Regional Transportation Plan and Transportation Improvement Program as well as several regional management systems including: safety, congestion, bridge and pavement.

Trevor Brydon | Planning/Policy Development Planner | SEMCOG | brydon@semcog.org

Trevor is a planner for SEMCOG serving as project manager for the 2045 Regional Transportation Plan and lead planner for regional freight transportation planning and policy development. Trevor has a Masters of Urban Planning from the Urban and Regional Planning Program at the University of Michigan.

Judy Davids | City of Royal Oak | Judyd@romi.gov

Judy joined the City of Royal Oak in 2014 as a community engagement specialist. In her position, she supports the city's vision to incorporate pedestrian and bicycle amenities into every public works project. Davids introduced the Ride On Safe Cycling campaign in 2017 to change the way Royal Oak residents -- both young and old -- think about getting around on two wheels. Royal Oak was the recipient of the League of Michigan Bicyclists Community Support for Bicycling Award in 2018.

Max Dillivan, AICP | Senior Transportation Planner | The Rapid

With degrees in geography and urban planning, Max brings the latest skills and techniques in the field providing services in planning and design. Max specializes in designing and facilitating public engagement strategies for a wide range of transportation projects. Utilizing a variety of digital and traditional techniques, Max has a proven track record of facilitating engagement activities in a fun yet meaningful way while ensuring both key stakeholders and individuals historically left out of the planning process are heard from and listened to.

Max has assisted a wide range of communities and private clients in developing motorized and non-motorized transportation plans, sub-area studies, parks and recreation plans, master (comprehensive) plans, and zoning ordinances. Max recently helped develop the Napier Avenue Pedestrian & Bicycle Plan; The Rapid Align Transit Improvement Study; the 2017 Antwerp Township Parks & Recreation Plan; the Pedestrian, Greenway, and Transit Plan for the Kalamazoo (MI) region; and the Kalamazoo to Grand Rapids Non-Motorized Interurban Trail Plan.

Additionally, Max provides planning services in the form of project composition, site plan review, and on-going zoning consultation.

Michele Fedorowicz | Transportation Planning Manager | MDOT | fedorowicz@michigan.gov

Michele holds a degree in Urban Planning from Michigan State University and a Masters in Urban Planning from the University of Michigan. She has been a practicing transportation planner for over twenty years. She worked as a Senior Planner for the Grand Rapids Area Transportation Authority (now known as the Rapid), as a Planner for Planning and Zoning Center in Lansing and for the past fifteen years at MDOT as a Transportation Planner.

David Fields, AICP | Principal | Nelson Nygaard | dfields@nelsonnygaard.com

David believes a great community provides transportation choice. David's work focuses on transportation planning that supports communities' long-term goals, including multiple modes (walking, biking, heavy rail, light rail, and on-street bus services); parking and curb management (including TNC's); policy (transit-oriented development, parking management, and transportation demand management); all based on meaningful community participation. David's primary performance metric for his work is when people complain about the weather instead of transportation.

Suzann Flowers | Transportation Planner | WATS

Suzann has worked in regional planning since 2007, beginning her career at the Southwest Michigan Planning Commission, where she focused on long-range planning, transportation improvement programming, non-motorized transportation, rural transportation planning, and public engagement. Suzann continues that focus at WATS. She has worked to develop a non-motorized counting program and is also interested in emerging micro-mobility. Suzann has a bachelor's degree in secondary education and a Masters degree in Public Administration both from Western Michigan University. Suzann drives, walks, bikes, and takes public transit while traversing Washtenaw County, however, she points out that "all my favorite stories and experiences come from riding the bus".

Jesse Frankovich | MDOT Statewide Model Specialist | MDOT | frankovichj@michigan.gov

Jesse is the MDOT Statewide Model Specialist and has worked in the Statewide Model Unit for over 15 years. He is responsible for the development, maintenance, and application of the Michigan statewide travel demand model. Jesse provides data and modeling support for work zone, air quality, and economic benefit analysis, as well as for the urban area models and various other requests. Jesse attended Central Michigan University as an undergraduate and has a master's degree in geographic information science from Michigan State University.

Kim Gallagher | Senior Planner | Southwest Michigan Planning Commission | gallagherk@swmpc.org

Through community outreach, Kim has managed community processes for planning efforts in Berrien, Cass and Van Buren Counties. Kim has led numerous assessments and feasibility studies that focus on identifying partners and funding opportunities to expand transportation options at the local and regional levels. Some of her work includes countywide transportation coordination plans, Tribal transit feasibility planning for the Pokagon Band of Potawatomi Indians, transit consolidation planning and mobility management.

Tim Gustafson | Senior Planner | Epstein |

With more than 13 years of experience in the transportation industry, Tim Gustafson, AICP, works to improve the link between land use and transportation through planning and design projects at the municipal, county, statewide, and regional levels. His body of work includes parking and traffic studies, corridor plans and design guidelines, ADA transition plans, bicycle and pedestrian master plans, and phase I and II engineering projects. At Epstein, Tim serves as a planner and project manager, working to advance his main interest of active transportation – improving mobility for people walking, bicycling, and using transit. As part of his focus in active transportation, Tim develops and delivers training courses in the planning and design of walking and bicycling facilities. He is a certified trainer with the National Association of City Transportation Officials (NACTO) and has assisted in the development of research publications for the Michigan Department of Transportation (MDOT) and the National Cooperative Highway Research Program (NCHRP). He possesses degrees in urban planning and transportation from the University of Illinois at Chicago and Ball State University.

Kyle Haller, AICP, | Transportation Planner Statewide Modeling Unit | MDOT | hallerk@michigan.gov |

Kyle is a transportation planner at the Michigan Department of Transportation (MDOT) where he is an assistant project manager of the state long-range transportation plan, Michigan Mobility 2045. Kyle holds a Master of Urban Planning degree from Michigan State University and a B.S. in Environmental Science and Planning from the University of Michigan-Flint.

Christina Ignasiak | Planning/Policy Development Planner | SEMCOG | ignasiak@semcog.org

Christina is a planner at the Southeast Michigan Council of Governments (SEMCOG) where she focuses on regional transportation planning issues in the Plan and Policy Development group. Christina has a Masters of Urban Planning from Wayne State University and a B.S. in Urban and Regional Planning and Environmental and Sustainable Studies from Michigan State University.

Jocelyn Jones | FHWA |

Jocelyn is a Transportation Specialist for the Federal Highway Administration's Resource Center with 20 years of freight and transportation planning experience. At FHWA, she currently provides training and technical assistance on the topics of asset management, performance management and freight movement issues. She is a member of a private sector freight industry group, the Council of Supply Chain Management Professionals, and a board member of the Baltimore chapter. She is also on the Transportation Research Board's Committee on Public Involvement. Prior to joining FHWA, Ms. Jones worked at a metropolitan planning organization, the Baltimore Metropolitan Council, and the DASH transit system in Alexandria, Virginia. She also spent several years working in the private sector. She holds a Masters of Urban Planning from the University of Michigan and a business degree from Carnegie-Mellon University.

Mohsen Kamyab | Wayne State University | mohsen.kamyab@wayne.edu

Mohsen is a PhD candidate at Wayne State University in the Civil and Environmental Engineering Department. His research areas include data driven analytics, machine learning, predictive modeling, and traffic simulation. His PhD thesis is focused on applying data driven analytics and machine learning in the area of work zone mobility measurement and forecasting.

Andy Kilpatrick | Public Service Director | City of Lansing |

During Andy's 19 years with the City he has managed traffic engineering, parking operations and non-motorized transportation. He currently oversees transportation including traffic engineering and operations, non-motorized planning and implementation, and intelligent transportation systems. Prior to working for the City of Lansing, Mr. Kilpatrick was a transportation consultant in Washington, D.C. and worked for the University of Florida's Transportation Research Center. He is a member of the Tri-County Regional Planning Commission's CARTS technical committee and its non-motorized transportation plan advisory working group, MDOT's Local Public Agency Stakeholder Partnering Team, coordinator of Lansing's Age Friendly Community program, and is on the board of directors of a K-8 charter school. Mr. Kilpatrick has bachelor's and master's degrees in Civil Engineering, is a registered Professional Engineer in the State of Michigan and a member of the Institute of Transportation Engineers and the Association of Pedestrian and Bicycling Professionals.

Trevor Layton | Communications Specialist | SEMCOG | layton@semcog.org

Trevor is a Communications Specialist at SEMCOG. He works primarily on public relations, member communications, and public education efforts as part of SEMCOG's Executive Office. He earned his Bachelor's in Communication from DePaul University.

Christina Leach | FHWA |

Christina is a Transportation Performance Management (TPM), Asset Management and Freight Specialist at the Federal Highway Administration (FHWA). She is on the Resource Center Team where she provides technical assistance to FHWA Division Offices, States and Metropolitan Planning Organizations (MPOs). This assistance includes course deliveries, workshops and detailed assistance on projects or programs. Prior to joining the Resource Center, Ms. Leach was the Planning and Research Program Manager and Program Development Team Leader at the FHWA Nevada Division Office. She was also responsible for the stewardship and oversight of the Nevada Planning Program and worked closely with NDOT and the MPOs to advance the development of NDOT's first performance-based statewide long-range plan. Prior to joining FHWA she worked at the Regional Transportation Commission of Washoe County for 7 years in planning and transit where she managed corridor studies, lead the development of long range plans and evaluated transit needs. She holds a master's degree in Community and Regional Planning from the University of Nebraska-Lincoln and is a member of the American Institute of Certified Planners (AICP).

Paul Lippens, AICP | Director of Urban Design and Mobility Director, Detroit Studio | Mckenna | plippens@mcka.com

Paul specializes in planning and design of non-motorized and multimodal transportation systems, using strategies that reflect the values of people and their communities. He has led systems planning and design projects in Michigan, Illinois, and Indiana, and served as the lead and supervising planner on dozens of bicycle and pedestrian plans and studies. His interests examine interconnections between transportation design, living ecosystems, and economies. Mr. Lippens is the primary author of "Complete Streets, Complete Networks: a Manual for the Design of Active Transportation," winner of the APA-IL 2012 award for best practices. His recent multimodal planning work has been recognized with the 2016 and 2017 Michigan Association of Planning's Award for Excellence in Transportation Planning and the 2017 Michigan CNU Mackinaw Prize.

Chad Mack | Product Manager | Global Traffic Technologies | Chad.mack@gtt.com

Chad joined GTT in January 2016 to establish the new product management function. His key initiatives include creating a strategic product roadmap and leading product launches. He specializes in Transit and Smart City solutions.

Jacob Maurer | Lead Planner | Genesee County Metropolitan Planning Commission |

Jacob Maurer serves as Lead Planner within transportation division at the Genesee County Metropolitan Planning Commission. For the past 6 years, Mr. Maurer has specialized in non-motorized transportation planning and the implementation Genesee County's Long Range Transportation Plan. His primary duties include assisting communities with their project management, grant development, and public input efforts. Mr. Maurer is a 2013 graduate of Michigan State University and holds a Bachelor of Science degree in Urban and Regional Planning; with a specialization in Environmental Economics.

Lia Michaels, P.E., PTOE | Project Engineer | Hubbell, Roth & Clark, Inc.

Will be submitted later

Tracy LC Miller, Director | Department of Community Development | Delhi Charter Township | tracy.miller@delhitownship.com

Will be submitted later

Jeff Nutting | Data Analysis Planner | SEMCOG | nutting@semcog.org

Jeff is a planner at SEMCOG serving as project manager for the 2045 Regional Development Forecast and lead planner for socioeconomic and land use modeling in SEMCOG's Data Analysis group. Jeff has overseen the development of six long-range forecasts over more than 20 years, and has a Masters of Urban Planning from Wayne State University.

Brian Pawlik | Bicycle & Pedestrian Planner | **SEMCOG** | pawlik@semcog.org

Will be submitted later

Andy Pickard | **Senior Transportation Planner** | **FHWA** | andy.pickard@dot.gov |

Andy is a Senior Transportation Planner with the Federal Highway Administration's Michigan Division office. Prior to coming to FHWA, he was a Principal Transportation Engineer with the Hampton Roads Transportation Planning Organization which is the MPO for the Norfolk, VA metro region.

Ed Potter | **Transportation Planner** | **MDOT** | pottere@michigan.gov

Ed is currently serving as the non-trunkline and local roads program coordinator at MDOT. He has been with MDOT just over 2.5 years. Prior to MDOT, Ed worked for an environmental consulting firm in the greater Detroit area as a GIS specialist. Ed's core responsibilities include working closely with many of the local agencies throughout Michigan in order to fulfill federal requirements for traffic monitoring on the federal aid and local road systems and providing ad hoc GIS solutions for his unit.

Steve Remias | **Wayne State University** | sremias@wayne.edu

Steve is an assistant professor at Wayne State University in the Civil and Environmental Engineering Department. Dr. Remias's research areas include connected vehicle data, traffic signal optimization, performance measurement, and using large data sets to solve transportation operations problems. He received his PhD from Purdue University in 2014 and has been a faculty member at Wayne State for 3 years.

Anita Richardson | **Communications Specialist** | **MDOT** | richardsona13@michigan.gov

Anita certifies public involvement on transportation projects, whether in-house or consultant, meets federal NEPA standards. She also customizes the MDOT Five Year Plan and State Transportation Improvement Program (STIP), leads the Bureau of Development's Employee Engagement Action Plan (EEAP) communications team, and serves as a resource to the MDOT Bureau of Transportation Planning – co-leading public and stakeholder involvement strategy for Michigan Mobility 2045, the state's long-range transportation plan. With a focus on media, organizational communication, strategic development, consultant scoping, and collaborative leadership, Anita earned a B.A. in Mass Media Communication and an M.A. in Applied Communication from the University of Michigan-Flint.

Jon Roberts | **Transportation Planner** | **MDOT** | robertsj10@michigan.gov |

Jon is a travel demand modeler/transportation planner for MDOT. He has been working with the Urban Travel Analysis Unit of the Bureau of Transportation Planning at MDOT since 2014. Jon has a bachelor's degree in Urban & Regional Planning from Michigan State University and a Certification in Geographic Information Systems from Lansing Community College.

Kyle Rudlaff | **Pavement Management Engineer** | **MDOT** | rudlaffk@michigan.gov

Kyle has a fifteen-year background in managing road and bridge improvement projects in the Southwest Region, and currently organizes the region's annual proposal for road projects. Project scoping experience includes managing four interchange reconstruction studies.

Claudia Rudolph | **Product Manager** | **Global Traffic Technologies** | Claudia.rudolph@gtt.com

Claudia came to GTT in July 2018 as the Product Manager specializing in solutions for Public Safety.

Tim Ryan | **Supervisor, Statewide Model Unit** | **MDOT** | ryant7@michigan.gov

Tim has been with the Bureau of Transportation Planning at MDOT for over 18 years. Tim became the supervisor of the Statewide Model Unit in 2014 and holds a degree from the University of Michigan and master's degree in geography (GIS) from Western Michigan University.

Bradley Sharlow | Supervisor, Statewide & Urban Travel Analysis Unit | MDOT | sharlowb@michigan.gov

Brad received a master's degree in Urban and Regional Planning from Michigan State University in 2003. Brad has been with MDOT for 15 years in a variety of positions. Brad is currently the supervisor of the Urban Travel Analysis Unit within the Statewide Transportation Planning Division. In addition, he is the project manager for the 2045 MDOT State Long-Range Transportation Plan update, and has served in the past as the project manager for the 2040 MDOT State Long-Range Plan reaffirmation, the Congestion Management Specialist, and the facilitator of the Statewide Congestion Management Group. He has developed and maintained travel demand models in the Jackson, Benton Harbor/St. Joseph and Niles MPO areas, has served on model coordination teams with the SEMCOG and Flint MPOs, and facilitated the Transportation Technical Committee. Brad has also presented at 6 prior MTPA conferences.

Linn Smith | Supervisor, Project Support Unit | MDOT | SmithI50@michigan.gov

Mr. Smith has more than 29 years of experience working in transportation. He has worked in the Planning and Development section of MDOT's Office of Aeronautics for the past 20 years in a variety of capacities. He has served as the Administrator of the Michigan Tall Structures Act and specialist for Airport Zoning and Airport Planning. He is currently the Supervisor of the Project Support Unit that provided critical services to local communities and airports on airport planning, land use and zoning related issues. Mr. Smith is a licensed pilot and has a Degree in Applied Science/Civil Engineering Technology.

Mike Smith | Michigan TAP Manager | MDOT | smithm13@michigan.gov

Will be submitted later

Jim Sturdevant, AICP | Transportation Planner | MDOT | sturdevantj@michigan.gov |

Jim has thirty five years experience as a professional community planner, the last three at MDOT where he is the program manager for the Benton Harbor, Niles, and Lansing MPOs.

Lynee Wells, AICP | President | Aligned Planning | wells@alignedplanning.org

Lynee is a community planner and project manager working with public and private sector clients. Lynee is a systems-thinker, connecting cause and effect through a shared education and engagement process unique to the time, place, and people involved. Interests include connectivity, livability, and inclusive and equitable places and processes.

Lynee led public engagement for the Laker Line Study leading to a locally-preferred alternative, and continues as engagement lead in the design and construction phase. Lynee organized Grand Rapid's first Build a Better Block on State Street installing the City's first protected bike lane (protected by rolls of sod). A subsequent project was the GR Urban Explorers, a multi-modal, urban day camp for kids. Both projects have won awards from the Michigan Chapter of the American Planning Association.

Lynee has served on the steering committees for GR Forward and the Calder Plaza redesign, and is working with The Rapid on the Laker Line BRT and a transit improvement study called Align. She led the Bicycle Master Plan for the City of Hastings. Additionally, she managed the community involvement for the Napier Avenue Corridor Plan. In 2018, Ms. Wells was named one of West Michigan's 50 Most Influential Women.

Jeromie Winsor | Transportation Planning Group Manager | AECOM |

jeromie.winsor@aecom.com

Jeromie manages AECOM's transportation planning practice in Michigan, and has 15 years of experience in transportation planning projects for cities, counties, MPOs, State DOTs and transit agencies. A focus of his work is the interrelationship between multimodal transportation investment and community, economic and sustainable development.

Fred Wurtzel | Board Member of National Federation of the Blind of Michigan | f.wurtzel@att.net

Mr. Wurtzel is on the board of the National Federation of the Blind of Michigan. Fred is a graduate of the Michigan School for the Blind and has a Masters in Public Administration from Western Michigan University. Fred and his wife Mary (who is also blind) have three adult children and three grandchildren.

DRAFT

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For Period Ending March 31, 2019

EXHIBIT I

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	\$125,455	\$496,549
Imprest Cash	\$500	\$0
Cash on Hand	\$200	\$0
Accounts Receivable	\$1,522	\$0
Due from Employees	\$344	\$0
Due from Other Governmental Units (Exhibit II, below)	\$270,462	\$0
Prepaid Expenses	\$0	\$0
TOTAL ASSETS	<u>\$398,484</u>	<u>\$496,549</u>
<u>LIABILITIES</u>		
Vouchers Payable	\$15,037	\$1,350
Due to General Fund	\$0	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$344	\$0
TOTAL LIABILITIES	<u>\$15,382</u>	<u>\$1,350</u>
<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$0	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$78,463	\$0
Fund Balance, October 1, 2018	(\$155,654)	\$438,972
Excess Revenue Over Expenditures	\$280,294	\$56,226
Fund Balance, March 31, 2019	<u>\$383,103</u>	<u>\$495,199</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$398,484</u>	<u>\$497,899</u>

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For Period Ending March 31, 2019

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from Community Development	\$57,432	\$0
Due from the Federal Gov't FTA	\$0	\$0
Due from the Federal Gov't FHWA	\$160,657	\$0
Due from the Federal Gov't Rideshare	\$1,274	\$0
Due from GLS Region V	\$51,098	\$0
Total Due from Other Governmental Units	<u>\$270,462</u>	<u>\$0</u>

EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For the Period March 1, 2019 to March 31, 2019

REVENUE (Exhibit IV)		\$1,435,865
EXPENDITURES (Exhibit V):		
Personnel Services	\$452,120	
Fringe Benefits	\$313,340	
Consulting Services	\$28,119	
Contracted Services	\$9,709	
Other Services	\$39,677	
Travel	\$787	
Supplies and Office Costs	\$12,520	
Rent and other County department costs	\$221,961	
Transfers Out	\$21,112	
		\$1,099,345
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$336,520</u>

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For the Period March 1, 2019 to March 31, 2019

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
24570	Solid Waste Ordinance Fees	\$500,000	\$250,000	\$113,561	(\$136,439)
22070	Solid Waste Permit Fees	\$6,500	\$3,250	\$5,700	\$2,450
28055	Investment Interest Revenue	\$0	\$0	\$3,500	\$3,500
23405	Community Development	\$628,321	\$314,161	\$161,765	(\$152,396)
23410	Federal Revenue-FTA (MTA)		\$0	\$0	\$0
23430	Rideshare	\$112,271	\$56,136	\$51,010	(\$5,126)
23430	Federal Revenue-FHWA	\$1,875,559	\$937,780	\$617,144	(\$320,636)
23505	Transfer In	\$1,702,587	\$851,294	\$0	(\$851,294)
23520	County Appropriation	\$584,234	\$292,117	\$292,117	\$0
23000	State Revenue		\$0	\$0	\$0
24649	Inspection Fees	\$10,000	\$5,000	\$1,950	(\$3,050)
23790	Local Contribution	\$64,565	\$32,283	\$100	(\$32,183)
26541	Indirect Revenue	\$240,256	\$120,128	\$120,396	\$268
28680	Miscellaneous	\$200	\$100	\$0	(\$100)
28710 / 23185	Region V	\$200,601	\$100,301	\$68,623	(\$31,677)
28830	Match		\$0	\$0	\$0
		<u>\$5,925,094</u>	<u>\$2,962,547</u>	<u>\$1,435,865</u>	<u>(\$1,526,682)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

**Statement of Expenditures: Actual vs. Budget
For the Period March 1, 2019 to March 31, 2019**

EXHIBIT V

Account Number	Account Name	Total Expenditures		Total Budget		Total Expenditures		Variance YTD 2019	Expenditures As % of Total Budget
		Budget FY2017	YTD 2017	FY2018	YTD 2018	Budget FY2019	YTD 2019		
	Salary	\$1,062,153	\$317,570	\$1,205,543	\$345,091	\$1,290,193	\$452,120	838,073	35
	Total Fringe Benefit-regular	\$687,996	\$211,915	\$714,565	\$235,262	\$832,134	\$313,340	518,794	38
	Other Fringes	\$160,600	\$0		\$0	\$175,435	\$0	175,435	0
	Salary, Per Diem	\$4,500	\$0	\$4,500	\$0	\$4,000	\$0	4,000	0
35005	Supplies, Office	\$21,136	\$2,798	\$29,180	\$4,950	\$21,200	\$5,521	15,679	26
35020	Postage	\$5,500	\$949	\$5,000	\$1,735	\$8,650	\$1,380	7,270	16
35051	Equipment	\$50,000	\$0	\$57,000	\$1,100	\$7,500	\$4,767	2,733	64
35070	Repairs, Equip.	\$500	\$0	\$500	\$0	\$2,600	\$820	1,780	0
46005	Bank Service Charges	\$350	\$26	\$100	\$26	\$205	\$32	173	16
46045	Consultants	\$932,543	\$4,355	\$884,866	\$0	\$794,121	\$28,119	766,002	4
46075	Health Serv. Employees	\$200	\$0	\$200	\$0	\$200	\$164	36	82
46135	Auditing	\$12,000	\$6,150	\$11,400	\$0	\$11,400	\$6,150	5,250	54
46205	Service Contracts Gen.	\$34,470	\$17,364	\$13,290	\$2,250	\$29,871	\$588	29,283	2
46355	Telephone	\$5,200	\$1,785	\$5,200	\$1,095	\$5,300	\$2,807	2,493	53
46435	Advertising	\$17,237	\$403	\$25,500	\$353	\$27,800	\$1,338	26,462	5
46450	Waste Collections	\$148,000	\$31,939	\$175,000	\$53,016	\$250,000	\$27,241	222,759	11
46500	Training	\$4,150	\$1,060	\$4,950	\$1,085	\$15,300	\$10,037	5,263	66
46575	Memberships	\$3,500	\$2,527	\$3,700	\$275	\$3,650	\$1,060	2,590	29
50525	Validated Parking	\$0	\$0	\$0	\$0	\$0	\$667	(667)	0
52075	Indirect Cost Expense		\$0		\$0	\$629,923	\$0	629,923	0
56500	Demo Project		\$0		\$0		\$0	0	0
60005	Travel	\$5,200	\$302	\$4,200	\$2,147	\$4,700	\$787	3,913	17
55480	Projects					\$10,200		10,200	0
	Subtotal: Controllable Cost	\$3,155,235	\$599,144	\$3,144,694	\$648,387	\$4,124,382	\$856,938	3,267,444	
70302	Transfers Out Other Fringe	\$40,000	\$1,986	\$40,000	\$6,577	\$1,524	\$3,849	(2,325)	0
70305	Transfers Out, Indirect	\$382,091	\$14,569	\$743,885	\$26,120	\$1,693,021	\$17,263	1,675,758	1
75020	Convenience Copier	\$3,524	\$0	\$3,500	\$378	\$3,500	\$101	3,399	3
75025	Motor Pool Charges	\$28,237	\$3,268	\$15,000	\$3,868	\$15,000	\$5,742	9,258	38
80040	Insurance, General	\$71,129	\$0	\$26,000	\$14,905	\$29,889	\$35,913	(6,024)	0
80070	CSA	\$281,359	\$0	\$339,766	\$113,255	\$359,078	\$179,539	179,539	50
	Subtotal: Uncontrollable Costs	\$806,340	\$19,823	\$1,168,151	\$165,104	\$2,102,012	\$242,407	1,859,605	
	GRAND TOTALS	\$3,961,575	\$618,967	\$4,312,845	\$813,490	\$6,226,394	\$1,099,345	5,127,049	



GENESEE COUNTY METROPOLITAN
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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Nicole Lewis, Accounting Supervisor

DATE: May 7, 2019

SUBJECT: **Budget Transfer Request**

As part of the budgetary process, certain revenues and expenditures are adjusted after the budget has been adopted. At this time, staff is requesting approval for the following budget adjustments:

- Increase Personnel accounts by \$45,000 for Transportation fund for staff time spent on Region VI 2019 grant transferring from Personnel accounts in Transportation fund for TSM Coordination.
- Decrease Personnel accounts by \$45,000 for Transportation fund for staff time spent on TSM Coordination transferring to Personnel accounts in Transportation fund for Region VI 2019 staff.
- Increase Transfers Out Other Fringe account by \$6,300 for provisional fringe rate charged to Solid Waste accounts transferring from Transfers Out, Indirect account.
- Decrease Transfers Out Indirect account by \$6,300 for provisional fringe rate charged to Solid Waste accounts transferring to Transfers Out Other Fringe account.
- Decrease Supplies account by \$1,500 transferring to Validated Parking account. This is a new account established for departments that have validated parking in the Admin ramp.
- Increase Validated Parking account by \$1,500 transferring from Supplies account. This is a new account established for departments that have validated parking in the Admin ramp.
- We would also like to request the Planning Commission to commit \$20,000 of unassigned fund balance to our Tech Upgrades reserve.



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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: May 7, 2019

SUBJECT: **3-C Transportation Planning – April 2019 Status Report**

Transportation Update

In April, staff began public review of the FY 2020-2023 Transportation Improvement Program (TIP) listing of projects. A listing of proposed projects was posted on the GCMPC website, along with a Community Remarks web-based mapping tool that mapped the projects and allowed people to post comments related to projects. Three input sessions were also held throughout the County to give people the opportunity to talk with staff and road agencies about project specifics. A postcard was sent all residences and businesses adjacent to the proposed projects and an advertisement was placed in the Flint Journal to let people know of the projects and the input events. Transportation staff partnered with community development staff on a combined mailing and input sessions for both transportation and community development projects. The TIP document will have an additional 30-day public comment period in June and will be taken to the Technical Advisory Committee (TAC) and the Genesee County Metropolitan Alliance committees in July for final local approval.



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IX A 1



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: May 7, 2019

SUBJECT: **Environmental Program Update – April 2019 Status Report**

Solid Waste Program

Staff developed and is distributing promotional materials for 2019 Recycle Day collection events. The first opportunity for residents to drop-off appliances at Green for Life Environmental on Bristol Road through the new appliance collection program will start May 1st through June 8th. Appliances will not be collected at Recycle Day events. This year's Recycle Day events are as follows:

- Saturday June 8, 2019 from 10AM – 2PM at Fenton High School and Flint Water Service Center
- Saturday October 12, 2019 from 10AM – 2PM at Clio High School and Flint Water Service Center
- Tuesday July 9, 2019 from 2PM-6PM at Mott Community College
- Tuesday August 13, 2019 from 2PM-6PM at Mott Community College
- Tuesday, September 10, 2019 from 2PM-6PM at Mott Community College

Staff attended the Earth Day event on April 13th at the Mott Community College Regional Technology Center. During the event, staff passed out informational materials relating to GCMPC's recycling and trails program. Staff received a best presenter award for their Community Recycling Opportunities presentation.

Staff is collecting FY 2019 2nd Quarter Solid Waste Ordinance Reports from waste haulers, landfills, and transfer stations operating in Genesee County. Most of the 2nd Quarter Reports have been collected; however, staff will continue to reach out to the other companies that have not sent in a completed report yet.

A Request for Proposals (RFP) regarding the Genesee County Solid Waste Evaluation was posted on April 25th. This evaluation aims to enhance solid waste collection and diversion methods in Genesee County. Proposals will be received until 3PM on May 23rd.



GENESEE COUNTY METROPOLITAN
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GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: May 7, 2019

SUBJECT: **Community Development Program – April 2019 Status Report**

Community Development Block Grant Program (CDBG)

The draft 2019 Annual Action Plan was provided to the Allocation Committee for approval on March 28th. The Action Plan contains a description of the needs within Genesee County and goals to address those needs. The plan includes proposed 2019 projects for CDBG, HOME, and the Emergency Solutions Grant (ESG). A public hearing for the Action Plan will be held on May 8, 2019 at 9:45 a.m. in the Harris Auditorium. The Action Plan is available for public comment until May 15, 2019.

Staff also provided information regarding the proposed 2019-2021 CDBG, 2019 HOME, and 2019 ESG projects during three public input sessions held on April 30th and May 1st. Postcards were mailed to all residents that may be impacted by either a Community Development or Transportation project in their community. Residents that attended were able to provide comments, as well as have any questions answered.

Staff continues to work with local units of government to implement 2018 CDBG projects.

HOME Investment Partnerships Program (HOME)

Habitat for Humanity continued construction on a new single-family home in Flint Township. The basement walls and floor are in place, and lumber has been delivered on site. Work on another new construction single-family home will begin soon in the Village of Gaines.

Staff is working on several Home Improvement Program projects for seniors to spend the balance of 2014 funds in an effort to meet the May 31st HUD spending deadline. There is approximately \$135,000 to spend, with \$40,000 of that total to be spent by Habitat for Humanity.



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IX A 3

Home Improvement Program

The Home Improvement Program completed one residential unit in April. This unit was assisted through a Deferred Payment Loan. Expenditures for the month totaled \$17,475 in CDBG funds.

Neighborhood Stabilization Program

Staff continues to administer the NSP funds and to work with partners to acquire, rehab, or sell homes in target areas of the County. One property is currently for sale in Mt. Morris Township and staff is working with Metro Community Development to verify income of a potential buyer.



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

DEREK BRADSHAW
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ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Christine A. Durgan, Assistant Director

DATE: May 7, 2019

SUBJECT: Genesee County Plan Update – April 2019 Status Report

Listening Sessions were held on May 2nd and 3rd. The following topics were discussed: Transportation Funding, Solid Waste and Recycling Coordination, and Revitalizing Middle Income Neighborhoods. The topics were determined based upon feedback collected at the focus groups hosted by the team that is developing the Forward Together Economic Development plan for Flint and Genesee County.

The data reports for the Combined Plan have been completed and were presented to the Steering Committee on April 29th. The reports are located on the www.ourfuturegenesee.org website for review. The next step in the plan process will be to develop the Goals and Objectives Report. Using the data reports, along with the public input collected, the goals and objectives will be developed over the next several weeks and presented for comment.



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

DEREK BRADSHAW
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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

DATE: May 7, 2019

SUBJECT: **Report of the Director-Coordinator – April 2019 Status Report**

GLS Region V

Regional Prosperity

The I-69 Thumb Region Steering Committee met on April 11th. Discussion included a presentation by Advance 360 on the marketing campaign, an overview of the opportunity zones toolkit project, a presentation by UM-Flint's EDA Center on the Region's recreation website, and general program updates.

Staff received approval to move forward with Plante Moran as the consultant to develop the Opportunity Zones Toolkit for the I-69 Thumb Region. A kickoff meeting was held in Lapeer on April 23rd to discuss initial steps. Significant progress is anticipated in the next few months.

Staff received approval to hire Outside Ventures, LLC. who will develop an interactive trail guide of the Region's water trails. Data collection is expected to commence during the months of May and June with a final product expected in July.

The next I-69 Thumb Region Steering Committee is scheduled for June 13, 2019.

The next GLS Region V Planning and Development Commission meeting is scheduled for May 28, 2019.