

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, May 4, 2021, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, May 4, 2021, in a Zoom meeting conference call format.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch (Grand Blanc Township, Genesee County), Alexander Isaac (Grand Blanc Township, Genesee County), Gloria Nealy (Flint Township, Genesee County), Mike LaPointe (Thetford Township, Genesee County), Reggie Smith (Flint Township, Genesee County), Tyler Rossmassler (Fenton, Genesee County), Debra Newman (Swartz Creek, Genesee County), Domonique Clemons (Flint Township, Genesee County), and Meredith Davis (Flushing Township).

**Absent:** Cheryl Sclater and Jeffrey M. Peake.

**Others Present:** Jolena Sims, Kelli Webb, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Alicia Williams, and Nichole Odette

**III. MINUTES**

**A. Minutes of the April 6, 2021 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the minutes of the April 6, 2021 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one addressed the Commission at this time.

**V. COMMUNICATIONS**

There were no Communications.

**VI. COMMITTEE REPORTS**

A Personnel Committee meeting will be scheduled next month to review Director-Coordinator evaluations received and move forward with the evaluation process.

## **VII. NEW BUSINESS**

### **A. FPR-03-21-02; GCCARD, 2021-2022 Continuation Early Head Start Expansion Grant**

Alicia Williams gave an overview of FPR-03-21-02; GCCARD, 2021-2022 Continuation Early Head Start Expansion Grant. Kelli Webb, GCCARD Head Start Director, stated that the Head Start programs are currently operating at half capacity per Covid guidance, but programming should be fully operational starting in the fall. Ms. Webb explained that GCCARD is requesting approval of the continuation expansion grant and to waive a portion of the required 25% non-federal share match. Covid restrictions and the inability to have volunteers in the classroom has made it difficult to meet the match requirement. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve staff recommendations as provided regarding FPR-03-21-02; GCCARD, 2021-2022 Continuation Early Head Start Expansion Grant.

Nealy abstained.

Motion passed.

(Documents on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

**Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Domonique Clemons, to approve the May Contract, Vouchers and Bills for a total \$3,519.21 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending March 31, 2021.

**Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – April 2021 Status Report**

Jason Nordberg reviewed the 3-C Transportation Planning Report and provided a brief update on the Dort Hwy extension project, which should be completed and open to traffic by the end of August. A video illustrating how not to use a roundabout was shared.

**Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **2. Environmental Program Update – April 2021 Status Report**

Sheila Taylor reviewed the Environmental Program Update. Staff is preparing for a large turn-out at the June 22<sup>nd</sup> Recycle Day event at Mott Community College based on the number of calls received. Mott security will be on hand to provide traffic control. The larger Saturday events are no longer held due budget constraints; Solid Waste Ordinance fees have decreased, and the fee charged by the hazardous waste hauler has greatly increased. Staff has been looking at the creation of a permanent recycling location. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **3. Community Development Program – April 2021 Status Report**

Sheila Taylor stated that nearly 100 applications were submitted for the third round of CARES Act-funded small business grants. Ten grants ranging from \$2,500 to \$10,000 will be awarded; the majority of the applications were incomplete, and some were over income or located in an ineligible area. HUD has notified staff that the County will be receiving \$3 million dollars in HOME Program funding through the American Rescue Plan to address homeless needs and create affordable housing. HUD is currently preparing guidance to utilize this funding, which will be released in the fall. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **4. Director-Coordinator Report – April 2021 Status Report**

Derek Bradshaw stated that the accounting positions in Fiscal Services have been posted and interviews should take place in the next week or two. Our intern is scheduled to start on Monday.

Christine Durgan explained that the current Home Improvement Program (HIP) performs whole-house repairs. Staff would like to create an additional program that would focus on emergency repairs, or the repair of only one component such as a roof. Increasing construction costs have impacted the current program's \$18,000 per home funding limit. Expanding the program would allow staff to assist more households with needed repairs. HIP staff will present their proposal at the June meeting. HIP staff has partnered with Consumers Energy to enroll clients in the Helping Neighbors Program, which provides free furnaces to income eligible residents and allows our program to focus on other needed repairs.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

**B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Alexander Isaac announced that he will be stepping down from the Planning Commission in December and the December 7, 2021 meeting will be his last meeting.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:53 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission