



GENESEE COUNTY
**METROPOLITAN PLANNING
COMMISSION**

GCMPC VIRTUAL MEETING

**Tuesday, May 4, 2021
8:00 A.M.**

Commissioners

Alan Himelhoch
Chairperson

Alexander H. Isaac
Vice-Chairperson

Gloria J. Nealy
Secretary

Domonique Clemons

Meredith Davis

Mike LaPointe

Debra Newman

Jeffrey M. Peake

Tyler Rossmassler

Cheryl Sclater

Reggie Smith

Join Zoom Meeting:

<https://geneseecountymi.zoom.us/j/93669355846>

Dial-In Number: (312) 626-6799

Participant Code: 936 6935 5846

AGENDA

I. Call to Order

II. Roll Call

III. Minutes

***A. Minutes of the April 6, 2021 Regular Meeting (attached)

IV. Opportunity for Individuals to Address the Commission

V. Communications

VI. Committee Reports

VII. New Business

***A. FPR-03-21-02; GCCARD, 2021-2022 Continuation Early Head Start Expansion Grant (attached)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

***C. Financial Update (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – April 2021 Status Report
(attached)

***2. Environmental Program – April 2021 Status Report (attached)

***3. Community Development Program – April 2021 Status Report
(attached)

***4. Director-Coordinator Report – April 2021 Status Report
(attached)

B. Commissioner Comments

X. Adjournment

***** Indicates Action Item**

NEXT MEETING: Tuesday, June 1, 2021

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 6, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 6, 2021, in a Zoom meeting conference call format.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch (Grand Blanc Township, Genesee County), Alexander Isaac (Grand Blanc Township, Genesee County), Cheryl Sclater (Grand Blanc Township, Genesee County), Gloria Nealy (Flint Township, Genesee County), Jeffrey M. Peake (Fenton Township, Genesee County), Mike LaPointe (Thetford Township, Genesee County), Reggie Smith (Flint Township, Genesee County), Tyler Rossmassler (Fenton, Genesee County), Debra Newman (Swartz Creek, Genesee County), Domonique Clemons (Flint Township, Genesee County), and Meredith Davis (Flushing Township).

Absent: None.

Others Present: Amanda Propes, Corey Christensen, Derek Bradshaw, Jason Nordberg, Damon Fortney, Alicia Williams, and Nichole Odette

III. MINUTES

A. Minutes of the March 2, 2021 Regular Meeting

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the minutes of the March 2, 2021 regular meeting as presented.

Peake abstained.

Motion carried.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one addressed the Commission at this time.

V. COMMUNICATIONS

Derek Bradshaw stated that a notice was received from the City of Flint Planning Commission regarding a special public hearing that will be held concerning a rezoning request for a RACER Trust owned property. Staff will forward this notice to the Commissioners.

VI. COMMITTEE REPORTS

A. Personnel Committee

Gloria Nealy stated that the deadline to submit comments regarding the Director-Coordinator's evaluation has been extended to April 30th. Staff will re-send the Director-Coordinator's goals/outcomes document and evaluation form to Commissioners.

VII. NEW BUSINESS

A. MPR-02-21-01; Mt. Morris Township Master Plan Update

Alicia Williams provided an overview of MPR-02-21-01; Mt. Morris Township Master Plan Update. Amanda Propes, representing Mt. Morris Township, stated that a public hearing for the Master Plan Update will take place on May 3rd. Following approval of the Master Plan, Mt. Morris Township will begin the process to update their Zoning Ordinance. Staff's comments regarding the Master Plan, meeting minutes, and the Master Plan review checklist utilized by staff will be forwarded to the Township.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve staff recommendations as provided regarding MPR-02-21-01; Mt. Morris Township Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

B. Transfer Accounting from Planning to Fiscal Services

Derek Bradshaw explained that the Health Department has decided to transition its accounting staff to the Fiscal Services Department, which will likely result in our two Accountants being bumped based on seniority. Staff is requesting to transfer our Accountants to Fiscal Services, where they will continue to work on our assignments and be funded by our office. The promotion from Accountant to Financial Analyst would be an additional cost of \$6,440 to our existing funding sources. Discussion ensued.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the transfer of the GCMPC accounting functions to the Fiscal Services Department.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the April Contract, Vouchers and Bills for a total \$18,096.41 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.
(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending February 28, 2021. The County has worked out a new contract with AT&T, so going forward the telephone expense should decrease by approximately 75%.

Mr. Bradshaw stated that Genesee County is slated to receive \$79 million in federal COVID relief funding within the next 30 days. Sheila Taylor has been informed that additional HOME Program funding has been allocated to the County's Community Development Program. The Transportation Program was recently awarded an additional \$2.6 million in federal funds.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.
(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2021 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Report.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – March 2021 Status Report

Damon Fortney stated that staff will begin advertising two weeks prior to holding the Tire Recycling Event, which is scheduled for Saturday, May 8th.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.
(Original on file with minutes)

3. Community Development Program – March 2021 Status Report

Damon Fortney reviewed the Community Development Program Report.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.

Motion passed unanimously.
(Original on file with minutes)

4. Director-Coordinator Report – March 2021 Status Report

Derek Bradshaw explained that our entire staff recently participated in a department-wide request by the County to help the Health Department contact approximately 90,000 people on a call-back list to schedule COVID-19 vaccination appointments.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:46 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

Draft



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Alicia Williams, Planner

DATE: May 4, 2021

SUBJECT: **FPR-03-21-02; GCCARD, 2021-2022 Continuation Early Head Start Expansion Grant**

I. TYPE AND PURPOSE

The Genesee County Community Action Resource Department (GCCARD) is applying for federal assistance to continue its present operation of the Head Start (HS) and Early Head Start (EHS) Programs for the 2021-2022 school year. GCCARD EHS continued program is requesting federal funding in the amount of \$2,145,253, resulting in an in-kind amount of \$536,563. GCCARD is requesting to have 60%, or \$321,938 of this waived, resulting in an obligated match of \$214,625.

II. POPULATION TO BE SERVED

The Head Start program proposes to serve 104 preschool children and their families throughout Genesee County. The proposed target areas for center-based programming are income eligible families, giving priority to the families impacted by the lead crisis. Additionally, the EHS program proposes to employ 26 childcare teachers (one for every four children).

III. RELATIONSHIP TO EXISTING PLANS AND POLICIES

GCCARD has continually operated the Head Start program for over 50 years. Both the Head Start and Early Head Start programs have strong community resources to assist families in attaining their goals and helping children begin Kindergarten ready to succeed. The programs provide services related to nutrition, mental health, social services, and family engagement activities.

GCMPC has previously endorsed the Genesee Intermediate School District (GISD) HS and EHS programs. GISD operates the HS program in the Carman-Ainsworth and Flint school districts, which are not served by the GCCARD program. GCCARD and GISD work together to discuss grant opportunities and ensure that services are not being duplicated in Genesee County.

IV. PROGRAM DESCRIPTION

Services provided through the Head Start Program operate full day, full year, at 7.5 hours per day, four days per week to meet the needs of working families and those attending college. The program uses the center-based model with 13 classrooms of

eight infants and/or toddlers with a childcare teacher for every four children. The curriculum is the Creative Curriculum for Infant and Toddlers, a developmentally appropriate play-based curriculum.

The proposed program assists parents in fulfilling their parental roles and provides a holistic approach to family development. This is completed through an individualized family partnership agreement that involves goal setting, implementation, and evaluation. The GCCARD Head Start Program has strong community resources to assist families to reach their goals. These coordinated supported services, along with literacy skills and job training leading to employment, allows parents to reach and sustain self sufficiency and children to being school with strong numeracy and literacy background.

V. RELATIONSHIP OF PROJECT TO PRIOR OR CURRENT GCMPC ACTIONS

GCMPC has endorsed the GCCARD application for federal assistance regarding the Head Start program every year since 1973, as well as the Early Head Start program since 1997.

VI. ASSESSMENT ON PREVIOUSLY AWARDED GRANTS

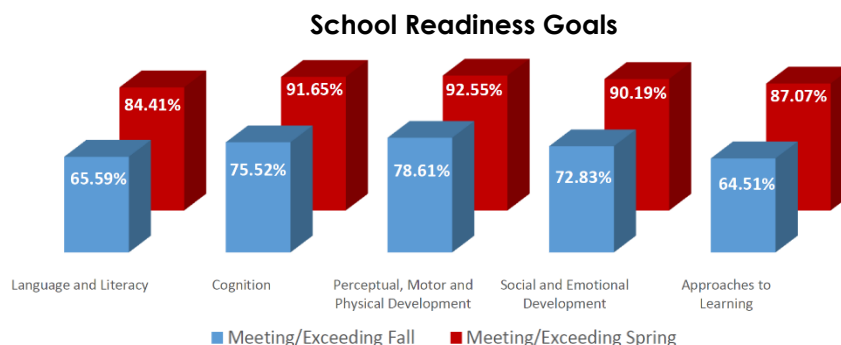
At the March 2, 2021 meeting, the GCMPC unanimously voted for \$9,927,944 in project support, of which \$2,481,986 is a local match, to continue operating the Head Start and Early Head Start Programs for the 2021-2022 school year.

At the March 3, 2020 meeting, the GCMPC unanimously voted for \$11,882,141 in project support, of which \$2,376,428 is a local match, to continue operating the Head Start and Early Head Start Programs for the 2019-2020 school year. Data analysis of the 2019-2020 program year shows families were supported in making progress in obtaining family and personal goals, health needs of children, and progress towards school readiness goals. The following information displays specific statistics regarding services provided to children and families during the previous program year:

Funded Enrollment	863
Actual Enrollment	1,158
Families Served	992

Of the Children Enrolled

- 96% Obtained complete physicals
- 92% Obtained dental exams/dental care
- Head Start had an average monthly attendance of 100%
- Early Head Start had an average monthly attendance of 99%
- Early Head Start Expansion had an average monthly attendance of 96%



VII. STAFF ANALYSIS

The Head Start and Early Head Start programs assist parents in fulfilling their roles and provide a holistic approach to family development. These coordinated support services allow parents to reach and sustain self-sufficiency, as well as assist children in beginning school with a strong numeracy and literacy background. Those enrolled will be provided comprehensive health, educational, social, and parental involvement opportunities through a planned program of experience and active participation. The list of children waiting for enrollment in the classrooms proves that EHS's presence is necessary to meet the needs of lead impacted families in particular, opportunities for necessary early intervention for children and families.

Both programs are designed to provide critical services to the targeted population without duplicating pre-school programs currently provided by other federally funded agencies in the County. GCCARD works with a coordinating council in this effort, ensuring an orderly recruitment and enrollment process so that specific funding requirements are met. Additionally, GCCARD optimizes program services by utilizing area medical and educational facilities, community resources, and by coordinating with other agencies. This funding will serve the purpose of filling a service gap in a community that desperately needs help.

VIII. STAFF RECOMMENDATION

Staff recommends that the Genesee County Metropolitan Planning Commission, under authority of the State of Michigan Federal Project Review System, enacted under Executive Order No. 12372, consider at its meeting of May 4, 2021, and endorse the project described as FPR-03-21-02; GCCARD, 2021-2022 Continuation Early Head Start Expansion Grant for the following reasons:

1. The proposed program provides critical educational, health, and social services for targeted pre-school children and their families.
2. The proposed program will continue, but not duplicate services already provided in Genesee County.

Link to entire FPR application:

<http://gcmprc.org/wp-content/uploads/2021/03/GCCARD-2021-2022-Continuation-EHS-Expansion-docs-for-web.pdf>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
May 4, 2021

AT&T	Telephone (April)	86.58	10300705
Rowe Professional Services	FY 2021 Roundabout Study	3,422.88	ACH #33571
S&V Records Management, LLC.	Storage Fees (March)	9.75	10300743
		<u>9.75</u>	
		<u>\$3,519.21</u>	

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2020 to March 31, 2021**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	\$475,961	\$340,895
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$0
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$115,013	\$0
Prepaid Expenses	\$0	\$0
TOTAL ASSETS	<u>\$591,174</u>	<u>\$340,895</u>
<u>LIABILITIES</u>		
Vouchers Payable	(\$0)	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$2,349	\$0
TOTAL LIABILITIES	<u>\$2,349</u>	<u>\$0</u>
<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$20,000	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$68,419	\$0
Fund Balance, October 1, 2020	\$108,831	315,936
Excess Revenue Over Expenditures	211,574.91	\$24,958
Fund Balance, March 31, 2021	<u>\$588,825</u>	<u>\$340,894</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$591,174</u>	<u>\$340,894</u>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2020 to March 31, 2021**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from Community Development	\$0	\$0
Due from the Federal Gov't FTA	\$0	\$0
Due from the Federal Gov't FHWA	\$81,944	\$0
Due from the Federal Gov't Rideshare	\$5,319	\$0
Due from GLS Region V	\$27,750	\$0
Total Due from Other Governmental Units	<u>\$115,013</u>	<u>\$0</u>

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BALANCE SHEET
For October 1, 2020 to March 31, 2021**

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**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2020 to March 31, 2021**

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EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2020 to March 31, 2021

REVENUE (Exhibit IV)		\$1,247,632
EXPENDITURES (Exhibit V):		
Personnel Services	\$490,204	
Fringe Benefits	\$279,849	
Consulting Services	\$54,201	
Contracted Services	\$15,483	
Other Services	\$2,837	
Travel	\$0	
Supplies and Office Costs	\$4,829	
Rent and other County department co:	\$134,798	
Transfers Out	\$28,899	
TOTAL EXPENDITURES		\$1,011,099
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$236,533</u>

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2020 to March 31, 2021

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
483.000	Solid Waste Permit Fees	6,560	3,280	6,560	3,280
539.000	State Revenue	10,000	5,000	3,784	(1,216)
504.000	Community Development	676,915	338,458	219,729	(118,728)
523.000	Federal Revenue-FHWA	1,074,921	537,461	411,465	(125,995)
525.000	Rideshare	112,271	56,136	55,920	(216)
699.000	Transfer In	687,262	343,631	28,899	(314,732)
674.003	County Appropriation	318,392	159,196	159,196	-
674.029	Local Contribution	158,986	79,493	70	(79,423)
618.000	Solid Waste Ordinance Fees	374,440	187,220	70,049	(117,171)
622.001	Inspection Fees	14,476	7,238	6,650	(588)
645.012	Indirect Revenue	563,184	281,592	224,471	(57,121)
669.007	Interest Earned Revenue	500	250	32	(218)
679.001	Region V	133,481	66,740	60,806	(5,934)
	Total Revenue Budget	<u>\$4,131,388</u>	<u>\$2,065,694</u>	<u>1,247,632</u>	<u>(818,062)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2020 to March 31, 2021

EXHIBIT V

Account Number	Account Name	Budget YTD		Expenditures		Budget YTD		Expenditures		Variance YTD 2021	Expenditures As % of Total Budget
		FY 2019	YTD 2019	FY 2020	YTD 2020	FY 2021	YTD 2021				
	Salary & Longevity	1,290,193	452,120	1,255,315	517,424	1,383,212	490,204	893,008	35		
	Total Fringe Benefit	832,134	313,340	745,629	315,491	682,217	279,849	402,368	41		
724.000	Other Fringes	175,435	0	0	0	0	0	-	0		
702.000	Salary, Per Diem	4,000	0	0	0	0	0	-	0		
754.000	Supplies, Office	21,200	5,521	23,250	3,510	15,025	4,433	10,592	30		
851.000	Postage	8,650	1,380	5,550	397	2,000	396	1,604	20		
980.000	Equipment	7,500	4,767	7,500	2,806	4,000	0	4,000	0		
931.000	Repairs	2,600	820	500	0	500	0	500	0		
956.002	Bank Service Charges	205	32	0	0	0	0	-	0		
804.000	Consultants	794,121	28,119	636,285	2,107	778,366	54,201	724,165	7		
835.001	Health Serv. Employees	200	164	200	286	500	62	438	12		
801.044	Auditing	11,400	6,150	6,150	5,400	12,400	5,900	6,500	48		
801.004	Service Contracts Gen.	29,871	588	21,300	118,233	17,750	6,918	10,832	39		
850.000	Telephone	5,300	2,807	5,400	2,239	8,900	2,603	6,297	29		
900.014	Advertising	27,800	1,338	10,200	934	8,900	952	7,948	11		
872.006	Waste Collections	250,000	27,241	250,000	37,193	250,000	1,500	248,500	1		
910.005	Training	15,300	10,037	8,050	674	3,900	0	3,900	0		
915.000	Memberships	3,650	1,060	3,650	260	1,900	385	1,515	20		
907.005	Validated Parking	0	667	1,500	436	850	1	849	0		
872.027	Indirect Cost Expense	0	667	0	0	0	0	-	0		
913.001	Travel	0	0	5,200	0	3,000	0	0	0		
872.013	Specialty Waste expense			0		10,000					
899.000	Projects	4,700	787			0	0	-	0		
	Subtotal: Controllable Cost	3,484,259	857,605	2,985,679	1,007,391	3,183,420	847,403	2,323,017	27		
955.074	Transfers Out Other Fringe	0	0	57,510	7,501	18,873	3,562	15,311	19		
955.075	Transfers Out, Indirect	1,524	3,849	1,209,443	28,618	804,110	25,338	778,772	3		
957.004	Convenience Copier	1,693,021	17,263	3,500	118	1,500	0	1,500	0		
957.005	Motor Pool Charges	3,500	101	15,000	4,293	10,000	3,909	6,091	39		
958.009	Insurance, General	15,000	5,742	18,568	18,568	48,777	48,777	-	100		
958.014	CSA	29,889	35,913	236,011	118,005	161,973	82,111	79,862	51		
	Subtotal: Uncontrollable Costs	1,742,934	62,868	1,540,032	177,104	1,045,233	163,697	881,536	16		
	GRAND TOTALS	\$5,227,193	\$920,473	\$4,525,711	\$1,184,494	\$4,228,653	\$1,011,099	3,204,554	24		



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: May 4, 2021

SUBJECT: 3-C Transportation Planning – April 2021 Status Report

Transportation Update

Staff worked with local road agencies (LUGs) in April to submit project applications to Congressman Kildee's office for consideration for FY 2022 appropriations through the Community Projects program and for earmark projects through the Transportation Reauthorization. GCMPC submitted a total of 25 project applications for consideration. A decision on the appropriations projects has not yet been made, however, Congressman Kildee has selected to sponsor 12 reauthorization projects in Genesee County. If these projects make it through the reauthorization process as requested, over \$13 million in additional federal funding for transportation projects will be awarded to Genesee County. The following link is to Congressman Kildee's website identifying the reauthorization projects that he has sponsored in his district.

<https://dankildee.house.gov/helping-you/fiscal-year-2022-ti-member-designated-projects>



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: May 4, 2021

SUBJECT: Environmental Program Update – April 2021 Status Report

Solid Waste Program

Staff is working in partnership with the City of Flint and Environmental Rubber Recycling (ERR) to hold a free tire recycling event for Genesee County residents on Saturday, May 8, 2021 from 9AM – 1PM at ERR's location at 6515 N. Dort Highway in Flint. Advertising began at the end of April to share details about the event. Genesee County residents can bring up to 10 passenger vehicle tires off the rim to the event. No commercial or agricultural tires will be accepted. As a reminder, tires collected and recycled during the event are being paid for using funding that was awarded by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Scrap Tire Grant Program.

Staff is collecting FY 2021 2nd Quarter Waste Hauler, Transfer Station, and Landfill Reports from companies operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance. To date, staff has received \$37,893.07 in fees for the 2nd Quarter. However, there are multiple companies that are still in the process of submitting completed reports. Staff will continue to reach out to these companies. On average, approximately \$77,600 is collected each quarter in fees.

One of the largest contracts a community manages is for waste and recycling collection. Due to this, staff provided best practice information to all local units of government in Genesee County about their waste and recycling service contracts. This information gave relevant data and recommendations that local units could incorporate into their waste and recycling contracts to enhance services being provided to residents. These recommendations included: providing larger wheeled carts instead of handheld recycle bins; including enforcement language in their waste contracts requiring their waste hauler to address missed or late services; and working with neighboring local units on shared service contracts to achieve potential cost savings. Staff has been contacting all the local units of government to discuss this information and to provide assistance as needed.

Staff is planning to hold three Recycle Day collection events in 2021, and preparations have begun on the first event planned to occur on Tuesday, June 22nd from 2PM – 6PM at Mott Community College, 156 Albert Horigan Drive, Flint, MI 48503. Staff is in the process of ordering dumpsters, portable restrooms/sinks, and other supplies needed, as well as determining which staff will work during the first event. Advertising is planned to start towards the end of May or early June. In addition to Recycle Day, appliances will be collected for free from residents during the months of June and July at GFL Environmental on Bristol Road in Flint. The freon containing appliances that are collected will be sent to Local 370 for freon removal and then picked up by GFL for recycling.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: May 4, 2021

SUBJECT: **Community Development Program – April 2021 Status Report**

Community Development Block Grant Program (CDBG)

As reported last month, staff has completed the draft 2021 Action Plan which includes CDBG, ESG, and HOME projects and activities for program year 2021 and an explanation of how those activities will help achieve goals of the 2020-2024 Consolidated Plan. The expected grant award amounts for 2021 are below:

2021 Community Development Block Grant (CDBG)	\$1,832,816
2021 Emergency Solutions Grant (ESG)	\$157,182
2021 HOME Investment Partnerships (HOME)	\$839,891
Total Award	\$2,829,889

A public comment period for the 2021 Action Plan took place between March 29th and April 28th, with a virtual public hearing held on April 28th. Following incorporation of public comments received, staff will request committee approval for the 2021 Action Plan to be submitted to HUD at the end of May.

Staff is currently working with local units of government to complete their program year 2020 CDBG projects. Several infrastructure and public facility improvements are taking place with work beginning this spring and anticipated completion this summer. Staff is also working to complete environmental reviews for all projects submitted during the 2022-2024 CDBG application process.

GCMPC continues to work with small businesses providing up to \$10,000 in assistance to those impacted by COVID-19 shutdowns. This funding is available through the CARES Act for businesses with low/moderate-income ownership. During the first two rounds of applications, GCMPC awarded grants to 24 small businesses across the County. Staff announced an additional round of applications that opened on March 19th and closed on April 9th. Staff received applications from 18 eligible businesses during this round, which are being reviewed for final approval. Award recipients will be announced in May.

HOME Investment Partnerships Program (HOME)

Habitat for Humanity continues construction on two new affordable homes on Rene Drive and Denise Drive in Vienna Township, after work was put on hold during Michigan's Stay at Home Order. Staff has received an offer on the last Beecher property and is working with the lender and the Landbank to finalize the sale.

Home Improvement Program

During April, the Home Improvement Program completed one rehabilitation project and expended \$22,982 in CDBG Program funds. The Rehabilitation Inspectors completed a continuing education webinar required by the State for their Residential Building Licenses.

Neighborhood Stabilization Program

HUD monitored the 2019 NSP 1 and 3 programs the last week of April. Staff continues to search for properties to purchase for rehabilitation and resale.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

DATE: May 4, 2021

SUBJECT: Report of the Director-Coordinator – April 2021 Status Report

Changes to transfer accounting responsibilities to the Office of Fiscal Services were approved by the Board of Commissioners in April. The changes will allow for our current accounting staff to apply for promotional opportunities as Financial Analysts within Fiscal Services.

We continue to interview candidates for the open Planner position. Job information was sent to the Michigan Association of Planning and to contacts at university planning programs in Michigan. We are hopeful that we will receive applications from recent graduates during this hiring process.

A seasonal Planning Intern will begin work on May 10th. The Intern will be working on various program activities throughout the summer under the guidance of our Lead Planners.

GLS Region V

The next GLS Region V Planning and Development Commission meeting is scheduled for May 25, 2021.

Genesee and Lapeer County Hazard Mitigation Plan

GCMPC staff is in the process of updating both the Genesee and Lapeer County Hazard Mitigation Plans. Staff is currently finalizing drafts of the updated plan documents. These draft documents include: background details about each respective county, input gathered through public and stakeholder involvement surveys, hazard ranking information that was derived by the Genesee and Lapeer County Hazard Mitigation Committees, data collected about the various hazards (e.g. tornadoes, flooding, structure fires, etc.) that have the potential to affect each county, as well as mitigation strategies and specific hazard mitigation projects that were identified by local agencies. Staff will continue finalizing the draft plan documents in preparation for both committee and public comment that is planned for May and June.