

**GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION**  
**Tuesday, May 23, 2023 6:00 p.m.**

**MINUTES**

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, May 23, 2023, in the Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Vice-Chairperson Brodeur called the meeting to order at 6:00 p.m.

**I. INTRODUCTIONS**

**A. Roll Call**

**Present:** Ed Benning, Gregory Brodeur, Jeffrey Kelley, Gabriel Lossing, Shawnice Dorsey, Alan Himelhoch, Tom Kohlman and Derek Bradshaw

**Absent/Excused:** Richard VanHaften, Destain Gingell, Cathy Lane, Chris Cannon, Robert Johnson

**Others Present:** Jacob Maurer, Kristofor Garris, Sheila Taylor and Renate Soto

**B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held March 28, 2023**

**Motion: Action:** Approve, **Moved by** Ed Benning, **Supported by** Tom Kohlman, to approve the minutes of the GLS Region V PDC regular meeting held March 28, 2023 as presented.

**Motion carried unanimously.**

(Documents on file in the GCMPC office)

**C. Approval of the Agenda of GLS Region V PDC Meeting to be held May 23, 2023**

Mr. Jacob Maurer stated that he would like to add two items to the agenda. This would be for approval of the Regional Housing Partnership and the MDOT Master Agreement. These items will be placed under the Action Items as Items E. and F.

**Motion: Action:** Motion to approve the amended agenda. **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the agenda of the GLS Region V PDC meeting to be held May 23, 2023.

**Motion carried unanimously.**

(Documents on file with minutes)

**D. Opportunity for the Public to Address the GLS Region V PDC**

No one spoke at this time.

**E. Communications**

**1. City of Laingsburg DNR Grant Application**

Mr. Maurer stated the City of Laingsburg is applying for a trust fund grant for \$200,000.00 for a project to develop a city owned park with several amenities.

**2. DNR Grant Application – Grand Traverse Greenway**

Mr. Maurer stated the DNR is applying for a trust fund grant for the Grand Traverse Greenway trail in the City of Flint.

### **3. Village of Almont 2023-2027 Parks and Recreation Plan**

Mr. Maurer stated the Village of Almont has provided their 5-year Parks and Recreation Plan.

### **4. Perry Township Master Plan 2023**

Mr. Maurer stated that Perry Township has provided their 2023 Master Plan.

## **II. ACTION ITEMS**

### **A. Financial Report**

#### **1. Checks**

Mr. Derek Bradshaw reviewed the checks for the committee. The checks totaled \$4,436.75.

**Motion: Action:** Approve the payment of the checks. **Moved by** Tom Kohlman, **Supported by** Jeffrey Kelley, to approve the checks in the amount of \$4,436.75 and authorize signing by the proper authorities.

**Motion carried unanimously.**

(Documents on file with minutes)

#### **2. Year-to-Date 2023 Financials**

Mr. Bradshaw reviewed the Year-to-Date 2023 financials for the committee, including the Revenue Budget Variance Report, the Statement of Expenditures, and the Balance Sheet.

**Motion: Action:** To approve the Year-to-Date 2023 Financials.

**Moved by** Tom Kohlman, **Supported by** Ed Benning, to approve the Year-to-Date 2023 Financials for October 1, 2022 to April 30, 2023.

**Motion carried unanimously.**

(Documents on file with minutes)

Mr. Bradshaw added that we will be requesting proposals from area auditing firms to complete the GLS Region V annual audits for fiscal years 2022 and 2023.

### **B. FY 2023 Budget Adjustments**

Mr. Bradshaw explained that the budget adjustment would be to increase supplies and to decrease Salary, per Diem.

**Motion: Action:** Motion to approve. **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the Fiscal Year 2023 Budget Adjustments.

**Motion carried unanimously.**

(Documents on file with minutes)

### **C. FY 2024 GLS Region V Work Program**

Mr. Maurer discussed the FY 2024 Work Program, which identifies work items and the amount of funding budgeted for each item in FY 2024. The proposed budget is \$103,145.00 which is the same exact budget as FY 2023. The items for FY 2024 include staff time for grant administration, traffic counting, the Highway Performance

Management System (HPMS), Asset Management (PASER survey), and management of the Rural Task Force (RTF) and Small Urban Programs.

**Motion: Action:** Motion to approve. **Moved by** Tom Kohlman, **Supported by** Alan Himelhoch, to approve the FY 2024 GLS Region V Work Program with an allocation of \$103,145.00 as well as authority for Derek Bradshaw to sign all contracts and agreements related to the Work Program and approval for staff to make minor changes to the Work Program upon request from MDOT.

**Motion carried unanimously.**

(Documents on file with minutes)

#### **D. Approval for Derek Bradshaw to Attend the MTPA Conference**

Mr. Maurer stated the MTPA annual conference will be held in Ann Arbor, July 25 to July 28. In the past, Region V has sent up to 3 representatives to attend the conference. Derek Bradshaw typically attends the conference on behalf of GLS Region V. If any committee members are interested in attending the conference, please let staff know in the next week or two.

**Motion: Action:** Motion to approve. **Moved by** Jeffrey Kelley, **Supported by** Tom Kohlman, to approve Derek Bradshaw and up to 2 other committee members to attend the 2023 MTPA Conference at a total cost of \$475 per person.

**Motion carried unanimously.**

(Documents on file with minutes)

#### **E. Regional Housing Partnership**

Ms. Sheila Taylor stated that the Michigan State Housing Development Authority (MSHDA) has put together a Statewide Housing Plan to address housing needs in the state, including a 70,000-unit shortage across the state. The state has been divided into 15 different regions, with GLS Region V being part of Region H. Region H will include Genesee, Lapeer, Shiawassee Counties as well as Tuscola, Huron, Sanilac and St. Clair Counties. MSHDA was looking for an agency to be the lead in developing an action plan in each region. Region V/GCMPC applied to be the lead along with Communities First, a housing developer, in the City of Flint. MSHDA has requested that Region V/GCMPC and Communities First work together as co-leads to head up Region H in developing the action plan to determine priorities and implementation strategies in that region. The contract with MSHDA would be for \$100,000.00 for year one, \$75,000.00 for year two, to be split with Communities First. Staff is expecting the contracts by next week, and MSHDA is expecting agencies to start working on the action plans in June and to submit the plans by the end of September 2023.

**Motion: Action:** Motion to approve. **Moved by** Jeffrey Kelley, **Supported by** Shawnice Dorsey, to approve acceptance of the grant funding and allow Derek Bradshaw to sign the MSHDA contract and MOU with Communities First.

**Motion carried.**

(Documents on file with minutes)

Discussion ensued.

#### **F. Michigan Department of Transportation (MDOT) Master Agreement**

Mr. Maurer stated the Master Agreement outlines the relationship between MDOT and GLS Region V and allows us to be reimbursed for the activities in the Unified Work Program (UWP). Staff just received the Master Plan from MDOT this afternoon at 2:30 p.m., just in

time to be added to today's agenda and to ensure meeting some of the state deadlines to get the agreement through. This is a 3-year agreement; the current agreement in place, expires at the end of FY 2023.

**Motion: Action:** Motion to approve. **Moved by** Ed Benning, **Supported by** Jeffrey Kelley, to approve the MDOT Master Agreement and to authorize Derek Bradshaw to sign the agreement.

**Motion carried unanimously.**

(Documents on file with minutes)

Discussion ensued.

### **III. DISCUSSION ITEMS**

#### **A. MAR Update**

Mr. Bradshaw updated the Committee on State of Michigan funding available for parks. The State received an extremely high number of applications for that funding. MDOT is still trying to utilize staff to process these applications as they have experienced some challenges in receiving bids, and the bids are coming in at 30-50% higher than expected.

#### **B. Part 115 Updates and Materials Management Plans**

Mr. Kris Garris went over Part 115 of the Natural Resources and Environmental Protections Act, an eight-bill package, which was signed into law by Governor Whitmer in December 2022 and went into effect on March 29, 2023. This legislation will update the state's solid waste management system with the primary intention of increasing the recycling rate statewide. The state will require counties to develop a Materials Management Plan (MMP), which will replace the current Solid Waste Management Plans (SWMP). The new plans will shift focus from establishing landfill capacity for garbage to waste diversion through recycling and composting programs. Funding will be provided to the counties to develop the new MMPs and will encourage neighboring counties to partner and develop a joint MMP. Mr. Garris provided websites and staff contact information for more information or questions about the MMPs.

#### **C. Results of the 2022 PASER Survey**

Mr. Garris gave an overview of the results of the 2022 PASER Survey for all 3 counties in the Region V area. Mr. Garris went over the federal-aid road conditions, (split between percentages of roads in poor, fair and good) including local and state trunklines, average PASER ratings and yearly trends in Genesee, Lapeer and Shiawassee Counties. Discussion ensued.

#### **D. TAMC MI 2022 Roads & Bridges Annual Report**

Mr. Garris stated the Transportation Asset Management Council (TAMC) recently released their 2022 Roads & Bridges Annual Report. You can view this report on their website. In the annual report, TAMC provides a breakdown of the road and bridge conditions across the state. Mr. Garris gave a brief overview of those conditions citing the report on the website.

#### **E. Michigan Infrastructure Office (MIO) Technical Assistance and Project Match Funding MIO**

Mr. Bradshaw stated that at the last meeting, there was discussion on the Technical Assistance and Project Match Funding that the State of Michigan, through its Michigan Infrastructure Office (MIO), has for federal project applications. For Region V, there is just

under \$1 million available for Genesee, Lapeer and Shiawassee Counties. At the next Region V meeting, staff will be recommending a plan on how to split the funding between the 3 counties. One proposal on the table, is dividing the funding based on county population, with the funds being prorated between the counties. The individual counties within Region V, would then decide how that funding would be used and in turn matched by the state. Mr. Bradshaw asked Committee members to reach out to staff, with any projects they might be interested in pursuing.

#### **IV. ANNOUNCEMENTS**

Mr. Bradshaw reminded Committee members that the July meeting may be cancelled if there are no action items to place on the agenda. If so, the next meeting will be in September.

#### **V. ADJOURNMENT**

Vice-Chairperson Brodeur adjourned the meeting at 6:58 p.m.

Respectfully submitted,  
Renate Soto, Secretary  
Genesee County Metropolitan Planning Commission