

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, May 2, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, May 2, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Vice Chairperson LaPointe called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Gloria Nealy, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, and William Brandon.

Absent: Alan Himelhoch, Cheryl Sclater, Dale K. Weighill, Jeffrey M. Peake, and Tyler Rossmassler.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer, McKenna Dutkiewicz, and Nichole Odette.

III. MINUTES

A. Minutes of the April 4, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Martin L. Cousineau, to approve the April 4, 2023 regular meeting minutes as presented.

LaPointe abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

Derek Bradshaw stated that evaluation forms for the Director's performance review will be provided to all Commissioners by June 15th. Commissioners may complete and forward them to the Personnel Committee if they wish. The Personnel Committee will draft and administer the Director's evaluation.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. FPR-04-23-02; GCCARD 2023-2024 Continuation Early Head Start Expansion Grant

McKenna Dutkiewicz provided an overview of FPR-04-23-02; GCCARD 2023-2024 Continuation Early Head Start Expansion Grant. Kelli Webb, GCCARD Head Start Director, explained this is a renewal of expansion funding that GCCARD has received for several years. GCCARD changed the scope for this grant cycle to maintain service for 104 children and avoid an enrollment reduction due to staff shortages.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Lauren Coney, to approve staff recommendations regarding FPR-04-23-02; GCCARD 2023-2024 Continuation Early Head Start Expansion Grant.

Motion passed unanimously.

(Documents on file with minutes)

B. Michigan Transportation Planning Association (MTPA) Conference Travel Request

Christine Durgan stated that this is our annual request to send staff to the Michigan Transportation Planning Association (MTPA) Conference, a gathering of all metropolitan planning organizations (MPOs) and state and federal partners. The conference is being held in Ann Arbor during July at a cost of \$475 per person. The request is to send four staff to the conference.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the travel request for four staff members to attend the Michigan Transportation Planning Association (MTPA) Conference at a cost of \$475 per person for a total of \$1,900.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the May Contract, Vouchers and Bills for a total \$3,526.01 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending March 31, 2023.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – April 2023 Status Report

Christine Durgan stated that the Transportation Division Manager position was posted following Jason Nordberg's departure on April 6th. Last week the position was filled internally by Jacob Maurer, our Community Planner. Mr. Maurer had worked for GCMPC for eight years before joining Genesee County Parks and Recreation in 2021, returning to GCMPC this past January.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded** William Brandon, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – April 2023 Status Report

Damon Fortney stated that the first two Recycle Day events will take place on May 9th and May 23rd, followed by two per month for the next three months. All events will be by appointment only. A tire recycling event will be held on May 13th at Environmental Rubber Recycling on Dort Hwy, where residents may bring up to 10 passenger tires. The event is being held in partnership with the City of Flint and funded through a scrap tire cleanup grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The Solid Waste Management Plan (SWMP) Amendment is currently under a 90-day public comment period through May 30th. A public hearing and three open houses were held for the public to learn about the SWMP Amendment and provide comments. The open house held in Montrose Township was well attended by citizens concerned over a proposed landfill in the Township.

Martin L. Cousineau stated that he cannot support the SWMP Amendment because the citizens in his district are very against the proposed landfill. Derek Bradshaw provided an overview of the SWMP Amendment process, facilities that requested to be added, and how the approval process works prior to submittal to EGLE.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the Environmental Program report as presented.

Cousineau voted Nay.

Motion passed.

(Original on file with minutes)

3. Community Development Program – April 2023 Status Report

Damon Fortney stated that the 2023 Action Plan has been approved by the Board of Commissioners and provided to HUD for review and approval. Once approved, the County will sign grant agreements with HUD and then sign subrecipient agreements with the local units of government. Every three years, HUD's Urban County Qualification process takes place. Staff has notified the local units of government of their ability to either opt into or opt out of Genesee County's Community Development Program and has requested their responses by June 9th. Three local units are currently opted-out and seek funding through the State instead. Staff is holding a training on the CDBG program for the local units to be held on May 16th and May 18th. The training will review procurement and reimbursement procedures, project eligibility, and more. HUD approved the HOME ARP Allocation Plan in April, so staff is working on planning the next steps.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

4. Report of the Director – April 2023 Status Report

Derek Bradshaw stated that Genesee County has signed a contract with Ashley Capital to provide funding towards the redevelopment at Buick City. The County's funding will be used to remove existing underground water infrastructure. The two bids received for the County's tower building project came in higher than expected, so County staff is meeting with the architect to review the bids for possible cost savings. The Michigan State Housing Development Authority (MSHDA) has requested that GLS Region V and GCMPC partner with Communities First, Inc. to serve as co-leads on the development of a housing action plan for the region. The two agencies will share the grant funding provided by MSHDA. The Community Planner position formerly held by Jacob Maurer will be changed to a Lead Planner position. Staff hopes to hire a Planner with four to six years' experience to join the Transportation Division.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the Report of the Director as presented.
Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Vice Chairperson Mike LaPointe adjourned the meeting at 8:48 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission