



GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

GCMPC MEETING

Tuesday, May 2, 2023
8:00 A.M.

Commissioners

Genesee County Administration Building
 1101 Beach Street
 3rd Floor - Harris Auditorium
 Flint, MI 48502

Alan Himelhoch
 Chairperson

Mike LaPointe
 Vice-Chairperson

Gloria J. Nealy
 Secretary

Cheryl Sclater

Dale K. Weighill

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmassler

William Brandon

AGENDA

I. Call to Order

II. Roll Call

III. Minutes

***A. Minutes of the April 4, 2023 Regular Meeting (attached)

IV. Opportunity for Individuals to Address the Commission

V. Communications

VI. Committee Reports

VII. New Business

***A. FPR-04-23-02; GCCARD 2023-2024 Continuation Early Head Start Expansion Grant (attached)

***B. Michigan Transportation Planning Association (MTPA) Conference Travel Request (attached)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

***C. Financial Update (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – April 2023 Status Report (attached)

***2. Environmental Program – April 2023 Status Report (attached)

***3. Community Development Program – April 2023 Status Report (attached)

***4. Report of the Director – April 2023 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*****Indicates Action Item**

NEXT MEETING: Tuesday, June 6, 2023

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 4, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 4, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Dale K. Weighill, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Tyler Rossmassler, and William Brandon.

Absent: Cheryl Sclater, Mike LaPointe, and Reggie Smith.

Others Present: Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Cody Roblyer, and Nichole Odette.

III. MINUTES

A. Minutes of the March 7, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dale K. Weighill, to approve the March 7, 2023 regular meeting minutes as presented.

Jeffrey M. Peake abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

Jason Nordberg announced that he has accepted a position with the Federal Highway Administration and will be moving to Madison, Wisconsin. Mr. Nordberg stated that it has been a pleasure working with the Planning Commission for nearly 22 years. Chairperson Himelhoch stated that we appreciate all your hard work and look forward to hearing great things from you.

V. COMMUNICATIONS

There were no Communications.

Derek Bradshaw stated that he will go over the Director evaluation procedure with the Personnel Committee Chairperson. Evaluation responses from Personnel Committee members are due by July 1st.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. Genesee County Solid Waste Management Plan Amendment

Cody Roblyer explained that Solid Waste Management Plans (SWMP) are required by each county in Michigan to ensure disposal capacity for the next ten years. In order to operate in the County, all landfills, transfer stations, composting facilities, and recycling centers must be included in the SWMP. Amendments made included updating the socioeconomic and materials management data and diversion rates, solid waste deficiencies, the goals and objectives, and the strategies for plan implementation. Also included in the amendment was a request by Genesee County Water and Waste to establish a special waste landfill for bio-solids, the addition of four transfer facilities, and one composting facility. The main goal to achieve through the amendment is to expand the program by increasing recycling rates and diversion. The County's recycling rate is currently 9% and the State recycling rate is 18%. The draft SWMP has been released for a 90-day public comment period through May 30th, during which a public hearing and three open houses will be held. Following the public comment period, final revisions to the Plan based on comments received will be made and presented to the Solid Waste Management Planning Committee for approval. Approval will be requested from the Board of Commissioners and the local units of government before submission to EGLE for a 6-month review process.

The State updated the laws regarding solid waste management, or Part 115, at the end of last year. The new requirements will take about a year to implement, and counties will need to transition their Solid Waste Management Plans into Materials Management Plans. The Department of Environment, Great Lakes, and Energy (EGLE) has told staff to continue on with the current update process. Existing SWMPs focus on materials capacity whereas the new Materials Management Plans will revolve around diversion and improving recycling rates. Discussion ensued.

Motion: Action: Accept, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to accept the Genesee County Solid Waste Management Plan Amendment report as presented.

Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch excused himself for a work commitment and Secretary Nealy began chairing the meeting at 8:34 a.m.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dale K. Weighill, to approve the April Contract, Vouchers and Bills for a total \$6,382.39 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending February 28, 2023.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. FY 2023 Budget Transfer Requests

Derek Bradshaw explained that the bulk of the transfer requests, totaling \$629,839, are reclassifying indirect transfers into other indirect accounts with no change in dollar amounts. GCMPC is now part of the County's audit and the auditors have a different opinion as to how we should classify indirect costs. GCMPC anticipates receiving \$3 million in HOME ARP funds, so the associated admin funding is being moved into our payroll. One staff member is currently funded through ARPA and some of his payroll line items are being moved to match his expenses. The Solid Waste revenues and Ordinance fees, at nearly \$1 million, are projected to generate \$16,000 in interest that needs to be added to the budget.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the FY 2023 Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2023 Status Report

Jason Nordberg stated that staff met with the Federal Highway Administration (FHWA) to discuss how housing was incorporated into GCMPC's Long Range Transportation Plan. The FHWA representatives seemed impressed with the information and would like to replicate our efforts nationwide as a potential best practice. Staff continued to meet with stakeholders along the US-23 corridor regarding the scope of the US-23 study. A steering committee will begin meeting in the next couple of months to refine the project scope and hire a consultant. Staff has also begun working with FHWA on the details of the Safe Streets for All grant awarded to our agency.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded** Martin L. Cousineau, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – March 2023 Status Report

Sheila Taylor stated that staff is in the process of getting a Memorandum of Understanding (MOU) between all parties signed for the May scrap tire event. Once the MOU is signed,

staff can begin advertising the date of the event. The tire collection will take place at Environmental Rubber Recycling on Dort Hwy, where the tires are processed on-site. The MOU allows for holding up to two events, as two events were held last year to expend the \$9,000 EGLE grant.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – March 2023 Status Report

Sheila Taylor stated that the 2023 Action Plan will go to the Community and Economic Development Committee and the Board of Commissioners for approval this month, followed by submission to HUD. HUD has 45 days to review and approve the Action Plan. The 2023 Program Year begins May 1st, but the County typically receives its annual allocation from HUD in late summer. Staff is in the process of developing a training opportunity for local officials on the CDBG program to be held in May. The training will focus on regulations and procurement requirements when spending federal funding.

Motion: Action: Approve, **Moved by** Dale K. Weighill, **Seconded by** Jeffrey M. Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – March 2023 Status Report

Derek Bradshaw stated that Genesee County Water and Waste has received final reimbursement for its two ARPA projects, the North Long Lake Sewer project, and the Treatment Plant Digester project. The projects are not complete in their entirety; however, they have expended the ARPA funding allocated to them by the County. Atlas Township has completed its ARPA-funded Iron Belle Trail extension project. Bids for the County's tower building project are due by the end of next week. The phase one environmental review of the McDonald Dairy property is complete, and the phase two environmental review process has begun. The site is the proposed location of the new recycling facility. While waiting for the phase two results, staff will focus on hiring a consultant to draft demolition bid specs for the property with the goal of bidding the project out in the next four months.

Derek Bradshaw thanked Jason Nordberg for his hard work, being one of the first to initiate the rating of Genesee County roads 20 years ago, and for his integral part in seeing the Long-Range Transportation Plan evolve into the County's first comprehensive plan.

Motion: Action: Approve, **Moved by** Tyler Rossmassler, **Seconded by** Dale K. Weighill, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Secretary Nealy adjourned the meeting at 8:44 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission

Draft



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: McKenna Dutkiewicz, Planner
DATE: May 2, 2023
SUBJECT: **FPR-04-23-02; GCCARD 2023-2024 Continuation Early Head Start Expansion Grant**

I. TYPE AND PURPOSE

The Genesee County Community Action Resource Department (GCCARD) is applying for federal assistance to expand funding for the Early Head Start program. This is a continuation of the annual grant that GCCARD has been awarded on March 7th, 2023. GCCARD is requesting an expansion of federal funding in the amount of \$2,230,277 from the Health and Human Services/Administration for Children and Families (HHS/ACF), with a local match of \$111,514, for a total project cost of \$2,341,791.

II. POPULATION TO BE SERVED

The Early Head Start program is proposing to serve an additional 104 children from birth through the age of three. This program aims to provide services to income eligible families in Genesee County, giving priority to families who are impacted by the lead crisis.

III. RELATIONSHIP TO EXISTING PLANS AND POLICIES

GCCARD has provided services through the Early Head Start program for over 50 years. The Early Head Start program utilizes strong community resources and support systems to assist parents to reach self-sufficiency and to prepare children for success in school. The Early Head Start program provides local services such as: social services, family engagement activities, nutrition, and mental health counselling.

GISD operates their Early Head Start program in the Beecher, Carman-Ainsworth, and Flint School districts, which are not served by the GCCARD program. GCCARD and GISD work together to discuss grant opportunities and ensure that services are not duplicated in Genesee County. GCMPC has previously endorsed the Genesee Intermediate School District (GISD) Early Head Start programs.

IV. PROGRAM DESCRIPTION

Services provided through the Early Head Start program include a center-based model and a home-based model for early education and assistance. The center-

Derek Bradshaw, Director Christine Durgan, Assistant Director

based model operates 7.5 hours per day, Monday through Thursday to help meet the needs of working families. The classroom size is limited to eight infants or toddlers, with a childcare teacher for every four children. The curricula used in the center-based model is Creative Curriculum.

In the home-based model, the family is visited by Early Head Start program staff once per week to emphasize the importance of early development of literacy and numeracy skills. Additionally, the staff member(s) model developmentally appropriate interactions between young children and adults. Twice per month parents and child are involved in play groups, socialization experiences, and parent education opportunities. The curricula used in the home-based model is Partners for a Healthy Baby for Pregnant Mothers and Parents as Teachers curriculum.

V. RELATIONSHIP OF PROJECT TO PRIOR OR CURRENT GCMPC ACTIONS

GCMPC has previously endorsed the annual grant application for GCCARD Head Start and Early Head Start programs in March of 2023. The Head Start program proposed to serve 318 children from ages three to five. Additionally, the Early Head Start program proposed to serve 322 income eligible families in Genesee County. GCCARD requested federal funding for the Early Head Start and Head Start programs in the amount of \$10,705,389 from the Health and Human Services/ Administration for Children and Families (HHS/ACF), providing a local match of \$2,676,347, for a total project cost of \$13,381,736.

GCMPC has endorsed the GCCARD application for federal assistance regarding the Head Start program every year since 1973, as well as the Early Head Start Program since 1977.

GCCARD has provided services through the Early Head Start program for over 50 years. The Early Head Start program utilizes strong community resources and support systems to assist parents to reach self-sufficiency and to prepare children for success in school. The Early Head Start program provides local services related to social services, family engagement activities, nutrition, and mental health counselling.

VI. ASSESSMENT ON PREVIOUSLY AWARDED GRANTS

An assessment of the funds previously applied for in March 2023 and this extension will be reflected in the 2023-2024 GCCARD Head Start and Early Head Start annual report.

VII. STAFF ANALYSIS

The Early Head Start program assists parents in providing a holistic approach to family development through an individualized family partnership that involves goal setting, implementation, and evaluation. The GCCARD Early Head Start Program assists parents in fulfilling their parental roles through strong community resources that aid families. These supported services, along with literacy skills and job training leading to employment, allow parents to sustain self-sufficiency and children to begin school with a strong educational background.

The Early Head Start Program is designed to provide critical services to targeted populations without duplicating pre-school programs currently provided by other federally funded agencies in the County. GCCARD works with a coordinating council in this effort, ensuring an orderly enrollment process to ensure that specific funding requirements are met.

VIII. STAFF RECOMMENDATION

Staff recommends that the Genesee County Metropolitan Planning Commission, under authority of the State of Michigan Federal Project Review System, enacted under Executive Order No. 12372, consider at its meeting of May 2, 2023, and endorse the project described as FPR-04-23-02; GCCARD 2023-2024 Continuation Early Head Start Expansion Grant for the following reasons:

1. The proposed grant extension provides critical educational, health, and social services to a wider extent of targeted youth and their families.
2. The proposed grant extension will continue to aid families in Genesee County and not cause services already provided in Genesee County to be duplicated.

Link to FPR application:

<http://gcmpc.org/wp-content/uploads/2023/04/FPR-04-23-02-GCCARD-2023-2024-Continuation-EHS-Expansion-Grant-application.pdf>



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Community Planner
Genesee County Metropolitan Planning Commission

DATE: May 2, 2023

SUBJECT: **Michigan Transportation Planning Association (MTPA) Conference Travel Request**

The Michigan Transportation Planning Association (MTPA) is holding their 2023 Annual Planning Conference in Ann Arbor, Michigan from Tuesday, July 25th through Friday, July 28th. This is the main transportation planning conference for metropolitan planning organizations (MPOs) in Michigan and is well attended by Michigan MPOs and our state and federal planning partners.

The conference registration fee is \$475 per person. I would like to request that 4 staff attend the conference at a cost of \$1,900, which includes registration and parking.



HOME SCHEDULE LOCATION
ANNOUNCEMENTS SPONSORS
CONTACT HOST AGENDA REGISTER

Draft 2023 Michigan Transportation Planning Association Conference										
Tuesday, July 25			Wednesday, July 26				Thursday, July 27		Friday, July 28	
			8:00-9:00	Breakfast		8:00-9:00	Breakfast		8:00-8:30	Breakfast/MTPA Meeting
			9:00-9:15	Acting MDOT Director, Brad Welfrich		9:00-9:15	Deputy Division Administrator FHWA Michigan, Rachael Tupica		8:30-9:00	MPO Round Table
Morning	9:00	FHWA Technical Session on Greenhouse Gas	9:15-10:00	Bridge Non-motorized Retrofit: Huron over I-94		9:15-10:00	Connecting Land Use and Transportation Planning in Ann Arbor		9:00-11:45	U of M Smart Intersections Project/Mcity Tour (Transportation Provided)
			10:00-10:15	Break		10:00-10:15	Break			
			10:15-11:00	U of M Economic Outlook (2050)	Quick Capture Non-motorized Data Collection	10:15-11:15	Todd Litman Equity Workshop			
			11:00-11:15	Break		11:15-11:30	Break/Todd Litman Book Signing			
			11:15-12:00	Public and Private Sector Infrastructure Coordination	One-way to Two-way Conversions: Is Two-way the Right Way	11:30-12:15	Social Media Strategies	Housing and Long Range Transportation Plans		
	12:00-1:30	Lunch	12:00-1:15	Todd Litman, Keynote		12:15-1:15	Lunch			
Afternoon	1:30-4:00	FHWA Technical Session on Equity and Justice 40	1:30 - 2:15	Michigan Infrastructure Council (MIC) Update	Stormwater Management Strategies in Narrow Rights-of-Way	1:15-2:00	Border to Border Trail Planning and Implementation	MDOT Modeling Applications		
			2:15-2:30	Break		2:00-2:45	Bipartisan Infrastructure Law (BIL) Discretionary Grants			
			2:30 - 3:30	MDOT PELs		2:45-3:30	Break			
			3:30-3:45	Break		3:00-4:00	Transportation by May Mobility			
			3:45 - 5:00	Ann Arbor History Walking Tour	Sustainable Small Harbors (3:45-4:30)	4:00-4:45	May Mobility Business and Operations Presentation			
Social Activity										
Social Activity	4:30	5k Run				5:00	Cocktail Hour (Venue)			
	6:00	Cocktail Hour at Graduate	5:00 -6:30	Beer and Mead Tasting Tour		6:00	Awards Dinner (Venue)			
						7:00	Travel to Stadium			
						7:30-9:00	Open Field at Michigan Stadium			

ABOUT THE MTPA

2023 Conference Registration

July 25 to 28, 2023 in Ann Arbor, Michigan

[Home](#) / 2023 Conference Registration

Use this form to register for the 2023 MTPA Conference in Ann Arbor, MI. **Please fill out this entire form, including payment, for each individual attending.** You can fill it out multiple times if you have several participants from one organization.

Participant Information

First Name:

Last Name:

Agency

Address:

City:

State:

Zip:

Phone:

Dietary Restrictions (please specify):

Conference Information

Please choose the day(s) you will attend.

I will attend:

- Full Conference (No Tuesday Technical Session) - July 26-28, \$450
- Full Conference (Including Tuesday Technical Session) - July 25-28, \$475
- Tuesday Technical Session Only - July 25, \$150
- Wednesday Only - July 26, \$225
- Thursday Only (Awards Dinner Not Included) - July 27, \$225
- Thursday Awards Dinner - July 27, \$75
- Friday Only - July 28 (Half Day), \$150

The following activities are included at no additional charge. Please select the activities you will attend.

- Tuesday - Evening Welcome Reception
- Wednesday - Guided Beer/Mead Tasting
- Friday - Mcity/University of Michigan Transportation Research Institute (UMTRI)

When you submit your registration, you will be asked to verify your answers, then choose a payment option.

Are you an MDOT Employee?

- Yes



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MICHIGAN TRANSPORTATION PLANNING ASSOCIAT

ABOUT

MEETINGS

RESOURCES

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**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
May 2, 2023**

Advance Local Holdings Corp (DBA Flint Journal)	Advertising	461.70	ACH # 42697
AT&T	Director's County Phone	48.79	10338572
CDW Government, LLC.	Two Adobe Pro Licenses for Staff	124.00	10339162
CPSA Courier News	Advertising	190.00	10338591
Creative Printing & Graphics	Rideshare Postcards	79.00	ACH # 42833
JP Morgan Chase Bank	Gas Cards for Air Quality Survey Winners / Delta Flight for NACO Conference / Center for Technology & Training Writing Class / Solid Waste Open House Supplies / Sound Panels	1,519.76	10339820
Michigan Recycling Coalition	Annual Conference Registration for Two Staff	650.00	10339002
Michigan Quality Laminating	Poster Laminating	36.00	10340060
PrintComm, Inc.	Annual Report Printing	301.00	10339227
Staples, Inc.	Office Supplies	115.76	ACH # 42719
		<u>115.76</u>	
		<u>\$3,526.01</u>	

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2022 to March 31, 2023**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	580,103	\$959,822
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$0
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$172,595	\$0
Prepaid Expenses	\$0	\$0
TOTAL ASSETS	<u><u>752,897</u></u>	<u><u>\$959,822</u></u>
 <u>LIABILITIES</u>		
Vouchers Payable	\$386	\$669
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$0
TOTAL LIABILITIES	<u><u>\$386</u></u>	<u><u>\$669</u></u>
 <u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$65,438	\$0
Restricted for construction of solid waste recycling facility	\$0	\$750,000
Fund Balance, October 1, 2022	\$285,150	98,684
Excess Revenue Over Expenditures	201,924	110,468
Unrestricted fund balance	\$487,073	\$0
Total Reserves and Fund Balance, March 31, 2023	<u><u>\$752,512</u></u>	<u><u>\$959,152</u></u>
 TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	 <u><u>\$752,897</u></u>	 <u><u>\$959,821</u></u>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2022 to March 31, 2023**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$135,608	\$0
Due from the Federal Gov't Rideshare	\$23,442	\$0
Due from GLS Region V	\$13,545	\$0
Total Due from Other Governmental Units	<u><u>\$172,595</u></u>	<u><u>\$0</u></u>

EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2022 to March 31, 2023

REVENUE (Exhibit IV)		\$1,474,593
EXPENDITURES (Exhibit V):		
Personnel Services	\$535,692	
Fringe Benefits	\$322,572	
Consulting Services	\$0	
Contracted Services	\$6,021	
Other Services	\$67,400	
Travel	\$453	
Supplies and Office Costs	\$8,706	
Rent and other County department cos	\$221,358	
Transfers Out	\$0	
TOTAL EXPENDITURES		\$1,162,201
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$312,392</u>

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2022 to March 31, 2023

<u>Account Number</u>	<u>Revenue</u>	<u>Total</u> <u>Budget</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,500	3,250	6,320	3,070
539.000	State Revenue	8,000	4,000	-	(4,000)
504.000	Community Development	876,315	438,157	309,571	(128,586)
523.000	Federal Revenue-FHWA	1,209,786	604,893	253,764	(351,129)
525.000	Rideshare	100,000	50,000	43,678	(6,322)
699.000	Transfer In	184,328	92,164	63,230	(28,935)
674.003	County Appropriation	379,668	189,834	189,834	0
674.029	Local Contribution	73,922	36,961	100	(36,861)
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	1,129,000	564,500	206,361	(358,139)
622.001	Inspection Fees	10,000	5,000	3,150	(1,850)
645.012	Indirect Revenue	479,702	239,851	326,033	86,182
645.019	Indirect Revenue-planning	629,839	314,920		
669.007	Interest Earned Revenue	16,300	8,150	21,314	13,164
679.001	Region V	85,155	42,578	51,239	8,661
	Total Revenue Budget	<u>5,188,515</u>	<u>2,594,258</u>	<u>1,474,593</u>	<u>(804,745)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2022 to March 31, 2023

EXHIBIT V

Account Number	Account Name	Budget FY 2021	Expenditures 2021	Budget FY 2022	Expenditures 2022	Budget FY 2023	Expenditures 2023	Variance 2023	Expenditures As % of Total Budget
	Salary & Longevity	1,312,730	236,749	1,215,707	401,916	1,181,280	535,692	645,588	45
	Total Fringe Benefit	647,495	145,566	746,309	269,221	752,556	322,572	429,984	43
724.000	Other Fringes	0	0	161,040	0	331,106	6,635	324,471	2
754.000	Supplies, Office	12,025	2,014	15,725	2,651	26,225	4,240	21,985	16
851.000	Postage	2,000	298	6,250	200	5,900	456	5,444	8
980.000	Equipment	4,000	0	7,500	0	15,000	4,010	10,990	27
931.000	Repairs	500	0	500	0	500	0	500	0
804.000	Consultants	694,894	0	675,126	0	953,574	0	953,574	0
835.001	Health Serv. Employees	500	62	500	68	1,000	535	465	54
801.044	Auditing	11,400	0	11,400	6,300	11,400	0	11,400	0
801.004	Service Contracts Gen.	17,750	4,938	37,130	1,725	13,178	3,420	9,758	26
850.000	Telephone	4,900	1,291	5,000	972	5,700	2,066	3,634	36
900.014	Advertising	8,900	0	27,200	1,313	41,300	13,848	27,452	34
872.006	Waste Collections	250,000	1,500	673,394	365	432,437	2,814	429,623	1
910.005	Training	3,900	0	8,940	0	9,840	975	8,865	10
915.000	Memberships	1,900	385	3,700	0	3,900	574	3,326	15
907.005	Validated Parking	850	0	1,500	229	1,500	169	1,331	11
930.000	Building maintenance & construction	0	0	0	0	273,095	0	273,095	0
872.022	Indirect cost -nonproductive	0	0	0	0	0	0	0	0
872.027	Indirect cost expense	0	0	0	0	586,766	49,189	537,578	8
913.001	Travel	3,000	0	3,700	550	6,300	453	5,848	7
872.013	Specialty Waste expense	10,000	0	0	0	8,000	0	8,000	0
	Subtotal: Controllable Cost	2,986,744	392,804	3,600,621	685,510	4,660,557	947,648	3,712,910	20
955.074	Transfers Out Other Fringe	18,873	1,221	16,865	9,462	-	0	-	0
955.075	Transfers Out, Indirect	1,500	0	835,868	33,893	184,329	0	184,329	0
957.004	Convenience Copier	10,000	2,049	2,500	102	2,500	59	2,441	2
957.005	Motor Pool Charges	48,777	48,777	15,000	2,735	15,000	8,741	6,259	58
958.009	Insurance, General	161,973	40,493	66,071	66,071	98,648	98,648	-	100
958.014	CSA	1,045,233	105,326	229,718	76,573	227,482	113,741	113,741	50
	Subtotal: Uncontrollable Costs	1,286,356	197,867	1,166,022	188,836	527,959	221,189	306,770	42
	GRAND TOTALS	\$4,273,100	\$590,670	\$4,766,643	\$874,346	\$5,188,515	\$1,168,836	4,019,679	23



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Community Planner
Genesee County Metropolitan Planning Commission

DATE: May 2, 2023

SUBJECT: **3-C Transportation Planning – April 2023 Status Report**

Adjusted Census Urban Area Boundaries (ACUB) Establishment and Revision

Staff was informed that MDOT will soon schedule workshops for each of the U.S. Census Urban Areas to review the 2020 Census Urban Boundary. Following each decennial U.S. Census, federal law allows the Michigan Department of Transportation (MDOT), in cooperation with the responsible local officials, to adjust the U.S. Census Urban Area (UA) boundaries. This process results in the creation of the Adjusted Census Urban Boundaries (ACUBs). The ACUBs are important for determining eligibility for federal-aid, highway and street national functional classification density, statistical reporting, and the distribution of Act 51 county funds. Staff will review the new data once received and set up meetings with local road agencies prior to this workshop.

US-23 Corridor Traffic Study

The first steering committee meeting for the US-23 Corridor Traffic Study was held on April 25th for an official project kick-off and to discuss the overall scope and proposed study deliverables. The project cost estimate and authorization to advertise the request for proposals (RFP) is expected by early June. Updates will be provided at key milestones throughout the process.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: May 2, 2023

SUBJECT: **Environmental Program Update – April 2023 Status Report**

Solid Waste Program

The first two Recycle Day events of the year will occur on Tuesday, May 9th and Tuesday, May 23rd. All events this year will be by appointment only and there will be 200 timeslots available for each event. Registration for the May Recycle Day events opened on April 25th. Timeslots and the event location are released once an appointment is secured through Eventbrite. Proof of registration is required to drop-off items at the event.

A tire recycling event will be held on May 13th from 9AM – 1PM in partnership with the City of Flint and Environmental Rubber Recycling (ERR). This event will be held at ERR's location at 6515 North Dort Highway, Flint, MI 48505. Residents may drop-off up to 10 passenger tires per vehicle for free. Only tires that are off the rim will be accepted. No commercial or agricultural tires will be collected at the event. The tire recycling event is funded through a \$9,000 scrap tire cleanup grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE).

Staff is in the process of collecting FY 2023 2nd quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. These reports were due by April 15, 2023. To date, staff has received \$115,605.86 in ordinance fees. However, this does not include Brent Run Landfill. Staff will continue to reach out to Brent Run Landfill along with Community Disposal Service, Dump Now, Green for Life Environmental, and Republic Services to complete their 2nd quarter report. On average, about \$235,000 in solid waste fees are collected each quarter.

A 90-day public comment period is currently being held for the Solid Waste Management Plan (SWMP) Amendment. The public comment period started on March 1st and will end May 30th. The public input opportunities listed below took place in April. Three people attended the public hearing, fourteen people attended the first open house and two attended the second open house. As anticipated, the third open house held in Montrose Township was well attended due to citizens' concerns over a special waste landfill that is being proposed by the Genesee County Department of Water and Waste. 81 people

Derek Bradshaw, Director Christine Durgan, Assistant Director

attended the Montrose Township open house to voice their concerns and opposition to the landfill. All input received during the public comment period will be shared with the Solid Waste Management Planning Committee in June to determine if any changes should be made to the draft SWMP.

- Public Hearing: April 5, 2023, at 1PM, 1101 Beach St, Room 222, Flint, MI 48502
- 1st Open House: April 18, 2023, from 11AM – 1PM, Flint Farmers' Market, 300 E 1st St, Flint, MI 48502
- 2nd Open House: April 19, 2023, from 9AM – 11AM, Loose Senior Center, 707 N Bridge St, Linden, MI 48451
- 3rd Open House: April 20, 2023, from 4PM – 6PM, Montrose Township Hall, 11444 Seymour Rd, Montrose, MI 48457



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: May 2, 2023

SUBJECT: **Community Development Program – April 2023 Status Report**

Community Development Block Grant Program (CDBG)

Staff is anticipating approval of the 2023 Action Plan by the Board of Commissioners on April 26th. Once the plan is approved and all forms and certifications are signed, staff will submit the plan to HUD. HUD has up to 45 days to review and approve the Action Plan. Next steps after this are signing of grant agreements with HUD, and finally signing subrecipient agreements with local units of government.

In April, staff received notification from HUD regarding the Urban County Qualification process for Fiscal Years 2024-2026. Every three years, GCMPC notifies local units of government of their ability to either opt into or opt out of Genesee County's Community Development Program. Staff requested that LUGS provide a response by June 9th indicating whether they will participate in our program for the three year period. Currently, 28 communities participate in our program, and 4 communities have opted out.

Staff will be providing a training opportunity on the CDBG program for local units of government, expected to be held in May. This training will cover CDBG regulations, project eligibility, reimbursement procedures, bidding/procurement requirements and more. It is intended to be informative for newer staff working in the CDBG program, but also a good refresher for current local unit staff. Invitations have been sent to all participating local units of government.

HOME Investment Partnerships Program (HOME)

In April, HUD approved the Genesee County HOME-ARP Allocation plan. Staff is working towards planning the next steps. Staff is in the process of adding more participating lenders to the Down Payment Assistance Program (DPA). The goal is to increase awareness of the available down payment assistance funding and find ways to continue to make the Program attractive to first-time homebuyers.

Home Improvement Program

During April, the Home Improvement Program completed one whole-home rehabilitation project and utilized \$22,595 in HOME funds. A septic drainage project was completed through the Urgent Repair Program, expending \$10,500 in CDBG funding. Five homeowner referrals were submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Staff has finalized bid specs on a Neighborhood Stabilization Program (NSP) home located on Dixel Drive in Burton and is working with the Purchasing Department to draft the bid language. The Request for Proposals (RFP) for this rehabilitation project should be released in early May.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: Derek Bradshaw, Director
DATE: May 2, 2023
SUBJECT: Report of the Director – April 2023 Status Report

American Rescue Plan Act Local Unit Projects

The County's contract with Ashley Capital has been signed, securing \$3,250,000 in funding towards rehabilitation and new construction at Buick City. The County's funding will be used to remove existing underground water infrastructure. This will be a crucial step in the beginning of this massive project.

The Genesee County Land Bank also had their ceremonial "first demo" of a house using their combined ARPA dollars from various groups. Genesee County has allocated \$8,000,000 of funding to the Land Bank to assist in demolitions, which will clear blight within eligible areas throughout the County.

Many of the local units' water projects are in the pre-bid and pre-construction phases, including those projects in Flushing, Grand Blanc, Otisville, Burton, Genesee Township, and others. All of these projects will expand and bolster the water supply for residents of these areas.

GLS Region V

The next GLS Region V meeting will be held on May 23, 2023.