



**GENESEE COUNTY
ALLOCATION COMMITTEE MEETING**

**Genesee County Administration Building
1101 Beach Street, Room 301**

**Thursday, April 28, 2022
11:00 A.M.**

AGENDA

- I. Call to Order
- II. Roll Call
- ***III. Minutes of the January 27, 2022 Meeting (attached)
- ***IV. Community Development Program Transfer of Funds (attached)
- ***V. Affordable Housing Project – Communities First Inc.
- VI. CARES Act Update
- VII. HUD Update
- VIII. Other Business
- IX. Adjournment

****Indicates Action Item*

NEXT MEETING – May 26, 2022 at 11:00 A.M.

Derek Bradshaw, Director Christine Durgan, Assistant Director
COMMUNITY DEVELOPMENT PROGRAM

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**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
January 27, 2022 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, January 27, 2022, in conference room 301 of the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502.

I. CALL TO ORDER

Christine Durgan called the meeting to order at 11:00 a.m.

II. ROLL CALL

Present:

Christine Durgan, Colleen Brown, Gary Peppin, Jeff Lutze, Meredith Davis, Sheila Taylor, and Terry Peck.

Absent: Brad Dick, Debra Newman, Ellen Ellenburg, Mark Emmendorfer, and Shelley Thompson.

Others Present: Damon Fortney.

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES OF THE NOVEMBER 18, 2021 MEETING

Motion: Action: Approve, **Moved by** Colleen Brown, **Seconded by** Meredith Davis, to approve the minutes of the November 18, 2021 meeting as presented.

Motion passed unanimously.

IV. COMMUNITY DEVELOPMENT PROGRAM TRANSFER OF FUNDS

Damon Fortney explained that the following transfers are for projects that are now complete and will be closed out with HUD and within the County's system. Funds will be transferred back to the County's administration funds.

- \$1,596.61 from 2020 Catholic Charities CDBG-CV Rental Assistance Administration
- \$7,383.00 from 2020 GCCARD ESG-CV Homelessness Prevention Administration

Mr. Fortney stated that staff is requesting approval of the Community Development Program fund transfers by the Allocation Committee.

Motion: Action: Approve, **Moved by** Colleen Brown, **Seconded by** Meredith Davis, to approve the Community Development Program Transfer of Funds.

Motion passed unanimously.

V. ESG RAPID REHOUSING TRANSFER OF FUNDS

Damon Fortney explained that for Program Year 2020, Catholic Charities was awarded \$21,641.45 of ESG funds for Rapid Rehousing. This contract was effective through October 31, 2021. Catholic Charities was unable to spend the entire award and the 2020 contract expired with \$12,254.96 in funds remaining for Rapid Rehousing. Staff is requesting that the remaining funds are transferred to the Genesee County Youth Corporation's 2021 ESG Rapid Rehousing program as shown below:

- Transfer \$12,254.96 from 2020 Catholic Charities - ESG Rapid Rehousing to 2021 Genesee County Youth Corporation - ESG Rapid Rehousing.

Mr. Fortney stated that staff is requesting approval by the Allocation Committee to transfer unspent 2020 ESG funds from Catholic Charities' Rapid Rehousing program to the Genesee County Youth Corporation, and that this recommendation will go to the Community and Economic Development Committee for action on February 9, 2022.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Meredith Davis, to approve the ESG Rapid Rehousing Transfer of Funds.

Motion passed unanimously.

VI. APPROVAL OF CDBG-CV PUBLIC FACILITY IMPROVEMENT PROJECTS

Damon Fortney explained that in December, a call for projects was held for Community Development Block Grant – CARES Act (CDBG-CV) funding for projects that improve facilities which benefit low/moderate-income individuals in Genesee County. Applications were due on December 17th. A total of 11 applications for funding were received from local units of government and non-profit agencies, 7 of which were eligible for CDBG-CV funding. Projects will not receive final approval until environmental reviews have been completed and approved by HUD.

Mr. Fortney reviewed the list of projects as shown below and stated that staff is requesting approval from the Allocation Committee to fund these projects.

Agency	Project Description	Proposed Amount
City of Burton	Outdoor concrete patio and seating area installation at the Burton Senior Center	\$24,000
City of Flushing	ADA Pedestrian Crossing Signals – Main Street at Maple & Cherry Streets	\$25,523
City of Grand Blanc	Concrete pavilion and seating area installation at the Grand Blanc Senior Center	\$22,760
City of Linden	Restroom renovation at the Linden Library	\$15,000

City of Swartz Creek	Purchase of equipment to facilitate outdoor events	\$14,934
Floyd J. McCree Theatre	Installation of AC units in auditorium and portable AC units for classrooms	\$82,340
St. Luke N.E.W. Life Center	Automatic doors, touchless fixtures in restrooms and kitchen, parking lot repairs	\$62,940
	Total Funding:	\$247,497

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Colleen Brown, to approve the CDBG-CV Public Facility Improvement Projects.

Motion passed unanimously.

VII. DRAFT 2022 ACTION PLAN

Damon Fortney explained that staff has completed the draft 2022 Genesee County Action Plan. Contained within the Plan is a description of the needs within Genesee County and goals to address those needs utilizing Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds. The needs and goals were based on the 2020-2024 Consolidated Plan. The Action Plan provides a detailed view of the proposed projects for Program Year 2022. Mr. Fortney provided an overview of the proposed projects.

Mr. Fortney stated that the draft plan is being provided for the committee to review at this time. The draft plan will undergo a public comment period between January 31st and March 3rd, with a public hearing scheduled for February 10th. The draft plan will be brought back to this committee for approval.

VIII. HUD UPDATE

Sheila Taylor stated that staff is currently awaiting actual allocation amounts for 2022 from HUD. Once these are received, the estimated amounts in the 2022 Action Plan will be updated. Staff is also awaiting the updated 2022 Income Limits, which will be provided to Local Units of Government when received. Ms. Taylor also stated that each year on March 2nd (60 days prior to the start of the new program year), HUD checks our CDBG grant balances to ensure we are meeting timeliness requirements. As of today, GCMPC has approximately \$60,000 to spend to meet the requirement. Staff does not anticipate any issues meeting the spending requirement by March 2nd.

IX. OTHER BUSINESS

Sheila Taylor explained that staff has placed battery recycling stations on the first floor of the Genesee County Administration Building and at other county buildings. Previously, batteries were only collected during Recycle Day events or at the GCMPC office.

X. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:25 a.m.

Respectfully submitted,
Damon Fortney, Lead Planner
Genesee County Metropolitan Planning Commission



MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: April 28, 2022

SUBJECT: **Community Development Program Transfer of Funds**

The following transfers are for projects that are now complete and will be closed out with HUD and within the County's system.

Amount	From Project	To Project	Comments
\$38,025.41	2021 Genesee Township Public Facility Improvements IDIS#: 2595 Acct#: 2340-704.16-899.000	Genesee County CDBG Program Funds Acct#: 2340-704.03-899.000	Project complete, recapture remaining balance.

At this time, staff is recommending approval of the Community Development Program fund transfers by the Allocation Committee.



COMMUNITY DEVELOPMENT PROGRAM





GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: April 28, 2022

SUBJECT: **Affordable Housing Project – Communities First Inc.**

Communities First, Inc. has applied for HOME Investment Partnership Program funding during the program year 2022. Communities First, Inc. is requesting one million (\$1,000,000) in funding to construct new multifamily affordable rental apartments for residents of Genesee County. The Orchard Grove apartments project is located along Flushing road in Flint Township, bordering the west side of the City of Flint. The Orchard Grove Project will receive Low-Income Housing Tax Credits from the Michigan State Housing Development Authority (MSHDA) and other equity financing commitments. The HOME funds used in this project will be drawn from multiple funding years to fill the remaining funding gap and allow for project completion.

The Orchard Grove project will include seventeen (17) 1-bedroom units, eighteen (18) 2-bedroom units, and five (5) 3-bedroom rental apartment units for a total of forty (40) mixed-income rental housing units serving individuals and families in Genesee County. The proposed Project will include fifteen (15) permanent supportive housing units and seven (7) HOME-assisted units. The project is currently in the environmental review phase. Once the review is complete, the project will be sent to HUD for final approval.

At this time, staff is requesting approval to commit \$1,000,000 in HOME funds to Communities First, Inc. contingent on approval of the environmental review.

Derek Bradshaw, Director Christine Durgan, Assistant Director

COMMUNITY DEVELOPMENT PROGRAM

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MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: April 28, 2022

SUBJECT: CARES Act Update

Staff continues to work with local units of government and non-profit agencies on several CARES Act-funded projects.

Through the CDBG-CV program, several agencies completed Public Service projects in March, and two public service projects will continue through this summer. An additional 7 Public Facility Improvement projects were approved by the Board of Commissioners in February and are awaiting approval of an environmental review by HUD. Several facility improvement projects also are underway at the Genesee County Jail. These projects not only benefit low/moderate-income residents, but also help prepare for and respond to COVID-19. To date, all CDBG-CV funds have been allocated to projects. A total of \$1,008,820 has been expended so far.

Using ESG-CV funds, staff is working with two emergency shelters to make improvements to their facilities. Previous projects completed include emergency shelter operations and facility improvements, homelessness prevention and rapid rehousing. A total of \$507,120 has been spent to date. This week, HUD announced that the deadline to expend all ESG-CV funds has been extended until September 30, 2023.



Projects Underway:

Project	Agency	Amount	Description
CDBG-CV Public Services	Shelter of Flint	\$82,451.00	Playground equipment, utilities, digital announcement board, cleaning, WiFi upgrades
CDBG-CV Public Services	Voices for Children Advocacy Center	\$25,000.00	Staff time for Court Appointed Special Advocate (CASA) program, indirect admin costs, office supplies
CDBG-CV Public Services	Outreach East	\$30,000.00	Cleaning, computer, freezer/refridgerator, truck repairs, administrative staff costs, closed storage trailer
CDBG-CV Public Services	Holy Redeemer Parish	\$40,000.00	Staff costs, PPE, facility utilities, cooler for perishable food, basic needs/food distribution
CDBG-CV Public Services	Vocational Independence Program (VIP)	\$25,000.00	Installation of new hoop house and irrigation system
CDBG-CV Public Services	Catholic Charities of Shiawassee and Genesee Counties	\$75,000.00	IT costs to convert paper processes to digital, cleaning, facility utilities, steel-toe boots for job training, basic needs supplies
CDBG-CV Jail Improvements	Genesee County Jail	\$369,830	Chiller Installation - Johnson Controls
CDBG-CV Jail Improvements	Genesee County Jail	\$152,161	Dishwasher Installation - Pueblo Hotel Supply
CDBG-CV Jail Improvements	Genesee County Jail	\$37,699	Dryer Installation
ESG-CV Shelter Operations/Improvements	My Brothers Keeper	\$91,580	Phase 1 - Truck purchase, shelter advisor staff, administrative clerk staff, laundry staff
ESG-CV Shelter Operations/Improvements	My Brothers Keeper	\$60,000	Phase 2 - Window replacements
ESG-CV Shelter Operations/Improvements	GCYC	\$13,000	Phase 1 - Software upgrades, window coverings
ESG-CV Shelter Operations/Improvements	GCYC	\$92,000	Phase 2 - Window Replacement, garage door repairs, siding repairs, kitchen floor replacement, shelving, restroom renovation, water damage repair, and painting.
CDBG-CV Public Facility Improvements	City of Burton	\$24,000	Outdoor concrete patio/seating area at Burton Senior Center
CDBG-CV Public Facility Improvements	City of Flushing	\$25,523	ADA Pedestrian crossing signals - Main Street @ Maple & Cherry Streets

CDBG-CV Public Facility Improvements	City of Grand Blanc	\$22,760	New concrete pavilion/seating area at Grand Blanc Senior Center
CDBG-CV Public Facility Improvements	City of Linden	\$15,000	Restroom renovation at Linden Library
CDBG-CV Public Facility Improvements	City of Swartz Creek	\$14,934	Equipment for outdoor events
CDBG-CV Public Facility Improvements	Floyd J. McCree Theatre	\$82,340	Installation of Air Conditioning units in auditorium; portable AC units for classrooms
CDBG-CV Public Facility Improvements	St. Luke NEW Life Center	\$62,940	Automatic doors, touchless fixtures in bathrooms and kitchen, parking lot repairs

Completed Projects:

Project	Agency	Amount	
CDBG-CV Basic Needs	Holy Redeemer	\$9,998	Distribution of food and basic supplies
CDBG-CV Basic Needs	Building Strong Women	\$617	Distribution of food and basic supplies
CDBG-CV Basic Needs	Family Promise	\$9,998	Distribution of food and basic supplies
CDBG-CV Basic Needs	GCYC	\$9,974	Distribution of food and basic supplies
CDBG-CV Basic Needs	Motherly Intercession	\$435	Distribution of food and basic supplies
CDBG-CV Senior Housing	Flint Heights Terrace	\$9,993	Operating support for senior housing facilities
CDBG-CV Senior Housing	Dauner Haus	\$7,306	Operating support for senior housing facilities
CDBG-CV Senior Housing	Concerened Country Care	\$9,998	Operating support for senior housing facilities
Rental/Mortgage/Utility (CDBG-CV)	Catholic Charities	\$31,039	Rental, mortgage and utility assistance
Rental/Mortgage/Utility (CDBG-CV)	Metro Community Development	\$101,382	Rental, mortgage and utility assistance
Homelessness Prevention (ESG-CV)	GCCARD	\$97,725	Rental and Utility assistance
ESG-CV Shelter Operations	GCYC	\$17,917	Operating support for emergency shelter
ESG-CV Shelter Operations	My Brothers Keeper	\$30,016	Operating support for emergency shelter
ESG-CV Shelter Operations	Shelter of Flint	\$27,067	Operating support for emergency shelter
ESG-CV Shelter Improvements	My Brothers Keeper	\$59,920	Various improvements to emergency shelter
ESG-CV Shelter Improvements	Shelter of Flint	\$165,080	Various improvements to emergency shelter
CDBG-CV Small Business Assistance	Cinnamom	\$9,978	Operating support for small business
CDBG-CV Small Business Assistance	Kicker's	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	Linden Coney Café	\$9,998	Operating support for small business

CDBG-CV Small Business Assistance	Stemletics	\$9,985	Operating support for small business
CDBG-CV Small Business Assistance	Captiol Coney Island	\$9,991	Operating support for small business
CDBG-CV Small Business Assistance	MHAFA Inc	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	Paul's Coney Island	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	A & A pizzeria	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	John's Coney Island	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	Classic Coney Island	\$9,991	Operating support for small business
CDBG-CV Small Business Assistance	KABOB CITY	\$7,500	Operating support for small business
CDBG-CV Small Business Assistance	The Montrose Pub Inc	\$7,500	Operating support for small business
CDBG-CV Small Business Assistance	Bray Road Diner	\$7,500	Operating support for small business
CDBG-CV Small Business Assistance	Arlene's Diner	\$5,000	Operating support for small business
CDBG-CV Small Business Assistance	CoCoMo Bubble Tea	\$5,000	Operating support for small business
CDBG-CV Small Business Assistance	LaBeau Salon & Massage Studio	\$2,500	Operating support for small business
CDBG-CV Small Business Assistance	EZ Awareness by Design	\$2,500	Operating support for small business
CDBG-CV Small Business Assistance	Ograydees's restaurant	\$7,500	Operating support for small business
CDBG-CV Small Business Assistance	The Palace grill	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	BJ's Bar	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	Tellys coney island	\$9,998	Operating support for small business
CDBG-CV Small Business Assistance	White's Streetside Tavern	\$7,500	Operating support for small business
CDBG-CV Small Business Assistance	John's Pizzeria & Cocktail Lounge	\$9,998	Operating support for small business
CDBG-CV Public Services	St. Luke N.E.W. Life Center	\$12,618	PPE, air purifiers, cleaning supplies for job training program