

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 6, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 6, 2021, in a Zoom meeting conference call format.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch (Grand Blanc Township, Genesee County), Alexander Isaac (Grand Blanc Township, Genesee County), Cheryl Sclater (Grand Blanc Township, Genesee County), Gloria Nealy (Flint Township, Genesee County), Jeffrey M. Peake (Fenton Township, Genesee County), Mike LaPointe (Thetford Township, Genesee County), Reggie Smith (Flint Township, Genesee County), Tyler Rossmassler (Fenton, Genesee County), Debra Newman (Swartz Creek, Genesee County), Domonique Clemons (Flint Township, Genesee County), and Meredith Davis (Flushing Township).

Absent: None.

Others Present: Amanda Propes, Corey Christensen, Derek Bradshaw, Jason Nordberg, Damon Fortney, Alicia Williams, and Nichole Odette

III. MINUTES

A. Minutes of the March 2, 2021 Regular Meeting

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the minutes of the March 2, 2021 regular meeting as presented.

Peake abstained.

Motion carried.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one addressed the Commission at this time.

V. COMMUNICATIONS

Derek Bradshaw stated that a notice was received from the City of Flint Planning Commission regarding a special public hearing that will be held concerning a rezoning request for a RACER Trust owned property. Staff will forward this notice to the Commissioners.

VI. COMMITTEE REPORTS

A. Personnel Committee

Gloria Nealy stated that the deadline to submit comments regarding the Director-Coordinator's evaluation has been extended to April 30th. Staff will re-send the Director-Coordinator's goals/outcomes document and evaluation form to Commissioners.

VII. NEW BUSINESS

A. MPR-02-21-01; Mt. Morris Township Master Plan Update

Alicia Williams provided an overview of MPR-02-21-01; Mt. Morris Township Master Plan Update. Amanda Propes, representing Mt. Morris Township, stated that a public hearing for the Master Plan Update will take place on May 3rd. Following approval of the Master Plan, Mt. Morris Township will begin the process to update their Zoning Ordinance. Staff's comments regarding the Master Plan, meeting minutes, and the Master Plan review checklist utilized by staff will be forwarded to the Township.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve staff recommendations as provided regarding MPR-02-21-01; Mt. Morris Township Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

B. Transfer Accounting from Planning to Fiscal Services

Derek Bradshaw explained that the Health Department has decided to transition its accounting staff to the Fiscal Services Department, which will likely result in our two Accountants being bumped based on seniority. Staff is requesting to transfer our Accountants to Fiscal Services, where they will continue to work on our assignments and be funded by our office. The promotion from Accountant to Financial Analyst would be an additional cost of \$6,440 to our existing funding sources. Discussion ensued.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the transfer of the GCMPC accounting functions to the Fiscal Services Department.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the April Contract, Vouchers and Bills for a total \$18,096.41 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.
(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending February 28, 2021. The County has worked out a new contract with AT&T, so going forward the telephone expense should decrease by approximately 75%.

Mr. Bradshaw stated that Genesee County is slated to receive \$79 million in federal COVID relief funding within the next 30 days. Sheila Taylor has been informed that additional HOME Program funding has been allocated to the County's Community Development Program. The Transportation Program was recently awarded an additional \$2.6 million in federal funds.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.
(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2021 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Report.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – March 2021 Status Report

Damon Fortney stated that staff will begin advertising two weeks prior to holding the Tire Recycling Event, which is scheduled for Saturday, May 8th.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.
(Original on file with minutes)

3. Community Development Program – March 2021 Status Report

Damon Fortney reviewed the Community Development Program Report.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.

Motion passed unanimously.
(Original on file with minutes)

4. Director-Coordinator Report – March 2021 Status Report

Derek Bradshaw explained that our entire staff recently participated in a department-wide request by the County to help the Health Department contact approximately 90,000 people on a call-back list to schedule COVID-19 vaccination appointments.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:46 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission