

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 5, 2022, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 5, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Domonique Clemons, Jeffrey M. Peake, Gloria Nealy, Lauren Coney, Meredith Davis, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: None.

Others Present: Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Andy Trudeau, Gwynneth Coselman, Renate Soto, and Nichole Odette.

Chairperson Himelhoch welcomed Lauren Coney and William Brandon to the Commission. County Board Chairperson Domonique Clemons also welcomed the new Commissioners and provided a brief background regarding their appointments to the Commission.

III. MINUTES

A. Minutes of the March 1, 2022 Regular Meeting

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the minutes of the March 1, 2022 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

Chairperson Himelhoch stated that he will need to leave the meeting between 8:30 a.m. and 8:45 a.m. Vice Chairperson LaPointe will chair the remainder of the meeting.

V. COMMUNICATIONS

A. Notice of Intent to Update Master Plan – Argentine Township

Derek Bradshaw stated that Argentine Township provided a Notice of Intent to update their Master Plan.

B. Notice of Intent to Update Master Plan – Village of Goodrich

Derek Bradshaw stated that staff is in the process of reviewing the Village of Goodrich's updated Master Plan, which will be presented at the next meeting.

Derek Bradshaw introduced the Planning Commission's new Secretary Renate Soto.

C. Genesee County Urgent Repair Program Update

Andy Trudeau provided an overview of the Urgent Repair Program implemented last fall. Four components qualify as an urgent repair including a roof replacement, well replacement or municipal water hookup, furnace replacement, and septic replacement. To date, 23 households have been assisted and \$100,889 in CDBG funds have been expended. Discussion ensued.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the April Contract, Vouchers and Bills for a total \$3,250.02 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending February 28, 2022.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. FY 2022 Budget Transfer Requests

Derek Bradshaw explained that budget transfer requests are needed to reflect the increased revenue and expenses for the American Rescue Plan Act (ARPA) funded

Planner position, as well as the Environment, Great Lakes, and Energy (EGLE) tire recycling grant.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve the FY 2022 Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2022 Status Report

Jason Nordberg stated that staff will be hosting three public input sessions this month to gather input on the FY 2023-2026 TIP draft listing of projects. Approximately 4,500 postcards were sent to residents that live near a project location. The postcards provide details on the projects, dates and locations of the public input sessions, and the various options for submitting questions and comments. Following the public comment period, staff will finalize the TIP document and begin the local approval process. Final approval from the Michigan Department of Transportation (MDOT) and the Federal Highway Administration (FHWA) is expected in September. The FY 2023-2026 TIP represents over \$355 million in improvement projects in Genesee County. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – March 2022 Status Report

Sheila Taylor stated that staff has started to advertise the May 14th Recycle Day event at Carman-Ainsworth Middle School. Ms. Taylor thanked Cheryl Sclater and Elga Credit Union for helping to advertise the events. Gwynneth Coselman reviewed a chart representing Solid Waste Ordinance fees collected during each quarter from 2019 to present. The Solid Waste fund balance is projected to be \$1,009,951 at the end of this year. Staff continues to research locations for a permanent recycling facility. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – March 2022 Status Report

Sheila Taylor stated that staff has been reaching out to local units with upcoming construction projects to ensure they are following the procurement process. The Community Development Program Year begins May 1st; however, HUD has advised that the annual allocation amounts will not be released until mid-May. Staff will submit the 2022 Action Plan to HUD in June for approval and anticipates receiving the funding during the fall.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – March 2022 Status Report

Derek Bradshaw stated that the County is working with the architect on plans for the tower building. A contract to replace the elevators has been signed and work specifications are underway for the roof replacement. Square footage plans should be provided within the next three months. An estimated move-in date is the summer of 2023.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Vice Chairperson LaPointe thanked Lauren Coney and William Brandon for joining the Commission. Vice Chairperson LaPointe requested that all Commissioners introduce themselves and provide a brief background of their work and/or community experience.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission’s meetings and events.

X. ADJOURNMENT

Vice Chairperson LaPointe adjourned the meeting at 8:57 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission