

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, April 4, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, April 4, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Dale K. Weighill, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Tyler Rossmassler, and William Brandon.

Absent: Cheryl Sclater, Mike LaPointe, and Reggie Smith.

Others Present: Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Cody Roblyer, and Nichole Odette.

III. MINUTES

A. Minutes of the March 7, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dale K. Weighill, to approve the March 7, 2023 regular meeting minutes as presented.
Jeffrey M. Peake abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

Jason Nordberg announced that he has accepted a position with the Federal Highway Administration and will be moving to Madison, Wisconsin. Mr. Nordberg stated that it has been a pleasure working with the Planning Commission for nearly 22 years. Chairperson Himelhoch stated that we appreciate all your hard work and look forward to hearing great things from you.

V. COMMUNICATIONS

There were no Communications.

Derek Bradshaw stated that he will go over the Director evaluation procedure with the Personnel Committee Chairperson. Evaluation responses from Personnel Committee members are due by July 1st.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. Genesee County Solid Waste Management Plan Amendment

Cody Roblyer explained that Solid Waste Management Plans (SWMP) are required by each county in Michigan to ensure disposal capacity for the next ten years. In order to operate in the County, all landfills, transfer stations, composting facilities, and recycling centers must be included in the SWMP. Amendments made included updating the socioeconomic and materials management data and diversion rates, solid waste deficiencies, the goals and objectives, and the strategies for plan implementation. Also included in the amendment was a request by Genesee County Water and Waste to establish a special waste landfill for bio-solids, the addition of four transfer facilities, and one composting facility. The main goal to achieve through the amendment is to expand the program by increasing recycling rates and diversion. The County's recycling rate is currently 9% and the State recycling rate is 18%. The draft SWMP has been released for a 90-day public comment period through May 30th, during which a public hearing and three open houses will be held. Following the public comment period, final revisions to the Plan based on comments received will be made and presented to the Solid Waste Management Planning Committee for approval. Approval will be requested from the Board of Commissioners and the local units of government before submission to EGLE for a 6-month review process.

The State updated the laws regarding solid waste management, or Part 115, at the end of last year. The new requirements will take about a year to implement, and counties will need to transition their Solid Waste Management Plans into Materials Management Plans. The Department of Environment, Great Lakes, and Energy (EGLE) has told staff to continue on with the current update process. Existing SWMPs focus on materials capacity whereas the new Materials Management Plans will revolve around diversion and improving recycling rates. Discussion ensued.

Motion: Action: Accept, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to accept the Genesee County Solid Waste Management Plan Amendment report as presented.

Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch excused himself for a work commitment and Secretary Nealy began chairing the meeting at 8:34 a.m.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dale K. Weighill, to approve the April Contract, Vouchers and Bills for a total \$6,382.39 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending February 28, 2023.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. FY 2023 Budget Transfer Requests

Derek Bradshaw explained that the bulk of the transfer requests, totaling \$629,839, are reclassifying indirect transfers into other indirect accounts with no change in dollar amounts. GCMPC is now part of the County's audit and the auditors have a different opinion as to how we should classify indirect costs. GCMPC anticipates receiving \$3 million in HOME ARP funds, so the associated admin funding is being moved into our payroll. One staff member is currently funded through ARPA and some of his payroll line items are being moved to match his expenses. The Solid Waste revenues and Ordinance fees, at nearly \$1 million, are projected to generate \$16,000 in interest that needs to be added to the budget.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** William Brandon, to approve the FY 2023 Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – March 2023 Status Report

Jason Nordberg stated that staff met with the Federal Highway Administration (FHWA) to discuss how housing was incorporated into GCMPC's Long Range Transportation Plan. The FHWA representatives seemed impressed with the information and would like to replicate our efforts nationwide as a potential best practice. Staff continued to meet with stakeholders along the US-23 corridor regarding the scope of the US-23 study. A steering committee will begin meeting in the next couple of months to refine the project scope and hire a consultant. Staff has also begun working with FHWA on the details of the Safe Streets for All grant awarded to our agency.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded** Martin L. Cousineau, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – March 2023 Status Report

Sheila Taylor stated that staff is in the process of getting a Memorandum of Understanding (MOU) between all parties signed for the May scrap tire event. Once the MOU is signed,

staff can begin advertising the date of the event. The tire collection will take place at Environmental Rubber Recycling on Dort Hwy, where the tires are processed on-site. The MOU allows for holding up to two events, as two events were held last year to expend the \$9,000 EGLE grant.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – March 2023 Status Report

Sheila Taylor stated that the 2023 Action Plan will go to the Community and Economic Development Committee and the Board of Commissioners for approval this month, followed by submission to HUD. HUD has 45 days to review and approve the Action Plan. The 2023 Program Year begins May 1st, but the County typically receives its annual allocation from HUD in late summer. Staff is in the process of developing a training opportunity for local officials on the CDBG program to be held in May. The training will focus on regulations and procurement requirements when spending federal funding.

Motion: Action: Approve, **Moved by** Dale K. Weighill, **Seconded by** Jeffrey M. Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – March 2023 Status Report

Derek Bradshaw stated that Genesee County Water and Waste has received final reimbursement for its two ARPA projects, the North Long Lake Sewer project, and the Treatment Plant Digester project. The projects are not complete in their entirety; however, they have expended the ARPA funding allocated to them by the County. Atlas Township has completed its ARPA-funded Iron Belle Trail extension project. Bids for the County's tower building project are due by the end of next week. The phase one environmental review of the McDonald Dairy property is complete, and the phase two environmental review process has begun. The site is the proposed location of the new recycling facility. While waiting for the phase two results, staff will focus on hiring a consultant to draft demolition bid specs for the property with the goal of bidding the project out in the next four months.

Derek Bradshaw thanked Jason Nordberg for his hard work, being one of the first to initiate the rating of Genesee County roads 20 years ago, and for his integral part in seeing the Long-Range Transportation Plan evolve into the County's first comprehensive plan.

Motion: Action: Approve, **Moved by** Tyler Rossmassler, **Seconded by** Dale K. Weighill, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Secretary Nealy adjourned the meeting at 8:44 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission