



GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

GCMPC MEETING

Tuesday, April 4, 2023
8:00 A.M.

Commissioners

Alan Himelhoch
Chairperson

Mike LaPointe
Vice-Chairperson

Gloria J. Nealy
Secretary

Cheryl Sclater

Dale K. Weighill

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building
1101 Beach Street
3rd Floor - Harris Auditorium
Flint, MI 48502

AGENDA

I. Call to Order

II. Roll Call

III. Minutes

***A. Minutes of the March 7, 2023 Regular Meeting (attached)

IV. Opportunity for Individuals to Address the Commission

V. Communications

VI. Committee Reports

VII. New Business

A. Genesee County Solid Waste Management Plan Amendment
(presentation)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

***C. Financial Update (attached)

***D. Budget Transfer Requests (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – March 2023 Status Report (attached)

***2. Environmental Program – March 2023 Status Report (attached)

***3. Community Development Program – March 2023 Status Report (attached)

***4. Report of the Director – March 2023 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***Indicates Action Item

NEXT MEETING: Tuesday, May 2, 2023

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, March 7, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, March 7, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Gloria Nealy, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, and William Brandon.

Absent: Cheryl Sclater, Dale K. Weighill, Jeffrey M. Peake, and Tyler Rossmassler.

Others Present: Mark Emmendorfer, William McIlmurray, Derek Bradshaw, Jason Nordberg, Sheila Taylor, Andy Trudeau, Daniel Moulton, Kristofor Garris, and Nichole Odette.

III. MINUTES

A. Minutes of the February 7, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Mike LaPointe, to approve the February 7, 2023 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

Jason Nordberg introduced our new Planner, McKenna Dutkiewicz, who will be working in the Transportation Division.

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Derek Bradshaw stated that William Brandon and Tyler Rossmassler have been re-appointed for another term on the Planning Commission by County Board Chairperson Ellen Ellenburg. The 2022 GCMPC Accomplishments report was distributed to the Commissioners.

VI. COMMITTEE REPORTS

There were no Committee Reports.

Chairperson Himelhoch stated that it may be time for the Director's review and requested that Derek Bradshaw confirm the evaluation timeline.

VII. NEW BUSINESS

A. FPR-02-23-01; GCCARD 2023-2024 Head Start and Early Head Start Grant

Kristofor Garris provided an overview of FPR-02-23-01; GCCARD 2023-2024 Head Start and Early Head Start Grant. Kelli Webb, GCCARD Head Start Director, explained that this is the first year of a five-year grant cycle. GCCARD also receives an Early Head Start Expansion grant, which is a competitive grant opportunity. Grant proposals are submitted each year with updated goals and objectives. Funding amounts remain consistent throughout the five years with the exception of cost-of-living allowances. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Martin L. Cousineau, to approve staff recommendations regarding FPR-02-23-01; GCCARD 2023-2024 Head Start and Early Head Start Grant.

Motion carried unanimously.

(Documents on file with minutes)

B. MPR-01-23-01; Montrose Township Master Plan Update

Daniel Moulton provided an overview of MPR-01-23-01; Montrose Township Master Plan Update. The comprehensive Plan meets all requirements of the Michigan Planning Enabling Act. Goals and objectives for the plan were guided by the 500 surveys received by the Township. Mark Emmendorfer, Montrose Township Supervisor, and William McIlmurray, Building Official for the Township, were present to answer questions and provide additional information. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** William Brandon, to approve staff recommendations regarding MPR-01-23-01; Montrose Township Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to approve the March Contract, Vouchers and Bills for a total \$4,355.64 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending January 31, 2023.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – February 2023 Status Report

Jason Nordberg stated that the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) recently completed a certification review of the transportation planning process in Genesee County. Several commendations were received and the FHWA has requested a meeting to learn more about how staff integrated housing into the County's long range plan as a potential nationwide best practice. Staff has begun meeting with various stakeholders regarding the US-23 Traffic Development Study. The Study will determine what improvements should be explored to keep up with current and future development. A Steering Committee will be formed to develop the overall project scope. Discussion ensued.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded** William Brandon, to accept the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – February 2023 Status Report

Sheila Taylor stated that the draft Solid Waste Management Plan (SWMP) received approval by the Solid Waste Management Planning Committee (SWMPC) and has been released for a 90-day public comment period. During this time, three open houses and a public hearing will be held for the public to provide input on the plan. Staff has expanded the battery collection program by providing collection tubes to all senior centers in the County. The 1st quarter Solid Waste fees are approximately \$30,000 less than the average amount collected each quarter.

Derek Bradshaw added that staff has applied for \$10 million in grants through the State to help fund the construction of a permanent recycling facility. Staff is optimistic about receiving an award since there are no recycling facilities in the County and the proposal included plans for on-site solar and rainwater collection. Staff is also working with Congressman Kildee's office to draft another grant application to help fund the construction of the facility. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** William Brandon, to accept the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – February 2023 Status Report

Sheila Taylor stated that the 2023 Action Plan is currently out for public comment through March 22nd. The Action Plan is the County's annual application to HUD to receive CDBG, ESG, and HOME Program funding. HUD has just provided staff with the actual allocation

amount the County will receive, which is approximately \$32,000 less than last year. The public comment period for the HOME-ARP Allocation Plan has ended and now the Plan is going through the Board of Commissioners approval process. Following Board approval, the Allocation Plan will be submitted to HUD for a 30-day review period. The County is anticipated to receive \$3 million in HOME-ARP funds.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** Lauren Coney, to accept the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Housing Program Update – February 2023 Status Report

Andy Trudeau reviewed highlights from last year including the addition of a staff member and the completion of 40 projects totaling \$588,000. The Urgent Repair Program was created a year ago to focus on single point items, such as a leaking roof, municipal water hook-ups, wells, failing septic fields, or HVAC issues. Staff referred 30 homeowners to the Consumers Energy Helping Neighbors Program, which aims to minimize the carbon footprint of homes by replacing non-energy efficient furnaces, hot water heaters, and air conditioners for free. So far in 2023, one Home Improvement project and 4 Urgent Repair Program projects have been completed, with 9 Helping Neighbors referrals submitted. Staff is in the process of working with the Purchasing Department on bond language to be included in bid specs for the NSP and NPRR properties to be rehabilitated.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to accept the Housing Program Report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – February 2023 Status Report

Derek Bradshaw stated that the bid process is underway for several of the ARPA projects that will upgrade watermains and sewers. The State has released a technical assistance grant to help communities apply for and secure federal funding for infrastructure projects; up to \$250,000 in application assistance and \$750,000 in match funding will be available. Projects will be chosen locally, so GLS Region V will choose the projects for Genesee, and Lapeer Counties. The Road Commission and some of the local units have expressed interest in applying for larger-scale and more impactful road projects in the \$50 to \$70 million range. The County's IT Department is leading discussions on how fiber-optics could be provided to all County residents. The mandatory pre-bid walk-through for the County's tower building project is being held today at 10:00 a.m. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to accept the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:05 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission

Draft

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
April 4, 2023

Sehi Computer Products	Planning Dept. Plotter Installation	300.00	ACH # 42367
Sehi Computer Products	Planning Dept. Plotter	3,710.45	ACH # 42367
PlaceVision Inc	Web Hosting Fee	380.00	10337759
United States Postal Service	Bulk Mail Acct. & Business Reply Mail Acct. Annual Fees	290.00	10337803
United States Postal Service	Deposit to Bulk Mail Account	290.00	10337804
Strategic Market Solutions Inc.	GCMPC Website Service	900.00	ACH # 42478
JP Morgan Chase Bank	Google Domain, Sams Club, MTU General Training, Amazon, Flint Farmers Market Table, MIAPA Training	511.94	10338460
		<u>\$6,382.39</u>	

EXHIBIT I

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2022 to February 28, 2023

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	538,889	\$971,971
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$0
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$75,578	\$0
Prepaid Expenses	\$0	\$0
TOTAL ASSETS	<u><u>614,667</u></u>	<u><u>\$971,971</u></u>
<u>LIABILITIES</u>		
Vouchers Payable	\$4,010	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$0
TOTAL LIABILITIES	<u><u>\$4,010</u></u>	<u><u>\$0</u></u>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$65,438	\$0
Restricted for construction of solid waste recycling facility	\$0	\$750,000
Fund Balance, October 1, 2022	\$285,150	98,684
Excess Revenue Over Expenditures	60,069	123,287
Unrestricted fund balance	\$345,219	\$0
Total Reserves and Fund Balance, February 28, 2023	<u><u>\$610,657</u></u>	<u><u>\$971,971</u></u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u><u>\$614,667</u></u>	<u><u>\$971,971</u></u>

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2022 to February 28, 2023

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$62,506	\$0
Due from the Federal Gov't Rideshare	\$7,480	\$0
Due from GLS Region V	\$5,592	\$0
Total Due from Other Governmental Units	<u><u>\$75,578</u></u>	<u><u>\$0</u></u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2022 to February 28, 2023

EXHIBIT III

REVENUE (Exhibit IV)		\$1,083,216
EXPENDITURES (Exhibit V):		
Personnel Services	\$390,112	
Fringe Benefits	\$249,329	
Consulting Services	\$0	
Contracted Services	\$5,035	
Other Services	\$52,670	
Travel	\$0	
Supplies and Office Costs	\$6,783	
Rent and other County department co:	\$201,262	
Transfers Out	\$0	
TOTAL EXPENDITURES		\$905,191
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$178,025</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2022 to February 28, 2023

EXHIBIT IV

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,500	2,708	6,320	3,612
539.000	State Revenue	8,000	3,333	-	(3,333)
504.000	Community Development	781,898	325,791	231,826	(93,965)
523.000	Federal Revenue-FHWA	1,209,786	504,078	180,662	(323,416)
525.000	Rideshare	100,000	41,667	27,716	(13,951)
699.000	Transfer In	814,167	339,236	45,931	(293,305)
674.003	County Appropriation	379,668	158,195	94,917	(63,278)
674.029	Local Contribution	73,922	30,801	100	(30,701)
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	1,145,000	477,083	206,361	(270,723)
622.001	Inspection Fees	10,000	4,167	3,150	(1,017)
645.012	Indirect Revenue	479,702	199,876	238,967	39,091
669.007	Interest Earned Revenue	300	125	3,980	3,855
679.001	Region V	85,155	35,481	43,286	7,805
	Total Revenue Budget	<u>5,094,099</u>	<u>2,122,541</u>	<u>1,083,216</u>	<u>(1,039,325)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2022 to February 28, 2023

EXHIBIT V

Account Number	Account Name	Budget FY 2021		Expenditures 2021		Budget FY 2022		Expenditures 2022		Budget FY 2023		Expenditures 2023		Variance 2023	Expenditures As % of Total Budget
		Budget	Expenditures	Budget	Expenditures	Budget	Expenditures	Budget	Expenditures	Budget	Expenditures				
	Salary & Longevity	1,312,730	236,749	1,215,707	401,916	1,124,212	390,112	734,100	35						
	Total Fringe Benefit	647,495	145,566	746,309	269,221	715,208	249,329	465,879	35						
724.000	Other Fringes	0	0	161,040	0	201,076	4,813	196,263	2						
754.000	Supplies, Office	12,025	2,014	15,725	2,651	26,225	2,379	23,846	9						
851.000	Postage	2,000	298	6,250	200	6,400	394	6,006	6						
980.000	Equipment	4,000	0	7,500	0	15,000	4,010	10,990	27						
931.000	Repairs	500	0	500	0	500	0	500	0						
804.000	Consultants	694,894	0	675,126	0	953,574	0	953,574	0						
835.001	Health Serv. Employees	500	62	500	68	500	371	130	74						
801.044	Auditing	11,400	0	11,400	6,300	11,400	0	11,400	0						
801.004	Service Contracts Gen.	17,750	4,938	37,130	1,725	13,178	3,040	10,138	23						
850.000	Telephone	4,900	1,291	5,000	972	5,700	1,625	4,075	29						
900.014	Advertising	8,900	0	27,200	1,313	41,300	13,197	28,103	32						
872.006	Waste Collections	250,000	1,500	673,394	365	432,437	2,794	429,643	1						
910.005	Training	3,900	0	8,940	0	9,840	0	9,840	0						
915.000	Memberships	1,900	385	3,700	0	3,900	574	3,326	15						
907.005	Validated Parking	850	0	1,500	229	1,500	169	1,331	11						
930.000	Building maintenance & construction	0	0	0	0	273,095	0	273,095	0						
872.022	Indirect cost -nonproductive	0	0	0	0	0	0	0	0						
872.027	Indirect cost expense	0	0	0	0	86,957	36,105	50,852	42						
913.001	Travel	3,000	0	3,700	550	6,300	0	6,300	0						
872.013	Specialty Waste expense	10,000	0	0	0	8,000	0	8,000	0						
	Subtotal: Controllable Cost	2,986,744	392,804	3,600,621	685,510	3,936,302	708,911	3,227,390	18						
955.074	Transfers Out Other Fringe	18,873	1,221	16,865	9,462	33,039	0	33,039	0						
955.075	Transfers Out, Indirect	1,500	0	835,868	33,893	781,129	0	781,129	0						
957.004	Convenience Copier	10,000	2,049	2,500	102	2,500	47	2,453	2						
957.005	Motor Pool Charges	48,777	48,777	15,000	2,735	15,000	7,614	7,386	51						
958.009	Insurance, General	161,973	40,493	66,071	66,071	98,648	98,648	(0)	100						
958.014	CSA	1,045,233	105,326	229,718	76,573	227,482	94,784	132,698	42						
	Subtotal: Uncontrollable Costs	1,286,356	197,867	1,166,022	188,836	1,157,797	201,093	956,704	17						
	GRAND TOTALS	\$4,273,100	\$590,670	\$4,766,643	\$874,346	\$5,094,099	\$910,004	4,184,094	18						



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: April 4, 2023

SUBJECT: FY 2023 Budget Transfer Requests

Expenses and revenues need to be readjusted and better classified due to a new payroll forecast for the remainder of the year. Also requesting to increase the budget for program income funds and interest received.

The requested amendment will affect the budget as follows:

- Reclassify indirect transfer in and out accounts, for the Solid Waste and Transportation programs, to other fringe and indirect accounts for audit purposes
- Reallocate Community Development and ARPA payroll, other fringes, and indirect accounts to other payroll categories due to a new payroll forecast
- Adjust solid waste revenues from ordinance fees, to account for interest expected for the remainder of the fiscal year

At this time, staff is requesting approval for the budget adjustments on the attached page.

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Proposed Budget Statement of Revenues and Expenditures
For the Period October 1, 2022 to September 30, 2023

	22/23 Planning Board Approved Budget	22/23 Planning Board Requested Changes	22/23 Planning Board Requested New Budget
494.000 SOLID WASTE PERMIT FEES	6,500		6,500
504.000 FEDERAL PARTICIPATION-CD	781,898	94,417	876,314
523.000 FEDERAL REVENUE - FHWA	1,209,786		1,209,786
525.000 FED REVENUE-RIDESHARE	100,000		100,000
558.000 STATE REVENUE	8,000		8,000
618.000 SOLID WASTE ORDINANCE FEES	1,145,000	(16,000)	1,129,000
622.001 INSPECTION FEES	10,000		10,000
645.012 INDIRECT CHARGES REVENUE-CD	479,702		479,702
645.019 INDIRECT REVENUE- PLANNING		629,839	629,839
669.007 INTEREST EARNED REVENUE	300	16,000	16,300
674.029 LOCAL CONTRIBUTION	73,922		73,922
679.001 REGION V	85,155		85,155
699.000 TRANSFERS IN	814,167	(629,839)	184,329
699.003 GENESEE COUNTY APPROPRIATION	379,668		379,668
TOTAL REVENUE	5,094,099	94,417	5,188,515
702.000 SALARIES & WAGES	1,065,351	52,254	1,117,606
709.000 SOCIAL SECURITY	99,522	4,366	103,888
713.000 OVERTIME	16,000		16,000
714.000 LONGEVITY	42,861	4,814	47,675
718.000 MEDICAL INSURANCE	231,106	19,921	251,027
723.000 POST-RETIREMENT BENEFIT	155,228	1,300	156,528
724.000 OTHER FRINGES	201,076	130,030	331,106
725.000 OPTICAL INSURANCE	1,664	130	1,794
726.000 DENTAL INSURANCE	15,249	847	16,096
727.000 LIFE HEALTH INSURANCE	12,488	696	13,184
728.000 RETIREMENT	195,251	9,925	205,176
729.000 WORKERS COMPENSATION	1,745	58	1,803
730.000 UNEMPLOYMENT	2,955	106	3,061
754.000 SUPPLIES OFFICE	26,225		26,225
801.004 SERV CONT GENERAL	13,178		13,178
801.044 AUDITING	11,400		11,400
804.000 CONSULTANTS	953,574		953,574
835.001 HEALTH SERVICES EMPLOYEES	500	500	1,000
850.000 TELEPHONE	5,700		5,700
851.000 POSTAGE	6,400	(500)	5,900
872.006 HAZARDOUS WASTE DAY	432,437		432,437
872.013 SPECIALTY WASTE EXPENSE	8,000		8,000
872.027 INDIRECT COST EXPENSE	86,957	499,809	586,766
900.014 ADVERTISING	41,300		41,300
907.005 VALIDATED PARKING	1,500		1,500
910.005 TRAINING EMPLOYEES	9,840		9,840
913.001 TRAVEL	6,300		6,300
915.000 MEMBERSHIPS	3,900		3,900
930.000 BUILDING MAINTENANCE & CONSTRUCTION	273,095		273,095
931.000 REPAIRS EQUIPMENT	500		500
955.074 TRANSFERS OUT OTHER FRINGE	33,039	(33,039)	-
955.075 TRANSFERS-OUT LOCAL (INDIRECT)	781,129	(596,800)	184,329
957.004 CONVENIENCE COPIER CHARGES	2,500		2,500
957.005 MOTOR POOL CHARGES	15,000		15,000
958.009 INSURANCE CHARGES	98,648		98,648
958.014 CSA	227,482		227,482
980.000 OFFICE EQUIPMENT	15,000		15,000
TOTAL EXPENSES	5,094,099	94,417	5,188,515
Revenue over Expenditure	(0)	-	(0)



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: April 4, 2023

SUBJECT: **3-C Transportation Planning – March 2023 Status Report**

Transportation Update

Staff met with Federal Highway Administration (FHWA) staff to begin discussions on documenting the incorporation of housing into the Long Range Transportation Plan. Housing is a new performance measure in the new transportation legislation. Staff provided information on reasons for incorporating housing into the plan, public input and focus groups related to plan development and housing, data collection, technical reports with housing elements, performance measures and implementation. The FHWA representatives seemed impressed with the information provided and are beginning to write a report on our efforts as a potential nationwide best practice. They will be in contact with staff throughout the documentation process. FHWA staff also hinted that this may be identified as a commendation in our recent certification review. Staff has received several additional requests to present this information at planning related conferences.

Staff continued to meet with stakeholders along the US-23 corridor regarding the scope of the US-23 study. Staff is working with MDOT to develop a more detailed cost estimate for the project and is working on a draft scope and request for proposal. These will continue to be refined as the plan steering committee begins to meet in the next couple of months.

Staff has also began working with FHWA on the details of the Safe Streets for All grant awarded to our agency. Staff is working to refine the scope and is working with FHWA to get a contract in place for the funding and to make sure the project is identified in the correct planning documents. Once this plan is in place transportation agencies in Genesee County will have access to compete for over \$5 Billion dollars in safety project funding.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: April 4, 2023

SUBJECT: **Environmental Program Update – March 2023 Status Report**

Solid Waste Program

Staff released information to the public for the 2023 Recycle Day events. Eight total events will be held on the 2nd and 4th Tuesdays of each month, May through August. All events will be by appointment only and there will be 200 timeslots available for each event. Timeslots and the event location will be released once an appointment is secured through Eventbrite. Proof of registration is required to drop-off items at the event.

Staff received a scrap tire cleanup grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for \$9,000. In partnership with the City of Flint and Environmental Rubber Recycling, this funding will be used to collect tires from residents at up to two events in 2023. An MOU between all three agencies was developed and is currently being reviewed through the Board of Commissioner's document review process. Pending approval, the first Tire Recycling Event will be held at Environmental Rubber Recycling, 6515 Dort Hwy, Flint, MI 48505 with the date and time to be determined.

A 90-day public comment period is currently being held for the Solid Waste Management Plan (SWMP) Amendment. The public comment period started on March 1st and will end May 30th. The public input opportunities listed below will take place during the comment period. Further details of the plan amendment and public input sessions will be provided during the meeting.

- Public Hearing: April 5, 2023, at 1PM, 1101 Beach St, Room 222, Flint, MI 48502
- 1st Open House: April 18, 2023, from 11AM – 1PM, Flint Farmers' Market, 300 E 1st St, Flint, MI 48502
- 2nd Open House: April 19, 2023, from 9AM – 11AM, Loose Senior Center, 707 N Bridge St, Linden, MI 48451
- 3rd Open House: April 20, 2023, from 4PM – 6PM, Montrose Township Hall, 11444 Seymour Rd, Montrose, MI 48457

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
 Community Development Program

DATE: April 4, 2023

SUBJECT: **Community Development Program – March 2023 Status Report**

Community Development Block Grant Program (CDBG)

The draft 2023 Action Plan public comment period has now ended, and staff received one public comment which will be included in the final plan. Actual allocation amounts for 2023 were received in early March, and the Action Plan was updated with these amounts. Allocation amounts received in 2022 compared to 2023 are shown below. Staff will request approval of the Action Plan from the C&ED Committee and the Board of Commissioners in April. Then, the plan will be submitted to HUD for final approval. The draft plan is available at the following link: <http://gcmpc.org/wp-content/uploads/2023/01/Draft-2023-Action-Plan.pdf>

	2022 Award	2023 Award
CDBG	\$1,809,866	\$1,770,505
ESG	\$156,338	\$159,068
HOME	\$936,833	\$932,209
Total:	\$2,903,037	\$2,861,782

Staff will be providing a training opportunity on the CDBG program for local units of government, expected to be held in May. This training will cover CDBG regulations, project eligibility, reimbursement procedures, bidding/procurement requirements and more. It is intended to be informative for newer staff working in the CDBG program, but also a good refresher for current LUG staff. More information will be sent out when training dates are finalized.

HOME Investment Partnerships Program (HOME)

Staff submitted the (HOME-ARP) Allocation Plan to HUD on March 17th. Once the plan is approved, staff will begin working on the implementation process.

Staff signed a contract with Habitat for Humanity to build two new homes in Flint Twp. and Mt. Morris, reserved for low-moderate homeowners. Each house will have four

Derek Bradshaw, Director Christine Durgan, Assistant Director

bedrooms, 1.5 baths, and a basement. The houses will be built ADA-compliant, with universal design features to ensure aging in place is possible. The homes will have Energy star-rated appliances, a furnace, and a water heater installed.

On March 23rd, staff attended the Regional Housing Partnership kick-off meeting to discuss how to create a regional housing plan partnership and action plan. Staff received an overview of the Statewide Housing Plan and its priorities and worked collaboratively to determine qualities of the Regional Housing Partnership for this region.

Home Improvement Program

During March the Home Improvement Program completed two whole-home rehabilitation projects that utilized \$42,850 in CDBG funds. A well replacement project was completed through the Urgent Repair Program, expending \$9,820 in CDBG funding. Four homeowner referrals were submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters. On March 16th, the Housing Division staff attended the Michigan Community Development Association (MCDA) Spring Technical Assistance Conference in Lansing.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Staff is finalizing bid specs on a Neighborhood Stabilization Program (NSP) home located on Dixel Drive in Burton and has requested the appropriate bond language from the Purchasing Department to incorporate into the bid language. The Request for Proposals (RFQ) for this rehabilitation project should be released before the end of April.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: April 4, 2023

SUBJECT: Report of the Director – March 2023 Status Report

American Rescue Plan Act Local Unit Projects

Two projects, coordinated through Genesee County Water and Waste Services, have recently been reimbursed and closed out. These include the North Long Lake Sewer project, and the Anthony Ragnone Treatment Plant Digester. The North Long Lake project will help in maintaining and developing Fenton Township's vast sewer system. The Digester will help facilitate solid sewer waste reduction. The Water and Waste division have also begun work on the Thompson Rd. Sewer Expansion project.

Atlas Township recently completed the Iron Belle Trail extension project, which is an important addition to the robust non-motorized transportation infrastructure in southeast Genesee County.

GLS Region V

The next GLS Region V meeting will be held on May 23, 2023.

Derek Bradshaw, Director Christine Durgan, Assistant Director