

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
April 29, 2021 11:00 a.m.**

**MINUTES**

The Allocation Committee met at 11:00 a.m. on Thursday, April 29, 2021 in a Zoom conference call format.

**I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:02 a.m.

**II. ROLL CALL**

**Present:**

Brad Dick (Linden, Genesee County), Christine Durgan (Flint, Genesee County), Colleen Brown (Montrose, Genesee County), Mark Emmendorfer (Montrose Township, Genesee County), Meredith Davis (Grand Blanc, Genesee County), Sheila Taylor (Flint, Genesee County), and Terry Peck (Flushing Township, Genesee County).

**Absent:** Debra Newman, Ellen Ellenburg, Jeff Lutze, and Shelley Thompson.

**Others Present:** Damon Fortney (Flint, Genesee County) and Nichole Odette (Flint, Genesee County).

There were no members of the public in attendance on the conference call, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

**III. MINUTES OF THE MARCH 25, 2021 MEETING**

**Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** Colleen Brown, to approve the minutes of the March 25, 2021 meeting as presented.

**Motion passed unanimously.**

**IV. REQUEST FOR TRANSFER OF COMMUNITY DEVELOPMENT PROGRAM FUNDS**

Damon Fortney explained that during 2020, the County received \$1.2 million in CARES Act funds to prevent or respond to the COVID-19 pandemic. Funds were allocated to projects for Rental Assistance, Basic Needs, Senior Housing, and Business Grants. Since that time, significant funding has been allocated to local agencies for these types of projects. For instance, GCCARD and Catholic Charities will share a \$34 million award to provide rental assistance. Staff has looked at other ways to utilize the CARES Act funding that would assist disadvantaged populations per CDBG guidelines and is proposing to fund improvements to the HVAC systems at the County jail. These improvements will help with filtration and airflow and aid in the prevention and spread of the virus.

**Motion: Action:** Approve, **Moved by** Colleen Brown, **Seconded by** Brad Dick, to approve the transfer of \$244,281 of CDBG-CV-3 Part A Rental, Mortgage & Utility Assistance funds and \$244,281 of CDBG-CV-3 Part A Basic Needs Assistance to a new 2020 CDBG Public Facility Improvements project for HVAC improvements at the Genesee County Jail.  
**Motion passed unanimously.**

#### **V. APPROVAL OF THE 2021 GENESEE COUNTY ACTION PLAN**

Damon Fortney explained that the Action Plan lists all proposed projects for the 2021 Program Year that will begin on May 1<sup>st</sup>. The expected grant awards are \$1,832,816 in CDBG funds, \$157,182 in ESG funds, and \$839,891 in HOME funds. The Action Plan details the needs within Genesee County and goals to address those needs. The month-long public comment period for the draft Action Plan ended yesterday with a public hearing, which was attended by one person. Comments will be incorporated into the plan prior to requesting approval from the Board of Commissioners and submittal to HUD.

**Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** Colleen Brown, to approve the 2021 Genesee County Action Plan.  
**Motion passed unanimously.**

#### **VI. HOME PROGRAM CONTRACT AMENDMENT – HABITAT FOR HUMANITY**

Anthony Kelly explained that Habitat for Humanity's 2018 HOME contract included the construction of two new homes in Clio. One property is completed and the other is still under construction. Due to Covid-19, Habitat has run into time constraints and is requesting to extend the contract end date from June 30, 2021 to October 15, 2021. Sheila Taylor clarified that the homes have a Clio address, but are located in Vienna Township. The City of Clio does not participate in the Program.

**Motion: Action:** Approve, **Moved by** Colleen Brown, **Seconded by** Terry Peck, to approve amending the 2018 HOME contract with Habitat for Humanity to extend the contract end date to October 15, 2021.  
**Motion passed unanimously.**

#### **VII. HOME PROGRAM 2019 CONTRACT AMENDMENT – HABITAT FOR HUMANITY**

Anthony Kelly explained that due to financial concerns and time constraints, Habitat for Humanity is requesting to switch the three new construction properties in their 2019 HOME contract with the properties in their 2020 HOME contract, with one additional property to be added to the 2020 contract to be determined. Habitat is also requesting to extend the 2019 contract end date to October 15, 2022.

**Motion: Action:** Approve, **Moved by** Colleen Brown, **Seconded by** Brad Dick, to approve amending the 2019 HOME contract with Habitat for Humanity to extend the contract end date to October 15, 2022 and to replace the properties with 200 E. Maple Street in Montrose, 2369 Bingham Road in Clio, and a 3<sup>rd</sup> property soon to be determined.  
**Motion passed unanimously.**

#### **VIII. HUD UPDATE**

Sheila Taylor explained that all this week HUD is monitoring our NSP 1 & 3 Programs. Staff is working with our HUD representative, who is monitoring the 2019 Program Year instead of the 2020 Program Year due to the pandemic. HUD will provide a letter to staff detailing the results of the monitoring, which will be provided to this Committee. HUD released new income limits on April 1<sup>st</sup> and the median income limit for Flint and Genesee County increased from \$62,400 in 2020 to \$65,600 for 2021. This increase will allow additional residents to be eligible for our programs, such as the Home Improvement Program and Tenant Based Rental Assistance Program. The updated income chart will be provided to local agencies and units of government. Genesee County will be receiving a little over \$3 million dollars in HOME Program funds under President Biden's American Rescue Plan. The goal of the funding is to implement affordable housing and focus on homeless prevention. Staff attended a HUD grantee meeting last week and learned that this funding will probably not be released until this fall. Staff is waiting for HUD to issue guidance and requirements for utilizing this funding before determining possible projects.

#### **IX. OTHER BUSINESS**

Sheila Taylor stated that Genesee County and the City of Flint are partnering with Environmental Rubber Recycling to hold a scrap tire event on May 8<sup>th</sup>. County residents can drop off up to 10 tires for free from 10:00 a.m. to 2:00 p.m. at Environmental Rubber Recycling.

#### **X. ADJOURNMENT**

Ms. Durgan adjourned the meeting at 11:21 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission