

GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION
Tuesday, March 15, 2022 6:00 p.m.

MINUTES

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, March 15, 2022, in the Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Chairperson VanHaften called the meeting to order at 6:00 p.m.

I. INTRODUCTIONS

A. Roll Call

Present: Richard VanHaften, Jeffrey Kelley, Derek Bradshaw, Alan Himelhoch, Cathy Lane, Shawnice Dorsey, Destain Gingell, and Gregory Brodeur.

Absent/Excused: Ed Benning, Robert Johnson, Mike Hemmingsen, Gary Roy

Others Present: Sharon Gregory, Amy Fuoss, Tom Smith, and Carl Osentoski by Zoom.

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held January 25, 2022

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Cathy Lane, to approve the minutes of the GLS Region V PDC regular meeting held January 25, 2022 as presented.

Motion carried unanimously.

(Documents on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held March 15, 2022

Chairperson VanHaften suggested moving up the audit presentation on the agenda so that it is directly after Item D.

Motion: Action: Motion to revise the agenda. **Moved by** Alan Himelhoch **Supported by** Cathy Lane, to approve the revised agenda of the GLS Region V PDC meeting to be held March 15, 2022.

Motion carried unanimously.

(Documents on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.

E. FY 2020 and FY 2021 Genesee-Lapeer-Shiawassee (GLS) Region V Audit—Smith & Klaczewicz, P.C.

Mr. Tom Smith, of Smith & Klaczewicz, P.C., presented the FY 2020 and FY 2021 audit for GLS Region V. There were no findings and no compliance issues. Discussion ensued.

Motion: Action: Motion to accept. **Moved by** Cathy Lane **Supported by** Destain Gingell to accept the financial statements for the fiscal years 2020 and 2021.

Motion carried unanimously.

(Documents on file with minutes)

F. Communications

1. History Trail Network Update (presentation)

Mr. Bradshaw introduced Mr. Osentoski before he began his Zoom presentation. Mr. Osentoski described how the History Trail project began. He stated that there is a website now, as a beta version. He indicated that the augmented reality discussions are still continuing, including the ability to print out a map for your desired tour. Mr. Osentoski indicated that they are also working to incorporate Native American tribal history into the project. Discussion ensued.

2. Genesee County Parks and Recreation: Goldenrod Disc Golf Course Improvements

Ms. Gregory indicated that Genesee County Parks and Recreation is applying to the Michigan Natural Resources Trust Fund (MNRTF) for a grant to pay for park improvements at the Goldenrod Disc Golf Course, such as a new pavilion with accessible picnic tables and grills. They are requesting \$296,000 in state funding with a local match of \$104,000 for a total of \$400,000. Discussion ensued.

3. Genesee County Parks and Recreation: Richfield County Park Improvements

Ms. Gregory stated that Genesee County Parks and Recreation is applying to the MNRTF for a grant to pay for improvements to Richfield County Park along the Iron Belle Trail. The improvements will include items such as a new bike fix-it station and a trail information kiosk. They are requesting \$296,000 in state funding with a local match of \$104,000 for a total of \$400,000.

4. Genesee County Parks and Recreation: Bluebell Beach Improvements

Ms. Gregory said that Genesee County Parks and Recreation is applying to the MNRTF for a grant to pay for renovations at Bluebell Beach. The north and south restrooms will be renovated, and a new pavilion will be constructed. They are requesting \$296,000 in state funding with a local match of \$104,000 for a total of \$400,000.

5. Genesee County Parks and Recreation: Berston Fieldhouse Adjacent Property Acquisition

Ms. Gregory stated that Genesee County Parks and Recreation is applying to the MNRTF for a grant to acquire 37 properties adjacent to the Berston Field House in the City of Flint. This acquisition will enable Berston to help fulfill the diverse needs of the community with an active neighborhood center. They are requesting \$400,000 in state funding with a local match of \$130,000 for a total of \$530,000.

6. Genesee County Parks and Recreation: Berston Fieldhouse Adjacent Property Development

Ms. Gregory said that Genesee County Parks and Recreation is applying to the MNRTF for a grant to develop the 37 properties adjacent to the Berston Field House. This project will develop two playgrounds, one pavilion, a retaining wall and three outdoor basketball courts. They are requesting \$296,000 in state funding with a local match of \$104,000 for a total of \$400,000. Discussion ensued.

II. ACTION ITEMS

A. Financial Report

1. (The audit was moved up during the meeting, to right before Communications.)

2. Checks

Mr. Bradshaw reviewed the checks for the committee. The checks totaled \$30,593.47.

Motion: Action: Approve the payment of the checks. **Moved by** Jeffrey Kelley, **Supported by** Cathy Lane, to approve the checks in the amount of \$30,593.47 and authorize signing by the proper authorities.

Motion carried unanimously.

(Documents on file with minutes)

3. Year-to-Date 2022 Financials

Mr. Bradshaw reviewed the 2022 Financials for the committee, including the Revenue Budget Variance Report, the Statement of Expenditures, and the Balance Sheet.

Motion: Action: Motion to approve. **Moved by** Jeffrey Kelley, **Supported by** Cathy Lane, to approve the 2022 financials.

Motion carried unanimously.

(Documents on file with minutes)

B. Budget Adjustments

Mr. Bradshaw reviewed the list of budget adjustments for the committee. He requested approval for the following budget adjustments:

- Increase Consultants by \$720
- Decrease Supplies by \$320
- Decrease Auditing by \$400

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Destain Gingell, to approve the Budget Adjustments as presented.

Motion carried unanimously.

(Documents on file with minutes)

C. FY 2022 GLS Region V Work Program Amendment # 1

Mr. Bradshaw reviewed Amendment # 1 for the committee. The request was to move \$2,700 from "Technical Assistance to MDOT" to "Program Management".

Motion: Action: Approve, **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve Amendment # 1 to the FY 2022 GLS Region V Work Program.

Motion carried unanimously.

(Documents on file with minutes)

D. Election of Officers

Chairperson VanHaaften announced that Mr. Kelly provided him with a letter of resignation from his position as Vice-Chairperson of this committee effective March 15, 2022. Chairperson VanHaaften indicated that the committee needs to vote for a Chairperson and a Vice-Chairperson. Mr. Bradshaw indicated that the goal is to have all three counties represented as committee officers. Mr. Bradshaw represents Genesee County as the Fiscal Officer.

Chairperson VanHaaften opened the floor for nominations for Chairperson.

Jeffrey Kelley **Supported by** Cathy Lane, nominated Richard VanHaaften as chairperson for one more year.

Chairperson VanHaaften asked for a motion to close nominations for the position of chairperson.

Motion: Action: to close chairperson nominations. **Moved by** Alan Himelhoch **Supported by** Cathy Lane, to close nominations for chairperson. The motion passed unanimously.

Voting was then held and Richard VanHaaften was unanimously elected.

Chairperson VanHaaften then opened the floor for nominations for Vice-Chairperson. Mr. Kelley nominated Mr. Gingell. However, Mr. Gingell also represents Lapeer County. Mr. Kelley then nominated Mr. Brodeur, who represents Shiawassee County.

Chairperson VanHaaften asked for a motion to close nominations for the position of vice-chairperson.

Motion: Action: to close vice-chairperson nominations. **Moved by** Cathy Lane **Supported by** Alan Himelhoch, to close nominations for vice-chairperson. The motion passed unanimously.

Voting was then held and Gregory Brodeur was unanimously elected.

Chairperson VanHaaften then opened the floor for nominations for Fiscal Officer.

Cathy Lane **Supported by** Alan Himelhoch nominated Mr. Bradshaw to be the Fiscal Officer. Chairperson VanHaaften then closed nominations.

Voting was then held and Mr. Bradshaw was unanimously elected.

Mr. Bradshaw indicated that the Huntington Bank signature cards will need to be updated now that elections have been held, and that this is an action item.

Motion: Action: to authorize the signing of new signature cards by the Chairperson, Vice-Chairperson, and Fiscal Officer **Moved by** Alan Himelhoch **Supported by** Jeffrey Kelley, to authorize Chairperson Richard VanHaafte, Vice-Chairperson Gregory Brodeur, and Fiscal Officer Derek Bradshaw, to be added as authorized signers on the Huntington Bank account for the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission.

Motion carried unanimously.

(Documents on file with minutes)

III. DISCUSSION ITEMS

A. MAR Update

Mr. Bradshaw indicated that the State of Michigan is still looking to invest funding into parks and recreation projects. However, there are issues with the distribution of the funding, such as who the recipients would be and how the administration would be handled. MAR is continuing to work with the State of Michigan to assist with this process. MAR continues to deal with staffing issues such as the difficulties of remote work, and staff leaving for other opportunities.

B. GLS Region V Transportation Planning Program Funding

Ms. Gregory asked the committee to review the funded work items and their budgeted amounts from FY 2022. Staff has not yet received the updated funding amounts from MDOT for FY 2023, but they should be approximately the same as the amounts from FY 2022. Ms. Gregory encouraged the committee to let her know if there were any projects they would like to see added to the FY 2023 Work Program.

C. Hazard Mitigation Plan Update for Genesee and Lapeer Counties

Ms. Gregory indicated that both the Genesee and Lapeer County Hazard Mitigation Plans are in the process of getting adopted by all their municipalities. Lapeer County is almost done. There are only about 5 municipalities left, and they are all scheduled. Genesee County is about one-third done, with many of the rest scheduled. Once received, resolutions of local adoption will be provided to the MSP and FEMA for final approval.

D. Lapeer County Parks and Recreation Plan Update

Ms. Gregory stated that the Lapeer County Parks and Recreation Plan has been approved by the Michigan Department of Natural Resources. It is good until December 31, 2026. She said that Lapeer County is now eligible to submit Michigan Natural Resources Trust Fund, Land and Water Conservation Fund, and Recreation Passport Grant applications. Discussion ensued.

IV. ANNOUNCEMENTS

Mr. Bradshaw announced that a new transportation planner has been hired. A secretary has also been hired, but has not started yet. Mr. Bradshaw also indicated that Ms. Gregory will be retiring this summer. The goal is to hire another planner before she leaves, so that she can assist in training the new planner.

V. ADJOURNMENT

Chairperson VanHaafte adjourned the meeting at 7:00 p.m.

Respectfully submitted,
Sharon Gregory, Lead Planner
Genesee County Metropolitan Planning Commission