



GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

GCMPC MEETING

Tuesday, March 7, 2023
8:00 A.M.

Commissioners

Genesee County Administration Building
 1101 Beach Street
 3rd Floor - Harris Auditorium
 Flint, MI 48502

Alan Himelhoch
 Chairperson

Mike LaPointe
 Vice-Chairperson

Gloria J. Nealy
 Secretary

Cheryl Sclater

Dale K. Weighill

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmassler

William Brandon

AGENDA

I. Call to Order

II. Roll Call

III. Minutes

***A. Minutes of the February 7, 2023 Regular Meeting (attached)

IV. Opportunity for Individuals to Address the Commission

V. Communications

VI. Committee Reports

VII. New Business

***A. FPR-02-23-01; GCCARD 2023-2024 Head Start and Early Head Start Grant (attached)

***B. MPR-01-23-01; Montrose Township Master Plan Update (attached)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

***C. Financial Update (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – February 2023 Status Report (attached)

***2. Environmental Program – February 2023 Status Report (attached)

***3. Community Development Program – February 2023 Status Report (attached)

***4. Housing Program Update – February 2023 Status Report (attached)

***5. Report of the Director – February 2023 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*****Indicates Action Item**

NEXT MEETING: Tuesday, April 4, 2023

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, February 7, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, February 7, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Dale K. Weighill, Gloria Nealy, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Jeffrey M. Peake and Lauren Coney.

Others Present: Janet Cousineau, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Cody Roblyer, Daniel Moulton, and Nichole Odette.

Chairperson Himelhoch welcomed the two new County Commissioners, Martin Cousineau and Dale Weighill, to the Planning Commission.

III. MINUTES

A. Minutes of the January 3, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the January 3, 2023 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

A. Notice of Intent to Update Master Plan – City of Montrose

Derek Bradshaw stated that the Notice of Intent is part of the notification process when updating a Master Plan. Master Plans should be reviewed to see if updates are needed every five years.

B. GCMPC 2022 Accomplishments Report

Derek Bradshaw presented the GCMPC 2022 Accomplishments Report. Over \$170 million was invested in Genesee County during the year. Highlights included the completion of

the Dort Highway Extension project, capital improvement projects funded through the American Rescue Plan Act (ARPA), and a new latex-based paint Recycling Program.

VI. COMMITTEE REPORTS

Chairperson Himelhoch stated that the two new Commissioners have been placed on GCMPC Committees. Dale Weighill, being Vice Chairperson of the County Board, will be a member of the Local Unit Committee and Martin Cousineau will serve on the Rules Committee.

Tyler Rossmuessler and William Brandon have terms expiring at the end of March. Letters should be addressed to the County Board Chairperson and given to either Derek Bradshaw or Joshua Freeman if they would like to continue serving as members of the Planning Commission.

VII. NEW BUSINESS

A. Solid Waste Budget Transfer Request

Cody Roblyer explained that staff is in the process of changing the Recycle Day events, with the long-term goal of moving all household hazardous waste collection to a permanent location. Staff has been setting aside funding in a restricted line item for the construction of a recycling facility. Staff would like to transfer \$300,000 of the current Solid Waste fund balance to the Restricted for Construction of Solid Waste Recycling Facility line item. This transfer would result in a new restricted fund balance of \$750,000. The former McDonald Dairy property is being considered for the location of the recycling facility, along with other County buildings. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** William Brandon, to approve the transfer of \$300,000 from the Solid Waste fund balance to the Restricted for Construction of Solid Waste Recycling Facility line item.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the February Contract, Vouchers and Bills for a total \$22,799.97 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending December 31, 2022.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – January 2023 Status Report

Jason Nordberg stated that staff is currently reviewing the results of the 2020 Census. The Flint Urbanized Area boundary no longer includes the City of Fenton, which may reduce the amount of federal transportation funding Genesee County receives annually. Staff has received a \$412,000 *Safe Streets and Roads for All* grant to perform a safety study on Genesee County roads. A safety study must be in place for the County to access \$1 billion in annual funding made available through the new transportation legislation designated for safety projects. Possible projects can range from road improvements and reconfigurations to new signage or advertisements, all with the goal of reducing severe injuries and fatalities. Discussion ensued.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded** Mike LaPointe, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – January 2023 Status Report

Sheila Taylor stated that the draft Solid Waste Management Plan (SWMP) Amendment has been provided to the Solid Waste Management Planning Committee (SWMPC) for review and approval. Following approval, the plan will enter a 90-day public comment period starting March 1st, which will include three open houses and a public hearing for residents to learn more about the plan and provide feedback. Following the public comment period, the final draft of the plan amendment must receive approval by the SWMPC, the Board of Commissioners, and the local units of government before being sent to the Department of Environment, Great Lakes, and Energy for review and approval.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Tyler Rossmassler, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – January 2023 Status Report

Sheila Taylor stated that staff has completed the draft 2023 Action Plan, our annual application to HUD detailing the CDBG, ESG, and HOME projects and activities planned for the upcoming Program Year. Genesee County receives approximately \$3 million annually from HUD for these programs. The draft Action Plan will be released for a 30-day comment period before submittal to HUD in March. Staff has also finalized the HOME-ARP Allocation Plan which is required to receive an additional \$3 million in funding to be spent on projects that assist homeless or near homeless populations in the County. Based on consultations, public involvement, and data analysis, staff is recommending that the HOME-ARP allocation go towards the development of affordable rental housing.

Genesee County currently lacks 7,000 affordable housing units for low-income residents. The Allocation Plan will be released for a 15-day public comment period, followed by submission to HUD. Once the County receives the funding, staff will announce a Call for Projects for developers interested in working with the County to build affordable housing units. Discussion ensued.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Martin Cousineau, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – January 2023 Status Report

Derek Bradshaw stated that a new Planner is set to begin on February 15th, which fills the last open Planner position. A summer Intern position will be posted in the next few weeks. The architect working on the County's new tower building is wrapping up the final bid specs and will be meeting with the team heading up the project next week. It is anticipated that the project will be sent out to bid in the next couple of weeks. The building's two roofs were replaced last year and new elevators are currently being installed.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:00 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: Kristofor Garris, Planner
DATE: March 7, 2023
SUBJECT: **FPR-02-23-01; GCCARD 2023-2024 Head Start and Early Head Grant**

I. TYPE AND PURPOSE

The Genesee County Community Action Resource Department (GCCARD) is applying for federal assistance to continue operating the Head Start and Early Head Start Programs for the 2023-2024 school year. This is the annual application for the grant that GCCARD has received for over 50 years. GCCARD is requesting federal funding in the amount of \$10,705,389 from the Health and Human Services Administration for Children and Families (HHS/ACF), with a local match of \$2,676,347, for a total project cost of \$13,381,736.

II. POPULATION TO BE SERVED

The Head Start program proposes to serve 318 preschool children and their families throughout Genesee County. Additionally, the Early Head Start (EHS) program proposes to serve 322 income eligible families in Genesee County. This program provides services and community resources to pregnant mothers and parents of infants and toddlers. The programs provide services and community resources to pregnant mothers and children from birth to age three and children aged three until kindergarten entry.

III. RELATIONSHIP TO EXISTING PLANS AND POLICIES

GCCARD has continually operated the Head Start program for over 50 years. Both the Head Start and Early Start programs have strong community resources to assist families in attaining their goals and helping children begin school ready to succeed. The programs provide services related to nutrition, mental health, social services, and family engagement activities.

GCMPC has previously endorsed the Genesee Intermediate School District (GISD) Head Start and Early Head Start programs. GISD operates the Head Start program in the Beecher, Carman-Ainsworth, and Flint School Districts, which are not served by the GCCARD program. GCCARD and GISD work together to discuss grant opportunities and ensure that services are not being duplicated in Genesee County.

Derek Bradshaw, Director Christine Durgan, Assistant Director

IV. PROGRAM DESCRIPTION

Services provided through the Head Start program operate full day, Monday through Thursday, full year, a minimum of 7.5 hours per day, and a home-based option. The classroom option provides ample opportunities for young children to progress in areas established by the program's school readiness goals. Implementation of full school day programming is proposed program-wide to better meet the needs of working families and those furthering their education. Through the home-based option, a visitor goes to the home and works with the parent and child together, giving the parent ideas on activities to support their child's growth and development. Also, through the home-based option, twice monthly the child and parent go to a center for socializing, group activities, and parent education opportunities.

The Early Head Start child development center-based model operates full day, Monday through Thursday, full year, a minimum of 7.5 hours per day. Each classroom has 8 infants and toddlers with a childcare teacher for every four children. The curricula used are the Creative Curriculum for the center-based option. Partners for a Healthy Baby for Pregnant Mothers and Parents as Teachers are used for the home-based program, while the Creative Curriculum Gold Assessment is used for both models. In the home-based model, there are home visits to each family once per week emphasizing the importance of early development of literacy and numeracy skills. Home visits also focus on developmentally appropriate interactions between young children and adults. Twice per month, mother and child are involved in play groups, socializing experiences, and parent education opportunities.

V. RELATIONSHIP OF PROJECT TO PRIOR OR CURRENT GCMPC ACTIONS

GCMPC has endorsed the GCCARD application for federal assistance regarding the Head Start program every year since 1973, as well as the early Head Start Program since 1977.

GCCARD has continually operated the Head Start program for over 50 years. Both the Head Start and Early Head Start programs have strong community resources to assist families in attaining their goals and helping children begin school ready to succeed. The programs provide services related to nutrition, mental health, social services, and family engagement activities.

VI. ASSESSMENT ON PREVIOUSLY AWARDED GRANTS

At the March 1, 2022 meeting, the GCMPC unanimously voted for \$13,206,595 in project support, of which \$2,605,319 was a local match to continue operating the Head Start for the 2022-2023 school year.

Data analysis for the 2021-2022 program year shows families were supported in making progress in obtaining family and personal goals, health needs of children, and progress towards school readiness goals. The following information displays specific statistics regarding services provided to children and families during the previous program year:

Funded Enrollment	925
Actual Enrollment	1,020
Families Served	889

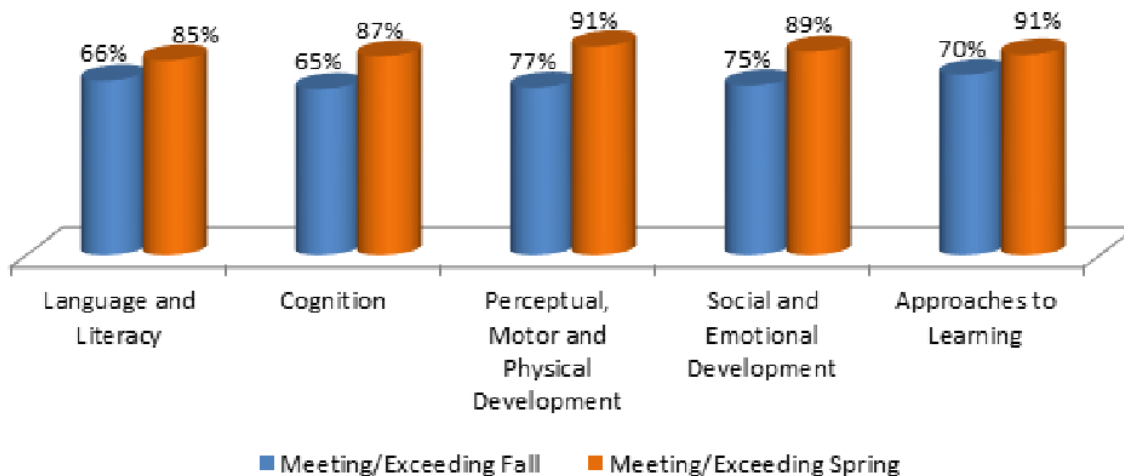
Of the Children Enrolled:

- 72% Obtained complete physicals
- 85% Obtained dental exams/dental care
- 97% Had insurance at year end
- 94% Had up to date immunizations
- Head Start had an average monthly attendance of 87%
- Early Head Start had an average monthly attendance of 76%
- Early Head Start Expansion had an average monthly attendance of 88%

Of the Families Enrolled:

- 109 Received housing assistance
- 150 Received mental health services
- 182 Received emergency intervention
- 868 Received parenting and health education
- 162 Received tobacco health education

School Readiness Goals



VII. STAFF ANALYSIS

The Head Start and Early Head Start programs assist parents and expectant mothers in fulfilling their roles and provide a holistic approach to family development. These coordinated support services allow parents to reach and sustain self-sufficiency, as well as assist children in beginning school with a strong numeracy and literacy background. Those enrolled will be provided comprehensive health, educational,

social, and parental involvement opportunities through a planned program of experience and active participation.

Both programs are designed to provide critical services to the targeted population without duplicating pre-school programs currently provided by other federally funded agencies in the County. GCCARD works with a coordinating council in this effort, ensuring an orderly recruitment and enrollment process so that specific funding requirements are met. Additionally, GCCARD optimizes program services by utilizing area medical and educational facilities, community resources, and by coordinating with other agencies.

VIII. STAFF RECOMMENDATION

Staff recommends that the Genesee County Metropolitan Planning Commission, under authority of the State of Michigan Federal Project Review System, enacted under Executive Order No. 12372, consider at its meeting of March 7, 2023, and endorse the project described as FPR-02-23-01; GCCARD 2023-2024 Head Start and Early Head Grant for the following reasons:

1. The proposed program provides critical educational, health, and social services for targeted pre-school children and their families.
2. The proposed program will continue, but not duplicate services already provided in Genesee County.

Link to FPR application:

<http://gcmopc.org/wp-content/uploads/2023/02/FPR-02-23-01-GCCARD-2023-2024-Head-Start-and-EHS-application.pdf>



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Daniel Moulton, Planner

DATE: March 7, 2023

SUBJECT: MPR-01-23-01; Montrose Township Master Plan Update

I. LEGISLATIVE BASIS FOR GCMPC REVIEW

The Michigan Planning Enabling Act, Act 33 of 2008, as amended, provides the legislative basis for planning commissions to create, adopt, and amend a basic plan. Municipalities shall follow Part 125.38 Section 41, Subsection (2) which states: "...the secretary shall submit a copy of the proposed plan, for review and comment, to all of the following: (c) the county planning commission... The secretary of the planning commission shall concurrently submit to the county planning commission, in the manner provided in section 39(3), a statement that the requirements of subdivision (a) have been met or, if there is no county planning commission, shall submit to the county board of commissioners, in the manner provided in section 39(3), a statement that the requirements of subdivisions (a) and (d) have been met. The statement shall be signed by the secretary and shall include the name and address of each planning commission or legislative body to which a copy of the proposed master plan was submitted under subdivision (a) or (d), as applicable, and the date of submittal."

Additionally, as part of these procedures, Part 125.38, Section 41, Subsections (3) and (4) specify that: "An entity described in subsection (2) may submit comments on the proposed master plan to the planning commission in the manner provided in section 39(3) within 63 days after the proposed master plan was submitted to that entity under subsection (2). If the county planning commission or the county board of commissioners that receives a copy of a proposed master plan under subsection (2)(e) submits comments, the comments shall include, but need not be limited to, both of the following, as applicable: (a) A statement whether the county planning commission or county board of commissioners considers the proposed master plan to be inconsistent with the master plan of any municipality or region described in subsection (2)(a) or (d). (b) If the county has a county master plan, a statement whether the county planning commission considers the proposed master plan to be inconsistent with the county master plan. (4) The statements provided for in subsection (3)(a) and (b) are advisory only.

Derek Bradshaw, Director Christine Durgan, Assistant Director

II. PAST GCMPC ACTION

GCMPC previously reviewed and endorsed the 2009 Montrose Charter Township Master plan.

III. STAFF ANALYSIS

The 2023 Montrose Charter Township Master Plan meets the requirements necessary for adoption. The plan includes all relevant information necessary for the future of the Township. Before creation of the plan, notice was sent to Flushing, Vienna, Maple Grove, and Taymouth Townships, City of Montrose, GCMPC, Consumer's Energy, MDOT, Grand Trunk Western Railroad and Region V Planning and Development Commission.

The 2023 Montrose Charter Township Master Plan includes maps, charts, and graphics that show the present and proposed future of the Township. These graphical tools help provide a clear vision into the current conditions in the Township, and what changes are being proposed. The plan includes relevant demographic and historical information about the Township.

Between April 2022 and June 2022, a survey was established for residents and Township stakeholders to provide feedback about existing conditions and the need for future improvement. Common themes of the survey include "preserving the rural feel" of the Township, while "encouraging commercial growth," and increasing single family homes. Respondents were split on the topics of renewable energy (wind and solar) and generally agreed agriculture still is the most important to the economy and land preservation.

This feedback was reviewed and compiled into the Implementation Plan part of the Master Plan. This section outlines Plan-related "Action Items" and the relevant timeframe and party responsible for completion of that item. This will be an important guide for plan implementation in the years to come.

Staff reviewed the adjacent master plans of the City of Montrose, and Vienna, Flushing, Maple Grove, and Taymouth Townships. The Montrose Township plan does not interfere with the character of those surrounding agency's plans.

IV. STAFF RECOMMENDATION

Pursuant to the provisions of Public Act 33, Michigan Public Acts of 2008, as amended, the Michigan Planning Enabling Act, staff submits the following comments and recommendations to the Genesee County Metropolitan Planning Commission, for consideration at its meeting of March 7, 2023, regarding the project described as MPR-01-23-01; Montrose Township Master Plan Update, for the following reasons:

1. Montrose Charter Township met all the notification requirements necessary for this plan.

2. The Montrose Charter Township Master Plan is consistent with the plans of neighboring and encompassing local units.
3. The Montrose Charter Township Master Plan includes relevant graphics, maps, data, objectives, and goals.
4. The Montrose Charter Township Master Plan includes an adequate land-use plan.

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
March 7, 2023**

AT&T	Director's County Phone Bill	48.79	10336971
JP Morgan Chase Bank	Battery Solutions / Survey Monkey Annual Fee / Solid Waste Supplies / Issuu, Inc. PDF Publishing Platform	3,664.02	10336944
Petty Cash Reimbursement	Coffee for Meetings / Recycle Day Supplies /	98.30	N/A
Staples, Inc.	Office Supplies	544.53	ACH # 42141
		<u>544.53</u>	
		<u>\$4,355.64</u>	

EXHIBIT I

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2022 to January 31, 2023

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED)</u> <u>SOLID WASTE</u>
Cash	493,863	\$788,484
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$205,679
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$113,474	\$0
Prepaid Expenses	\$0	\$0
TOTAL ASSETS	<u><u>607,537</u></u>	<u><u>\$994,163</u></u>
<u>LIABILITIES</u>		
Vouchers Payable	\$58	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$48,944	\$0
TOTAL LIABILITIES	<u><u>\$49,001</u></u>	<u><u>\$0</u></u>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$65,438	\$0
Restricted for construction of solid waste recycling facility	\$0	\$450,000
Fund Balance, October 1, 2022	\$285,150	398,684
Excess Revenue Over Expenditures	7,948	145,478
Unrestricted fund balance	\$293,097	\$0
Total Reserves and Fund Balance, January 31, 2023	<u><u>\$558,536</u></u>	<u><u>\$994,162</u></u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u><u>\$607,537</u></u>	<u><u>\$994,162</u></u>

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2022 to January 31, 2023

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED)</u> <u>SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$67,154	\$0
Due from the Federal Gov't Rideshare	\$7,787	\$0
Due from GLS Region V	\$38,534	\$0
Total Due from Other Governmental Units	<u><u>\$113,474</u></u>	<u><u>\$0</u></u>

EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2022 to January 31, 2023

REVENUE (Exhibit IV)		\$874,769
EXPENDITURES (Exhibit V):		
Personnel Services	\$297,778	
Fringe Benefits	\$196,050	
Consulting Services	\$0	
Contracted Services	\$3,198	
Other Services	\$41,180	
Travel	\$0	
Supplies and Office Costs	\$2,134	
Rent and other County department costs	\$181,002	
Transfers Out	\$0	
TOTAL EXPENDITURES		\$721,343
EXCESS REVENUE OVER-/UNDER EXPENDITURES		<u>\$153,426</u>

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2022 to January 31, 2023

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,500	2,167	6,320	4,153
539.000	State Revenue	8,000	2,667	-	(2,667)
504.000	Community Development	781,898	260,633	185,610	(75,023)
523.000	Federal Revenue-FHWA	1,209,786	403,262	141,116	(262,146)
525.000	Rideshare	100,000	33,333	14,351	(18,982)
699.000	Transfer In	814,167	271,389	33,811	(237,578)
674.003	County Appropriation	379,668	126,556	94,917	(31,639)
674.029	Local Contribution	73,922	24,641	100	(24,541)
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	1,145,000	381,667	206,172	(175,495)
622.001	Inspection Fees	10,000	3,333	3,150	(183)
645.012	Indirect Revenue	479,702	159,901	181,600	21,700
669.007	Interest Earned Revenue	300	100	3,980	3,880
679.001	Region V	85,155	28,385	3,642	(24,743)
	Total Revenue Budget	<u>5,094,099</u>	<u>1,698,033</u>	<u>874,769</u>	<u>(823,264)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2022 to January 31, 2023

EXHIBIT V

Account Number	Account Name	Budget FY	Expenditures	Budget FY	Expenditures	Budget FY	Expenditures	Variance	Expenditures
		2021	2021	2022	2022	2023	2023	2023	As % of Total Budget
	Salary & Longevity	1,312,730	146,220	1,064,382	141,223	1,124,212	297,778	826,434	26
	Total Fringe Benefit	647,495	99,057	723,453	112,835	715,208	196,050	519,157	27
724.000	Other Fringes	0	0	161,040	0	201,076	3,586	197,490	2
754.000	Supplies, Office	12,025	1,708	14,425	785	26,225	1,835	24,390	7
851.000	Postage	2,000	114	6,250	171	6,400	299	6,101	5
980.000	Equipment	4,000	0	7,500	0	15,000	0	15,000	0
931.000	Repairs	500	0	500	0	500	0	500	0
804.000	Consultants	694,894	0	425,126	0	953,574	0	953,574	0
835.001	Health Serv. Employees	500	62	500	0	500	74	426	15
801.044	Auditing	11,400	0	11,400	0	11,400	0	11,400	0
801.004	Service Contracts Gen.	17,750	4,588	37,130	1,668	13,178	1,660	11,518	13
850.000	Telephone	4,900	886	5,000	470	5,700	1,464	4,236	26
900.014	Advertising	8,900	0	27,200	634	41,300	13,197	28,103	32
872.006	Waste Collections	250,000	1,500	250,000	365	432,437	510	431,927	0
910.005	Training	3,900	0	8,240	0	9,840	124	9,716	1
915.000	Memberships	1,900	185	3,500	0	3,900	574	3,326	15
907.005	Validated Parking	850	0	1,500	0	1,500	0	1,500	0
930.000	Building maintenance & construction	0	0	0	0	273,095	0	273,095	0
872.022	Indirect cost -nonproductive	0	0	0	0	0	0	0	0
872.027	Indirect cost expense	0	0	0	0	86,957	26,775	60,182	31
913.001	Travel	3,000	0	3,700	550	6,300	0	6,300	0
872.013	Specialty Waste expense	10,000	0	0	0	8,000	0	8,000	0
	Subtotal: Controllable Cost	2,986,744	254,321	2,750,846	258,702	3,936,302	543,926	3,392,375	14
955.074	Transfers Out Other Fringe	0	0	2,750,846	4,786	33,039	0	33,039	0
955.075	Transfers Out, Indirect	804,110	0	835,868	17,319	781,129	0	781,129	0
957.004	Convenience Copier	1,500	0	2,500	33	2,500	35	2,465	1
957.005	Motor Pool Charges	10,000	0	15,000	2,066	15,000	6,492	8,508	43
958.009	Insurance, General	48,777	48,777	66,071	66,071	98,648	98,648	(0)	0
958.014	CSA	161,973	13,498	229,718	38,286	227,482	75,827	151,655	33
	Subtotal: Uncontrollable Costs	1,026,360	62,275	3,900,003	128,562	1,157,797	181,002	976,795	16
	GRAND TOTALS	\$4,013,104	\$316,596	\$6,650,849	\$387,263	\$5,094,099	\$724,928	4,369,170	14



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: March 7, 2023

SUBJECT: **3-C Transportation Planning – February 2023 Status Report**

Transportation Update

The Federal Transportation Certification Review of the transportation planning process in Genesee County was held February 8th and 9th. The review was conducted by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Staff presented and answered questions on the long range plan, Transportation Improvement Program (TIP), public participation and other items. The review went well and FHWA has reached out to set up a meeting in March to look more into how we integrated housing into the long range plan as a potential nationwide best practice.

GCMPC staff are in the early planning stages of a US-23 Traffic Development Study. In February staff began meeting with community stakeholders, transportation agencies, and elected officials along the US-23 Corridor to document what improvements should be explored that will help alleviate anticipated future traffic congestion and support ongoing and planned developments in your community. Next steps will be to form a Study Steering Committee that will help to develop the overall project scope and assist with consultant selection.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: March 7, 2023

SUBJECT: **Environmental Program Update – February 2023 Status Report**

Solid Waste Program

A draft of the Solid Waste Management Plan (SWMP) was approved by the Solid Waste Management Planning Committee (SWMPC) on February 14th allowing the plan to undergo a required 90-day public comment period. The 90-day public comment period starts on March 1st and ends May 30th. During the comment period, staff will hold open houses and a hearing in April where the public can provide input on the plan. Details of the plan and public input sessions will be provided at the next GCMPC meeting.

Staff has collected all but one of the FY 2023 1st quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. Staff will continue reaching out to Community Disposal Service to complete their report, who typically does not owe quarterly fees. In total, \$205,867.75 in fees were received for the 1st quarter. On average, about \$235,000 in solid waste fees are collected each quarter.

Staff has expanded the household battery collection program to senior centers in Genesee County. In partnership with the Genesee County Senior Services Department, 16 senior centers received battery collection tubes to collect household batteries from their attendees. Once the battery collection tubes are full, senior center staff will notify the Senior Services Department who will coordinate transporting the batteries to GCMPC staff. GCMPC staff will then send the batteries to Batteries Solutions where they will be properly recycled.

Staff attended a local partner meeting on February 28th with the City of Flint, Keep Genesee County Beautiful, Genesee Conservation District, and other local agencies. This meeting provides a means for environmental partners to discuss ongoing activities, events, and other initiatives as well as find ways to partner and support each other's work.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: March 7, 2023

SUBJECT: **Community Development Program – February 2023 Status Report**

Community Development Block Grant Program (CDBG)

The draft 2023 Action Plan public comment period is now underway beginning February 20th and ending March 22nd. A public hearing is scheduled for March 9th. The Action Plan was sent to all local units of government requesting that copies be made available to their residents. Following the 30-day public comment period, staff will request approval of the 2023 Action Plan at the March Allocation meeting. Staff will not request final approval from the Board of Commissioners until actual allocation amounts for Program Year 2023 are received from HUD. Amounts used in the draft Action Plan are estimates based on funding received in 2022. The draft plan is available at the following link: <http://gcmpc.org/wp-content/uploads/2023/01/Draft-2023-Action-Plan.pdf>

Each year, HUD performs a Timeliness Test for the CDBG program to ensure funding is being spent in a timely manner. The test takes place 60 days prior to the end of each program year, or March 2nd. At the time of the test, Genesee County cannot have more than 1.5 times our annual grant award remaining unspent. As of early February, we have exceeded the required spending amount in order to pass the Timeliness Test.

HOME Investment Partnerships Program (HOME)

Staff has completed drafting the Home Investment Partnerships – American Rescue Plan (HOME-ARP) Allocation Plan that is required to be developed to receive additional funding from the U.S. Department of Housing and Urban Development (HUD) amounting to \$3,044,050 in HOME-ARP funds. Staff is recommending that the HOME-ARP allocation go towards the development of affordable rental housing. The 15-day public comment period was held February 9th through the 24th and a public hearing was held on February 16th. No comments were received. Final plan approval from the Board of Commissioners and submission to HUD will be near the end of March.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Andy Trudeau, Division Manager
Housing Program

DATE: March 7, 2023

SUBJECT: **Housing Program Update – February 2023 Status Report**

Home Improvement / Urgent Repair Program 2022 Summary

Households/Projects - 40 (22 HIP + 18 Urgent Repair)
Helping Neighbors - 30 (HVAC/water heater replacement)
Funding Spent - \$588,180

Home Improvement / Urgent Repair Program 2023 Summary

Households/Projects - 5 (1 HIP + 4 Urgent Repair)
Helping Neighbors - 9 (HVAC/water heater replacement)
Funding Spent - \$84,400

During February, two Urgent Repair Program projects were completed, a municipal water hook-up in Mundy Township and a roof replacement in Flint Township, which utilized \$33,195 in CDBG funding. Staff gave presentations regarding both repair programs during a Richfield Township Board meeting, a council meeting at the Village of Otisville, and at the Michigan Townships Association – Genesee County Chapter meeting. Two homeowner referrals were submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Staff is finalizing bid specs on a Neighborhood Stabilization Program (NSP) home located on Dixel Drive in Burton and will work with the Purchasing Department to prepare and release a Request for Proposals (RFQ) for this rehabilitation project. Brush was cleared and debris removal took place at a Neighborhood Purchase/Rehab/Resale (NPRR) property located on Phyllis Drive in Clio last fall, which will have allowed staff to fully inspect the home, take measurements, and begin preparing work specifications. Once the work specifications are complete, an RFQ will also be released through the Purchasing Department for this project.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: Derek Bradshaw, Director
DATE: March 7, 2023
SUBJECT: Report of the Director – February 2023 Status Report

American Rescue Plan Act Local Unit Projects

There are currently 5 projects out to bid that will be selecting contractors within the next few weeks. These projects are the City of Burton Watermain Loop, City of Grand Blanc Reid Road Sewer, City of Flushing Sewer Lining Project, City of Clio Butler Street Water Project, and the Genesee Township Sewer Pumps Project. Each one of these projects will contribute to better water and sewer service delivery for their respective communities.

In addition, the Genesee County Water and Waste Services Anaerobic Digester Project is underway at the Anthony Ragnone Treatment Plant. This will reduce solid waste for land application or landfill and produce biogas which can be used to power the grid.

GLS Region V

The next GLS Region V meeting will be held on March 28, 2023.