

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, March 5, 2019, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, March 5, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Secretary Nealy called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

**Present:** Cheryl Sclater, David Martin, Gloria Nealy, Jeffrey M. Peake, John Mandelaris, Martin Cousineau, Reggie Smith, and Ted Henry.

**Absent:** Alexander Isaac, Janice Karcher, and Alan Himelhoch.


**Others Present:** Larry Green, Barb Humenick, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Nicole Lewis, Jacob Maurer, Zachary Sompels, and Nichole Odette.

**III. MINUTES**

 **A. Minutes of the February 5, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Reggie Smith, to approve the minutes of the February 5, 2019 regular meeting as presented.  
Motion passed unanimously.  
(Approved minutes are on file in the GCMPC office)

 **B. Minutes of the February 14, 2019 Additional Meeting**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** John Mandelaris, to approve the minutes of the February 14, 2019 additional meeting as presented.  
Motion passed unanimously.  
(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

Cheryl Sclater invited the Commissioners to the grand opening of the downtown Flint branch of Elga Credit Union on Friday at 8:30 a.m.

Derek Bradshaw introduced our new Planner, Zachary Sompels, who will be working in the Transportation Division.

## **VI. COMMITTEE REPORTS**

### **A. Rules and Procedures Committee**


Jeffrey M. Peake stated that the Committee reviewed staff's proposed changes to the Rules and Procedures/By-Laws and discussed the need to clarify whether Commission pertains to the Planning Commission, or the Genesee County Board of Commissioners, throughout the document. Please provide any comments regarding the Rules and Procedures/By-Laws to staff prior to next month's meeting.

 **Motion: Action:** Accept, **Moved by** John Mandelaris, **Seconded by** Martin Cousineau, to accept the report of the Rules and Procedures Committee.  
Motion passed unanimously.

## **VII. NEW BUSINESS**


### **A. FPR-02-19-01; GCCARD, 2019-2020 Head Start and Early Head Start Grant**

Jacob Mauer gave an overview of FPR-02-19-01; GCCARD, 2019-2020 Head Start and Early Head Start Grant. Barb Humenick, from GCCARD, was present to answer questions and provide additional information. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Ted Henry, **Seconded by** David Martin, to endorse FPR-02-19-01; GCCARD, 2019-2020 Head Start and Early Head Start Grant.  
Motion passed unanimously.  
(Documents on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**


 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to approve the March Contract, Vouchers and Bills for a total of \$7,943.81 and to authorize the proper authorities to sign the checks.  
Motion passed unanimously.  
(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems as submitted.  
Motion passed unanimously.  
(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Statements. Nicole Lewis, Accounting Supervisor, updated the format so that they are easier to read.

 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Financial Update as presented.  
Motion passed unanimously.  
(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**


#### **1. 3-C Transportation Planning – February 2019 Status Report**

Jason Nordberg stated that staff attended an update meeting last week regarding the Dort Highway extension project. The environmental assessment phase is continuing due to a potential snake habitat, which will require an official audit. The land acquisitions and transition of ownership to the County are close to being finalized. Construction is projected to begin on April 15<sup>th</sup>, however, it may be delayed if the environmental phase and acquisitions are not complete. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** John Mandelaris, to receive and file the 3-C Transportation Planning report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

#### **2. Environmental Program Update – February 2019 Status Report**

Sheila Taylor reviewed the Environmental Program Update.

 **Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to receive and file the Environmental Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)


#### **3. Community Development Program – February 2019 Status Report**

Sheila Taylor explained that staff is working on the project list and environmental reviews for the 2019 Action Plan. HUD has released new low to moderate income maps, which will impact some of the 2019-2021CDBG project applications. Staff will meet with the affected local units to assist with possible changes to their projects. Staff was able to meet HUD's timeliness requirement by ensuring that not more than 1.5 times the amount of an annual allocation was left unspent as of March 1<sup>st</sup>. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

#### **4. Genesee County Plan Update – February 2019 Status Report**

Christine Durgan reviewed the Genesee County Plan Update.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to receive and file the Genesee County Plan Update as presented.  
Motion passed unanimously.  
(Original on file with minutes)

## **5. Director-Coordinator Report – February 2019 Status Report**

Derek Bradshaw explained that he is part of a team of County employees called the Culture Club, which was formed with the goal of changing the workplace culture across all County Departments. The team has conducted an employee survey and assembled volunteers to help guide the process. Mr. Bradshaw gave a brief over-view of the team's experience at the Disney Training Institute. Discussion ensued.

Jacob Maurer presented two videos created by Advance\_360, a firm hired by the I-69 Thumb Steering Committee to provide outward facing marketing for the seven-county region. Print and social media ads will direct readers to the I-69 Thumb Region website, where they can learn about the region's attractions, tourism, and job opportunities.

 **Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** John Mandelaris, to receive and file the Director-Coordinator report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

## **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

## **X. ADJOURNMENT**

Secretary Nealy adjourned the meeting at 9:18 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission