

**GLS REGION V PDC  
March 26, 2019**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, March 26, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

Vice-Chair VanHaaften called the meeting to order at 6:10 p.m.

I. **INTRODUCTION**

A. **Roll Call.**

**Present:** Alan Himelhoch, Daniel McMaster, Derek Bradshaw, Ed Benning, and Richard Van Haaften.

**Absent/Excused:** Bill Henry, Charles Van Duren, Cheryl Clark, David Hetfield, Gary Roy, Jeffrey Kelley, John Mandelaris, Mike Hemmingsen, Robert Johnson, and Shawnice Dorsey.

**Others Present:** Shirley Kautman-Jones, Jason Nordberg, Jacob Maurer, and Debby Compton.

B. **Approval of the Minutes of the GLS Region V PDC Regular Meeting held January 22, 2019**

**Motion: Action:** Approve, **moved by** Ed Benning, **supported by** Alan Himelhoch, to approve the minutes of the January 22, 2019 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

C. **Approval of the Agenda of GLS Region V PDC Meeting to be held March 26, 2019**

Jason Nordberg announced the addition to the agenda under Action Items. Item F, 2019 Spring TAMC Conference Travel Request.

**Motion: Action:** Approve, **moved by** Alan Himelhoch, **supported by** Ed Benning, to approve the agenda of the GLS Region V PDC meeting to be held on March 26, 2019 with the Action Item addition.

Motion carried unanimously.

(Document on file with minutes)

D. **Opportunity for the Public to Address the GLS Region V PDC**

No one spoke at this time.

E. **Communications**

1. **City of Durand Master Plan Update Notice**

Jason Nordberg advised that this communication was included in your agenda packet. The City of Durand is updating their Master Plan. No action is required on this. The file was passed around for the committee to review.

2. **Flushing Township Notice of Intent to apply for a Recreation Grant within the Flushing Township Nature Center for a universally acceptable floating kayak launch**

Jason Nordberg advised that this communication was included in your agenda packet. Flushing Township's Notice of Intent to apply for a Recreation Grant within the Flushing Township Nature Center for a universally acceptable floating kayak launch in the amount of \$220,800. No action is required on this. The file was passed around for the committee to review.

3. **City of Owosso Drinking Water Revolving Fund Application for Water Main Replacements**

Jason Nordberg stated that this was sent out in the agenda packet. This notice includes a map showing the proposed project areas within the City in which potential construction impacts may occur. Staff will review and verify that this was received. No action required. File was passed around for the committee to review.

4. **Southern Lakes Parks and Recreation Notice of Intent to apply for a Recreation Grant for the development of the Silver Lake Road Connector Trail**

Jason Nordberg stated that this was included with the agenda packet. The total project is \$2,482,200. No action required and the file was passed around for the committee to review.

Mr. Nordberg advised that the following communications were received after the agenda packet went out to the commission. No action is required on these. Files were passed around for the committee to review.

5. **Village of Metamora Notice of Intent to apply for a Recreation Grant to develop the Metamora Community Park.**

This is just a notice of intent to submit an application. The total project is for \$661,500.

6. **City of Flint is submitting a Project Plan to the Michigan Department of Environmental Quality (MDEQ) for acceptance into the State Revolving Fund (SRF)/Strategic Water Quality Initiatives Fund (SWQIF) Loan Program.**

Jason Nordberg stated that staff reviews the data and population projections to make sure they are reasonable and that the project is not competing with anything else.

7. **City of Owosso is submitting a State Revolving Fund (SRF) Project Plan for improvements to their sewage disposal system.**

Jason Nordberg stated that this is a State Revolving Fund. They are asking staff to look at their population projections and make sure they are in line with what we see at the state. Staff will get Lapeer and Shiawassee Counties projections and make sure they match up. Discussion ensued.

8. **Village of Almont is submitting a Rural Business Development Grant application with a proposal that would redevelop Main Street.**

Jason Nordberg stated that the Village of Almont is submitting an application to redevelop Main Street by removing existing stamped concrete pavement, installation of concrete sidewalk, removal of thirty-two overgrown trees, construction and installation of planter boxes, replace trees with smaller trees that will not hinder seeing the businesses and cleanup and restoration.

(Documents on file with minutes)

## II. **ACTION ITEMS**

### A. **Financial Report**

#### 1. **Report**

Derek Bradshaw reviewed the Financial Report for the period ending January 31, 2019. Staff is expecting to make adjustments at the next meeting due to the Regional Prosperity Initiative funding. Discussion ensued.

**Motion: Action:** Approve, **moved by** Alan Himelhoch, **supported by** Ed Benning, to approve the financial report as presented.

Motion carried unanimously.

(Documents on file with minutes)

#### 2. **Checks**

Derek Bradshaw reviewed the checks totaling \$47,692.49.

**Motion: Action:** Approve, **moved by** Ed Benning, **supported by** Alan Himelhoch, to approve the checks in the amount of \$47,692.49 and to authorize the signing by the proper authorities.

Motion carried unanimously.

(Documents on file with minutes)

B. **Election of Officers**

Vice-Chair Van Haaften mentioned holding off the election of officers until the next meeting due to low attendance at this meeting unless the attending members are ready to proceed tonight.

Jason Nordberg stated that traditionally the commission tries to go back and forth with chair and vice-chair between Lapeer and Shiawassee Counties. To keep a mixture of chair, vice-chair and fiscal officer in three different counties as fiscal officer, Derek Bradshaw is in Genesee County.

Daniel McMaster informed the commission that John Horvath is terminally ill and that would leave him as the only representation for Shiawassee County so he would accept an officer position to represent for Shiawassee County. Richard Van Haaften advised that since he has been holding the vice-chair position, he would accept the chair position and represent for Lapeer County.

**Motion: Action:** Approve, **moved by** Ed Benning, **supported by** Alan Himelhoch, to approve Richard Van Haaften as Chair, and Daniel McMaster as Vice-chair.

Motion carried unanimously.

Motion amended to include Secretary/Treasurer, Derek Bradshaw.

**Motion: Action:** Approve, **moved by** Ed Benning, **supported by** Alan Himelhoch, to approve Richard Van Haaften as Chair, Daniel McMaster as Vice-Chair, and Derek Bradshaw as secretary/Treasurer.

Motion carried unanimously.

Derek Bradshaw advised the commission that the bank will need a resolution authorizing the three officers to have signatory rights on the account. New at the bank, all three officers have to show up at the same time to verify that each other are authorized to be signatories on the account.

**Motion: Action:** Approve, **moved by** Alan Himelhoch, **supported by** Ed Benning, to approve a resolution to authorize Chairperson Richard Van Haaften, Vice-Chair Daniel McMaster and Secretary/Treasurer Derek Bradshaw to be signatories on the bank account.

Motion carried unanimously.

(Action Taken on file with minutes)

C. **Contract with Outside Ventures, LLC. to develop the Interactive Water Trail Guide for the I-69 Thumb Region**

Jacob Maurer stated that this is one of the 2019 Region 6 projects that were included with the application. Staff has a budget of \$16,800 to create a comprehensive visual guide of the water trails in the region. It will be like google maps, 360 degree imagery, like you are on the water going along the paths. Staff has been working with water trial

groups throughout the region figuring out locations. Part of another similar project in Genesee County, staff sent out a Request for Proposal (RFP) and Outside Ventures came back as the qualified candidate. Staff went through the Risk Manager for all the insurance purposes for that project so staff duplicated that process for GLS Region V to be included for this contract as well. At this time staff is requesting that this commission approve the contract with Outside Ventures, LLC and to give Fiscal Officer, Derek Bradshaw the authority to sign the contract. Mr. Himelhoch advised that he has not reviewed the contract as council for this commission. Discussion ensued.

**Motion: Action:** Approve, **moved by** Daniel McMaster, **supported by** Ed Benning, to approve the contract with Outside Ventures, LLC and to authorize the signing of the contract by Fiscal Officer Derek Bradshaw.

Motion carried unanimously.  
(Document on file with minutes)

D. **Fiscal Year 2019 Budget Adjustment**

Derek Bradshaw advised the commission that staff is still working on the budget adjustment so this will be on the agenda for the next meeting.

E. **Contract with Plante Moran to develop the I-69 Thumb Region Opportunity Zones Toolkit**

Jacob Maurer stated that this is another 2019 Regional Prosperity project. Staff sent out an RFP last month and received five (5) proposals. Proposals were scored across the entire region and Plante Moran was the highest scoring consultant. At this time staff is requesting this commission to approve the contract with Plante Moran and to give the authority for Fiscal Officer, Derek Bradshaw to sign the contract to be drafted by Plante Moran.

**Motion: Action:** Approve, **moved by** Alan Himelhoch, **supported by** Daniel McMaster, to approve the contract with Plante Moran and to authorize the signing of the contract by Fiscal Officer, Derek Bradshaw.

Motion carried unanimously.  
(Document on file with minutes)

F. **2019 Spring TAMC Conference Travel Request**

Jacob Maurer stated that this is a travel request for two staff members to attend the Spring Transportation Asset Management Council conference in Gaylord Michigan on May 22<sup>nd</sup>. This is for both the conference registration and for one night lodging the night before the conference for two staff people.

Derek Bradshaw advised the commission that this conference is a requirement in our Work Program contract with MDOT. Jason Nordberg and Zachary Sompels will be attending this conference.

**Motion: Action:** Approve, **moved by** Ed Benning, **supported by** Daniel McMaster, to approve the travel request for two staff members to attend the 2019 Spring TAMC Conference.

Motion carried unanimously.

III. **DISCUSSION ITEMS**

A. **MAR Update**

Derek Bradshaw advised that the Michigan Association of Regions had a meeting about two weeks ago. There was a lot of discussion about the new governor taking office and some of the existing programs from the previous governor and how to move forward with a unified front to make sure that the things that are important for the communities are still getting funded and not getting dragged down into the politics. The previous governor had a regional prosperity initiative and the new governor did not put that in the budget. The second piece that came up a lot was the state is pushing hard on Solid Waste Management. They received all the money in the budget they wanted before there was any legislation passed on what they were supposed to do with it. A bunch of grants are going out to apply for various things to do with recycling. They realized they don't have the staff capacity to be able to implement these things with this additional money. Every county has a solid waste plan, that is required. Makes more sense to have one Regional Solid Waste Plan. A lot more to come on the solid waste part in this state.

B. **I-69 Thumb Region Update**

Jacob Maurer advised that the last Steering Committee met on Feb 14<sup>th</sup>. There was a presentation from the Marketing Consultant, Advance 360. Content has been pushed out so you may see something. Although you should not see anything because our target people are outside this region. There was discussion for the Opportunity Zones Toolkit during the month of March. Continue work on the water trail with the water trail coalitions. The next Steering Committee meeting is on April 11<sup>th</sup> at the Lapeer County Health Department.

C. **Fixing Michigan Roads Plan**

Jason Nordberg stated that this was in your packet just for your information. The State Budget Office put out some information on the Governor's proposal regarding the additional 45 cent gas tax. Going for the higher volume roads and not going thru Act 51. Act 51 is how the funding is distributed. Higher population communities will see the funding. Mr. Nordberg presented maps to the commission showing which roads and which counties will be eligible to receive the

funding. Even though they are eligible doesn't mean they are going to be funded. The website was shared with the commission. [www.michigan.gov/fixingmiroads](http://www.michigan.gov/fixingmiroads). Discussion ensued.

D. **Call for FY 2022 Local Bridge Program Applications**

Jacob Maurer stated that this is just an announcement staff wanted to share with this commission. The Michigan Department of Transportation (MDOT) has about \$48 million dollars for FY 2022 for the Local Bridge Program. Local Road Agencies can submit up to five applications. Applications are due May 1<sup>st</sup>. For further information regarding this program contact MDOT bridge manager Keith Cooper. Contact information for Mr. Cooper was given to the commission. Discussion ensued.

E. **Community Infrastructure Fund – Category B**

Jacob Maurer stated that this is just another announcement staff wanted to share with this commission. This is specifically for Cities and Villages with a population of ten thousand or fewer. The maximum grant request is \$250,000 and applications are due April 5<sup>th</sup>.

IV. **ANNOUNCEMENTS**

None

V. **ADJOURNMENT**

Vice-Chair Van Haften adjourned the meeting at 6:57 p.m.

Respectfully submitted,  
Debby Compton, Secretary  
Genesee County Metropolitan Planning Commission