

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
March 25, 2021 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, March 25, 2021 in a Zoom conference call format.

I. CALL TO ORDER

Christine Durgan called the meeting to order at 11:02 a.m.

II. ROLL CALL

Present:

Brad Dick (Linden, Genesee County), Christine Durgan (Flint, Genesee County), Coleen Brown (Montrose, Genesee County), Mark Emmendorfer (Montrose Township, Genesee County), Meredith Davis (Grand Blanc, Genesee County), Sheila Taylor (Flint, Genesee County), Shelley Thompson (Flint, Genesee County), and Terry Peck (Flushing Township, Genesee County).

Absent: Debra Newman, Ellen Ellenburg, and Jeff Lutze.

Others Present: Damon Fortney (Flint, Genesee County) and Nichole Odette (Clio, Genesee County).

There were no members of the public in attendance on the conference call, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES OF THE JANUARY 28, 2021 MEETING

Motion: Action: Approve, **Moved by** Mark Emmendorfer, **Seconded by** Coleen Brown, to approve the minutes of the January 28, 2021 meeting as presented.

Motion passed unanimously.

IV. TRANSFER OF COMMUNITY DEVELOPMENT PROGRAM FUNDS

Damon Fortney explained that the City of Linden completed its 2019 Senior Center Operations project with \$2,666.60 in funds remaining and staff would like to transfer that funding to available CDBG Program funds. Mundy Township completed their 2019 Vocational Independence Program with \$2,498.37 in funds remaining and the Township has requested to transfer the funding to the Home Improvement Program. Thefford Township's 2020 Senior Center Operations project has been cancelled and staff is requesting to transfer the funding into the Home Improvement Program. Mr. Dick requested further details regarding why the City of Linden did not utilize all of the Senior Center funding. Mr. Fortney explained that there was a decrease in senior programming

due to COVID restrictions and that Genesee County Senior Millage funds had already paid for several items.

Motion: Action: Approve, **Moved by** Mark Emmendorfer, **Seconded by** Coleen Brown, to approve the transfer of Community Development Program funds as presented.

Motion passed unanimously.

V. BUDGET TRANSFER REQUEST – CATHOLIC CHARITIES

Damon Fortney explained that Catholic Charities received Program Year 2019 ESG funding for two projects, Rapid Rehousing and Homelessness Prevention. The funds were awarded in June 2020 following a transfer of services from the Shelter of Flint. The contracts were effective through December 31, 2020; however, Catholic Charities was unable to spend the entire award with \$6,484.00 remaining for Homelessness Prevention and \$437.52 for Rapid Rehousing. Staff is requesting to transfer those remaining funds to Catholic Charities' 2020 ESG contracts for Homelessness Prevention and Rapid Rehousing.

Motion: Action: Approve, **Moved by** Coleen Brown, **Seconded by** Brad Dick, to approve the transfer of unspent 2019 ESG funds from Catholic Charities' Homelessness Prevention and Rapid Rehousing projects to their 2020 ESG Homelessness Prevention and Rapid Rehousing projects.

Motion passed unanimously.

VI. HOME AFFORDABLE MORTGAGE CONTRACT EXTENSION

Sheila Taylor explained that Metro Community Development (MCD) receives HOME Program funding to administer the Affordable Mortgage Program, which provides low to moderate income residents with mortgages to purchase homes rehabilitated by Genesee County. The current contract will expire in May 2021 with \$14,447 in funds remaining. A property in Mt. Morris will be listed for sale next week and staff is continuing to look for additional properties to purchase and rehab under the Neighborhood Stabilization Program and the CDBG-funded Neighborhood Purchase Rehab Resale Program. Staff is proposing to add \$60,000 in HOME funds and extend Metro's contract for one year so that funds are available to provide additional mortgages.

Motion: Action: Approve, **Moved by** Coleen Brown, **Seconded by** Mark Emmendorfer, to approve a 1-year contract extension for Affordable Mortgages with Metro Community Development, with \$60,000 in HOME Program funds being added to \$14,447 in remaining project funds, for a new total of \$74,447.

Motion passed unanimously.

VII. DRAFT 2021 ACTION PLAN

Damon Fortney explained that the Action Plan includes the funding amounts provided by HUD for the 2021 CDBG, ESG, and HOME Programs, which totals over \$2.8 million. Included within the Action Plan is a list of the proposed 2021 projects for each program. The draft Action Plan was sent to all local units to be made available for review by their residents, either in person or on their websites. The public comment period will begin on March 29th and end on April 28th, with a public hearing to be held on April 14th during the

Community and Economic Development meeting. Staff will request approval of the plan following the public comment period.

VIII. APRIL ALLOCATION MEETING

Christine Durgan explained that staff is requesting to change the date of the April meeting to April 29th due to the timing of the Action Plan public comment period. Any comments received must be incorporated into the Plan prior to requesting approval.

Motion: Action: Approve, **Moved by** Mark Emmendorfer, **Seconded by** Coleen Brown, to approve moving the date of the April meeting from April 22, 2021 to April 29, 2021.

Motion passed unanimously.

IX. HUD UPDATE

Sheila Taylor stated that Genesee County received approximately \$2.3 million in CDBG CARES Act funding. Staff has allocated 42% of that funding through programs for Rent/Mortgage/Utility, Small Business Assistance, Senior Housing, and Basic Needs. An additional Small Business grant opportunity was released last Friday and will be open until April 9th for grants up to \$10,000. For this third round, staff targeted fitness centers and childcare facilities, which had been closed due to the Governor's Executive Orders. Twenty-four small businesses received grants during the previous two calls for small business grant applications. The County also received \$1.4 million in ESG CARES Act funding and 40% has been allocated to projects for Emergency Shelter Operations, Shelter Facility Improvements, Rapid Rehousing, and Rental Assistance. Staff is currently determining how to allocate the second round of ESG CARES Act funding. Approximately \$1 million in Neighborhood Stabilization Program (NSP) funding is still available; however, the booming housing market is making it difficult for staff to find homes to purchase that meet program requirements. During April, HUD will virtually monitor the Neighborhood Stabilization Program, specifically program year 2019.

X. OTHER BUSINESS

There was no Other Business.

XI. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11: 24 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission