

GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION
Tuesday, March 23, 2021, 6:00 p.m.

MINUTES

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, March 23, 2021, in a Zoom meeting conference call format due to Coronavirus concerns.

Chairperson Van Haaften called the meeting to order at 6:02 p.m.

I. INTRODUCTIONS

A. Roll Call

Present: Ed Benning(Davison-Genesee County), Derek Bradshaw, Jeffrey Kelley(Swartz Creek-Genesee County), Cathy Lane(Grand Blanc Twp.-Genesee County), and Richard Van Haaften(Lapeer-Lapeer County).

Absent/Excused:

Others Present: Brent Friess, Sharon Gregory, and Debby Compton (Birch Run-Saginaw County).

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held January 26, 2021

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Ed Benning, to approve the minutes of the GLS Region V PDC regular meeting held January 26, 2021 as presented.

Motion carried unanimously
(Documents on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held March 23, 2021

Motion: Action: Approve, **Moved by** Cathy Lane, **Supported by** Jeffrey Kelley, to approve the agenda of the GLS Region V PDC meeting to be held March 23, 2021 as presented.

Motion carried unanimously
(Documents on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC

None

E. Communications

1. 2021-2025 Mundy Township Parks & Recreation Master Plan

Sharon Gregory advised that Mundy Township recently approved their Five-Year Parks and Recreation Plan. No Action required.

2. Genesee County Parks and Recreation: Linden County Park Pickleball Development

Sharon Gregory advised that the Genesee County Parks and Recreation Commission is applying for a \$400,000 Michigan Natural Resources Trust Fund Grant for the purpose of developing pickleball and multi-use courts at Linden County Park. No Action Required.

3. Genesee County Parks and Recreation: Branch Road Fishing Access Accessibility and Improvements

Sharon Gregory advised that the Genesee County Parks and Recreation Commission is applying for a \$187,500 Michigan Natural Resources Trust Fund Grant with a \$62,500 local match for the purpose of relocating ADA fishing dock, concrete pathway, sheltered picnic area, paved parking, vault toilet, solar powered lighting, and adding site amenities to make this universally accessible to anyone with disabilities. No Action Required.

4. Genesee County Parks and Recreation: Genesee County Parks Mountain Bike Trail

Sharon Gregory advised that the Genesee County Parks and Recreation Commission is applying for a Michigan Natural Resources Trust Fund Grant for \$300,000 with a \$100,000 local match for the purpose of developing the first mountain bike trail in Genesee County. The location of the trail will be on the nearly 350 acres around Wolverine Campground. No Action Required.

(Communication documents on file with minutes)

II. ACTION ITEMS

A. Financial Report

1. Report

Derek Bradshaw reviewed the financial report ending February 28, 2021.

Motion: Action: Approved, **Moved by** Jeffrey Kelley, **Supported by** Cathy Lane, to approve the financial report as presented.

Motion carried unanimously
(Documents on file with minutes)

2. Checks

Derek Bradshaw reviewed the checks with the commission and advised that the checks for advertising by the View Newspaper Group and the Argus Press Company were added since the agenda packet was sent out last week.

Motion: Action: Approved, **Moved by** Cathy Lane, **Supported by** Jeffrey Kelley, to approve the checks in the amount of \$8,621.14 and authorize the signing by the proper authorities.

Motion carried unanimously
(Documents on file with minutes)

B. FPR-02-21-01; Village of Almont, Downtown Development Authority, Streetscape Phase II

Sharon Gregory advised that the Village of Almont and the Almont Downtown Development Authority are applying to the United States Department of Agriculture's Rural Development Program for a grant to redevelop the northwest side of Main Street from W. St. Clair to School Street, to make it safer to access the businesses as well as provide a better walkable and safer area between the shops and the parking lanes.

Motion: Action: Approve, **Moved by** Ed Benning, **Supported by** Jeffrey Kelley, to endorse the Village of Almont and the Almont Downtown Development Authority in their grant in the amount of \$42,164 to the United States Department of Agriculture's Rural Development Program for the Streetscape Phase II project.

Motion carried unanimously
(Documents on file with minutes)

C. Election of Officers

Chairperson Van Haften started the discussion of having the election of officers at this meeting or putting it off until the fall when there will be more people in attendance. Typically, the chair and vice-chair positions shift between Lapeer and Shiawassee Counties. At this time there are no Shiawassee County Commissioners. Cathy Lane suggested Ed Benning or Jeffrey Kelley take on the Vice-Chair position until the commission takes on more people.

Ed Benning suggested Jeffrey Kelley take on the Vice-Chair position for now.

The commission agreed that at this time the Election of Officers will be tabled until the November meeting and Richard Van Haften will continue as the Chairperson, Jeffrey Kelley will assume the roll of Vice-Chairperson, and Derek Bradshaw will continue as the Financial Officer.

Motion: Action: Approve, **Moved by** Cathy Lane, **Supported by** Ed Benning, to approve putting the Election of Officers on hold until the November GLS Region V PDC meeting and Richard Van Haften continuing as the Chairperson, Jeffrey Kelley assuming the roll of Vice-Chairperson, and Derek Bradshaw continuing as the Financial Officer.

Motion carried unanimously

D. Fiscal Year 2021 Budget Adjustments

Derek Bradshaw reviewed the Fiscal Year 2021 Budget Adjustments as follows.

- Increase advertising by \$1,000
- Decrease supplies by \$1,000
- Increase equipment by \$2,100
- Decrease consultants by \$2,100

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Cathy Lane, to approve the Fiscal Year 2021 Budget Adjustments as presented.

Motion carried unanimously
(Documents on file with minutes)

III. DISCUSSION ITEMS

A. Genesee and Lapeer Counties Hazard Mitigation Plan Update

Sharon Gregory stated that staff is still in the process of updating both the Genesee and Lapeer County Hazard Mitigation Plans with information gathered through public and stakeholder involvement surveys with information about the various hazards that have the potential to affect each county. Discussion ensued.

B. GLS Region V Rural Task Force HIP COVID Relief Funding Call for Projects

Sharon Gregory stated that the Michigan Department of Transportation (MDOT) announced FY 2021 Highway Infrastructure Program (HIP) COVID Relief funding allocations for the Rural Task Force (RTF). Lapeer County is to receive \$359,121 and Shiawassee County is to receive \$251,542. No local match is required with these funds. The RTF members have been notified of the funding and are selecting their projects now. The rural planning process will have several meetings for the committees to discuss project selections and approve the projects to be submitted to MDOT. Any questions regarding the RTF HIP COVID Relief Funding Call for Projects can be directed to Sharon Gregory.

C. GLS Region V Rural Task Force Category B Funding

Sharon Gregory stated that the Michigan Department of Transportation (MDOT) Office of Economic Development has announced a potential grant opportunity for cities and villages with a population of 10,000 or less. Eligible activities include reconstruction, replacement, rehabilitation or capital preventative maintenance of city or village streets. There is a maximum grant amount of \$250,000 and the grant amount must be matched at 50% by the requesting agency. Project applications are due to MDOT by Tuesday, June 1, 2021 to be considered for funding. Discussion ensued.

D. GLS Region V Transportation Planning Program Funding

Sharon Gregory advised that staff is preparing to begin work on the FY 2022 Work Program. Staff is asking the commission to review the Region V Transportation Planning Program Funding information and let staff know if there are any projects they would like to see added to the list. Staff plans to bring a copy for review and approval from this commission at the May meeting. Contact Sharon Gregory with project suggestions or questions on the funded work items.

E. MAR Update

Derek Bradshaw stated that the Michigan Association of Regions just put in an application with the Michigan Department of Environment, Great Lakes and Energy (EGLE) for \$1.2 million dollars between all fourteen regions for data collection assistance. We'll hear more in the next month or two.

IV. ANNOUNCEMENTS

Chairperson Van Haaften welcomed Cathy Lane to the GLS Region V Commission.

V. ADJOURNMENT

Motion: Action: Approve, **Moved by** Cathy Lane, **Supported by** Jeffrey Kelley, to approve the adjournment of this meeting.

Chairperson Van Haaften adjourned the meeting at 6:39 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission