

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, March 1, 2022, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, March 1, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Jeffrey M. Peake, Gloria Nealy, Mike LaPointe, Reggie Smith, Domonique Clemons, and Tyler Rossmassler.

Absent: Cheryl Sclater and Meredith Davis.

Others Present: Kelli Webb, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Gwynneth Coselman, Eric Saly, and Nichole Odette.

III. MINUTES

A. Minutes of the February 1, 2022 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the minutes of the February 1, 2022 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Derek Bradshaw introduced Eric Saly, our new Planner that will be working in the Transportation Division. Mr. Saly stated that his background is in environmental science and sustainability.

VI. COMMITTEE REPORTS

A. Personnel Committee

Gloria Nealy stated that the Personnel Committee met this morning and approved the request to create and fill two entry-level Planner positions; one under the Transportation Division, and one to administer local unit projects funded with American Rescue Plan Act

(ARPA) funding. Christine Durgan added that staff hopes to get the positions posted before students graduate in May. Since the union has ratified its contract, these positions will fall under the new entry-level pay scale of \$56,702. Staff worked with the Human Resources Department so that candidates can now be interviewed prior to graduating.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the recommendation of the Personnel Committee to create and fill two entry-level Planner positions and to accept the report of the Personnel Committee as presented.

Motion carried unanimously.

(Documents on file with minutes)

VII. NEW BUSINESS

A. FPR-01-22-01; GCCARD 2022-2023 Head Start and Early Head Start Program

Gwynneth Coselman gave an overview of FPR-01-22-01; GCCARD 2022-2023 Head Start and Early Head Start Program. Kelli Webb, GCCARD Head Start Director, explained that this is a five-year funding stream, however, recipients must submit an application each year. This is the fifth year of the five-year cycle. Ms. Webb stated that the Early Head Start Expansion grant is a separate grant opportunity.

Tyler Rossmassler asked how the Head Start Program handles students that attend school in Genesee County but reside in surrounding counties. Ms. Webb stated that children living within Genesee County are prioritized. If there are openings, staff will contact the other County to determine if services can be provided to the child. If services are not available, then the child will be admitted into Genesee County's Program.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve staff recommendations regarding FPR-01-22-01; GCCARD 2022-2023 Head Start and Early Head Start Program.

Motion carried unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the March Contract, Vouchers and Bills for a total \$113,808.93 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending January 31, 2022. Staff will provide updated Ordinance fee projections at the next meeting.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – February 2022 Status Report

Jason Nordberg stated that the transportation committees have provided draft approval of the prioritized listing of FY 2023-2026 TIP projects, which represents over \$355 million in local unit, MTA, and MDOT projects. Staff will now begin working with the local agencies to assign years to the projects, begin the environmental review process, and set up public input workshops. Final approval from the Michigan Department of Transportation and Federal Highway Administration is expected in September. Updated allocation amounts following passage of the Infrastructure Investment and Jobs Act (IIJA) show a 14% funding increase over the initial 2023 TIP projections. This includes a 7% increase for roads and an additional \$3 million dollars for non-motorized and congestion projects. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – February 2022 Status Report

Sheila Taylor stated that staff is in the process of re-establishing a latex paint recycling program with Habitat for Humanity. As in the past, Habitat will collect and re-sell the paint at its Restore and the County will provide funding for the transportation and recycling of the paint. Staff is drafting a Memorandum of Understanding between the three parties for review by Corporation Counsel and Risk Management. The site agreement for the 2022 Recycle Day events has been signed, so staff can begin advertising the dates. One Saturday event and three Tuesday events will be held at the Carman-Ainsworth Middle School. Staff expects to receive \$253,000 in Solid Waste Ordinance fees for the 1st quarter. This amount is in-line with the projection to receive \$1.2 million annually following the fee increase last year.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – February 2022 Status Report

Sheila Taylor stated that staff was able to meet HUD's timeliness spending requirements ahead of the March 2nd deadline. Once HUD provides the County with its 2022 program year funding allocations, staff will submit the 2022 Action Plan to HUD for final approval. The offer to purchase a home in Clio under the Neighborhood Purchase Rehab Resale (NPRR) Program was accepted by the bank and should be closing soon. In April, HUD will

virtually monitor staff's environmental work for all HUD funded programs. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – February 2022 Status Report

Derek Bradshaw stated that the Genesee County Hazard Mitigation Plan has been approved by the Board of Commissioners. Staff is working with the local units of government to adopt the Plan. Municipalities must adopt the Plan to be eligible to apply for FEMA funding.

The team heading up development of the new tower building has met with all County Departments twice regarding their needs and requests for the new building. A progress update will be provided to County Board members later today.

The County has allocated a portion of the American Rescue Plan Act (ARPA) funding to be used for local unit projects. A Call for Projects was released to all 33 local units. A list of eligible projects, requesting \$8 million in funds, will be presented to the Board for approval this month.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:57 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission