

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, February 6, 2024, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, February 6, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Dr. Beverly Brown, Gloria Nealy, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, and Tyler Rossmassler.

Absent: Cheryl Sclater, Jeffrey M. Peake, and William Brandon.

Others Present: Janet Cousineau, Nate Henry, Christine Durgan, Sheila Taylor, Jacob Maurer, and Nichole Odette.

III. MINUTES

A. Minutes of the January 9, 2024 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Dr. Beverly Brown, to approve the January 9, 2024 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

Chairperson Himelhoch apologized and stated that he must leave the meeting today at 8:25 a.m. to attend a work meeting. Vice Chairperson LaPointe will Chair the remainder of the meeting.

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Dr. Beverly Brown, to approve the February Contract, Vouchers and Bills for a total \$5,914.44 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Christine Durgan reviewed the Financial Update ending December 31, 2023.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – January 2024 Status Report

Jacob Maurer stated that staff have been meeting twice monthly with Rowe Professional Services to ensure the US-23 Traffic Study remains on-track for its September completion. Data collection has taken place over the last two months and Rowe is gearing up for the public input process. Staff are finalizing the scope of services for the Safe Streets for All Action Plan Grant and will work with the Purchasing Department to release a bid for consulting services during March. Local units of government will be able to apply for federal safety funding once the Action Plan is in place. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded** Gloria Nealy, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – January 2024 Status Report

Sheila Taylor stated that the State of Michigan has called for all counties to develop a Materials Management Plan (MMP). The MMPs will focus more on ways to recycle and raising recycling rates versus the previous Solid Waste Management Plans. Staff are preparing a request for Board approval to initiate the MMP process. The demolition Request for Proposals (RFP) for the former McDonald Dairy site has been released. A mandatory pre-bid walk-through will take place next week, bids are due March 7th. Discussion ensued.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** Mike LaPointe, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

Chairperson Himelhoch left the meeting at 8:22 a.m. Vice Chairperson LaPointe took over as Chair of the meeting.

3. Community Development Program – January 2024 Status Report

Sheila Taylor stated that 78 projects were received during the 2025-2025 CDBG Call for Projects. Staff are in the process of performing site checks and reviewing applications to ensure projects meet HUD requirements before beginning the environmental review process. HUD will conduct an on-site monitoring of the HOME Program during the first week of March. Home Improvement Program projects for seniors and the Tenant Based Rental Assistance Program will be monitored. Discussion ensued.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** Reggie Smith, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. American Rescue Plan Act – January 2024 Status Report

Christine Durgan stated that last month the Board allocated \$1.6 million to be distributed among the County's 16 Senior Centers for capital improvement projects. Staff, along with County Commissioners, have been meeting with each of the Senior Centers to discuss the application process and project eligibility. The funding must be spent by the end of December. The bid for the County-funded portion of the Ashley Capital Buick City revitalization project was released on January 30th, bids are due March 8th. To date, the Land Bank has completed 258 demolitions utilizing its County allocated funding. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Reggie Smith, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – January 2024 Status Report

Christine Durgan stated that we are still trying to find a summer intern. Students in Planning or Environmental studies, or a similar line of study, are welcome to apply. The position is posted on the Human Resources website. The Housing Division Manager position vacated by Andy Trudeau should be posted by the end of the week. The GCMPC annual report will be presented at the next meeting.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Vice Chairperson LaPointe adjourned the meeting at 8:39 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission