



**GENESEE COUNTY**  
**METROPOLITAN PLANNING COMMISSION**

**GCMPC MEETING**

**Tuesday, February 6, 2024**  
**8:00 A.M.**

**Commissioners**

Alan Himelhoch  
Chairperson

Mike LaPointe  
Vice-Chairperson

Gloria J. Nealy  
Secretary

Dr. Beverly Brown

Cheryl Sclater

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building  
1101 Beach Street  
3<sup>rd</sup> Floor - Harris Auditorium  
Flint, MI 48502

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the January 9, 2024 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
- VIII. Finances
  - \*\*\*A. Contract, Vouchers and Bills (attached)
  - \*\*\*B. Commission Expenses and Per Diems (to be distributed)
  - \*\*\*C. Financial Update (attached)

IX. Old Business

A. Project Status

- \*\*\*1. 3-C Transportation Planning – January 2024 Status Report (attached)
- \*\*\*2. Environmental Program – January 2024 Status Report (attached)
- \*\*\*3. Community Development Program – January 2024 Status Report (attached)
- \*\*\*4. American Rescue Plan Act – January 2024 Status Report (attached)
- \*\*\*5. Report of the Director – January 2024 Status Report (attached)

B. Commissioner Comments

X. Adjournment

**\*\*\*Indicates Action Item**

**NEXT MEETING: Tuesday, March 5, 2024**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, January 9, 2024, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 9, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3<sup>rd</sup> Floor, 1101 Beach Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Dr. Beverly Brown, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, and Tyler Rossmassler.

**Absent:** William Brandon.

**Others Present:** Derek Bradshaw, Christine Durgan, Sheila Taylor, McKenna Dutkiewicz, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the December 5, 2023 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the December 5, 2023 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

There were no Communications.

**VI. COMMITTEE REPORTS**

There were no Committee Reports.

**VII. NEW BUSINESS**

**A. MPR-11-23-03; City of Clio Master Plan Update**

McKenna Dutkiewicz provided an overview of MPR-11-23-03; City of Clio Master Plan Update. The Plan meets all necessary requirements for adoption. The city developed a Strategic Action Plan section based on a community survey and feedback from a

strengths, weaknesses, opportunities, and threats (SWOT) analysis that will guide plan implementation.

Local units must provide their Master Plans to the regional Metropolitan Planning Organization (MPO) for review and comment, not for approval. Discussion ensued.

**Motion: Action:** Endorse, **Moved by** Jeffrey M. Peake, **Seconded by** Martin L. Cousineau, to endorse staff recommendations regarding MPR-11-23-03; City of Clio Master Plan Update and to forward staff's comments to the City of Clio.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Update to GCMPC Title VI Plan**

Christine Durgan explained that GCMPC has a Title VI Non-Discrimination Plan in place to ensure that state and federal funds are distributed in a fair and equitable way and free from discrimination. The Federal Highway Administration has provided staff with additional language to be included under the plan's Complaint Procedures. The new language gives specific guidance for handling complaints from the public related to Transportation programming. Comments regarding the draft Title VI Plan can be provided to staff before the next meeting. Discussion ensued.

Chairperson Himelhoch stated that he has not reviewed the draft Plan as an Attorney and that he is acting on it solely as a Commissioner and not as any type of legal representation.

**Motion: Action:** Support, **Moved by** Jeffrey M. Peake, **Seconded by** Lauren Conrad, to support the current draft of the Title VI Non-Discrimination Plan and for staff to move forward in finalizing the Title VI Non-Discrimination Plan update.

Motion passed unanimously.

(Documents on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Dr. Beverly Brown, to approve the January Contract, Vouchers and Bills for a total \$806.96 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Martin L. Cousineau, **Seconded by** Jeffrey M. Peake, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

#### **1. Draft FY 2023 Financials for October 1, 2022 to September 30, 2023**

Derek Bradshaw reviewed the Draft FY 2023 Financials for October 1, 2022 to September 30, 2023. The draft financials will be finalized once the County audit is complete. Discussion ensued.

## **2. Financials for October 1, 2023 to November 30, 2023**

Derek Bradshaw reviewed the Financials for October 1, 2023 to November 30, 2023. Some of our federal and state reimbursements have not been received yet, resulting in the negative Excess Revenue Over Expenditures balance. The County has billed-out the Insurance line item at 100% for the fiscal year. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Financials for October 1, 2023 to November 30, 2023 as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – December 2023 Status Report**

McKenna Dutkiewicz stated that staff has completed the FY 2023 Annual Listing of TIP projects, which represents an estimated \$164 million investment into Genesee County's transportation network. Staff updated the design of the federally required document, making it easier to read and identify projects. Rowe Professional Services held the first steering committee meeting for the US-23 Corridor Traffic Study. Next month Rowe will be meeting with each local agency to discuss plans for the study as well as potential future projects.

**Motion: Action:** Approve, **Moved by** Martin L. Cousineau, **Seconded** Mike LaPointe, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **2. Environmental Program Update – December 2023 Status Report**

Sheila Taylor stated that staff worked with EGLE and The Recycling Partnership to coordinate the direct mailing of educational materials to 17 local units with 10,000 or less homes. Staff conducted a recycling participation survey within the 17 communities and found that curbside recycling increased in all communities except one when compared to the same survey conducted during 2022. The survey also found the recycling rate to be higher in communities that use wheeled carts versus handheld bins. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Dr. Beverly Brown, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **3. Community Development Program – December 2023 Status Report**

Sheila Taylor stated that staff are continuing to prepare the 2024 Action Plan. Full project applications are due tomorrow.

**Motion: Action:** Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Jeffrey M. Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **4. American Rescue Plan Act – December 2023 Status Report**

Christine Durgan stated that 15 of the 30 projects administered by GCMPC have been completed and the rest will be completed throughout this year and 2025. The Land Bank has obligated its \$8 million County allocation and has companies under contract to complete the demolitions. The Board of Commissioners approved funding for the County's 16 senior centers to receive up to \$100,000 each for capital improvement projects. Staff are preparing an application packet and will meet with each senior center. Staff will review the final bid packet for the Buick City Rehabilitation project with Ashley Capital later this week.

**Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.  
(Original on file with minutes)

#### **5. Report of the Director – December 2023 Status Report**

Derek Bradshaw stated that the last open Planner position has been filled. Andy Trudeau, our Housing Division Manager, has put in his notice. Christine Durgan will oversee the Housing Division until a plan can be put together to fill the position.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Report of the Director as presented.

Motion passed unanimously.  
(Original on file with minutes)

#### **B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Mike LaPointe provided an update on the status of solar farms in the northern tier of the County and the recently passed State legislation.

#### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:03 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
CHECK DISBURSEMENT VOUCHER  
February 6, 2024**

Advance Local Holdings Corp (Mlive)	Advertising	418.87	ACH #47588
AT&T Mobility	Director's County Phone - 11/7 to 12/6	48.82	10351374
AT&T Mobility	Director's County Phone - 12/7 to 1/6	48.83	10352232
JP Morgan Chase Bank	Battery Solutions Battery Recycling / Michigan Techonological University GIS Training for 2 Staff / Cengage Learning Excel Course / Lead Inspector Training Classes	4883.13	10351878
Michigan Association of Planning	2024 Transportation Bonanza Conference Registration for 4 Staff	320.00	ACH #47468
Staples, Inc.	Office Supplies	154.79	ACH #47331
State of Michigan	EGLE Virtual Michigan Materials Management Confernce for 2 Staff	40.00	10351441
		<u>\$5,914.44</u>	

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
BALANCE SHEET  
For October 1, 2023 to December 31, 2023**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	522,881	\$1,498,495
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$24,192
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$158,187	\$0
Prepaid Expenses	\$1,773	\$396
<b>TOTAL ASSETS</b>	<b><u>683,041</u></b>	<b><u>\$1,523,082</u></b>
<u>LIABILITIES</u>		
Vouchers Payable	\$0	\$0
Net Pay	\$77	\$0
Deferred Revenue	\$36,529	\$5,700
<b>TOTAL LIABILITIES</b>	<b><u>\$36,606</u></b>	<b><u>\$5,700</u></b>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$58,349	\$0
Restricted for construction of solid waste recycling facility	\$0	\$750,000
Fund Balance, October 1, 2023	\$359,909	753,874
Excess Revenue Over Expenditures	28,178	13,508
Unrestricted fund balance	\$388,087	\$0
Total Reserves and Fund Balance, December 31, 2023	<u>\$646,435</u>	<u>\$1,517,382</u>
<b>TOTAL LIABILITIES, RESERVES, AND FUND BALANCE</b>	<b><u>\$683,041</u></b>	<b><u>\$1,523,082</u></b>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Due From Other Governmental Units  
For October 1, 2023 to December 31, 2023**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$72,106	\$0
Due from the Federal Gov't Rideshare	\$24,736	\$0
Due from GLS Region V	\$61,345	\$0
<b>Total Due from Other Governmental Units</b>	<b><u>\$158,187</u></b>	<b><u>\$0</u></b>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Revenue and Expenditures**  
**For October 1, 2023 to December 31, 2023**

REVENUE (Exhibit IV)		\$622,852
EXPENDITURES (Exhibit V):		
Personnel Services	\$224,557	
Fringe Benefits	\$144,247	
Consulting Services	\$850	
Contracted Services	\$16,202	
Other Services	\$752	
Travel	\$24	
Supplies and Office Costs	\$10,804	
Rent and other County department costs	\$180,218	
Transfers Out	\$3,512	
TOTAL EXPENDITURES		\$581,166
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$41,685</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Revenue Budget Variance Report**  
**For October 1, 2023 to December 31, 2023**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,320	1,580	80	(1,500)
539.000	State Revenue	127,702	31,926	-	(31,926)
504.000	Community Development	710,957	177,739	121,099	(56,640)
523.000	Federal Revenue-FHWA	1,121,589	280,397	141,392	(139,005)
509.000	Federal Revenue -safe streets grant	412,000	103,000		
525.000	Rideshare	100,000	25,000	47,472	22,472
699.000	Transfer In	214,104	53,526	-	(53,526)
674.003	County Appropriation	431,255	107,814	107,814	-
674.029	Local Contribution	26,658	6,665	-	(6,665)
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	869,247	217,312	24,192	(193,120)
622.001	Inspection Fees	10,000	2,500	-	(2,500)
645.012	Indirect Revenue	607,690	151,923	101,428	(50,495)
645.019	Indirect Revenue-planning	552,086	138,022	17,728	(120,294)
669.007	Interest Earned Revenue	40,000	10,000	36,831	26,831
679.001	Region V	76,220	19,055	24,816	5,761
	Total Revenue Budget	<u>5,305,829</u>	<u>1,326,457</u>	<u>622,852</u>	<u>(600,606)</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Expenditures: Actual vs. Budget**  
**For October 1, 2023 to December 31, 2023**

EXHIBIT V

Account Number	Account Name	Budget FY 2022	Expenditures 2022	Budget FY 2023	Expenditures 2023	Budget FY 2024	Expenditures 2024	Variance 2024	Expenditures As % of Total Budget
	Salary & Longevity	1,064,382	50,508	1,124,212	48,165	1,214,453	224,557	989,896	18
	Total Fringe Benefit	723,453	60,081	715,208	50,332	723,508	144,247	579,260	20
724.000	Other Fringes	161,040	0	201,076	76	128,753	71	128,682	0
754.000	Supplies, Office	14,425	775	26,225	26	32,049	3,716	28,333	12
801.004	Service Contracts Gen.	37,130	0	13,178	1,072	14,340	7,088	7,252	49
804.000	Consultants	425,126	0	953,574	0	1,280,384	0	1,280,384	0
835.001	Health Serv. Employees	500	0	500	0	1,200	165	1,035	0
850.000	Telephone	5,000	280	5,700	259	4,500	685	3,815	15
872.027	Indirect cost expense	0	0	86,957	1,279	423,333	14,216	409,117	3
900.014	Advertising	27,200	75	22,300	75	32,625	298	32,327	1
910.005	Training	8,240	0	9,840	0	15,300	190	15,110	1
913.001	Travel	3,700	550	6,300	0	11,305	1,499	9,807	13
915.000	Memberships	3,500	0	3,900	0	3,650	115	3,535	3
931.000	Repairs	500	0	500	0	500	0	500	0
980.000	Equipment	7,500	0	15,000	0	15,000	0	15,000	0
801.044	Auditing	11,400	0	11,400	0	11,400	0	11,400	0
851.000	Postage	6,250	130	6,400	82	7,000	238	6,762	3
872.006	Waste Collections	250,000	0	451,437	0	303,597	637	302,960	0
872.013	Specialty Waste expense	0	0	8,000	0	0	0	-	0
872.022	Indirect cost -nonproductive	0	0	0	0	182,709	0	182,709	0
907.005	Validated Parking	1,500	0	1,500	0	1,500	24	1,476	2
930.000	Building maintenance & construction	0	0	273,095	0	303,400	0	303,400	0
	Subtotal: Controllable Cost	2,750,846	112,399	3,936,302	101,365	4,710,507	397,745	4,312,761	8
955.074	Transfers Out Other Fringe	21,721	1,405	21,721	745	-	0	-	0
955.075	Transfers Out, Indirect	835,868	5,787	835,868	4,202	214,104	0	214,104	0
957.004	Convenience Copier	2,500	0	2,500	0	3,000	161	2,839	5
957.005	Motor Pool Charges	15,000	851	15,000	2,515	17,500	4,846	12,654	28
958.009	Insurance, General	66,071	66,071	66,071	98,648	113,057	113,057	-	100
958.014	CSA	229,718	19,143	229,718	18,957	247,661	61,915	185,746	25
	Subtotal: Uncontrollable Costs	1,170,877	93,257	1,170,877	125,066	595,322	179,980	415,343	30
	<b>GRAND TOTALS</b>	<b>\$3,921,724</b>	<b>\$205,657</b>	<b>\$5,107,179</b>	<b>\$226,431</b>	<b>\$5,305,829</b>	<b>\$577,725</b>	<b>4,728,104</b>	<b>11</b>



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jacob Maurer, Division Manager  
Transportation Program

**DATE:** February 6, 2024

**SUBJECT:** **3-C Transportation Planning – January 2023 Status Report**

**US-23 Corridor Traffic Study**

In January, staff began to attend bi-weekly meetings with Rowe Professional Services to discuss progress made on the US-23 study. As of current, Rowe has completed analysis of traffic counts and synchro modeling. The consultants are hoping to have a web page developed by February highlighting the study goals and potential impacts. Our next steering committee meeting will be held virtually on Feb 8<sup>th</sup>.

**Transportation Improvement Program (TIP)**

In January, staff updated budgets for all FY 2024- FY 2026 TIP projects in order to maintain FY constraint.

**Asset & Data Management**

Staff distributed maps and tables detailing the 2023 pavement condition ratings on all paved non-federal aid local roads in Genesee County to all Act-51 Agencies within the County. The maps provide a close-up snapshot of the pavement conditions of the non-federal aid local roads in each jurisdiction. These maps and data can be used by local units to inform and assist in road condition assessment and project selection. Staff will begin working on long-form pavement condition reports to be sent to local units later in the spring. Staff will be collecting data on Federal-Aid Road conditions throughout Genesee County in 2024.

Results of the pavement condition ratings are available at <https://gcmprc.org/pavement-conditions/>.

**Transportation Safety Planning**

Staff are finalizing the scope of services for the Safe Streets for All (SS4A) Action Plan Grant and will be working with the Genesee County Purchasing Department in the coming weeks. The SS4A Action Plan will be a comprehensive, county-wide safety plan to aid and promote healthy, livable, and safe communities through reductions in traffic fatalities and serious injuries.

**Program Management**

The next Genesee County Metropolitan Alliance meeting is scheduled for February 21, 2024.

Derek Bradshaw, Director    Christine Durgan, Assistant Director



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Environmental Program

**DATE:** February 6, 2024

**SUBJECT:** **Environmental Program Update – January 2024 Status Report**

**Solid Waste Program**

The Household Hazardous Waste Service Contract with ERG Environmental Services for 2024 Recycle Day events was approved by the Board of Commissioners on January 24<sup>th</sup>. The contract has been mailed to ERG for their signature. Staff is now in the process of working with a potential host on a site agreement to hold the events at their location.

EGLI initiated the new Materials Management Planning (MMP) process on January 8, 2024. This process begins with counties completing a notice of intent (NOI) that includes information about potential surrounding county partnerships along with the governmental agency who will oversee and approve the plan, as well as the agency who will complete the tasks to develop the plan. GCMPC staff are in the process of completing tasks for the NOI, which is due by July 6, 2024.

Staff is in the process of finalizing FY 2024 1<sup>st</sup> quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance and are due January 30<sup>th</sup>. Currently, staff has received \$136,370.21 in fees from the 1<sup>st</sup> quarter reports. However, staff is waiting for five companies, including Brent Run Landfill, to submit their quarterly reports and relevant payments. The average amount of fees collected over the last four quarters is \$266,694. Staff will continue to reach out to these companies to complete their 1<sup>st</sup> quarter reports.

Derek Bradshaw, Director    Christine Durgan, Assistant Director



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Community Development Program

**DATE:** February 6, 2024

**SUBJECT:** **Community Development Program – January 2024 Status Report**

**Community Development Block Grant Program (CDBG)**

In January, staff continued to work with local units of government to assist with the 2025-2027 CDBG Call for Projects. Full applications along with all documentation of public hearings and board approvals were due in January. Out of the 101 eligible pre-applications received, 78 projects moved onto the full application stage. Staff is working to finalize details of these projects before giving final approval.

Staff is working to complete the draft 2024 Action Plan. This will include our goals, priorities, and specific projects for the program year beginning on May 1, 2024. The Action Plan serves as Genesee County's annual application to HUD to receive funding. As of right now, all funding amounts are estimated based on the funding received for Program Year 2023. Typically, staff does not receive actual funding allocations from HUD until spring or early summer. Once the actual amounts are received, the Action Plan can be submitted to HUD.

**HOME Investment Partnerships Program (HOME)**

Staff is currently in the process of finalizing the necessary documentation required to sign contracts for two upcoming projects with Habitat for Humanity and Communities First, Inc. Habitat for Humanity is preparing to construct two new single-family homes as well as two single-family home rehabilitation projects. Meanwhile, Communities First, Inc. is preparing to begin construction on Orchard Grove, a 40-unit mixed-use affordable housing development.

**Home Improvement Program**

During January the Home Improvement Program completed 2 projects totaling \$45,905 in CDBG and HOME funds. A well replacement was completed through the Urgent Repair Program that utilized \$9,400 in CDBG funding. Eight homeowner referrals were submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters.

Derek Bradshaw, Director    Christine Durgan, Assistant Director

**Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale**

Progress on the rehabilitation project at 4315 Dexel Drive is moving steadily. To date, the roof, windows, front porch, insulation, and kitchen demolition are complete, and the siding installation has begun. Once the project is complete, the home will be sold to a low-to-moderate income buyer. Proceeds from the sale will go into the Neighborhood Purchase/Rehab/Resale Program (NPRR) account to be used for the purchase and rehabilitation of another property.



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Christine A. Durgan, Assistant Director

**DATE:** February 6, 2024

**SUBJECT:** **American Rescue Plan Act – January 2024 Status Report**

**American Rescue Plan Act Local Unit Projects**

In January, \$1.6 million of ARPA funding for Genesee County's Senior Centers was allocated. This new program will provide up to \$100,000 per Senior Center. Last fall, the Department of Treasury approved the use of ARPA dollars for CDBG-eligible projects, which allowed for this new allocation. Senior Centers will be able to spend their allocation on mainly CDBG-eligible capital expenditures. Examples of eligible projects include new floors, roofs, window and door upgrades, HVAC, plumbing, vehicles, and more. Currently, Senior Centers are in the application process. Once project ideas are determined to be eligible, contracts will be drafted. Applications are due February 16<sup>th</sup>, and the contract deadline to spend funds will be on December 6, 2024. Staff will routinely meet with each Senior Center throughout this process.

During January, staff met with Ashley Capital to finalize the bid packet for the Genesee County-funded portion of the Buick City Rehabilitation and Renovation project. Bids were to be released on January 30<sup>th</sup> with the bid opening on March 8<sup>th</sup>. Genesee County is contributing \$3.25 million for removal of old water infrastructure beneath the surface.



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission  
**FROM:** Derek Bradshaw, Director  
**DATE:** February 6, 2024  
**SUBJECT:** **Report of the Director – January 2024 Status Report**

**Staffing**

The Planning Intern position was posted in December. One candidate was interviewed in January with additional candidates scheduled during the month of February. The Housing Division Manager position is expected to be posted in February. The position became vacant when Andy Trudeau left to take a position in the private sector.

**GLS Region V**

During the month of January, staff continued working with the Regional Housing Partnership to develop surveys aimed at gathering data for various resource directories. This aligns with the Regional Housing Partnership's strategic focus on exploring resources and networks that increase homeownership and housing stability.

The next GLS Region V meeting will be held on March 26, 2024.

Derek Bradshaw, Director    Christine Durgan, Assistant Director