

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, February 4, 2020, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, February 4, 2020, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

 **II. ROLL CALL**

**Present:** Alan Himelhoch, Cheryl Sclater, David Martin, Gloria Nealy, Jeffrey M. Peake, Martin Cousineau, Mike LaPointe, and Ted Henry.

**Absent:** Alexander Isaac and Reggie Smith.

**Others Present:** Larry Green, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, and Nichole Odette.

**III. MINUTES**

 **A. Minutes of the January 7, 2020 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Cheryl Sclater, to approve the minutes of the January 7, 2020 regular meeting as presented. Motion passed unanimously.  
(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Larry Green, Mt. Morris Township Supervisor, wished the Commissioners a great day.

 **V. COMMUNICATIONS**

There were no Communications.

**VI. COMMITTEE REPORTS**

 **A. Personnel Committee**

Gloria Nealy stated that the Personnel Committee met to discuss proposed staff changes within the Home Improvement Program due to the retirement of Kim Stowell. Derek Bradshaw explained that staff is proposing to eliminate the Rehabilitation Intake Coordinator position and create a Program Services Specialist position. The Housing

Rehab Specialist III will take on the contractor payment process, while the new position will handle the client intake and closing process. This will result in a cost savings to the Department. Additionally, more grant funds will be available for housing rehab activities, as the current Rehabilitation Intake Coordinator is 100% funded by CDBG and HOME project funds.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Cheryl Sclater, to approve the recommended personnel changes to eliminate the Rehabilitation Intake Coordinator position and to create and post a Program Services Specialist position. Motion passed unanimously.


## **VII. NEW BUSINESS**

### **A. Draft Genesee: Our County, Our Future – Approval to Begin 30-Day Public Comment Period**

Sheila Taylor explained that last month the draft *Genesee: Our County, Our Future* plan was presented to all committees for review and comment. Over 30 comments were received regarding formatting and grammar, however, only nine concerned the plan's content. Ms. Taylor and Mr. Nordberg reviewed those nine comments and the solutions proposed by staff and the Steering Committee. MDOT and FHWA representatives reviewed the draft plan and provided suggestions and items to incorporate. The request to begin the 30-day public comment period will be delayed until next month so that staff can make the suggested changes. Discussion ensued.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**


 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to approve the February Contract, Vouchers and Bills for a total of \$45,503.93 and to authorize the proper authorities to sign the checks. Motion passed unanimously. (Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems as submitted. Motion passed unanimously. (Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Statements.

 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to approve the Financial Update as presented. Motion passed unanimously. (Documents on file with minutes)

Derek Bradshaw stated that the audit is finished, and staff would like to schedule an additional meeting this month so that Smith & Klaczewicz, P.C. can present the audit for review and approval. Staff will poll the Commission to establish a quorum prior to scheduling the meeting.

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – January 2020 Status Report**

Jason Nordberg stated that staff was able to extend the 2040 Long Range Transportation Plan expiration date to July 31, 2020, which will allow time for public comment regarding the combined planning document. MDOT has reviewed and approved the updated roundabout study Request for Proposals (RFP) and staff is now working with the Purchasing Department to release the RFP. The State Transportation Commission has just passed the Governor's \$3.5 billion bond proposal for roads and bridges. Preliminary information shows that Genesee County will receive funding for MDOT projects along I-69, I-475, and Corunna Road. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, to receive and file the 3-C Transportation Planning report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

#### **2. Environmental Program Update – January 2020 Status Report**

Sheila Taylor explained that due to the increased cost to hold the Recycle Day events, just one Saturday event and two Tuesday events will take place this year. Dates and locations will be advertised once the site agreements have been approved by the Board of Commissioners and signed by the host locations. A portion of the \$10,000 Scrap Tire Grant received from the Michigan Department of Environment, Great Lakes, and Energy will be utilized at the Saturday Recycle Day event; the remainder will be used to help fund a County-wide Tire Recycling Event held in partnership with the City of Flint. A solid waste contractor training for local officials will be held on February 21<sup>st</sup> at the Metro Police Authority in Mundy Township. Staff researched companies that provide hazardous waste collection or transportation services and found that they only haul commercial or industrial hazardous waste, as providing household hazardous waste services is not cost effective. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, to receive and file the Environmental Program report as presented.  
Motion passed unanimously.  
(Original on file with minutes)

#### **3. Community Development Program – January 2020 Status Report**

Sheila Taylor stated that staff has been conducting on-site monitoring at local units of governments for all 2017 and 2018 CDBG projects and should be completed by the end of February. The 2020 Emergency Solutions Grant (ESG) project recommendations will be presented to the Continuum of Care's Executive Committee today, followed by the full Continuum of Care and the Board of Commissioners. Staff will then release the draft 2020-


2024 Consolidated Plan for public comment. HUD has not provided the County with its 2020 allocation amounts; however, the Plan can go out for public comment using estimates, if it is noted that the amounts will be updated once final amounts are provided. Staff assisted Continuum of Care members with the Point-in-Time Count during lunchtime at the North End Soup Kitchen. HUD requires that the number of homeless individuals in the County are counted every January. Last year, it was determined that 425 people were homeless, with 125 of those unsheltered. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, to receive and file the Community Development Program report as presented. Motion passed unanimously.  
(Original on file with minutes)

#### **4. Director-Coordinator Report – January 2020 Status Report**

Derek Bradshaw stated that the two new Accountants will be starting once their background checks and drug tests are finalized.

Surveys are sent to Home Improvement Program clients once their projects are completed so that they can provide comments about staff, the contractors, and the work performed. Mr. Bradshaw described surveys recently received from two families that had wonderful compliments and praise for our HIP staff.

 **Motion: Action:** Receive & File, **Moved by** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented. Motion passed unanimously.  
(Original on file with minutes)

#### **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

#### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:02 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission