

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, February 2, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, February 2, 2021, in a Zoom meeting conference call format.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

II. ROLL CALL

Present: Alan Himelhoch (Grand Blanc Township, Genesee County), Alexander Isaac (Grand Blanc Township, Genesee County), Gloria Nealy (Flint Township, Genesee County), Jeffrey M. Peake (Fenton Township, Genesee County), Mike LaPointe (Thetford Township, Genesee County), Reggie Smith (Flint Township, Genesee County), Tyler Rossmassler (Fenton, Genesee County), Debra Newman (Swartz Creek, Genesee County), Meredith Davis (Grand Blanc, Genesee County), and Domonique Clemons (Lansing, Ingham County).

Absent: Cheryl Sclater.

Others Present: Derek Bradshaw (Flint, Genesee County), Christine Durgan (Flint, Genesee County), Sheila Taylor (Flint, Genesee County), Jason Nordberg (Flint, Genesee County), and Nichole Odette (Flint, Genesee County).

Chairperson Himelhoch welcomed the new Genesee County Commissioners and asked that all GCMPC Commissioners introduce themselves and provide a brief synopsis of their backgrounds.

III. MINUTES

A. Minutes of the January 5, 2021 Regular Meeting

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the minutes of the January 5, 2021 regular meeting as presented.

Peake abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one addressed the Commission at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

A Personnel Committee may potentially be called to begin the Director-Coordinator evaluation process. Mr. Bradshaw will confirm the evaluation time frame.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the February Contract, Vouchers and Bills for a total \$38,896.06 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending December 31, 2020. Community Development revenue is drawn down directly from HUD and not reflected under revenue due from other governmental units, which accounts for incoming revenue versus expenditures not appearing to equal the total budget.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – January 2021 Status Report

Jason Nordberg explained that the Roundabout Study consultant has narrowed the County's 2,000+ federal aid road intersections down to 38 and categorized them into three tiers based on the number of fatality crashes, serious injury crashes, and operational issues. The tier one intersections would qualify for safety grants and result in the highest number of crashes mitigated by a roundabout. Rowe is currently contacting the local units of government with ownership of these intersections to request feedback. The next steps will include early preliminary engineering and simulations for 13 potential roundabouts. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – January 2021 Status Report

Sheila Taylor explained that the County was awarded a \$10,000 Scrap Tire Recycling Grant from EGLE and partnered with the City of Flint to hold a Tire Recycling Event last fall, where 1,900 tires were collected. Staff is working with the City to hold another Tire Recycling Event this spring to expend the balance of the grant. Approximately \$63,000 in 1st Quarter Solid Waste fees are still expected from the County's two landfills. Between \$300,000-\$350,000 in Solid Waste revenue is expected annually; however, only \$290,000 was collected last year due to the decrease in commercial garbage collection. The proposal to increase the Solid Waste Ordinance fees will be discussed with the new County Commissioners prior to being presented to the full Board for approval.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – January 2021 Status Report

Sheila Taylor stated that approximately \$760,000 of the initial \$1.4 million in CARES Act funding has been awarded to local businesses and community agencies. The County has received an additional \$2.3 million CARES Act award and staff is determining where those funds can make the biggest impact. Staff is reviewing 50 applications submitted by restaurants for business assistance grants; 31 restaurants appear to be eligible at this time.

Christine Durgan stated that the proposed changes to the Home Improvement Program construction contract discussed in December have been approved by Corporation Counsel. The revisions removed the County as a signatory and updated the dispute resolution language to eliminate potential liability and conflict of interest issues for the County.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Director-Coordinator Report – January 2021 Status Report

Derek Bradshaw explained that staff is continuing to update the Genesee and Lapeer County Hazard Mitigation Plans and that the virtual open house held last week for local officials and the public was well attended.

Staff has made a job offer for one of the two open Planner positions, which was accepted. A start date will be determined once the background check and drug screening are completed. Three more Planner interviews are scheduled for next week. The Intern position is still open and posted on the Human Resources website.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:01a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission