

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, February 1, 2022, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, February 1, 2022, in the Harris Auditorium of the Genesee County Administration Building, 1101 Beach Street, 3<sup>rd</sup> Floor, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Cheryl Sclater, Jeffrey M. Peake, Gloria Nealy, Mike LaPointe, Reggie Smith, Domonique Clemons, Meredith Davis, and Tyler Rossmassler.

**Absent:** Debra Newman.

**Others Present:** Robert Klaczkiwicz, Mark Wilcox, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Amy Fuoss, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the January 4, 2022 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the minutes of the January 4, 2022 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one addressed the Commission at this time.

**V. NEW BUSINESS**

**A. FY 2021 GCMPC Audit - Smith & Klaczkiwicz, P.C.**

Rob Klaczkiwicz, P.C. joined the meeting remotely and provided an overview of the GCMPC FY 2021 audit report. Mr. Klaczkiwicz stated that his firm has issued GCMPC an unmodified opinion, which is the highest level of assurance CPAs can give financial statements to say that they are materially correct. There were no material weaknesses, deficiencies, or findings issued regarding internal controls over financial statements or federal awards. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the FY 2021 GCMPC Audit.

Motion carried unanimously.

(Documents on file with minutes)

**VI. COMMUNICATIONS**

**A. Economic Impact Analysis of Otisville Solar Project**

Handouts created by Strategic Economic Research, LLC. were distributed to the Commissioners. Mike LaPointe explained that he serves on the Thetford Township Planning Commission, which is drafting a Solar Ordinance for the Township due to the growing interest from solar developers. Mr. LaPointe gave a brief overview of the economic benefits and impacts of solar farms in rural areas. Discussion ensued.

**B. Notice of Intent to Prepare a Master Plan Subplan for the Thompson Road Corridor – Fenton Township**

Derek Bradshaw stated that in accordance with the Michigan Planning Enabling Act, Fenton Township and the City of Clio have provided Notices of Intent to surrounding communities.

**C. Notice of Intent to Update Master Plan – City of Clio**

Item discussed under item V B.

**D. GCMPC 2021 Accomplishments Report**

Derek Bradshaw reviewed the GCMPC 2021 Accomplishments Report, which details how over \$157 million was invested in Genesee County during the year. Achievements included increased funding for Solid Waste programming, completion of the Roundabout Study, and a new air quality awareness program.

**VII. COMMITTEE REPORTS**

There were no Committee Reports.

**VIII. FINANCES**

**A. Contract, Vouchers and Bills**

Derek Bradshaw stated that the monthly storage fee will soon be eliminated. Christine Durgan has reviewed the items in storage and all boxes will be shredded except for one, which has been delivered to the office.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the February Contract, Vouchers and Bills for a total \$1,648.48 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

**B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending December 31, 2021.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **D. Budget Transfer Requests**

Derek Bradshaw reviewed the Budget Transfer Requests.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Domonique Clemons, to approve the Budget Transfer Request as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – January 2022 Status Report**

Jason Nordberg reviewed the 3-C Transportation Planning Report.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning Report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **2. Environmental Program Update – January 2022 Status Report**

Sheila Taylor stated that staff has implemented a free household battery recycling program for employees and the public. Blue collection tubes are located in the Administration building, Courthouse, and McCree building. So far, 55 pounds of batteries have been collected and returned to Battery Solutions for recycling. Staff applied to EGLE for a Scrap Tire Recycling grant; if awarded, the grant will help fund a tire recycling event held in partnership with the City of Flint.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Domonique Clemons, to receive and file the Environmental Program Report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **3. Community Development Program – January 2022 Status Report**

Sheila Taylor reviewed the Community Development Program Report.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Meredith Davis, to receive and file the Community Development Program Report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **4. Report of the Director – January 2022 Status Report**

Derek Bradshaw stated that the Genesee and Lapeer County Hazard Mitigation Plans have been approved by the Michigan State Police and FEMA. The next step will be local adoption, followed by re-submittal to the Michigan State Police and FEMA for final

approval. The hazard rankings for Genesee County will be provided to the Commissioners following the meeting.

Mr. Bradshaw stated that he was asked by Commissioner Clemons to moderate a visioning session for the Board of Commissioners. Common goals, shared visions and prioritized accomplishments for the upcoming year were discussed.

The team heading up the County's move to the former Citizens Bank building will meet with the architect in the next couple of weeks to review block diagrams for the 168,000 square foot space. The goal is to bid the work out in the next few months.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

### **B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Chairperson Himelhoch thanked Commissioner Clemons for staying on the Planning Commission in his new role as Board Chairperson. Chairperson Himelhoch also thanked Commissioner Davis for returning. One additional County Commissioner, as well as Alexander Isaac's seat, will need to be filled.

Derek Bradshaw stated that a new Planner will start on February 16<sup>th</sup>. An applicant accepted the Housing Rehabilitation Inspector position, only to decline it after receiving a better offer from his current employer. The Secretary hired did not work out. Five additional candidates were interviewed but not offered the position. Three students applied for the Intern position, however, one accepted another position prior to the interview. Neither of the two interviewed met the required qualifications. Discussion ensued.

### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:05 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission