

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, December 3, 2024, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 3, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:05 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Dr. Beverly Brown, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: None

Others Present: Derek Bradshaw, Chris Durgan, Sheila Taylor, Jacob Maurer, Nichole Odette and Renate Soto.

III. MINUTES

A. Minutes of the November 12, 2024 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Reggie Smith, to approve the November 12, 2024 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

A letter was received from Atlas Township regarding the Master Plan Review presented at the November GCMPC meeting. Atlas Township plans to conduct another 30-day public comment period, redistribute the draft Master Plan, and postpone the originally scheduled public hearing to a date to be determined.

VI. COMMITTEE REPORTS

A. Rules and Procedures Committee

Rules and Procedures Committee Chairperson Cheryl Sclater stated the Committee met to discuss proposed changes to the GCMPC Rules and Procedures. Some minor

corrections will be made, the revised Rules and Procedures will be sent out to Commissioners for review and then will be added to the January GCMPC agenda for approval from the full commission. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Jeffrey Peake, to approve the Rules and Procedures Committee Report as presented.

Motion passed unanimously.

(Documents on file with minutes)

B. Personnel Committee

Personnel Committee Chairperson Tyler Rossmassler stated the Personnel Committee met and reviewed the request to create, post, and fill 2 Planning Specialist positions, creating promotional opportunities for staff. The Committee is recommending approval of the personnel changes as requested. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Dr. Beverly Brown, to approve the Personnel Committee Report and approve the Personnel Change requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

VII. NEW BUSINESS

There was no new business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Reggie Smith, to approve the December Contract, Vouchers and Bills for a total \$98,365.14 and to authorize the proper authorities to sign the checks. Discussion ensued.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw stated that staff is in the process of finalizing year end finances. At the January meeting the FY 2024 reports will be presented.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Jeffrey Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – November 2024 Status Report

Jacob Maurer stated that the transportation division has been meeting with the Transportation Systems Management (TSM) sub-committee to review the draft list of FY 2026-2029 TIP projects. The list should be complete by mid-December. TIP Amendment #20 was approved by Genesee County Metro Alliance in November, which will fund 2 projects in the City of Fenton. Genesee County residents have been invited and are encouraged to participate in a survey regarding the Safety Action Plan. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded** Dr. Beverly Brown, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – November 2024 Status Report

Jacob Maurer stated that staff for the Solid Waste program are getting organized for the first Materials Management Planning Committee (MMPC) meeting this week. Staff met for a pre-bid meeting with 7 potential architects for the future Recycling and Education Center. The Request for Proposal (RFP) period closes December 5. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Jeffrey Peake, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – November 2024 Status Report

Sheila Taylor stated that new low/moderate income census data from HUD was received which is directly used for the block grant program. Area communities have already selected 2025 projects which will be part of the Consolidated Plan currently being developed. Communities with projects that are now ineligible because of the new census data will have an opportunity to select new projects in eligible areas. The Housing Impact Fund pre-application process will close on December 16. Staff has been meeting with local units and developers to answer questions and assist in the application process.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Cheryl Sclater, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Housing Program Update – November 2024 Status Report

Nichole Odette stated that the housing program has completed 42 projects so far in 2024 with 4 additional projects expected to be completed in December. Staff worked with the Genesee County Land Bank to purchase a Neighborhood Stabilization Program (NSP) home in Burton to be rehabilitated and sold. Construction should begin early next year on the Neighborhood Purchase/Rehab/Resale (NPRR) home in Vienna Township. 36 complete applications have been received for the Roof Revitalization Program with 11 of those being approved. We are on track to meet the first benchmark of having all project addresses selected by March 2025. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey Peake, to approve the Housing Program Report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. American Rescue Plan Act – November 2024 Status Report

Chris Durgan stated that several ARPA projects have contract deadlines of December 31. Staff will be requesting extensions for a few projects that will require some extra time to complete. ARPA funds must be associated with a project by the end of 2024.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Mike LaPointe, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.

(Original on file with minutes)

6. Report of the Director – November 2024 Status Report

Derek Bradshaw stated that staff has created a public survey regarding the Genesee County Master Plan and are encouraging County residents to take the survey. Progress on the Tower Project is coming along, with the 10th floor expected to be complete in the next month. County staff has been working proactively with the contractor to ensure quality work and a timely completion.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:46 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission