

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, December 7, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 7, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 222, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, Jeffrey M. Peake, Gloria Nealy, Mike LaPointe, Reggie Smith, Domonique Clemons, Meredith Davis, and Tyler Rossmassler.

Absent: Debra Newman.

Others Present: Derek Bradshaw, Christine Durgan, Jason Nordberg, Damon Fortney, Cody Roblyer, and Nichole Odette.

III. MINUTES

A. Minutes of the November 2, 2021 Regular Meeting

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to approve the minutes of the October 5, 2021 regular meeting as presented.

Clemons abstained.

Motion carried.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

Chairperson Himelhoch explained that this will be the last meeting for Alexander Isaac, who has served on the Commission since 1999. Chairperson Himelhoch stated that Mr. Isaac has served admirably, with impeccable attendance and thoughtful comments throughout the years and presented him with a plaque to commemorate his 22 years of dedicated service to the residents of Genesee County. Mr. Isaac thanked the Commissioners, stating that he has enjoyed serving on the Commission and reminded them not to be afraid to speak up on any issues.

V. COMMUNICATIONS

A visitor's guide and informational materials were received from Blount County, Tennessee.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the December Contract, Vouchers and Bills for a total \$2,316.58 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Budget Transfer Request

Derek Bradshaw explained that our Accountant noted a line item needed to be increased to match the federal revenue. There are no additional staff costs, and the funds are in the budget.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to approve the Budget Transfer Request as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – November 2021 Status Report

Jason Nordberg stated that staff received 104 applications during the Transportation Improvement Program (TIP) Call for Projects, totaling over \$102 million in needed transportation improvements. Approximately \$87 million in federal funding is being requested, however, staff estimates just over \$44 million will be available for these projects. Congress passed the Infrastructure Investment and Jobs Act (IIJA), so Genesee County's allocation should increase by 3% to 8%. MDOT is slated to receive the updated allocation amounts on December 15th. Staff has performed site checks on all proposed projects and is working to score them. During January, the transportation committees will begin to review the projects and award funding. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Mike LaPointe, **Seconded by** Gloria Nealy, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – November 2021 Status Report

Cody Roblyer stated that the Board of Commissioners has approved a contract extension with ERG Environmental Services to provide household hazardous waste collection and disposal services during 2022. Staff plans to hold one Saturday Recycle Day event and three Tuesday events and is currently looking for locations. The process of amending the Solid Waste Management Plan (SWMP) has begun and is expected to be finalized in early 2023. Updates will include the goals and objectives, recycling and solid waste data, and facilities included in the Plan, such as transfer stations and landfills. The amendment is needed in order to include two new facilities, the Genesee County Water and Waste Division's private landfill and a transfer station located on Happy Can Disposal's property. The SWMP was previously amended in 2015. To date, nearly \$204,000 in 4th quarter Solid Waste Ordinance fees have been collected, while only \$77,000 in fees were collected during the previous 4th quarter. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Alexander Isaac, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – November 2021 Status Report

Damon Fortney explained that staff has been working over the last few months on a new software program, Neighborly, which will be used to administer all CDBG, ESG and HOME grants. The software allows local units and subrecipients to log in and view their grants, as well as submit applications, reimbursement requests, and report accomplishments. Staff has started developing the 2022 Action Plan, which will include all CDBG, ESG, and HOME projects for Program Year 2022. A CARES Act Call for Projects has been released for public facility improvement projects. The projects must serve low to moderate income households and respond to Covid-19. Applications are due on December 17th.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Mike LaPointe, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – November 2021 Status Report

Derek Bradshaw stated that two staff members left last week. Our Secretary, Jill, took a job that offered \$5.00 more per hour and one of our Housing Rehabilitation Specialists, Brett, left to start his own construction company. One Planner position also remains unfilled. Starting wages continue to be an issue, as new hires must start at the lowest pay step according to the union contracts. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Domonique Clemons reported that the County Board voted to approve the purchase of a new building. This will reduce the County's footprint by consolidating four buildings into one, which will save the County \$22 million over 10 years and create a one-stop shop for County government. Board Chairperson Mark Young, who represents the Grand Blanc area, has announced his resignation. The Board is currently following a public process and has 30 days to appoint that position.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:53 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission